

1 BEFORE THE TEACHER STANDARDS AND PRACTICES COMMISSION
2
3 OF THE STATE OF OREGON

4 In the Matter of the) DEFAULT ORDER OF DENIAL
5 Teaching License of) OF TEACHING LICENSE
6 LYNNE DIANE IVERSON)

7 On June 5, 2006, the Teacher Standards and Practices Commission (Commission)
8 issued a Notice of Opportunity for Hearing to Lynne Diane Iverson (Iverson) in which the
9 Commission denied licensure based on ORS 342.143(2). The Notice was sent via U.S. First
10 Class Mail and U.S. Certified Mail Receipt 7005 0390 0005 5794 9252 to the address
11 Ms. Iverson provided to the Commission. The certified mail receipt was signed by Ms. Iverson
12 and returned to the Commission on June 14, 2006. The Notice of Opportunity of Hearing, dated
13 June 5, 2006, and signed by Victoria Chamberlain, Executive Director, stated:

14 "You, Lynne Diane Iverson, are entitled to a hearing on the proposed action of
15 the Commission. If you want a hearing, you must file a written request for a
16 hearing with the Commission within 21 days of the date of this notice. Attached
17 to this notice is a copy of the procedures, right of representation and other rights
18 of parties relating to the conduct of a hearing as required under ORS
19 183.413(2)."

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21 Ms. Iverson did not request a hearing. The Commission, therefore, finds Ms. Iverson to
22 be in default and enters the following findings of fact, conclusions of law and order, based on
23 the files and records of the Commission concerning this matter.

24 **FINDINGS OF FACT**

25 1. Lynne Diane Iverson held an Oregon Basic Teaching License with a Physical
26 Education Endorsement from 1983 to 1986.

27 2. From June 27, 1989 to November 1, 2005, Iverson was the Director of Lincoln
28 County Communications Agency (LinCom).

29 3. On March 1, 2005, the Secretary of State conducted an audit of LinCom's payroll
30 practices upon notice from Oregon State Police reporting "inappropriate business practices" by
31 Ms. Iverson.

1 4. LinCom's pays payroll on a semimonthly basis (2 times per month). Iverson set in
2 policy the ability to make "draws" on payroll between pay periods. As part of that policy draws
3 were not to exceed 70% of what is owed employee in salary and overtime at time of request.
4 Payroll draws, by policy, were to be repaid in the following payroll processing.

5 5. Payroll draws were made on checks kept in Iverson's office. The audit reviewed only
6 6 years of Iverson's employment: July 1, 1999 through June 30, 2005. In that time Iverson took
7 88 draws out of 144 payroll periods totally \$78,340. In 2000, in violation of policy, Ms. Iverson
8 drew \$6,400 more than was repaid during the regular payroll period. That balance was not fully
9 repaid until 2003.

10 6. In 2004, Iverson received \$1,640 more in payroll draws than repaid during the
11 regular payroll period. As a pattern of behavior, Iverson asked the bookkeeper to not forward
12 her draw information for processing.

13 7. On at least two occasions her draws exceeded her pay during that pay period.
14 Iverson signed her own payroll draws and sought different second signatures. In one instance
15 she took two draws in one day, she signed each, and had a different second signature on each.

16 8. A review of Ms. Iverson's expense sheets revealed that she violated policies and
17 submitted requests for reimbursements without receipts. The SOS audit revealed
18 approximately \$4,000 in expense reimbursements which reflected: double submissions; claims
19 for meals that were already paid (conventions); and claims that exceeded per diems.

20 9. On June 5, 2006, Iverson was sent a Notice of Denial of Teaching License and
21 Opportunity for Hearing. The receipt of the notices was signed by Ms. Iverson on June 13,
22 2006. Ms. Iverson failed to respond to the notice.

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2 **CONCLUSIONS OF LAW**

3 Fraudulently receiving payroll in excess of salary and submitting excessive
4 reimbursement on reported expenses is in violation of OAR 584-020-0040(5)(b). Acts
5 demonstrating unfitness and/or false statement on application are grounds for denial of
6 licensure as per OAR 584-020-0040(4)(c) and OAR 584-050-0006(1). Pursuant to OAR 584-
7 050-0006(5) and ORS 342.143(2) the Executive Director may deny issuance of a license based
8 upon evidence that the applicant may lack fitness to serve as an educator. The Commission
9 has the authority to impose discipline in this matter under ORS 342.120 through 342.430 and
10 OAR Chapter 584.

11 **FINAL ORDER**

12 The Commission hereby adopts and incorporates herein the above findings of fact and
13 conclusion of law, and based thereon, hereby denies the application of Lynne Dianne Iverson
14 for an Oregon Teaching License.

15 Issued and dated this 4 day of August, 2006.

16 **TEACHER STANDARDS AND PRACTICES COMMISSION**
17 **STATE OF OREGON**

18 By: Victoria Chamberlain
19 Victoria Chamberlain, Executive Director

20 **NOTICE OF APPEAL OR RIGHTS**

21 YOU ARE ENTITLED TO JUDICIAL REVIEW OF THIS ORDER. JUDICIAL REVIEW MAY BE
22 OBTAINED BY FILING A PETITION FOR REVIEW WITHIN 60 DAYS FROM THE SERVICE
23 OF THIS ORDER. JUDICIAL REVIEW IS PURSUANT TO THE PROVISIONS OF ORS
24 183.482 TO THE OREGON COURT OF APPEALS.
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