

REFERENCE WAIVER GUIDANCE

Engineers:

Pursuant to OAR 820-010-1000(4)(f), applicants are required to provide five total references. Three of those five references must be from active PE registrants in the applicant's jurisdiction. All work experience, must be verified by at least one reference, with active PE registration in the applicant's jurisdiction, and who had direct supervision of the applicant's work. However, if applicant has been registered as a PE in his or her jurisdiction for at least six years, the "supervisory" reference may simply have held active PE registration at the time the work was performed, and be familiar with that work. An applicant who cannot meet the reference requirements of OAR 820-010-1000(4)(f)(B) through (D), may apply to the Board for a reference waiver under OAR 820-010-1000(4)(f)(E).

Land Surveyors:

Pursuant to OAR 820-010-2000(5)(f), applicants are required to provide five total references. Three of those five references must be from active PLS registrants in the applicant's jurisdiction. All work experience must be verified by at least one reference with active PLS registration in the applicant's jurisdiction, and who had direct supervision of the applicant's experience. However, if applicant has been registered as a PLS in his or her jurisdiction for at least six years, the "supervisory" reference may simply have held active PLS registration at the time the work was performed, and be familiar with that work.

An applicant who cannot meet the reference requirements of OAR 820-010-2000(5)(f)(B) through (D), may apply to the Board for a reference waiver under OAR 820-010-2000(5)(f)(E).

Structural Engineers:

Pursuant to OAR 820-010-4000(4)(e)(A) and (B), applicants are required to provide five total references with knowledge of the applicant's *structural* engineering work, on *significant structures**.

Three of those five references must hold Structural Engineer registration in an NCEES jurisdiction. However, an applicant who cannot meet the reference requirements of OAR 820-010-1000(4)(e)(A) and (B), may apply to the Board for a reference waiver under OAR 820-010-4000(4)(f)(C).

* See ORS 455.447 and 672.107 for definitions of "significant structure" in Oregon. Note: bridges are not included.

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The Board **may** grant a reference waiver under the following circumstances, but a waiver is **not** guaranteed:

ALL EXPERIENCE CLAIMED MUST BE VERIFIED BY A REFERENCE		
Application Type	Conditions	Additional Specifics
PE or PLS	(A) If reference is not a PE or PLS, then reference must still have been applicant's supervisor. (B) If reference did not supervise applicant, then reference must be a PE or PLS familiar with applicant's work, and have been a PE or PLS at the time applicant's work was performed.	If a cross-discipline registrant, the work verified must be land surveying work that registered engineers are allowed to perform ORS 672.005(1)(c) through (f).
PE or PLS from the following applicants: Federal Employee Military Serviceperson Exempt Industry Out of Country	Any individuals with direct knowledge and understanding of the experience claimed by applicant.	References with engineering/surveying licensure or education are preferred. Supervisory references are preferred. For Out of Country references who are engineers/surveyors, licensure in their country of practice also preferred.
SE from Out of State	If state of practice does not offer an SE license, then reference must be a PE with knowledge and understanding of the structural engineering experience on significant structures claimed by applicant.	None