

Application for Groundwater Registration Modification



Oregon Water Resources Department
725 Summer Street NE, Suite A
Salem, Oregon 97301-1266
(503) 986-0900
www.oregon.gov/OWRD

This application will be returned if Parts 1 through Part 4 and all required attachments are not completed and included upon submittal.

Part 1 of 4 – Groundwater Registration Modification Application Minimum Requirements Checklist

Check all items included with this application. (N/A = Not Applicable)	
☐	Part 1 – Completed Minimum Requirements Checklist.
☐	Part 2 – Completed Groundwater Registration Modification Application Map Requirements Checklist.
☐	Part 3 – Completed Applicant Information and Signature. NOTE: If the applicant is a public agency, corporation or business, trust, or other organization, the title or authority of the person who signs the application on behalf of the entity and evidence of signatory authority or a signed statement that such authority exists must be included.
☐	Part 4 – Completed Groundwater Registration Modification Application – Groundwater Registration Information. (Only one Groundwater registration per application, unless the Groundwater Registrations to be modified are layered).
☐	Application Fee - payable by check to the Oregon Water Resources Department (OWRD). NOTE: The online fee calculator is located: https://apps.wrd.state.or.us/apps/wr/wr_transfer_calculator/groundwater_modification.aspx
Required Attachments:	
☐	Completed Groundwater Registration Modification Application Map.
☐ Yes ☐ N/A	Request for Assignment Form and statutory fee. This form needs to be completed if the applicant owns the land to which the registration is appurtenant and is not the registration certificate holder of record. NOTE: Assignment is not needed for any person or entity who can demonstrate authorization to request recognition of a modification (e.g. legal representative, power of attorney, agent, etc.) or the applicant is named on the certificate of registration or has been assigned to the certificate of registration. The form is available online: https://www.oregon.gov/OWRD/Forms/Pages/default.aspx .
☐ Yes ☐ N/A	Oregon Water Resources Department's Land Use Information Form with approval and signature from each local land use authority in which water is to be diverted, conveyed, and/or used. NOTE: Not required if water is to be diverted, conveyed, and/or used only on federal lands or if all of the following apply: a) a change in place of use only, b) no structural changes, c) the use of water is for irrigation only, and d) the use is located within an irrigation district or an exclusive farm use zone.
☐ Yes ☐ N/A	Supplemental Form D – For water rights served by or issued in the name of an irrigation district. NOTE: Complete when the applicant is not the irrigation district.
☐ Yes ☐ N/A	Water Well Report/Well Log for changes in point(s) of appropriation (well(s)) or additional point(s) of appropriation.

Part 2 of 4 – Groundwater Registration Modification Map Requirements Checklist

The application map must include all the required items listed below and match the existing groundwater registration map, however, the map does not have to be prepared by a Certified Water Right Examiner.

Check all boxes that apply.

☐ Yes ☐ N/A	If the proposed modification involves changes in place of use or character of use for more than three layered certificates of registration, a separate map for each certificate of registration is required. NOTE: See OAR 690-382-0100(4) for the definition of layered.
☐ Yes ☐ N/A	Permanent quality printed with dark ink on polyester film or good quality paper. Maps may also be submitted as a PDF (portable document format) if they meet all other requirements.
☐	The preferred size is 8½ x 11 inches and should be no larger than 30 x 30 inches (one extra map copy is required for 30 x 30 inch maps). To request a waiver for a map larger than 30 x 30 inches, please send an email to mapwaiver@water.oregon.gov .
☐	A north arrow and a legend.
☐	Include the scale, which must be even-numbered and not exceed 1 inch = 1,320 feet. To request a waiver for a map scale that exceeds 1 inch = 1,320 feet, please send an email to mapwaiver@water.oregon.gov .
☐ Yes ☐ N/A	For uses other than municipal use, quasi-municipal use, and similar uses, include Township, Range, Section, ¼ ¼, tax lot boundaries (property lines) and tax lot numbers, DLC, Government Lot, and other recognized public land survey lines.
☐ Yes ☐ N/A	If the use is municipal, quasi-municipal, or similar uses, include Township, Range, Section, and service area boundaries. The map must also identify quarter-quarter (¼ ¼) sections but does not need to label the ¼ ¼.
☐	Major physical features including rivers, creeks, streams, lakes, reservoirs, ponds, roads and railroads. For any surface water on the map, indicate the direction of flow.
☐	All existing registered, and previously recognized point(s) of appropriation (POA for wells/groundwater), clearly labeled, shown by distance and bearing, or by coordinates (distance north/south and distance east/west) from a recognized public land survey corner. In addition, include latitude and longitude for each POA in degrees-decimal with five or more digits after the decimal (example – 44.53764°) and the datum used (example – NAD 83, NAD 27 or WGS 84).
☐ Yes ☐ N/A	If a change in point(s) of appropriation (POA for wells/groundwater) is proposed, include the proposed location(s), clearly labeled, shown by distance and bearing, or by coordinates (distance north/south and distance east/west) from a recognized public land survey corner. In addition, include latitude and longitude for each POD or POA in degrees-decimal with five or more digits after the decimal (example – 44.53764°) and the datum used (example – NAD 83, NAD 27 or WGS 84).
☐	General location of main canals, ditches, flumes, pipelines, pumps, or other water delivery features used to transport water from the point(s) of diversion, point(s) of appropriation, and/or reservoir/pond to the place of use, including delivery features at the place of use.
☐	Place of use (POU) by Township, Range, Section, and ¼ ¼, that includes separate hachuring for lands affected by changes proposed in this groundwater registration modification application, for lands left unchanged and not affected by this application, for each water right, for each tentative priority date, for each use, and served by each point of appropriation (POA).
☐ Yes ☐ N/A	For a place of use limited to a point, like a stock watering tank, include latitude and longitude for the place of use in degrees-decimal with five or more digits after the decimal (example – 44.53764°) and the datum used (example – NAD 83, NAD 27 or WGS 84).
☐ Yes ☐ N/A	If the use is irrigation, nursery, cranberry, or other similar uses with acreage associated with it, the place of use must include the number of acres in each ¼ ¼ section, government lot, or in each ¼ ¼ section as projected within government lots, donation land claims, or other recognized public land survey subdivisions.
☐ Yes ☐ N/A	If the use is supplemental irrigation, include the location(s) and water right reference number of the underlying primary right, registration, or claim.

Part 3 of 4 – Groundwater Registration Modification Application
Applicant Information and Signature

Applicant Information

APPLICANT/BUSINESS NAME	PHONE NO(S)	EMAIL ADDRESS	
ADDRESS	CITY	STATE	ZIP

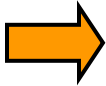
DOCUMENTS AND NOTIFICATIONS WILL BE SENT BY E-MAIL UNLESS REQUESTED OTHERWISE. HOWEVER, ANY PROPOSED FINAL ORDER WILL BE SENT BY CERTIFIED MAIL.

IMPORTANT NOTE - Electronic forms of documents: Beginning on April 1, 2026, and unless requested otherwise by the applicant, the Department will send documents and notifications associated with processing of applications in electronic form (i.e., by email). These emails may come from an automated system (wrdd_automated_email@water.oregon.gov). **Consider adding this email address to your safe sender list.**

By my signature below, I confirm that I understand:

- Amendments to the application may only be made in response to the Initial Review (IR). The applicant will have a period of at least 30 days to amend the application to address any issues identified by the Department in the IR, or to withdraw the application. NOTE: that amendments may be subject to additional fees, pursuant to ORS 536.050.
- Refunds may only be granted upon request and, as set forth in ORS 536.050(4)(a), if the Director determines that a refund of all or part of a fee is appropriate in the interests of fairness to the public or necessary to correct an error of the Department.
- Approval of the change(s) proposed in this application does not constitute a right to trespass upon property or ditches not owned or controlled by the applicant.

I (we) affirm that the information contained in this application is true and accurate.



_____ Applicant signature	_____ Print Name (and Title if applicable)	_____ Date
_____ Applicant signature	_____ Print Name (and Title if applicable)	_____ Date

Check One Box

- ☐ By signing this application, I (we) understand that, upon receipt of the initial review and prior to Department approval of the Groundwater modification, I (we) will be required to provide landownership information and evidence that I am authorized to pursue the modification as identified in OAR 690-382-0400(16)(a); **OR**
- ☐ I (we) affirm the applicant is a municipality as defined in ORS 540.510(3)(b) and that the right is in the name of the municipality or a predecessor; **OR**
- ☐ I (we) affirm that the applicant is an entity with the authority to condemn property and is acquiring the property to which the Groundwater registration proposed for modification is appurtenant by condemnation and have attached supporting documentation.

Agent Information – The agent is authorized to represent the applicant in all matters relating to this application.

APPLICANT/BUSINESS NAME	PHONE NO(S)	EMAIL ADDRESS	
ADDRESS	CITY	STATE	ZIP

DOCUMENTS AND NOTIFICATIONS WILL BE SENT BY E-MAIL UNLESS REQUESTED OTHERWISE. HOWEVER, ANY PROPOSED FINAL ORDER WILL BE SENT BY CERTIFIED MAIL. PLEASE SEE IMPORTANT NOTE ABOVE.

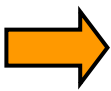
Check the appropriate box, if applicable:

- ☐ Check here if the Groundwater registration proposed for modification is or will be located within or served by an irrigation district or other water district.

IRRIGATION DISTRICT NAME	ADDRESS (CITY, STATE, ZIP)
E-MAIL	PHONE NO(S)

- ☐ Check here if water for the Groundwater registration is supplied under a water service agreement or other contract with a federal agency or other entity.

ENTITY NAME	ADDRESS (CITY, STATE, ZIP)
E-MAIL	PHONE NO(S)



To meet state land use compatibility requirements, you must list the names and mailing addresses of all affected local governments including but not limited to county, city, municipal corporation, or tribal governments within whose jurisdiction water will be diverted, conveyed and/or used.

ENTITY NAME	ADDRESS (CITY, STATE, ZIP)
E-MAIL	PHONE NO(S)

ENTITY NAME	ADDRESS (CITY, STATE, ZIP)
E-MAIL	PHONE NO(S)

PROPOSED CHANGES

Check all type(s) of change(s) proposed below (change "CODES" are provided in parentheses):

Changes to Point(s) of Groundwater Appropriation:

- ☐ Point of Appropriation (POA) – the proposed POA will replace the authorized POA
☐ Additional Point of Appropriation (APOA) - proposed POA will be in addition to the authorized POA

Changes in Place of Use and/or Character of Use:

- ☐ Place of Use (POU) - the proposed changes to the place of use will replace the authorized place of use
☐ Character of Use (USE) - the proposed changes to the character of use of the water right will modify the authorized character of use

Explain in your own words what you propose to accomplish with this application, and why:

If you need additional space, continue on separate piece of paper and attach to application as "Attachment 1"

Part 4 of 4 –Groundwater Registration Modification Application
Authorized POA Information

Groundwater Registration # GR-_____ (Certificate # GR-_____)

Table 1A - Location of Existing Authorized Groundwater Point(s) of Appropriation (POA(s))

NOTE: Find well logs here: http://apps.wrd.state.or.us/apps/gw/well_log/Default.aspx

Authorized POA Name or Number	Twp	Rng	Sec	¼	¼	Tax Lot, DLC, or Gov-Lot

Measured Distances (from a recognized survey corner)

- ☐ Well log attached and associated with the well described above **and** on the accompanying application map. **AND/OR**
☐ No well log is available - construction of the authorized well is provided in table below.

OWRD Well ID Tag No.	Total well depth	Casing Diameter	Casing Intervals (in feet)	Seal depth(s) (intervals)	Perforated or screened intervals (in feet)	Static water level of completed well (in feet)	Source aquifer (sand, gravel, basalt, etc.)	Well -specific rate if less than full rate of water right
L-								☐ CFS ☐ GPM

Authorized POA Name or Number	Twp	Rng	Sec	¼	¼	Tax Lot, DLC, or Gov-Lot

Measured Distances (from a recognized survey corner)

- ☐ Well log attached and associated with the well described above **and** on the accompanying application map. **AND/OR**
☐ No well log is available - construction of the authorized well is provided in table below.

OWRD Well ID Tag No.	Total well depth	Casing Diameter	Casing Intervals (in feet)	Seal depth(s) (intervals)	Perforated or screened intervals (in feet)	Static water level of completed well (in feet)	Source aquifer (sand, gravel, basalt, etc.)	Well -specific rate if less than full rate of water right
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L-								☐ CFS ☐ GPM

Part 4 of 4 –Groundwater Registration Modification Application **Proposed POA Information**

Groundwater Registration # GR- _____ (Certificate # GR- _____)

Table 1B - Location of Proposed Groundwater POA/APOA(s)

NOTE: Find well logs here: http://apps.wrd.state.or.us/apps/gw/well_log/Default.aspx

Proposed POA Name or Number	Twp	Rng	Sec	¼	¼	Tax Lot, DLC, or Gov-Lot

Measured Distances (from a recognized survey corner) ☐ POA or ☐ APOA

☐ Well log attached and associated with the well described above **and** on the accompanying application map. **AND/OR**

☐ No well log is available - construction of the proposed well is provided in table below.

OWRD Well ID Tag No.	Total well depth	Casing Diameter	Casing Intervals (in feet)	Seal depth(s) (intervals)	Perforated or screened intervals (in feet)	Static water level of completed well (in feet)	Source aquifer (sand, gravel, basalt, etc.)	Well -specific rate if less than full rate of water right
L-								☐ CFS ☐ GPM

Proposed POA Name or Number	Twp	Rng	Sec	¼	¼	Tax Lot, DLC, or Gov-Lot

Measured Distances (from a recognized survey corner) ☐ POA or ☐ APOA

☐ Well log attached and associated with the well described above **and** on the accompanying application map. **AND/OR**

☐ No well log is available - construction of the proposed well is provided in table below.

OWRD Well ID Tag No.	Total well depth	Casing Diameter	Casing Intervals (in feet)	Seal depth(s) (intervals)	Perforated or screened intervals (in feet)	Static water level of completed well (in feet)	Source aquifer (sand, gravel, basalt, etc.)	Well -specific rate if less than full rate of water right
L-								☐ CFS ☐ GPM

Proposed POA Name or Number	Twp	Rng	Sec	¼	¼	Tax Lot, DLC, or Gov-Lot

Measured Distances (from a recognized survey corner) ☐ POA or ☐ APOA

☐ Well log attached and associated with the well described above **and** on the accompanying application map. **AND/OR**

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Proposed POA Name or Number	Twp	Rng	Sec	¼	¼	Tax Lot, DLC, or Gov-Lot

Measured Distances (from a recognized survey corner) ☐ POA or ☐ APOA

☐ Well log attached and associated with the well described above **and** on the accompanying application map. **AND/OR**

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L-								☐ CFS ☐ GPM

Groundwater Registration # GR-_____ (Certificate # GR-_____)

☐ Yes - Complete only Table 2B on page 8. ☐ No - Complete both Table 2A below and Table 2B on Page 8.

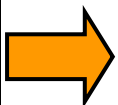
NOTE: List only that part or portion of the registration that will be changed.

[illegible]**TOTAL ACRES**

Additional remarks:

Are there other water right certificates, water use permits or groundwater registrations associated with the "from" lands ☐ Yes ☐ No - If YES, list the certificate, water use permit, or ground water registration number(s):

NOTE: If water rights will be cancelled or diminished you must submit a signed and notarized voluntary cancellation/diminution affidavit with your application.



Pursuant to ORS 540.510, any “layered” water use such as an irrigation water right that is supplemental to a primary water right proposed for transfer must be included in the transfer or be cancelled. Any change to a groundwater registration must be filed separately in a groundwater registration modification application.

