

BUDGET NARRATIVE

OREGON PARKS AND RECREATION DEPARTMENT TABLE OF CONTENTS 2019-21 LEGISLATIVELY ADOPTED BUDGET

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CERTIFICATION

I hereby certify that the accompanying summary and detailed statements are true and correct to the best of my knowledge and belief and that the arithmetic accuracy of all numerical information has been verified.

Oregon Parks and Recreation Department

725 Summer St NE, Suite C Salem OR 97301

AGENCY NAME

AGENCY ADDRESS



SIGNATURE

CAL MUKUMOTO

Chair, Oregon Parks and Recreation Commission

TITLE

Notice: Requests of those agencies headed by a board or commission must be approved by those bodies of official action and signed by the board or commission chairperson. The requests of other agencies must be approved and signed by the agency director or administrator.

☐ Agency Request

☐ Governor's Budget

☒ Legislatively Adopted

Budget Page ii

SB 5527 A BUDGET REPORT and MEASURE SUMMARY

Carrier: Sen. Frederick

Joint Committee On Ways and Means

Action Date: 05/10/19

Action: Do pass with amendments. (Printed A-Eng.)

Senate Vote

Yeas: 7 - Beyer, Frederick, Johnson, Manning Jr, Roblan, Steiner Hayward, Wagner

Exc: 2 - Hansell, Winters

Abs: 3 - Girod, Heard, Thomsen

House Vote

Yeas: 8 - Gomberg, Holvey, McLain, Nosse, Piluso, Rayfield, Smith G, Stark

Exc: 1 - McLane

Prepared By: Linnea Wittekind, Department of Administrative Services

Reviewed By: Matt Stayner, Legislative Fiscal Office

**Parks and Recreation Department
2019-21**

Budget Summary*

	2017-19 Legislatively Approved Budget ⁽¹⁾	2019-21 Current Service Level	2019-21 Committee Recommendation	Committee Change from 2017-19 Leg. Approved	
				\$ Change	% Change
General Fund	\$ 228,729	\$ 273,580	\$ -	\$ (228,729)	(100.0%)
Lottery Funds	\$ 106,703,747	\$ 107,316,438	\$ 114,904,629	\$ 8,200,882	7.7%
Lottery Funds Debt Service	\$ 2,152,590	\$ 2,374,100	\$ 2,374,100	\$ 221,510	10.3%
Other Funds Limited	\$ 101,632,140	\$ 98,722,769	\$ 126,409,360	\$ 24,777,220	24.4%
Federal Funds Limited	\$ 16,422,002	\$ 10,294,950	\$ 16,690,443	\$ 268,441	1.6%
Total	\$ 227,139,208	\$ 218,981,837	\$ 260,378,532	\$ 33,239,324	14.6%

Position Summary

Authorized Positions	867	867	870	3
Full-time Equivalent (FTE) positions	596.05	599.79	602.55	6.50

⁽¹⁾ Includes adjustments through December 2018

Summary of Revenue Changes

The Oregon Parks and Recreation Department (OPRD) budget has not relied on General Fund since the beginning of the 1999-2001 biennium. OPRD depends on Lottery Funds and Other Funds. Constitutional amendments in 1998 and 2010, dedicated 7.5 percent of net Lottery proceeds to recreation. These funds are statutorily allocated to the Department. Other Funds revenues come mainly from park user and other fees, transfers of recreational vehicle registration, and all-terrain vehicle fuels tax revenues. The Department also receives federal grants.

Summary of Natural Resources Subcommittee Action

The mission of OPRD is to provide and protect outstanding natural, scenic, cultural, historic, and recreational sites for the enjoyment and education of present and future generations. The park system includes more than 108,499 acres of land. The Department receives direction from a seven-member Governor-appointed Commission. The Oregon constitution dedicates 7.5 percent of net Lottery proceeds for public parks, shore and beach access, historic sites, and recreation areas, 12 percent of which is dedicated to funding local government park grants. The Subcommittee approved a budget of \$260,378,532 total funds and 870 positions (602.55 FTE). This includes \$117,278,729 Lottery Funds. The total funds budget is a 14.6 percent increase from the 2017-19 Legislatively Approved Budget and an 18.9 percent increase from the 2017-19 current service level. Lottery Funds are a 7.7 percent increase from the 2017-19 biennium Legislatively Approved Budget and a 6.9 percent increase from the 2017-19 current service level.

Director's Office

This program unit is responsible for the overall management of the Department. It is the liaison and provides support for the Oregon Parks and Recreation Commission. The unit provides policy direction for Department programs and activities and coordination with the Governor's Office, Legislature, and other government agencies. The Director's Office also reviews Department programs, conducts annual internal audits, and coordinates rulemaking in its efforts to improve Department performance. The Subcommittee approved a total funds budget of \$3,142,580 and six full-time equivalent positions (6.00 FTE).

The Subcommittee recommends the following policy packages:

Package 105, Improve Visitor Experience. This package provides one-time expenditure limitation of \$243,900 Lottery Funds and \$256,100 Other Funds to assist with internal and external work to broaden OPRD's reach to a more diverse staff and visitor base. The plan involves investment into internal training to ensure staff understand recreation and service needs of under-represented and non-traditional users. It also includes work to recruit a work force that better represents the changing demographics in Oregon.

Package 801, LFO Analyst Adjustment. This package shifts funding for the Office of Outdoor Recreation from General Fund to Lottery Funds.

Package 802, Technical Position Adjustments. This package includes budgetary adjustments to move a position serving as the Department's Public Information Officer from the Central Services Division to the Director's Office. The duties of this position include serving as the Department's Public Information Officer, responsibility for the Department's response to public records requests, policy advisor to the Director, and project lead for the Director's Office. No classification change is expected.

Central Services Program

This program includes Department financial services, public information services, personnel services, and information services. The Subcommittee approved a total funds budget of \$37,827,925 and 79 positions (77.57 FTE). Services include budget and fiscal resources management, staff training, information technology services, and centralized business services such as fleet and purchasing management. It also includes the safety programs and the customer information call center.

The Subcommittee recommends the following policy packages:

Package 101, Operational Cost Increases. This package increases Other Funds expenditure limitation by \$647,329 and Lottery Funds expenditure limitation by \$616,492, for a total funds increase of \$1,263,821. The funding in the package addresses increased costs for two components of OPRD's reservation system. The first issue, an increase in merchant services costs, is related to an increase in the dollar volume of transactions completed using credit or debit cards. The second part is for costs associated with the transition to contracted call center

reservation services from OPRD provided services. The Department transitioned to using contracted call center services in December 2016. Of the nine call center positions established, three were eliminated and six were abolished in favor of the creation of three positions; a design specialist, a public affairs specialist, and a research analyst, as part of a permanent finance plan approved in the 2017-19 biennium. Since the Department repurposed the funding of the six eliminated positions rather than funding the contracted call center services, a funding shortfall was created. The September 2018 Emergency Board provided a one-time increase in expenditure limitation to address the budgetary shortfall.

Package 105, Improve Visitor Experience. This package provides one-time expenditure limitation of \$200,000 total funds. Of this, \$100,000 is to implement ongoing inclusion competency training for all Department staff and a one-time expenditure limitation of \$100,000 total funds to develop an effective branding strategy for the Department.

Package 108, Apply Modern Tech to Improve Service. For reservation system replacement planning, this package provides one-time expenditure limitation of \$243,900 Lottery Funds and \$256,100 Other Funds. For the costs related to the transition to Office 365, this package provides \$283,412 Lottery Funds and \$297,588 Other Funds. Of those amounts, \$73,170 Lottery Funds and \$76,830 Other Funds are one-time. To address increased Enterprise Technology Services (ETS) charges from the Department of Administrative Services, this package provides ongoing expenditure limitation of \$185,364 Lottery Funds and \$194,636 Other Funds. And, to initiate the process of infrastructure evaluation by mapping locations of underground infrastructure in state parks, this package authorizes the establishment of one limited duration position (0.88 FTE) and provides expenditure limitation of \$122,865 Lottery Funds and \$129,011 Other Funds.

Package 802, Technical Position Adjustments. This package includes three separate technical position adjustments. No classification changes are expected as part of the adjustments. The technical position adjustments are as follows; (1) a position serving as the Public Information Officer is moved from Central Services to the Director's Office, (2) three positions, one Manager and two Safety Specialist 2's are moved from Central Services to Direct Services, and (3) a Right of Way Agent position is moved to Central Services from Direct Services. None of the duties of the above positions are expected to change.

Park Development

This program combines the acquisitions and facility investments programs. The resulting program acquires new properties according to an Investment Strategy that provides a framework for prioritizing additions to the parks system. The Engineering Division designs and engineers projects, surveys park land and oversees construction for new parks and for maintenance and improvement of current properties. The subcommittee approved a total funds budget of \$43,352,368 and nine positions (9.00 FTE).

The Subcommittee recommends the following policy packages:

Package 104, Improve and Develop Parks. This package provides one-time Other Funds expenditure limitation of \$3,000,000 to address fish passage and habitat concerns at Bates State Park. The existing Bates State Park pond dam fish ladder does not meet current fish passage requirements. The project will allow for renovations or rebuilding of the fish ladder, if necessary, to meet current standards including a fish stream bypass. The addition of a bypass would also reduce the effects of higher water temperature caused by the pond.

Package 105, Improve Visitor Experience. This package provides one-time Lottery Funds expenditure limitation of \$1,500,000 and one-time Other Funds expenditure limitation of \$2,000,000 to provide for increased accessibility improvements in existing day use and overnight facilities throughout the park system and enhance overnight camping options along the coast. The funding will be allocated across three projects. The first is \$500,000 to be used to expand ADA enhancements to picnic facilities, campgrounds, trail systems, and viewpoints. The second is \$1,000,000 to allow for an accelerated schedule of restroom replacements. The remaining \$2,000,000 will allow OPRD to selectively add additional camping along the Oregon coast, including the addition of a small tent walk-in loop at Fort Stevens State Park, and to make improvements to older sites along the coast where campgrounds are built to capacity.

Package 106, Prep for State Park System Centennial in 2022. This package provides one-time Other Funds expenditure limitation of \$7,000,000 to allow for the construction of several projects in commemoration of the State Parks Centennial. The projects currently planned include development of a new overnight camping facility at Fogerty Creek State Park, a new parking area, visitor orientation/education facility, projects to mitigate congestion at Silver Falls State Park, implementation of visitor/traffic management at Smith Rock, and development of new entrance areas and a visitor welcome center at Smith Rock State Park.

Package 107, Invest in Signature State Trails. This package provides one-time Other Funds expenditure limitation of \$2,250,000 to provide funding for work on closing gaps in the Oregon Coast Trail and for improvements associated with the extension of the Historic Columbia River Trail. Of the total investment, \$1,250,000 will be used to conduct an assessment of existing Coast Trail conditions and facility needs, provide trail restoration or trail reroutes to achieve maintenance goals, design and construct identified trail side facilities and improve trail signage as needed. The remaining \$1,000,000 would be used in conjunction with the Oregon Department of Transportation (ODOT) funded projects to make improvements at Viento State Park where the Columbia River Highway Trail would intersect and overlay a portion of the existing shop access road. The Department would work with ODOT on site grading, construction of a new shop access road, and employee parking area.

Package 109, Targeted Strategic Park Acquisitions. This package provides one-time Lottery Funds expenditure limitation of \$3,000,000 for the purchase of state park property.

Budget Note:

In addition to any other required materials, Oregon Parks and Recreation Department shall provide a report to the Joint Committee on Ways and Means during the budget presentation hearings for the 2021-23 biennium detailing purchases of additional park property completed, or anticipated to be completed during the 2019-21 biennium. The report must include, at a minimum, the specific location, acres, and price paid for each property, and the initial development and management plan for each property.

Direct Services

This program manages the park system including daily park services, functions, and routine maintenance. It manages land, state scenic waterways, ocean shores, and natural resources. It includes engineering services for operations, parks safety and risk management, and operations support. When possible, the program uses the inmate work crews through the Parks and Prisons program, which began in the 1997-99 biennium. It manages threatened and endangered species, habitats, and watershed health issues on park land. This program has responsibility for park planning functions including master, strategic, long-term, land use, and recreational planning for land and water-based trail systems and volunteers. The Subcommittee approved a total funds budget of \$124,383,493 and 748 positions (481.98 FTE).

The Subcommittee recommends the following policy packages:

Package 101, Operational Cost Increases. This package provides increased expenditure limitation of \$1,211,806 Other Funds and \$201,717 Lottery Funds for budget items where costs are increasing faster than inflation and the cost is generally outside of the department's control. These costs include; expenditures from the user-fee preventative maintenance fund, extraordinary inflation for utilities, fleet and fire protection, "enterprise" activities related to vended goods or services at campgrounds, and additional expenditure limitation for the "lower Deschutes River dedicated account" for the funding of allowable projects from the account. The package also provides a one-time increase in Federal Funds expenditure limitation of \$118,000 that is supported by additional revenue from the U.S. Bureau of Reclamation for construction projects in the Prineville management unit.

Package 102, Grant Obligations from Past Biennium. This package provides one-time Lottery Funds expenditure limitation of \$158,423 and one-time Other Funds expenditure limitation of \$475,271 to complete work under a grant awarded to the Department from the Federal Emergency Management Agency (FEMA) for state park properties damaged in the Willamette Valley and along the Oregon coast due to 2015 winter storms. Not all work was completed during the 2017-19 biennium.

Package 103, Agency Shared Costs for State Capitol Park. This package provides one-time Other Funds expenditure limitation of \$400,000 for the Department to conduct an evaluation of necessary repairs at the State Capitol Park. The funding for the evaluation is transferred to ORPD from Department of Administrative Services for this purpose.

Package 104, Improve and Develop Parks. This package provides ongoing expenditure limitation of \$48,780 Lottery Funds and \$51,220 Other Funds to develop and implement comprehensive archaeological testing projects at state parks. The information will be used to identify key archaeological features and sites, delineate site boundaries, and provide critical archaeological background information to expedite clearances on needed projects.

Package 110, Support Multiagency Salmonberry Trail Project. This package provides one-time Other Funds expenditure limitation of \$500,000 and the authorization to establish a limited duration position (1.00 FTE) to work as a project manager on the Salmonberry Trail Project. The package recognizes \$425,000 in new revenues from grants and donated funds raised for the project. The remaining funding is carried-forward from prior biennia.

Package 111, Invest in Parks and Heritage Staff. This package provides expenditure limitation of \$112,591 Lottery Funds and \$118,222 Other Funds and authorizes the establishment of one position (0.88 FTE) as an additional Park Region Manager. This allows OPRD to divide the existing three regions of the state into four regions, reducing travel time and balancing workload.

Package 802, Technical Position Adjustments. This package includes three separate technical position adjustments. No classification changes are expected as part of the adjustments. The technical position adjustments are as follows; (1) a position serving as the Public Information Officer is moved from Central Services to the Director's Office, (2) three positions, one Manager position, and two Safety Specialist 2 positions are moved from Central Services to Direct Services, and (3) a Right of Way Agent position is moved to Central Services from Direct Services. None of the duties of the above positions are expected to change.

Community Support and Grants

This program administers five grant programs: All-Terrain Vehicle grants, Land and Water Conservation grants, local government grants, the Recreational Vehicle County Opportunity grants, and Recreational Trails grants. The program also includes the Heritage Program, which covers heritage conservation, the State Historic Preservation Office and support for the Heritage Commission. The office administers federal and state programs for historic and archeological resource planning and preservation. The office also assists with the management, development and interpretation of historic and cultural resources in the parks system. The Subcommittee approved a total funds budget of \$51,672,166 and 28 positions (28.00 FTE).

The Subcommittee recommends the following policy packages:

Package 101, Operational Cost Increases. This package provides \$3,000,000 Other Funds expenditure limitation to allow OPRD to distribute increased funding available from the increase in fuels tax approved during the 2017 Legislative Session. The increased limitation will be used to award grants for operations, maintenance, and law enforcement of ATV riding areas.

Package 102, Grant Obligations from Past Biennium. This package reestablishes expenditure limitation for certain grant programs phased-out of the Department's budget at the current service level. The grants include: \$5.18 million for the Main Street grant program, \$613,000 for the County Opportunity Grant program, and \$6.27 million for the Land and Water Conservation Fund and the Recreational Trails program.

Package 106, Prep for State Park System Centennial in 2022. This package provides \$490,000 in Lottery Fund expenditure limitation to supplement existing funding in four community grant programs. The package adds \$150,000 to the Diamond in the Rough historic preservation grant program, increases funding for the Preserving Oregon historic and archaeology grant program by \$150,000, increases funding for the Heritage grant program by \$150,000 for non-building heritage projects, and increases funding for the Museum grant program by \$40,000.

Package 111, Invest in Parks and Heritage Staff. This package provides ongoing expenditure limitation of \$9,607 Lottery Funds and \$7,503 Federal Funds to reclassify two positions. An Administrative Specialist position will be converted to a Natural Resource Specialist position. An Information Systems Specialist position will be reclassified upward to better reflect current duties.

Package 802, Technical Position Adjustments. This package includes budgetary adjustments to move a Program Analyst 2 from Community Support and Grants to Direct Services. The position is expected to work on property management, planning, and stewardship projects. No classification change is expected.

Summary of Performance Measure Action

See attached "Legislatively Approved 2019-2021 Key Performance Measures."

DETAIL OF JOINT COMMITTEE ON WAYS AND MEANS ACTION

Oregon Parks and Recreation Department
Linnea Wittekind -- 503-378-3108

DESCRIPTION	GENERAL FUND	LOTTERY FUNDS	OTHER FUNDS		FEDERAL FUNDS		TOTAL ALL FUNDS	POS	FTE
			LIMITED	NONLIMITED	LIMITED	NONLIMITED			
2017-19 Legislatively Approved Budget at Dec 2018 *	\$ 228,729	\$ 108,856,337	\$ 101,632,140	\$ -	\$ 16,422,002	\$ -	\$ 227,139,208	867	595.05
2019-21 Current Service Level (CSL)*	\$ 273,580	\$ 109,690,538	\$ 98,722,769	\$ -	\$ 10,294,950	\$ -	\$ 218,981,837	867	599.79
SUBCOMMITTEE ADJUSTMENTS (from CSL)									
SCR 63400-100-10 - Directors Office									
Package 105: Improve Visitor Experience									
Services and Supplies	\$ -	\$ 243,900	\$ 256,100	\$ -	\$ -	\$ -	\$ 500,000		
Package 801: LFO Analyst Adjustment									
Personal Services	\$ (240,757)	\$ 240,757	\$ -	\$ -	\$ -	\$ -	\$ -	0	0.00
Services and Supplies	\$ (32,823)	\$ 32,823	\$ -	\$ -	\$ -	\$ -	\$ -		
Package 802: Technical Position Adjustments									
Personal Services	\$ -	\$ 151,109	\$ 158,667	\$ -	\$ -	\$ -	\$ 309,776	1	1.00
Services and Supplies	\$ -	\$ 40,390	\$ 42,410	\$ -	\$ -	\$ -	\$ 82,800		
SCR 63400-200-10 - Central Services									
Package 101: Operational Cost Increases									
Services and Supplies	\$ -	\$ 616,492	\$ 647,329	\$ -	\$ -	\$ -	\$ 1,263,821		
Package 105: Improve Visitor Experience									
Services and Supplies	\$ -	\$ 97,560	\$ 102,440	\$ -	\$ -	\$ -	\$ 200,000		
Package 108: Apply Modern Tech to Improve Service									
Personal Services	\$ -	\$ 72,272	\$ 75,887	\$ -	\$ -	\$ -	\$ 148,159	1	0.88
Services and Supplies	\$ -	\$ 763,269	\$ 801,448	\$ -	\$ -	\$ -	\$ 1,564,717		
Package 802: Technical Position Adjustments									
Personal Services	\$ -	\$ (393,365)	\$ (413,040)	\$ -	\$ -	\$ -	\$ (806,405)	(3)	(3.00)
Services and Supplies	\$ -	\$ (61,882)	\$ (64,980)	\$ -	\$ -	\$ -	\$ (126,862)		
SCR 63400-300-10 - Park Development									
Package 104: Improve and Develop Parks									
Services and Supplies	\$ -	\$ -	\$ 3,000,000	\$ -	\$ -	\$ -	\$ 3,000,000		
Package 105: Improve Visitor Experience									
Services and Supplies	\$ -	\$ 1,500,000	\$ 2,000,000	\$ -	\$ -	\$ -	\$ 3,500,000		
Package 106: Prep for State Park System Centennial in 2022									
Services and Supplies	\$ -	\$ -	\$ 7,000,000	\$ -	\$ -	\$ -	\$ 7,000,000		

SB 5527 A

DETAIL OF JOINT COMMITTEE ON WAYS AND MEANS ACTION

Oregon Parks and Recreation Department
Linnea Wittekind -- 503-378-3108

DESCRIPTION	GENERAL FUND	LOTTERY FUNDS	OTHER FUNDS		FEDERAL FUNDS		TOTAL ALL FUNDS	POS	FTE
			LIMITED	NONLIMITED	LIMITED	NONLIMITED			
Package 107: Invest in Signature State Trails									
Services and Supplies	\$ -	\$ -	\$ 2,250,000	\$ -	\$ -	\$ -	\$ 2,250,000		
Package 109: Targeted Strategic Park Acquisitions									
Services and Supplies	\$ -	\$ 3,000,000	\$ -	\$ -	\$ -	\$ -	\$ 3,000,000		
SCR 63400-400-10 - Direct Services									
Package 101: Operational Cost Increase									
Services and Supplies	\$ -	\$ 201,717	\$ 1,211,806	\$ -	\$ 118,000	\$ -	\$ 1,531,523		
Package 102: Grant Obligations from Past Biennia									
Services and Supplies	\$ -	\$ 158,423	\$ 475,271	\$ -	\$ -	\$ -	\$ 633,694		
Package 103: Agency Shared Costs for State Capitol Park									
Services and Supplies	\$ -	\$ -	\$ 400,000	\$ -	\$ -	\$ -	\$ 400,000		
Package 104: Improve and Develop Parks									
Services and Supplies	\$ -	\$ 48,780	\$ 51,220	\$ -	\$ -	\$ -	\$ 100,000		
Package 110: Support Multiagency Salmonberry Trail Project									
Personal Services	\$ -	\$ -	\$ 296,706	\$ -	\$ -	\$ -	\$ 296,706	1	1.00
Services and Supplies	\$ -	\$ -	\$ 203,294	\$ -	\$ -	\$ -	\$ 203,294		
Package 111: Invest in Parks and Heritage Staff									
Personal Services	\$ -	\$ 98,583	\$ 103,513	\$ -	\$ -	\$ -	\$ 202,096	1	0.88
Services and Supplies	\$ -	\$ 14,008	\$ 14,709	\$ -	\$ -	\$ -	\$ 28,717		
Package 802: Technical Position Adjustments									
Personal Services	\$ -	\$ 242,256	\$ 486,775	\$ -	\$ -	\$ -	\$ 729,031	3	3.00
Services and Supplies	\$ -	\$ 21,492	\$ 22,570	\$ -	\$ -	\$ -	\$ 44,062		
SCR 63400-500-10 - Community Support and Grants									
Package 101: Operational Cost Increase									
Special Payments	\$ -	\$ -	\$ 3,000,000	\$ -	\$ -	\$ -	\$ 3,000,000		
Package 102: Grant Obligations from Past Biennia									
Special Payments	\$ -	\$ -	\$ 5,796,868	\$ -	\$ 6,269,990	\$ -	\$ 12,066,858		

DETAIL OF JOINT COMMITTEE ON WAYS AND MEANS ACTION

Oregon Parks and Recreation Department
Linnea Wittekind -- 503-378-3108

DESCRIPTION	GENERAL FUND	LOTTERY FUNDS	OTHER FUNDS		FEDERAL FUNDS		TOTAL ALL FUNDS	POS	FTE
			LIMITED	NONLIMITED	LIMITED	NONLIMITED			
Package 106: Prep for State Park System Centennial in 2022 Special Payments	\$ -	\$ 490,000	\$ -	\$ -	\$ -	\$ -	490,000		
Package 111: Invest in Parks and Heritage Staff Personal Services	\$ -	\$ 9,607	\$ -	\$ -	\$ 7,503	\$ -	17,110	0	0.00
Package 802: Technical Position Adjustments Personal Services	\$ -	\$ -	\$ (232,402)	\$ -	\$ -	\$ -	(232,402)	(1)	(1.00)
TOTAL ADJUSTMENTS	\$ (273,580)	\$ 7,588,191	\$ 27,686,591	\$ -	\$ 6,395,493	\$ -	41,396,695	3	2.76
SUBCOMMITTEE RECOMMENDATION *	\$ -	\$ 117,278,729	\$ 126,409,360	\$ -	\$ 16,690,443	\$ -	260,378,532	870	602.55
% Change from 2017-19 Leg Approved Budget	(100.0%)	7.7%	24.4%	0.0%	1.6%	0.0%	14.6%	0.3%	0.0%
% Change from 2019-21 Current Service Level	(100.0%)	6.9%	28.0%	0.0%	38.9%	0.0%	18.9%	0.3%	0.5%

*Excludes Capital Construction Expenditures

Legislatively Approved 2019 - 2021 Key Performance Measures

Published: 5/8/2019 5:02:00 PM

Agency: Parks and Recreation Department

Mission Statement:

To provide and protect outstanding natural, scenic, cultural, historic and recreational sites for the enjoyment and education of present and future generations.

Legislatively Approved KPMs	Metrics	Agency Request	Last Reported Result	Target 2020	Target 2021
1. PARK VISITATION - Visitors per acre of Oregon Parks and Recreation Department property.		Approved	480	450	450
2. HERITAGE PROGRAM BENEFITS - Number of properties, sites, or districts that benefit from an OPRD-managed heritage program.		Approved	2,064	2,107	2,130
3. Grant Programs - Percent of Oregon communities that benefit from an OPRD-managed grant program.		Approved	52%	54.70%	57.10%
4. PROPERTY ACQUISITION - Recreation lands index: Park lands and waters acquired by OPRD as a percentage of total goal. (Linked to Oregon Benchmark #91)		Approved	78%	82%	83%
5. FACILITIES BACKLOG - Percent reduction in facilities backlog since 1999.		Approved	0%	85%	85%
6. CUSTOMER SATISFACTION - Percent of customers rating their satisfaction with the agency's customer service as "good" or "excellent"; overall customer service, timeliness, accuracy, helpfulness, expertise and availability of information.	Accuracy	Approved	0%	95%	95%
	Availability of Information		0%	95%	95%
	Overall		0%	95%	95%
	Helpfulness		0%	95%	95%
	Timeliness		0%	95%	95%
	Expertise		0%	95%	95%
7. COMMISSION BEST PRACTICES - Percent of total best practices met by the State Parks and Recreation Commission.		Approved	100%	100%	100%

LFO Recommendation:

The Legislative Fiscal Office recommends adoption of the Key Performance Measures and targets as presented.

SubCommittee Action:

The subcommittee approved adoption of the Key Performance Measures and Targets as recommended by LFO

HB 5050 A BUDGET REPORT and MEASURE SUMMARY

Carrier: Sen. Johnson

Joint Committee On Ways and Means

Action Date: 06/25/19

Action: Do pass the A-Eng bill.

Senate Vote

Yeas: 8 - Beyer, Boles, Frederick, Johnson, Manning Jr, Roblan, Steiner Hayward, Wagner

Abs: 4 - Girod, Hansell, Heard, Thomsen

House Vote

Yeas: 8 - Gomburg, Holvey, McLain, McLane, Nosse, Piluso, Rayfield, Stark

Exc: 1 - Smith G

Prepared By: Julie Neburka and Theresa McHugh, Legislative Fiscal Office

Reviewed By: Paul Siebert, Legislative Fiscal Office

Emergency Board

2019-21

Department of Corrections

2017-19

Budget Summary***Emergency Board**

	2017-19 Legislatively Approved Budget	2019-21 Committee Recommendation	Committee Change
General Fund - General Purpose	-	\$ 75,000,000	\$ 75,000,000
General Fund - Special Purpose Appropriations			
State Agencies for state employee compensation	-	\$ 200,000,000	\$ 200,000,000
State Agencies for non-state worker compensation	-	\$ 20,000,000	\$ 20,000,000
Public Defense services and contract model		\$ 20,000,000	\$ 20,000,000
Grand Jury Recordation	-	\$ 3,000,000	\$ 3,000,000
OHA - Youth with Behavioral Health Needs		\$ 5,700,000	\$ 5,700,000
PDSC and DOC - Unauthorized Use of a Vehicle		\$ 1,000,000	\$ 1,000,000
Secretary of State - SB 861 implementation		\$ 1,146,094	\$ 1,146,094

ADMINISTRATION PROGRAM AREA**Department of Administrative Services**

General Fund	\$ 23,939,562	\$ 23,939,562
General Fund Debt Service	\$ (243,315)	\$ (243,315)
Lottery Funds Debt Service	\$ (2,797,357)	\$ (2,797,357)
Other Funds	\$ 98,343,839	\$ 98,343,839
Other Funds Debt Service	\$ 4,975,884	\$ 4,975,884

Advocacy Commissions Office

General Fund	\$ (3,910)	\$ (3,910)
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Employment Relations Board

General Fund	\$ (24,878)	\$ (24,878)
Other Funds	\$ (17,900)	\$ (17,900)

Oregon Government Ethics Commission

Other Funds	\$ (31,294)	\$ (31,294)
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Office of the Governor

General Fund	\$ 37,976	\$ 37,976
Lottery Funds	\$ (30,060)	\$ (30,060)
Other Funds	\$ (14,162)	\$ (14,162)

Oregon Liquor Control Commission

Other Funds	-	\$ (365,805)	\$ (365,805)
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Budget Summary***Public Employees Retirement System,**

Other Funds

2017-19 Legislatively Approved Budget	2019-21 Committee Recommendation	Committee Change
	\$ (99,540)	\$ (99,540)

Racing Commission

Other Funds

	\$ (74,492)	\$ (74,492)
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Department of Revenue

General Fund

	\$ (1,951,713)	\$ (1,951,713)
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General Fund Debt Service

	\$ (86,500)	\$ (86,500)
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Other Funds

	\$ (625,879)	\$ (625,879)
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Other Funds Debt Service

	\$ 90,000	\$ 90,000
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Secretary of State

General Fund

	\$ 198,280	\$ 198,280
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Other Funds

	(731,332)	(731,332)
--	-----------	-----------

Federal Funds

	\$ (6,624)	\$ (6,624)
--	------------	------------

State Library

General Fund

	\$ (2,658)	\$ (2,658)
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Other Funds

	\$ (54,948)	\$ (54,948)
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Federal Funds

	\$ (4,478)	\$ (4,478)
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State Treasurer

Other Funds

	\$ (786,435)	\$ (786,435)
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CONSUMER AND BUSINESS SERVICES PROGRAM AREA**State Board of Accountancy**

Other Funds

-	\$ (41,790)	\$ (41,790)
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Chiropractic Examiners Board

Other Funds

-	\$ (40,563)	\$ (40,563)
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Consumer and Business Services

Other Funds

	\$ (1,805,550)	\$ (1,805,550)
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Federal Funds

	\$ 724,474	\$ 724,474
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Construction Contractors Board

Other Funds

	\$ (223,798)	\$ (223,798)
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Budget Summary*

	2017-19 Legislatively Approved Budget	2019-21 Committee Recommendation	Committee Change
<u>Board of Dentistry</u>			
Other Funds		\$ (55,978)	\$ (55,978)
<u>Health Related Licensing Boards</u>			
Other Funds		\$ (93,931)	\$ (93,931)
<u>Bureau of Labor and Industries</u>			
General Fund		\$ (186,026)	\$ (186,026)
Other Funds		\$ (128,532)	\$ (128,532)
Federal Funds		\$ (19,597)	\$ (19,597)
<u>Licensed Professional Counselors and Therapists. Board of</u>			
Other Funds		\$ (23,995)	\$ (23,995)
<u>Licensed Social Workers, Board of</u>			
Other Funds		\$ (23,401)	\$ (23,401)
<u>Medical Board</u>			
Other Funds		\$ (105,576)	\$ (105,576)
<u>Board of Nursing</u>			
Other Funds		\$ (148,702)	\$ (148,702)
<u>Board of Pharmacy</u>			
Other Funds	-	\$ (93,745)	\$ (93,745)
<u>Oregon Board of Psychology</u>			
Other Funds	-	\$ (19,078)	\$ (19,078)
<u>Public Utility Commission</u>			
Other Funds	-	\$ (337,731)	\$ (337,731)
Federal Funds	-	\$ (6,195)	\$ (6,195)
<u>Real Estate Agency</u>			
Other Funds	-	\$ (87,703)	\$ (87,703)
<u>Tax Practitioners Board</u>			
Other Funds	-	\$ (12,149)	\$ (12,149)

Budget Summary***2017-19 Legislatively
Approved Budget****2019-21 Committee
Recommendation****Committee Change****ECONOMIC AND COMMUNITY DEVELOPMENT PROGRAM AREA****Oregon Business Development Department**

General Fund	\$ 9,992,396	\$ 9,992,396
General Fund Debt Service	\$ 2,050,084	\$ 2,050,084
Lottery Funds	\$ 12,813,582	\$ 12,813,582
Lottery Funds Debt Service	\$ (3,691,197)	\$ (3,691,197)
Other Funds	\$ 204,671,736	\$ 204,671,736
Other Funds Debt Service	\$ 157,290	\$ 157,290
Other Funds Nonlimited	\$ 35,000,000	\$ 35,000,000
Federal Funds	\$ (6,078)	\$ (6,078)

Employment Department

Other Funds	\$ (899,214)	\$ (899,214)
Federal Funds	\$ (665,899)	\$ (665,899)

Housing and Community Services Department

General Fund	\$ (941,245)	\$ (941,245)
General Fund Debt Service	\$ 9,781,918	\$ 9,781,918
Lottery Funds Debt Service	\$ (79,455)	\$ (79,455)
Other Funds	\$ 62,397,519	\$ 62,397,519
Other Funds Debt Service	\$ 1,099	\$ 1,099
Federal Funds	\$ (1,035,075)	\$ (1,035,075)

Department of Veterans' Affairs

General Fund	\$ (51,109)	\$ (51,109)
General Fund Debt Service	\$ (1,871,420)	\$ (1,871,420)
Lottery Funds	\$ 961,666	\$ 961,666
Other Funds	\$ 3,912,257	\$ 3,912,257

EDUCATION PROGRAM AREA**Department of Education**

General Fund	\$ (125,070)	\$ (125,070)
General Fund Debt Service	\$ (1,345,537)	\$ (1,345,537)
Other Funds	\$ 125,770,137	\$ 125,770,137
Other Funds Debt Service	\$ 9,330	\$ 9,330
Federal Funds	\$ (324,415)	\$ (324,415)

Budget Summary*

	2017-19 Legislatively Approved Budget	2019-21 Committee Recommendation	Committee Change
<u>State School Fund</u>			
General Fund	\$	5,101,078	\$ 5,101,078
Lottery Funds	\$	(5,573,050)	\$ (5,573,050)
Other Funds	\$	471,972	\$ 471,972
<u>Higher Education Coordinating Commission</u>			
General Fund	\$	73,809	\$ 73,809
Other Funds	\$	6,385,614	\$ 6,385,614
Federal Funds	\$	65,430	\$ 65,430
<u>State Support to Community Colleges</u>			
General Fund	\$	975,000	\$ 975,000
General Fund Debt Service	\$	(5,763,861)	\$ (5,763,861)
Lottery Funds Debt Service	\$	(242,498)	\$ (242,498)
Other Funds Debt Service	\$	3,126,854	\$ 3,126,854
<u>State Support to Public Universities</u>			
General Fund	\$	5,653,419	\$ 5,653,419
General Fund Debt Service	\$	(12,483,243)	\$ (12,483,243)
Lottery Funds	\$	5,859,809	\$ 5,859,809
Lottery Funds Debt Service	\$	(774,410)	\$ (774,410)
Other Funds Debt Service	\$	4,876,782	\$ 4,876,782
<u>State Support to Oregon Health Sciences University</u>			
General Fund Debt Service	\$	(48,310)	\$ (48,310)
Other Funds Debt Service	\$	48,365	\$ 48,365
<u>Teacher Standards and Practices</u>			
Other Funds	\$	(87,203)	\$ (87,203)
<u>HUMAN SERVICES PROGRAM AREA</u>			
<u>Commission for the Blind</u>			
General Fund	\$	(103,100)	\$ (103,100)
Other Funds	\$	(7,232)	\$ (7,232)
Federal Funds	\$	(115,724)	\$ (115,724)

Budget Summary***Oregon Health Authority**

	<u>2017-19 Legislatively Approved Budget</u>	<u>2019-21 Committee Recommendation</u>	<u>Committee Change</u>
General Fund	\$ 3,296,378	\$ 3,296,378	
General Fund Debt Service	\$ (216,292)	\$ (216,292)	
Lottery Funds	\$ (4,929)	\$ (4,929)	
Other Funds	\$ 13,711,749	\$ 13,711,749	
Other Funds Debt Service	\$ 216,435	\$ 216,435	
Federal Funds	\$ 27,649,540	\$ 27,649,540	

Department of Human Services

General Fund	\$ 7,944,508	\$ 7,944,508	
General Fund Debt Service	\$ 1,512,253	\$ 1,512,253	
Other Funds	\$ 43,415,376	\$ 43,415,376	
Federal Funds	\$ 132,642,331	\$ 132,642,331	

Long Term Care Ombudsman

General Fund	\$ (60,461)	\$ (60,461)	
Other Funds	\$ (8,161)	\$ (8,161)	

Psychiatric Security Review Board

General Fund	\$ (30,871)	\$ (30,871)	
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JUDICIAL BRANCH**Judicial Department**

General Fund	\$ 2,077,938	\$ 2,077,938	
General Fund Debt Service	\$ (3,585,266)	\$ (3,585,266)	
Other Funds	\$ 137,039,553	\$ 137,039,553	
Other Funds Debt Service	\$ 1,300,000	\$ 1,300,000	
Federal Funds	\$ (1,408)	\$ (1,408)	

Commission on Judicial Fitness and Disability

General Fund	\$ 16,000	\$ 16,000	
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Public Defense Services Commission

General Fund	\$ 3,394,972	\$ 3,394,972	
Other Funds	\$ 302,670	\$ 302,670	

Budget Summary***LEGISLATIVE BRANCH****Legislative Administration Committee**

	2017-19 Legislatively Approved Budget	2019-21 Committee Recommendation	Committee Change
General Fund	\$ 1,330,850	\$ 1,330,850	
General Fund Debt Service	\$ 527,814	\$ 527,814	
Other Funds	\$ 5,167,447	\$ 5,167,447	
Other Funds Debt Service	\$ 38,500	\$ 38,500	

Legislative Assembly

General Fund	\$ (235,919)	\$ (235,919)	
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Legislative Commission on Indian Services

General Fund	\$ (7,244)	\$ (7,244)	
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Legislative Counsel

General Fund	\$ (70,545)	\$ (70,545)	
Other Funds	\$ (6,086)	\$ (6,086)	

Legislative Fiscal Office

General Fund	\$ (30,828)	\$ (30,828)	
Other Funds	\$ (15,770)	\$ (15,770)	

Legislative Revenue Office

General Fund	\$ (16,951)	\$ (16,951)	
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Legislative Policy and Research Office

General Fund	\$ (57,110)	\$ (57,110)	
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NATURAL RESOURCES PROGRAM AREA**State Department of Agriculture**

General Fund	\$ 916,315	\$ 916,315	
Lottery Funds	\$ (68,464)	\$ (68,464)	
Other Funds	\$ (595,327)	\$ (595,327)	
Federal Funds	\$ (52,494)	\$ (52,494)	

Columbia River Gorge Commission

General Fund	\$ 109,813	\$ 109,813	
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State Department of Energy

General Fund	\$ 2,000,000	\$ 2,000,000	
Lottery Funds Debt Service	\$ (5)	\$ (5)	
Other Funds	\$ 1,576,722	\$ 1,576,722	
Federal Funds	\$ (7,330)	\$ (7,330)	

Budget Summary***Department of Environmental Quality**

	<u>2017-19 Legislatively Approved Budget</u>	<u>2019-21 Committee Recommendation</u>	<u>Committee Change</u>
General Fund	\$ 51,176	\$ 51,176	
General Fund Debt Service	\$ 834,752	\$ 834,752	
Lottery Funds	\$ (31,593)	\$ (31,593)	
Other Funds	\$ 3,747,167	\$ 3,747,167	
Federal Funds	\$ (113,604)	\$ (113,604)	

State Department of Fish and Wildlife

General Fund	\$ 115,083	\$ 115,083	
General Fund Debt Service	\$ (324,470)	\$ (324,470)	
Lottery Funds	\$ (18,626)	\$ (18,626)	
Other Funds	\$ (672,467)	\$ (672,467)	
Other Funds Capital Improvement	\$ (4,077)	\$ (4,077)	
Federal Funds	\$ (1,187,333)	\$ (1,187,333)	

Department of Forestry

General Fund	\$ 1,340,580	\$ 1,340,580	
General Fund Debt Service	\$ (2,470,088)	\$ (2,470,088)	
Lottery Funds Debt Service	\$ (61,999)	\$ (61,999)	
Other Funds	\$ (1,351,583)	\$ (1,351,583)	
Other Funds Debt Service	\$ 151,184	\$ 151,184	
Federal Funds	\$ (77,626)	\$ (77,626)	

Department of Geology and Mineral Industries

General Fund	\$ (25,615)	\$ (25,615)	
Other Funds	\$ (29,270)	\$ (29,270)	
Federal Funds	\$ (19,870)	\$ (19,870)	

Department of Land Conservation and Development

General Fund	\$ 1,794,756	\$ 1,794,756	
Other Funds	\$ (2,132)	\$ (2,132)	
Federal Funds	\$ (17,182)	\$ (17,182)	

Land Use Board of Appeals

General Fund	\$ (21,627)	\$ (21,627)	
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Budget Summary***Oregon Marine Board**

	2017-19 Legislatively Approved Budget	2019-21 Committee Recommendation	Committee Change
Other Funds		\$ (92,426)	\$ (92,426)
Federal Funds		\$ (2,643)	\$ (2,643)

Department of Parks and Recreation

Lottery Funds	\$ (416,598)	\$ (416,598)
Lottery Funds Debt Service	\$ (76,557)	\$ (76,557)
Other Funds	\$ 4,212,940	\$ 4,212,940
Other Funds Debt Service	\$ 33,023	\$ 33,023
Federal Funds	\$ (4,620)	\$ (4,620)

Department of State Lands

Lottery Funds Debt Service	\$ (589,920)	\$ (589,920)
Other Funds	\$ 5,538,837	\$ 5,538,837
Federal Funds	\$ 148,732	\$ 148,732

Water Resources Department

General Fund	\$ (435,713)	\$ (435,713)
Lottery Funds Debt Service	\$ (926,818)	\$ (926,818)
Other Funds	\$ 43,734,905	\$ 43,734,905
Other Funds Debt Service	\$ 394	\$ 394
Federal Funds	\$ (1,215)	\$ (1,215)

Watershed Enhancement Board

Lottery Funds	\$ (22,280)	\$ (22,280)
Federal Funds	\$ (6,493)	\$ (6,493)

PUBLIC SAFETY PROGRAM AREA**Department of Corrections**

General Fund	\$ (6,481,181)	\$ (6,481,181)
General Fund Debt Service	\$ 1,073,820	\$ 1,073,820
Other Funds	\$ 5,265,521	\$ 5,265,521
Other Funds Debt Service	\$ 51,378	\$ 51,378

Oregon Criminal Justice Commission

General Fund	\$ 36,193	\$ 36,193
Other Funds	\$ 273,635	\$ 273,635
Federal Funds	\$ (1,216)	\$ (1,216)

Budget Summary***District Attorneys and their Deputies**

	<u>2017-19 Legislatively Approved Budget</u>	<u>2019-21 Committee Recommendation</u>	<u>Committee Change</u>
General Fund		\$ (105,735)	\$ (105,735)

Department of Justice

General Fund		\$ (667,789)	\$ (667,789)
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General Fund Debt Service		\$ 1,484,988	\$ 1,484,988
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Other Funds		\$ (2,479,020)	\$ (2,479,020)
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Federal Funds		\$ (716,952)	\$ (716,952)
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Oregon Military Department

General Fund		\$ 179,395	\$ 179,395
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General Fund Debt Service		\$ (36,468)	\$ (36,468)
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Other Funds		\$ (373,737)	\$ (373,737)
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Other Funds Debt Service		\$ 33,000	\$ 33,000
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Federal Funds		\$ (691,605)	\$ (691,605)
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Oregon Board of Parole and Post-Prison Supervision

General Fund		\$ (101,621)	\$ (101,621)
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Oregon State Police

General Fund		\$ (2,122,021)	\$ (2,122,021)
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Lottery Funds		\$ (69,541)	\$ (69,541)
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Other Funds		\$ (873,872)	\$ (873,872)
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Federal Funds		\$ (23,603)	\$ (23,603)
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Department of Public Safety Standards and Training

Other Funds		\$ (290,693)	\$ (290,693)
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Federal Funds		\$ 324,810	\$ 324,810
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Oregon Youth Authority

General Fund		\$ (1,803,255)	\$ (1,803,255)
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General Fund Debt Service		\$ (3,008,574)	\$ (3,008,574)
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Other Funds		\$ 772,367	\$ 772,367
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Other Funds Debt Service		\$ 95,000	\$ 95,000
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Federal Funds		\$ (74,149)	\$ (74,149)
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TRANSPORTATION PROGRAM AREA**Department of Aviation**

Other Funds		\$ (32,084)	\$ (32,084)
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Federal Funds		\$ (826)	\$ (826)
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Budget Summary***Department of Transportation**

	<u>2017-19 Legislatively Approved Budget</u>	<u>2019-21 Committee Recommendation</u>	<u>Committee Change</u>
General Fund Debt Service		\$ (8,904)	\$ (8,904)
Lottery Funds Debt Service		\$ (3,182,760)	\$ (3,182,760)
Other Funds		\$ (3,318,842)	\$ (3,318,842)
Other Funds Debt Service		\$ 8,904	\$ 8,904
Federal Funds		\$ (65,547)	\$ (65,547)

2019-21 Budget Summary

General Fund Total	\$ 380,757,376	\$ 380,757,376
General Fund Debt Service	\$ (14,226,619)	\$ (14,226,619)
Lottery Funds Total	\$ 13,399,916	\$ 13,399,916
Lottery Funds Debt Service	\$ (12,422,976)	\$ (12,422,976)
Other Funds Total	\$ 749,532,835	\$ 749,532,835
Other Funds Debt Service	\$ 15,213,422	\$ 15,213,422
Other Funds Nonlimited	\$ 35,000,000	\$ 35,000,000
Other Funds Capital Improvement	\$ (4,077)	\$ (4,077)
Federal Funds Total	\$ 156,305,516	\$ 156,305,516

* Excludes Capital Construction

	<u>2017-19 Legislatively Approved Budget</u>	<u>2017-19 Committee Recommendation</u>	<u>Committee Change</u>
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2017-19 Supplemental Appropriations**Department of Corrections**

General Fund	-	\$ 3,000,000	\$ 3,000,000
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2019-21 Position Summary

**2017-19 Legislatively
Approved Budget**

**2019-21 Committee
Recommendation**

Committee Change

ADMINISTRATION PROGRAM AREA

Department of Administrative Services

Authorized Positions	2	2
Full-time Equivalent (FTE) positions	2.00	2.00

Oregon Liquor Control Commission

Authorized Positions	1	1
Full-time Equivalent (FTE) positions	1.00	1.00

Secretary of State

Authorized Positions	2	2
Full-time Equivalent (FTE) positions	1.75	1.75

CONSUMER AND BUSINESS SERVICES PROGRAM AREA

Consumer and Business Services

Authorized Positions	1	1
Full-time Equivalent (FTE) positions	1.00	1.00

ECONOMIC AND COMMUNITY DEVELOPMENT PROGRAM AREA

Housing and Community Services Department

Authorized Positions	7	7
Full-time Equivalent (FTE) positions	5.67	5.67

Oregon Business Development Department

Authorized Positions	1	1
Full-time Equivalent (FTE) positions	0.88	0.88

EDUCATION PROGRAM AREA

Higher Education Coordinating Commission

Authorized Positions	10	10
Full-time Equivalent (FTE) positions	9.50	9.50

2019-21 Position Summary

HUMAN SERVICES PROGRAM AREA

Oregon Health Authority

	2017-19 Legislatively Approved Budget	2019-21 Committee Recommendation	Committee Change
Authorized Positions		47	47
Full-time Equivalent (FTE) positions		36.18	36.18

Department of Human Services

Authorized Positions		32	32
Full-time Equivalent (FTE) positions		29.90	29.90

JUDICIAL BRANCH

Judicial Department

Authorized Positions		17	17
Full-time Equivalent (FTE) positions		13.50	13.50

Public Defense Services Commission

Authorized Positions		2	2
Full-time Equivalent (FTE) positions		2.00	2.00

NATURAL RESOURCES PROGRAM AREA

Department of Land Conservation and Development

Authorized Positions		7	7
Full-time Equivalent (FTE) positions		6.00	6.00

Department of Fish and Wildlife

Authorized Positions		-	-
Full-time Equivalent (FTE) positions		(0.50)	(0.50)

Department of Environmental Quality

Authorized Positions		(1)	(1)
Full-time Equivalent (FTE) positions		(1.00)	(1.00)

Department of Energy

Authorized Positions		3	3
Full-time Equivalent (FTE) positions		1.25	1.25

2019-21 Position Summary

**2017-19 Legislatively
Approved Budget**

**2019-21 Committee
Recommendation**

Committee Change

TRANSPORTATION PROGRAM AREA

Department of Transportation

Authorized Positions

3

3

Full-time Equivalent (FTE) positions

1.26

1.26

Summary of Revenue Changes

The General Fund appropriations made in the bill are within resources available as projected in the May 2019 economic and revenue forecast by the Department of Administrative Services (DAS), Office of Economic Analysis, supplemented by transfers from various agency accounts to the General Fund for general governmental purposes as authorized in HB 2377, plus other actions to reduce state agency expenditures.

Summary of Capital Construction Subcommittee Action

HB 5050 appropriates General Fund to the Emergency Board for general purpose and targeted special purpose appropriations and makes other adjustments to individual agency budgets and position authority as described below.

Emergency Board

The Emergency Board allocates General Fund and provides Lottery Funds, Other Funds, and Federal Funds expenditure limitation to state agencies for unanticipated needs in approved agency budgets when the Legislature is not in session. The Subcommittee appropriated \$75 million General Fund to the Emergency Board for general purposes.

HB 5050 makes seven special purpose appropriations to the Emergency Board, totaling \$250.8 million General Fund. Agencies must make a request to the Emergency Board to access these funds. The seven special purpose appropriations are:

- \$200 million General Fund for state employee compensation changes.
- \$20 million General Fund for allocation to state agencies for compensation changes driven by collective bargaining for workers who are not state employees.

- \$5.7 million General Fund for allocation to the Oregon Health Authority to support interdisciplinary assessment teams to provide consultation, evaluation, and stabilization services to youth with behavioral health needs. This appropriation reflects one of the recommendations of the Children and Youth with Specialized Needs Workgroup and is consistent with SB 1 (2019), which provides the framework for establishing these teams.
- \$20 million General Fund for allocation to the Public Defense Services Commission for activities designed to improve indigent defense caseloads and to implement an improved public defense contract model.
- \$1 million General Fund for allocation to the Public Defense Services Commission and the Department of Corrections or both, for costs relating to prosecutions for the unauthorized use of a vehicle per HB 2328 (2019).
- \$1,146,094 General Fund for allocation to the Secretary of State for costs relating to the implementation prepaid postage on ballot return envelopes per SB 861 (2019).
- \$3 million General Fund for the implementation of grand jury recordation and SB 505 (2017).

With the beginning of the statewide roll-out of grand jury recordation, questions have arisen regarding how grand jury recordation can be delivered in the most efficient, consistent, and economical method across the state given the Legislature's funding of similar recordation services for circuit courts. To this end, the Subcommittee approved the following budget note.

Budget Note

The Judicial Department, District Attorneys, and the Association of Oregon Counties are to report to the Interim Joint Committee on Ways and Means in January of 2020 with a joint plan that provides for the most efficient, consistent, and cost effective delivery of grand jury recordation across the state, including, but not limited to, the assignment by entity of responsibility for: (a) non-attorney staff to manage recording equipment and train grand jurors on the use of recording equipment; (b) non-attorney staff to review and redact grand jury recordings; (c) production of grand jury transcripts; and (d) information technology costs for the day-to-day upkeep of the recording devices and the storage or archiving of recordings.

If these special purpose appropriations are not allocated by the Emergency Board before December 1, 2020, any remaining funds become available to the Emergency Board for general purposes.

The Subcommittee established a reservation within the general purpose Emergency Fund of \$10 million for the Department of Human Services for the Child Welfare program as the agency continues to implement its action plan to improve child safety, stabilize the workforce, and help foster families. The Department may request allocation of the reservation from the Emergency Board for efforts or initiatives not covered within the existing budget upon evidence that the additional funding will result in demonstrative improvements in Oregon's child welfare system.

A second reservation was established within the general purpose Emergency Fund of \$9 million for the Oregon Health Authority for the purpose of supporting community mental health programs. The Oregon Health Authority may request allocation of the reservation from the Emergency Board if any or all of these funds are deemed necessary to maintain the 2017-19 level of on-going community mental health program services funded by the agency.

Adjustments to Approved 2019-21 Agency Budgets

STATEWIDE ADJUSTMENTS

Statewide adjustments reflect budget changes in multiple agencies based on reductions in Department of Administrative Services' assessments and charges for services, Attorney General rates, Secretary of State assessments, and Parks assessments. Statewide adjustments also reflect net reductions to debt service realized through interest rate savings on bond sales, and Other Funds balances and interest earnings that can be applied to debt service. Total savings are \$66.2 million General Fund, \$13.7 million Lottery Funds, \$34 million Other Funds, and \$11 million Federal Funds.

Specific reductions include \$37.1 million total funds from lower Department of Administrative Services assessments and service rates; \$31.1 million total funds from PERS rate updates; \$39.8 million total funds from debt service interest rate savings and refunding of outstanding bonds; \$8.1 million total funds from lower Attorney General rates; and \$2.6 million total funds from lower Secretary of State and Parks assessments.

Section 161 of the budget bill reflects the changes, as described above, for each agency. These adjustments are included in the table at the beginning of the budget report but are not addressed in the individual agency narratives. Additionally, new Other Funds debt service expenditure limitations for multiple agencies are established to accommodate the use of fund balances for debt repayment.

ADMINISTRATION

Department of Administrative Services

The Subcommittee approved various one-time General Fund appropriations to the Department of Administrative Services for the following purposes:

- \$7,500,000 for disbursement to the United Way for census outreach and coordination activities
- \$2,000,000 for disbursement to Clatsop County for the Clatsop County Jail
- \$2,000,000 for disbursement to Innovation Law Lab for Immigration Defense
- \$1,500,000 for disbursement to Josephine County for rural fire protection district start-up costs once the district is created
- \$1,000,000 for disbursement to City of Salem for the Gerry Frank/Salem Rotary Amphitheater
- \$1,000,000 for disbursement to Umatilla-Morrow Head Start for an Early Learning Center
- \$1,000,000 for disbursement to Umatilla County for surface water pumping costs of groundwater rights holders in Critical Groundwater areas
- \$700,000 for disbursement to Central Linn School District for the 6th-8th grade Cobra Academy
- \$500,000 for disbursement to Siuslaw Regional Aquatics Center for renovations of the Mapleton Pool
- \$500,000 for disbursement to Tucker Maxon School for capital improvements
- \$500,000 for disbursement to Association of Oregon Counties for urban growth boundary planning grants to Eastern Oregon Counties
- \$500,000 for disbursement to Oregon Thoroughbred Owners and Breeders Association for safety improvements at race tracks holding race meets and education for thoroughbred owners and breeders
- \$500,000 for disbursement to Lutheran Community Services Northwest for drug abuse programs
- \$500,000 for disbursement to Special Olympics Oregon for sports training and athletic competition
- \$485,000 for disbursement to Clackamas County for Clackamas Women's Services
- \$452,930 for disbursement to Douglas Timber Operators for a Rogue River Sediment Study
- \$400,000 for disbursement to Historic Portland Public Market Foundation for the James Beard Public Market
- \$300,000 for disbursement to City of Independence for a Mid-Willamette Valley Trolley
- \$300,000 for disbursement to Ecumenical Ministries of Oregon for its runaway homeless youth program
- \$250,000 for disbursement to Liberty House of Salem for childhood abuse assessment and support services
- \$175,000 for disbursement to Harney County School District #1J to drill a potable water well
- \$100,000 for disbursement to Save the Salem Peace Mosaic to protect the River of Peace mosaic
- \$30,000 for disbursement to Klamath County to acquire, install, and maintain stream gauges in the Klamath Basin

The Subcommittee added \$61,331,872 Other Funds expenditure limitation for one-time costs of special payments associated with the disbursement of proceeds from 2019-21 Lottery Bond sales; projects are detailed below and approved in HB 5030. Cost of issuance for these projects totals \$1,247,463. There is no debt service allocated in the 2019-21 biennium, as the bonds will not be sold until the spring of 2021. Debt service payments on all the projects described below are estimated to be \$10,581,755 Lottery Funds for the 2021-23 biennium and \$105,334,738 over the life of the bonds.

- \$15,000,000 Other Funds for disbursement to Eugene Family YMCA Facility
- \$10,000,000 Other Funds for disbursement to City of Roseburg - Southern Oregon Medical Workforce Center

- \$5,000,000 Other Funds for disbursement to Oregon Coast Aquarium
- \$5,000,000 Other Funds for disbursement to YMCA of Columbia-Willamette to purchase the Beaverton Hoop YMCA
- \$4,100,000 Other Funds for disbursement to Jefferson County - Health and Wellness Center
- \$3,500,000 Other Funds for disbursement to Parrott Creek Child & Family Services - Building Renovation
- \$2,500,000 Other Funds for disbursement to Center for Hope and Safety - Hope Plaza
- \$2,500,000 Other Funds for disbursement to Wallowa Valley Center for Wellness
- \$2,400,000 Other Funds for disbursement to Port of Cascade Locks - Business Park Expansion
- \$2,331,872 Other Funds for disbursement to Multnomah County School District #7 - Reynolds High School Health Center
- \$2,000,000 Other Funds for disbursement to City of Gresham - Gradin Community Sports Park
- \$2,000,000 Other Funds for disbursement to Curry Health District - Brookings Emergency Room
- \$2,000,000 Other Funds for disbursement to Hacienda Community Development Corporation - Las Adelitas Housing Project
- \$1,600,000 Other Funds for disbursement to Umatilla County Jail - Expansion/Mental Health Facility
- \$1,400,000 Other Funds for disbursement to Port of Morrow - Early Learning Center Expansion

The Subcommittee approved an increase of \$27,405,993 Other Funds expenditure limitation for special payments associated with the disbursement of proceeds from Lottery Bonds issued in previous biennia that have yet to be fully disbursed to grantees.

The Subcommittee added \$10,325,925 Other Funds expenditure limitation for one-time special payments associated with the disbursement of proceeds from Article XI-Q general obligation bond sales; projects are detailed below and approved in HB 5005. Cost of issuance for these projects totals \$199,075. There is no debt service allocated in the 2019-21 biennium, as the bonds will not be sold until the spring of 2021. Total debt service on the projects described below is estimated at \$2,257,480 General Fund for the 2021-23 biennium and \$15,834,095 General Fund over the life of the bonds.

- \$5,325,925 Other Funds for disbursement to the Oregon State Fair for facilities capital improvements
- \$3,000,000 Other Funds for disbursement to the Oregon State Fair for improvements to and repairs of the Horse Barn
- \$2,000,000 Other Funds for disbursement to the Oregon State Fair for improvements to and repairs of the Poultry Barn

The Subcommittee approved \$4,527,721 in additional Other Funds Debt Service to support repayment of Article XI-Q General Obligation bond proceeds approved in HB 5005 that will be issued before the end of the biennium to support DAS projects, and an Other Funds expenditure limitation increase of \$800,000 was included for the cost of issuance of the bonds.

One-time General Fund increases to on-going operating subsidies for the Oregon Historical Society (\$1,250,000) and Oregon Public Broadcasting (\$500,000) were also approved.

The Subcommittee approved a technical adjustment for the Public Records Advocate Office which increased Personal Services by \$113,406 and reduced Services and Supplies in the Department of Administrative Services Chief Operating Office not related to the Public Records Advocate Office by a like amount, for a net zero change. Two limited duration full-time positions (2.00 FTE) were approved (an Operations & Policy Analyst 4 and a State Procurement Analyst) to backfill DAS employees who will be working with the Public Employee Retirement System (PERS) on information technology solutions needed to implement SB 1049, which made significant changes to public employees' retirement. The cost of the DAS positions dedicated full-time to the PERS project to implement SB 1049 will be paid by PERS.

Office of the Governor

A General Fund appropriation of \$250,000 was approved for the Office of the Governor to provide administrative support for the Council on Wildfire Response established by executive order number 19-01. The Council was created to review Oregon's current model for wildfire prevention, preparedness, and response and provide recommendations to strengthen, improve, or replace the existing model. The recommendations of the council will be presented to the Governor no later than September 30, 2019.

Oregon Liquor Control Commission

Other Funds expenditure limitation in the amount of \$233,400 is included for the Oregon Liquor Control Commission to support a permanent, full-time internal auditor position (1.00 FTE). The position will help to evaluate and improve internal processes with the goal of increasing productivity and minimizing risk throughout the agency's various divisions.

Secretary of State

To address the costs of implementing HB 2983 relating to campaign finance, the Subcommittee appropriated \$336,696 General Fund to the Secretary of State's Elections Division and authorized the establishment of two new limited duration Compliance Specialist 2 positions (1.75 FTE). These positions will be used to manually accept, review, and maintain lists of filings; answer questions; conduct investigations; oversee civil penalties and case hearings; and fulfill public records requests. Over time, some of these manual processes will be able to be moved online reducing personal services costs, but potentially incurring one-time information technology expenditures. The agency can report back to the Legislature during the 2020 legislative session on progress in implementing HB 2983.

CONSUMER AND BUSINESS SERVICES

Department of Consumer and Business Services

An increase in Other Funds expenditure limitation of \$262,610 and the authorization to establish a permanent full-time position (1.00 FTE) in the Division of Financial Regulation, working on the Senior Health Insurance Benefit program, was approved by the Subcommittee. The position is being restored from a reduction taken in the agency's 2019 budget bill.

The Subcommittee approved an increase in the Federal Funds expenditure limitation to the Department of Consumer and Business Services of \$780,000 to allow the agency to expend federal grant funds awarded but not fully expended during the 2017-19 biennium from the Centers for Medicare and Medicaid Services for the planning and implementing of certain insurance market reforms under Title 27 of the Public Health Service Act.

ECONOMIC AND COMMUNITY DEVELOPMENT

Oregon Business Development Department

The Subcommittee approved a one-time General Fund appropriation of \$10,000,000 for the Oregon Business Development Department (OBDD) to deposit in the University Innovation Research Fund (UIRF) established in HB 2377. Other Funds limitation of \$10,000,000 was also established to accommodate distribution of monies from the UIRF. The UIRF will support grants to public universities and the Oregon Health and Science University to match competitive federal research awards, increasing the competitiveness of Oregon universities for federal research funds, leveraging federal grants that require matching funds, and supporting innovation and research capacity. Grants will be targeted in priority industries, such as advanced manufacturing, high technology, outdoor gear and apparel, health care innovation, food and beverage, and forestry and wood products.

Lottery Funds expenditure limitation for the Strategic Reserve Fund (SRF) was increased by \$2,000,000, bringing total ongoing Lottery Funds support for SRF to \$8,978,100, not including limitation of \$3,718,693 that was provided to expend the program's estimated beginning balance of committed project awards. The Subcommittee also increased Lottery Funds expenditure limitation by \$5,000,000 for the Oregon Manufacturing and Innovation Center (OMIC) operating and research expenses, bringing total Lottery Funds support for OMIC operations in the Department's budget to \$8,736,800.

The Subcommittee approved increasing Lottery Funds by \$175,350 and Other Funds by \$30,944 in the Operations Division to establish an Internal Auditor 3 position (0.88 FTE). The approved amount includes \$194,794 for personal services and \$11,500 for associated services and supplies expenditures.

The Subcommittee approved one-time Lottery Funds expenditure limitation of \$3,600,001 in the Infrastructure Division for the following projects and programs:

- \$500,000 for City of Sandy - Wastewater System Planning and Permitting
- \$500,000 for Columbia Corridor Drainage Districts Joint Contracting Authority - Levee Ready Columbia
- \$1,600,000 for Port of Port Orford - Port of Port Orford Cannery Redevelopment
- \$1,000,000 for City of Astoria - Warehouse Site Cleanup and Redevelopment
- \$1 for Tide Gates and Culverts Repair and Replacement Program

A lottery allocation of \$6,000,000 for the Tide Gates and Culverts Program is included in HB 5029. The Legislature or Emergency Board will increase the Lottery Funds expenditure limitation for the program after the Department presents a request that includes a proposal, developed in coordination with the Oregon Watershed Enhancement Board, for distributing grants and loans for the repair and replacement of tide gate and culvert infrastructure. The proposal should address eligible recipients, matching fund requirements, maximum awards for planning and construction grants and loans, criteria for prioritizing project requests, and necessary coordination with state, local, and federal agencies, as well as surrounding landowners or other entities, required for project implementation.

The Subcommittee approved one-time Lottery Funds expenditure limitation of \$2,125,000 for the Arts Commission to distribute the following grants:

- \$375,000 for Cottage Theatre - ACT III Theatre Expansion
- \$250,000 for High Desert Museum - By Hand Through Memory Exhibit Renovation and Art of the American West Gallery
- \$1,000,000 for Liberty Theatre - Stage House and Facilities Improvements
- \$500,000 for Oregon Nikkei Endowment - Oregon Nikkei Legacy Center Renovations

Other Funds expenditure limitation was increased by \$191,380,000 for distribution of general obligation and lottery bond proceeds authorized in HB 5005 and HB 5030 for the following projects and programs:

- \$100,000,000 for Seismic Rehabilitation Grant Program - Schools
- \$20,000,000 for Seismic Rehabilitation Grant Program - Emergency Services Facilities
- \$15,000,000 for Levee Grant Program
- \$15,000,000 for Port of Coos Bay - Channel Deepening Project
- \$1,880,000 for City of Mill City - Storm Drainage System Improvements
- \$20,000,000 for City of Salem - Drinking Water System Improvements
- \$7,000,000 for City of Sweet Home - Wastewater Treatment Plant Rehabilitation

- \$7,800,000 for Confederated Tribes of the Warm Springs Reservation - Warm Springs Wastewater Treatment Plant, Water Meter, and Water Distribution System Improvements
- \$1,700,000 for City of Hood River - Waterfront Stormwater Line Replacement
- \$1,500,000 for Beaverton Arts Foundation - Patricia Reser Center for the Arts
- \$1,500,000 for Lincoln City Cultural Center - Cultural Plaza and Exterior Grounds

The Subcommittee also increased Nonlimited Other Funds expenditures by \$35,000,000 for distribution of lottery bond proceeds authorized for the Special Public Works Fund (\$30 million) and the Brownfields Redevelopment Fund (\$5 million).

Other Funds expenditure limitation was increased by a total of \$3,338,294 for costs of issuing the general obligation and lottery revenue bonds authorized for the above projects. Bond proceeds are used to finance these costs.

The Subcommittee also established Other Funds debt service expenditure limitation of \$157,290 to allow the agency to apply excess proceeds and interest earnings to debt service payments in the 2019-21 biennium. An associated decrease in General Fund and Lottery Funds debt service is included in the statewide debt service adjustments table.

Finally, General Fund debt service was increased by \$4,535,118 for payments in the 2019-21 biennium on general obligation bonds authorized for the Seismic Rehabilitation Grant Program. The additional debt service supports issuing \$50.6 million of seismic rehabilitation bonds for schools and \$10.1 million of seismic rehabilitation bonds for emergency services facilities in spring 2020. The remaining seismic rehabilitation bonds, and all lottery revenue bonds authorized for projects and programs in this budget, are scheduled to be sold in spring 2021, with related debt service payments beginning in the 2021-23 biennium.

Housing and Community Services Department

The Subcommittee approved adjustments for the Housing and Community Services Department totaling \$70.1 million total funds. These changes provide for administrative expenses, capital construction investments to create new affordable housing for low income and chronically homeless Oregonians, programs funded by lottery bond proceeds, and expenditure limitation related to the passage of HB 2032. A permanent procurement manager and additional months for a limited research manager (both PEM E) positions will ensure accountability and data-driven decisions related to additional housing investments for the 2019-21 biennium. Expenditure limitation totaling \$376,763 Other Funds and 1.50 FTE in position authority are included for this purpose.

Cost of issuance amounting to \$730,000 Other Funds will allow for \$50 million in Article XI-Q Bonds to finance the construction of an estimated 500 units of permanent supportive housing. The target population for the new permanent supportive housing units will be chronically homeless individuals, including the following: formerly incarcerated people reentering the community, people with a severe and persistent mental illness or substance use disorder, and chronically homeless veterans. Expenditure limitation for administration of rental assistance payments is

included for the estimated 200 units of permanent supportive housing that are anticipated to be available to residents by the last six months of the 2019-21 biennium. Rental assistance payments are financed by a transfer of funding from the Oregon Health Authority in the amount of \$2,932,331 Other Funds. These funds also provide for 2 positions (1.17 FTE). Of the total amount budgeted, \$200,000 is for one-time costs related to procurement and enhancement of a data system to track and deliver rental assistance payments. Staffing costs totaling \$232,331 consist of a Program Analyst 3 for program setup and ongoing oversight and an administrative assistant position to process rent payments and calculate subsidy amounts. The rent subsidy payments are expected to total approximately \$999,996 Other Funds for the last six months of the biennium. Other Funds expenditure limitation in the amount of \$1.5 million will provide a rent guarantee to project investors and management companies but is recommended to be unscheduled.

Costs associated with the issuance of \$150 million in Article XI-Q Bonds for the Local Innovation and Fast Track (LIFT) housing program, which will finance the construction of an estimated 2,168 rental units for low income Oregonians, include the following: \$1,550,000 Other Funds for the cost of issuance, Other Funds expenditure limitation in the amount of \$462,839 and position authority for an additional loan officer (0.50 FTE), a low-income housing tax credit analyst (1.00 FTE), a Fiscal Analyst 3 position for debt management (0.50 FTE), and General Fund in the amount of \$11,370,998 for debt service. Debt service supports issuing \$75.8 million of bonds for the LIFT housing program in spring 2020, and early issuance of bonds for permanent supportive housing.

Other Funds expenditure limitation totaling \$15,278,750 is related to Lottery bond proceeds totaling \$15 million and is for project costs and cost of issuance. The bonds will seed a revolving loan fund that will finance the acquisition of housing properties. This is an effort to keep these properties affordable for residents at 60%-100% of area median income. There is also Other Fund expenditure limitation totaling \$25,407,658 for costs related to Lottery bonds to finance the preservation of existing affordable housing. Proceeds totaling \$25 million will be awarded to finance the preservation of 400 units of affordable housing. This can include publicly supported affordable housing, properties with federal project-based rental assistance contracts, rent subsidies, manufactured dwelling parks, and properties undergoing recapitalization.

An increase in Other Funds expenditure limitation of \$5 million and decrease in Federal Funds expenditure limitation of \$1 million are included for the agency's Housing Stabilization Program, which provides homeless assistance and is funded from Department of Human Services Temporary Assistance to Needy Families (TANF) funds. Other Funds expenditure limitation in the amount of \$10.5 million is included for a housing pilot project pursuant to HB 2032 (2019). The project will competitively award TANF funding to be used in conjunction with local shares of Emergency Housing Assistance (EHA) and other program dollars, to extend the period that families eligible for TANF can receive housing and other assistance to keep them stably housed. Successful applicants for the housing pilot program will be expected to apply federal funds prior to utilizing other funding, to ensure that TANF program funds are fully allocated for housing assistance provided through the pilot program. A limited duration Program Analyst 3 position (0.92 FTE) will design the competitive funding award and monitor program outcomes. This funding is not intended to be included in calculations used to estimate the cost of operations in future biennia.

The Low Income Rental Housing Fund program was eliminated because it was found to be redundant to the agency's Emergency Housing Assistance Program. Costs associated with two positions -- a Research Analyst 2 and a Program Analyst 4 position -- were shifted from General Fund to Other Funds. This change reduced ongoing General Fund operating expenditures by a total of \$935,504, while Other Funds expenditure limitation was increased by \$440,043 to accommodate the shift in position costs.

Oregon Department of Veterans' Affairs

The Subcommittee added Lottery Funds expenditure limitation of \$1,000,000 for a one-time grant to the YMCA of Marion and Polk Counties to construct veterans' affordable housing adjacent to the new YMCA facility in Salem. Other Funds expenditure limitation of \$4,000,000 was established for distribution of lottery bond proceeds authorized in HB 5030 for the veterans' affordable housing project and an additional \$56,603 was provided for costs of issuing the lottery revenue bonds. Bonds are scheduled to be sold in spring 2021, so no debt service payments are due in the 2019-21 biennium. Lottery Funds debt service is estimated to be \$690,005 in the 2021-23 biennium.

EDUCATION

State School Fund

The Subcommittee approved increases of \$5,101,078 General Fund and \$471,972 Other Funds, as well as a decrease of \$5,573,050 Lottery Funds for the State School Fund. This change reflects the final balance of available Lottery Funds across the entire state budget as well as the most recent forecast of Marijuana-related revenues.

Department of Education

A total of \$125,000,000 Other Funds expenditure limitation was approved for the Oregon School Capital Improvement Matching program (OSCIM). The proceeds of the sale of Article XI-P general obligation bonds are used for grants to school districts which match the grants with proceeds of locally issued bonds for the construction and improvement of school district buildings and property. The Subcommittee also approved \$1,090,000 Other Funds expenditure limitation for the issuance costs of the Article XI-P bonds.

Higher Education Coordinating Commission

Funding of \$4,184,935 total funds was included in HB 5047, the Student Success budget bill, for the 2019-21 costs of the education-related Statewide Longitudinal Data System (SLDS). That bill provided General Fund and Other Funds expenditure limitation to the Oregon Department of Education (ODE) for transfer to the Higher Education Coordinating Commission (HECC) for the staffing, data processing, and other costs of the SLDS which will be housed within HECC. These resources (expended by HECC as Other Funds) will support eight existing positions as well as the

addition of one Research Analyst position beginning in the second year of the biennium for a total of nine positions (8.50 FTE). Prior to 2017-19, the SLDS was part of the Chief Education Office which sunsets on June 30, 2019.

A General Fund appropriation of \$975,000 was approved for a one-time grant to Treasure Valley Community College for a portion of the construction costs of a new Career and Technical Center. In 2009, the Legislature approved Article XI-G bonds for the original proposal for this project which was reauthorized in 2013 when the scope of the project was changed to expand and improve an existing building. In 2017, the project was again reauthorized. Later in that year, the federal Economic Development Administration awarded the Community College a grant which is being used as a portion of the required match. This \$975,000 grant will be used to make up the difference between the current cost of the project and the previously estimated amount.

The Subcommittee approved transferring the responsibilities of the Criminal Justice Policy Research Institute's Law Enforcement Contacts Policy & Data Review Committee from Portland State University to the Criminal Justice Commission, thereby consolidating both quantitative and qualitative data collection on traffic and pedestrian stops in one state agency. This action reduced the HECC budget for Public University Statewide Programs by \$276,581 General Fund.

Total funding of \$245,362 (\$122,866 General Fund, \$27,030 Other Funds, and \$95,466 Federal Funds) was approved for a permanent Operations and Policy Analyst 4 position (1.00 FTE) to serve as HECC's Chief Culture, Diversity, and Inclusion Officer and will produce the Affirmative Action Plan, develop diversity and inclusion policies and trainings, analyze policies and procedures to ensure their contribution to the HECC's diversity goals, and review and make recommendations to assist HECC in implementing the Equity Lens within the education and workforce programs.

The Subcommittee approved Other Funds expenditure limitation of \$2,194,431 for the costs of issuance of bonds authorized in HB 5005 (Article XI-G and XI-Q bonds) and in HB 5030 (Lottery Bonds) for public universities and community colleges. Capital construction limitation for new capital projects is provided in HB 5006 and project descriptions are included in HB 5005.

The Subcommittee approved \$2,000,000 General Fund for the Oregon State University (OSU) Extension Service to build fire resilience and resistance by expanding the OSU Forestry Extension pilot fire program into a statewide effort. OSU Forestry and Natural Resources Extension and the College of Forestry will build fire resilience and resistance on lands at risk of catastrophic wildfire by forming cross-boundary partnerships and agreements, delivering landowner education and outreach, producing wildfire risk mitigation plans, assisting private landowners in developing land management plans, and implementing risk mitigation projects to reduce fuels. Regional Wildfire Extension Specialists will be added in six key regions of the state.

The Subcommittee also approved increasing General Fund support for the OSU Agricultural Experiment Station by \$2,270,000 and the OSU Extension Service by \$410,000 for an integrated river basin water quality and quantity program. Funding supports positions in the Agricultural Experiment Station (4.50 FTE) and Agricultural Extension Service (1.30 FTE) that will provide the expertise and capacity for systematic, coordinated regional research and education programs focused on helping to solve Oregon's growing ground and surface water management

challenges. Programs will address increasing water conservation, storage, and instream flows; integrating water and fertilizer management; and increasing irrigation efficiency.

A General Fund appropriation of \$375,000 was approved for two organic agriculture faculty positions in the OSU Extension Service to support the Organic Farming Program at the OSU College of Agricultural Sciences. One position will be located at the OSU Corvallis campus to cover the mid and southern valley regions. The second position will be located at the North Willamette Research and Extension Center and will support crops, growers, and consumers in the north valley and metro regions. Funding is approved to support position costs beginning January 1, 2020, or 18 months of the 2019-21 biennium. The Subcommittee also approved a one-time General Fund appropriation of \$125,000 to continue funding in the Agricultural Experiment Station for the Berry Initiative. The approved amount supports a berry research position at the OSU North Willamette Research and Extension Center.

The Subcommittee approved a one-time General Fund appropriation of \$450,000 for the Oregon Institute of Technology (OIT) to support the Oregon Manufacturing Innovation Center (OMIC) Research & Development (R&D) to begin research with equipment at the Rapid Toolmaking Center for Excellence. A one-time General Fund appropriation of \$300,000 was also approved for OIT system integration funds to develop additive manufacturing and prototyping training capability for students at the Klamath Falls campus.

General Fund debt service was increased by \$955,149 for payments in the 2019-21 biennium on general obligation bonds authorized for distribution to OIT for the OMIC R&D Rapid Toolmaking Center for Excellence facility and research equipment. The debt service supports issuing \$6.6 million of Article XI-Q bonds for the project in October 2019. The remaining general obligation bonds approved for public university and community college projects are scheduled to be sold in spring 2021, with related debt service payments beginning in the 2021-23 biennium.

Lottery Funds support for the Sports Lottery program was increased by \$5,859,809, resulting in total Sports Lottery funding of \$14,099,809. The approved increase is allocated to the four technical and regional public universities, bringing the 2019-21 allocation for each to \$2,440,560 (or \$2,440,561, due to rounding adjustments). Allocations to the remaining universities continue at the level approved in the prior two biennia. Total funding will be the distributed to the public universities in the following amounts:

- \$2,440,561 for Eastern Oregon University
- \$2,440,560 for Oregon Institute of Technology
- \$1,030,000 for Oregon State University
- \$2,277,567 for Portland State University
- \$2,440,560 for Southern Oregon University
- \$1,030,000 for University of Oregon
- \$2,440,561 for Western Oregon University

The Subcommittee also approved a reduction of \$349,000 General Fund in the Public University Statewide Programs budget for Dispute Resolution allocated to the University of Oregon's Office for Community Dispute Resolution and increased the budget for the Labor Education and Research Center at the University of Oregon by \$349,000 General Fund.

HUMAN SERVICES

Oregon Health Authority

The Subcommittee approved \$200,000 General Fund for providing fresh Oregon-grown fruits, vegetables, and cut herbs from farmers' markets and roadside stands to eligible low-income seniors under the Senior Farm Direct Nutrition Program. Also included is \$1,000,000 General Fund for the same purpose for eligible individuals through the Women, Infants and Children Program. Both program enhancements are one-time only.

HB 5050 makes General Fund and Federal Funds adjustments related to Medicaid cost containment efforts included in the agency's 2019-21 budget bill (SB 5525). The budget bill includes savings of \$6.7 million General Fund and \$25 million Federal Funds to reflect a reduced annual average growth target of 3.3% for Oregon Health Plan capitation rates. Instead of this adjustment, the Subcommittee approved restoring the annual growth target to 3.4% and replacing it with a non-caseload related General Fund savings target of \$10 million.

The Subcommittee approved a \$6 million General Fund increase for community mental health programs to help ensure, at a minimum, these programs maintain the level of services provided in 2017-19 in light of budget adjustments made in the agency's 2019-21 budget bill based on the declining caseload forecast.

Also included is Other Funds expenditure limitation of \$1.5 million, Federal Funds expenditure limitation of \$1.5 million, and two limited duration positions (1.66 FTE) to support the fiscal impact of HB 2032 (2019). This bill creates a Mental and Behavioral Health Pilot Program to award grants to up to four coordinated care organizations to assess gaps in access to Medicaid behavioral health services by Temporary Assistance for Needy Family recipients. The Other Funds revenue will be realized through a transfer of funds from the Department of Human Services.

As a technical adjustment, the bill reduces the expenditure limitation in the agency's 2019-21 budget bill for Lottery Funds revenue allocated from the Administrative Services Economic Development fund by \$2.5 million and establishes a separate expenditure limitation of \$2.5 million for Lottery Funds revenue allocated from the Veterans' Services Fund. This adjustment is necessary to ensure the transfer of Measure 96 Lottery Funds revenue from the Veterans' Services Fund is authorized to take place to support veterans' behavioral health services, as intended in the agency's budget bill.

The Subcommittee also established Other Funds debt service expenditure limitation of \$216,435 to allow the agency to apply excess proceeds and interest earnings to debt service payments in the 2019-21 biennium.

The Subcommittee established expenditure limitation of \$1.5 million Other Funds, subject to available revenue, from the Community Housing Trust Account (which must be expended in accordance with section 431, chapter 595, Oregon Laws 2009) to support facility improvements to help people with mental illness. The intent of this adjustment is to help more Aid and Assistance patients receive restorative services in the community instead of at the Oregon State Hospital.

To support the ongoing effort by the Department of Human Services to develop and implement the ONE Integrated Eligibility and Medicaid Eligibility (ONE IE & ME) system, the Subcommittee approved \$671,490 General Fund, \$11,216,676 Other Funds expenditure limitation, \$1,638,121 Federal Funds expenditure limitation, and 45 positions (34.52 FTE). Of these positions, 20 are limited duration.

The Subcommittee also approved \$1 million General Fund for competitive grants to support sobering center planning and startup costs. Support for startup costs can include funding for operational expenses during a sobering center's first five years of operations. This funding is one-time and should be phased-out in the 2021-23 budget.

Department of Human Services

The Subcommittee approved two food-related investments in the Self Sufficiency program. The first is \$1,300,000 General Fund, on a one-time basis, for the Oregon Hunger Response Fund, which sustains the 2017-19 funding level. Funding is expected to help the Oregon Food Bank, through its network of 21 regional food banks, acquire and distribute more than one hundred million pounds of food annually to approximately 1,200 food assistance sites.

The second is \$1,500,000 General Fund for the Double Up Food Bucks program, also on a one-time basis, to incentivize fruit and vegetable consumption among Supplemental Nutrition Assistance Program (SNAP) recipients. Under this program, when clients use their SNAP benefit at a farmers' market, the value of that purchase is matched dollar for dollar (up to \$10 per visit), allowing them to take home more healthy food while also providing a financial benefit to local farmers. Eligible products include a variety of fresh, dried, or frozen fruits and vegetables without added sugars, fats, oils, or salt. Mushrooms, cut herbs, dried beans, vegetable starts, and nuts are also allowed under the program.

In the Aging and People with Disabilities (APD) program, the Subcommittee added \$2,235,831 General Fund to restore a budget reduction included in HB 5026, the primary budget bill for the Department of Human Services (DHS). These dollars, which augment federal Older Americans Acts funding, will be distributed to local Area Agencies on Aging to help pay for services including home-delivered meals, support for family caregivers, and transportation to medical appointments.

Another adjustment approved by the Subcommittee for APD is a \$251,600 one-time fund shift from General Fund to Other Funds in the nursing facilities program; this change relies on a projected carryforward balance in the long-term care facility assessment. Then, the General Fund is

used, along with an increase of \$167,188 in Federal Funds expenditure limitation, to pay for two (1.76 FTE) permanent full-time Operations and Policy Analyst 3 positions; these are phased-in effective October 1, 2019. One position will promote the effective use of emergency medical services by residents of licensed long term care settings and the other position will support efforts of the quality measurement council.

For the Intellectual and Developmental Disabilities (IDD) program, the Subcommittee made a budget adjustment to account for SB 274 not moving from the Joint Committee on Ways and Means to the second chamber, due to the measure having unresolvable conflicts with an already enrolled 2019 measure (SB 20). The DHS budget bill, HB 5026, contains increases of \$268,514 General Fund, \$267,674 Federal Funds expenditure limitation, and 3 positions (2.64 FTE) to implement SB 274; these amounts are reversed.

The Subcommittee also discussed provider rate increases approved in HB 5026, the DHS 2019-21 budget bill, and how to best ensure that information on rates for adult foster homes is included in an interim report. As a result, the Subcommittee approved the following budget note:

Budget Note

Under a budget note in the budget report for HB 5026, the Department of Human Services is directed to report, by February 1, 2020, to the Interim Joint Committee on Ways and Means on the transition to new rate models for providers in the Intellectual and Developmental Disabilities program. As part of that report, the Department shall provide a status update on the development of a new rate model for adult foster homes serving people with intellectual and developmental disabilities and note any outcomes or timelines related to union negotiations, since these rates are collectively bargained.

The Subcommittee approved funding for the final development phase, implementation, and transition to Maintenance and Operations (M&O) of an integrated eligibility system, called the Integrated Eligibility (IE) project. This effort integrates enrollment and eligibility activities for several programs at the Department of Human Services (DHS) (Non-MAGI Medicaid, Supplemental Nutrition Assistance Program (SNAP), Temporary Assistance for Needy Families (TANF), and Employment Related Day Care (ERDC)) into the OregonONEligibility (ONE) system used by the Oregon Health Authority (OHA).

Due to schedule changes and issues with the user acceptance testing vendor, the 2019-21 cost estimate for the project has increased over the budget development timeframe; some costs also shifted between biennia. The project's current cost estimate and approved amount for the 2019-21 biennium is \$200,561,925 total funds. This budget includes state staff costs of \$20.7 million, \$94 million for contracted information technology services, \$11.2 million for payments to OHA for its project work, and \$5.8 million for debt service. Other elements addressed in the project plan include cost allocation, contingency, legacy system work, hosting services, disaster recovery, and security enhancements. The state staffing component consists of 33 positions (30.78 FTE) and primarily supports business analytics, system program support, and training activities; 17 of the positions (14.78 FTE) are limited duration for system rollout and short-term training needs.

The bulk of the project budget, at \$139.7 million or 70% of 2019-21 costs, is supported by Federal Funds; this is due to enhanced federal funding (74% federal/26% state) approved for the Design, Development, and Implementation (DDI) phase of the work, which is expected to be closed

out by January 31, 2021. Once the system transitions to M&O in the last six months of the biennium, the federal cost share decreases. General Fund supports \$16.9 million of project costs and debt service; the bulk of the state share will be covered by \$43.9 million in ending balance or new proceeds from Article XI-Q bonds. In HB 5005, the Joint Committee on Ways and Means Subcommittee on Capital Construction approved \$38,165,000 Article XI-Q bonds to finance \$37,500,000 of project costs and \$665,000 for costs of issuing the bonds.

The Joint Legislative Committee on Information Management and Technology (JLCIMT) reviewed the project on June 4, 2019, and recommended conditional approval, contingent on funding availability and subject to completion of several actions. These actions include reporting to JLCIMT during the legislative interim and the 2020 session on project status, progress, and variances to key performance metrics; and developing a mitigation plan for issues and concerns identified by the quality assurance vendor and/or the Legislative Fiscal Office. The mitigation plan is to be provided to JLCIMT no later than November 2019.

JUDICIAL BRANCH

Commission on Judicial Fitness and Disability

The Subcommittee approved an additional \$16,000 for the Commission on Judicial Fitness and Disability to pay for compensation adjustments made at the end of the 2017-19 biennium and for up to 20 hours a month of administrative support. The Commission only has a half-time Executive Director and the amount of materials necessary to provide the volunteer members of the Commission adequate information on specifics of complaints requires additional support work.

Judicial Department

The Subcommittee approved \$1,755,516 General Fund and nine positions (9.00 FTE) for the Oregon Judicial Department to support implementation of SB 24 (2019) and SB 973 (2019) related to supports and services for people with serious mental illness and substance addictions. In addition, two new circuit court judge positions (1.00 FTE) were added, one in Jackson County and one in Marion County, as well as six judicial services specialist positions (3.50 FTE) to be funded with \$1,058,624 General Fund.

Other Funds expenditure limitation of \$410,000 was approved for the cost of issuance of \$28,230,000 in Article XI-Q bonds for the Oregon Judicial Department's Supreme Court Building Renovation Project. The project is to renovate the Oregon Supreme Court building, including seismic updates, energy efficiency improvements, and various systems and safety code upgrades. Bonds will be issued in March 2021.

Additionally, funds were added to the Judicial Department's budget to continue renovating county courthouses. Specifically, \$136,695,000 Other Funds is provided for project costs and the cost of issuing bonds for projects associated with the Clackamas, Lane, and Linn County Courthouses. The budget also includes \$1,300,000 Other Funds expenditure limitation for debt service costs and \$2,000,000 General Fund for planning costs associated with replacing the Benton County Courthouse.

Public Defense Services Commission

The Subcommittee restored one position and \$305,853 Other Funds in the Public Defense Services Commission's Application Contribution Program that was reduced in the agency's 2019-21 budget bill. In addition, effective July 1, 2020, the Parent-Child Representation Program will be extended into Multnomah County with \$3.5 million General Fund and one permanent full-time Deputy General Counsel position (1.00 FTE).

The Subcommittee approved the following two budget notes for the Public Defense Services Commission:

Budget Note

The Oregon Public Defense Services Commission is directed to work with stakeholders to identify data public defense contractors should be required to submit to the Office of Public Defense Services as part of its contractual agreement. It is the Legislature's intent that OPDS, in establishing reporting requirements, obtain data that to the greatest extent possible will allow the agency to determine (1) the level and quality of services provided to each defendant, and (2) improvements in case outcomes for defendants.

Budget Note

The Oregon Public Defense Services Commission shall evaluate options for delivering indigent public defense services and adopt an approach that delivers quality public defense services. In its evaluation of public defense contract options, the Commission is directed to consider the findings of the January 2019 report by the Sixth Amendment Center entitled "The Right to Counsel". As part of its new contract model, the Commission shall require contract attorneys to provide information the Commission determines is needed to demonstrate the level and quality of services provided, and the case outcomes.

LEGISLATIVE BRANCH

Funding is provided to the Legislative Administration Committee (LAC) for the Document Publishing and Management System (DPMS) project, including Other Funds expenditure limitation in the amount of \$5,168,000 for the cost of issuing general obligation bonds and for actual project costs to be incurred during the 2019-21 biennium. In addition, \$766,117 General Fund is provided to LAC for debt service costs associated with

the DPMS project. LAC is also charged with planning for Phase II of the Capitol Accessibility, Maintenance and Safety (CAMS) Project; \$1,361,800 General Fund is appropriated for this planning effort.

NATURAL RESOURCES

Department of Agriculture

The Subcommittee approved four General Fund increases, each of them one-time only, for the Department of Agriculture (ODA) totaling \$1,200,000. First, \$200,000 General Fund was added for the predator control program, which provides pass-through money to the U.S. Department of Agriculture Wildlife Services for predator control services in partnership with the Department of Fish and Wildlife and Oregon counties. A similar one-time appropriation is provided to the Department of Fish and Wildlife. Next, \$300,000 General Fund was provided for additional funding to the Invasive Species Council, and \$100,000 General Fund was added for the collection and testing of water samples from Klamath Lake to analyze for nutrients, including phosphorous, which can lead to harmful algae bloom. Finally, \$600,000 General Fund was added for the replacement of lab equipment.

Columbia River Gorge Commission

The Subcommittee approved an increase of \$109,813 General Fund for the Columbia River Gorge Commission to finance Oregon's share of a new Vital Sign Indicators Land Use Planner position and costs related to replacement of staff laptops and desk top computers. These expenditures were included in the State of Washington's budget for the Commission but were not included in the initial Oregon budget due to revenue uncertainties at the time of passage. With this appropriation, the agency will be able to hire the additional land use planner position since the operating costs of the Commission are to be shared equally by the two states under the Interstate Compact.

Department of Energy

The Subcommittee approved a one-time General Fund appropriation of \$2 million to the Department of Energy for the solar rebate program established in HB 2618. The \$2 million will be deposited into the Rooftop Solar Incentive Fund for the issuance of rebates and to pay for implementation and administration of a solar rebate program. Of the \$2 million, \$1.5 million is available for rebates through Special Payments, with \$500,000 available for administration. The Department will hire three limited duration positions, a Program Manager 3 (0.25 FTE) and two Program Analyst 2 positions (0.50 FTE each). Additionally, the Department will utilize existing personnel to assist with program establishment, implementation, and oversight. Personal Services costs are anticipated to be \$255,258, with \$83,138 for services and supplies and \$161,604 for indirect costs associated with administering the program.

Department of Environmental Quality

The Subcommittee approved a \$250,000 one-time General Fund appropriation to provide grants to local communities for planning and implementation of smoke management plans consistent with Oregon's new smoke management rules. The Department will utilize existing staff to administer and distribute the grant funds.

A technical adjustment was approved to accurately reflect the reduction of a position eliminated in the Department's 2019-21 budget bill (HB 5017). General Fund was reduced from the Land Quality program to reflect the eliminated position; however, the position was funded across three programs, and an adjustment is made to reduce General Fund in Air Quality and Water Quality with a corresponding increase to Land Quality for a net zero impact.

The Subcommittee approved \$5,065,000 Article XI-Q bonds to finance \$5,000,000 of project costs and \$65,000 for costs of issuing the bonds. The Environmental Data Management System (EDMS) project is to develop and implement a customized off-the-shelf software solution that will replace multiple outdated and disparate information technology systems. The EDMS project will modernize and improve business processes by providing a common platform to receive and share environmental information and support e-commerce and web-based interactions. Early estimates indicate the EDMS project will cost around \$18 million to be completed. Also approved is \$834,752 General Fund for the debt service associated with the bonds, which are scheduled to be sold in May 2020.

Department of Fish and Wildlife

The Subcommittee approved a \$200,000 one-time General Fund appropriation for the predator control program, which provides pass-through money to the U.S. Department of Agriculture Wildlife Services for predator control services in partnership with the Department of Agriculture and Oregon counties. A similar one-time appropriation is provided to the Department of Agriculture.

The Subcommittee approved a \$1,352,102 Other Funds expenditure limitation to continue operations of the Leaburg Hatchery. The Department will utilize a portion of the General Fund provided in SB 5510 for steelhead production to raise some of those fish at Leaburg instead of at the Santiam Hatchery. This will allow the Santiam Hatchery to continue to produce its current level of both steelhead and spring chinook, while Leaburg will be able to produce the summer steelhead and transport them to the Santiam waterways. To properly align the Department's budget and position need for the continued operation of Leaburg, there is a reduction of \$866,091 Federal Funds limitation that was carry-forward in the budget from 2017-19, the abolishment of a full-time technician position, and the addition of a half-time senior technician position, leaving a net reduction of 0.50 FTE. Total staffing at Leaburg will be 7 positions (6.50 FTE) funded with Other Funds fishing license revenue.

Department of Forestry

A one-time General Fund appropriation of \$200,000 to the Oregon Department of Forestry was approved to purchase a tract of timber land adjacent to the Santiam State Forest for inclusion in the Santiam State Forest. Purchase of the property is intended to resolve a legal dispute between the current owner and the Department of Forestry regarding access to the roughly 160-acre parcel. Access is limited due to the condition and availability of a logging road crossing existing state forest property that requires rebuilding.

A one-time General Fund appropriation of \$1.7 million to the Oregon Department of Forestry was approved for activities related to slowing or stopping the spread of *Phytophthora ramorum*, the invasive pathogen that causes sudden oak death.

The Subcommittee approved an increase of \$52,035 in the Other Funds expenditure limitation established for the Oregon Department of Forestry to accommodate the payment of bond issuance costs related to bonds issued for the replacement of a shared facility at Toledo. An increase of \$121,559 General Fund and Other Funds expenditure limitation of \$168,904 is included for the payment of debt service on the bonds for the project.

Department of Land Conservation and Development

The Subcommittee approved a one-time General Fund appropriation in the amount of \$2,005,563 and the establishment of seven limited-duration positions (6.00 FTE) for the implementation of HB 2001 and HB 2003 by the Department of Land Conservation and Development. The funding is in addition to General Fund appropriated in HB 2001 and HB 2003 for assistance to local governments and provides for the administrative costs of the agency for implementing the provisions of the bills.

Department of Parks and Recreation

An increase in the Lottery Funds expenditure limitation of \$448,769 was approved by the Subcommittee for the Oregon Parks and Recreation Department. This increase is due to updated projections of Lottery revenues as of the May 2019 revenue forecast. This increase will provide the Department with sufficient capacity to distribute the 12% of lottery revenues allocated to the Department that are dedicated to local parks.

The Subcommittee approved the establishment of an Other Funds expenditure limitation for the Parks and Recreation Department in the amount of \$33,023 for debt service. Investment earnings on non-expended bond proceeds are credited to the agency as Other Funds regardless of the type of bond issuance. These earnings are then expended by the agency to offset the debt service expenditures from the fund type that would otherwise be used. The offsetting reductions to Lottery Funds expenditure limitation for debt service are included in the statewide debt service adjustments.

An increase in the Other Funds expenditure limitation of \$5,106,587 for the Oregon Parks Department was approved by the Subcommittee for the expenditure of lottery bond proceeds for the Oregon Main Street Revitalization program. The funding will be used to provide competitive grants to organizations participating in the Oregon Main Street Network. The program awards grants to acquire, rehabilitate, and construct buildings on properties in designated downtown areas and facility community revitalization that leads to additional private investment, job creation or retention, expansion or establishment of viable businesses, or creating a stronger tax base. Of the total increase, \$106,587 is for the costs of bond issuance.

Department of State Lands

An increase in Federal Funds expenditure limitation of \$154,000 was approved for the Department of State Lands' South Slough National Estuarine Research Reserve. The National Oceanic and Atmospheric Administration awarded a federal grant to the Department to expand the reserve's maintenance compound and enhance security for the reserve's facilities.

The Subcommittee approved an Other Funds expenditure limitation increase in the amount of \$6 million for the Department of State Lands from the Portland Harbor Cleanup Fund. The agency will use the increased limitation to transfer \$6 million from the fund to a trust account established by the state and the city of Portland under a settlement agreement for remedial design with the U.S. Environmental Protection Agency (EPA). The amount transferred will be matched by the city of Portland. Monies in the trust will be transferred to the EPA on an as-needed basis to fund the activities under the agreement.

Water Resources Department

The Subcommittee approved the establishment of an Other Funds expenditure limitation for the Water Resources Department in the amount of \$394 for debt service. Investment earnings on non-expended bond proceeds are credited to the agency as Other Funds regardless of the type of bond issuance. These earnings are then expended by the agency to offset the debt service expenditures from the fund type that would be used otherwise. The offsetting reductions to Lottery Funds expenditure limitation for debt service are included in the statewide debt service adjustments.

The Subcommittee approved a total increase of \$25,521,689 in Other Funds expenditure limitation established for the Water Resources Department for the purpose of making grants, loans, and paying the cost of bond issuance from lottery bond proceeds deposited into the Water Supply Development Fund established under section 3, chapter 784, Oregon Laws 2013. Of the amount of additional limitation provided for the expenditure of net bond proceeds allocated to the fund, \$15,000,000 is for Water Supply Development grants and loans to evaluate, plan, and develop in-stream and out-of-stream water development projects that repair or replace infrastructure to increase the efficiency of water use; provide new or expanded water storage; improve or alter operations of existing water storage facilities in connection with newly developed water; create new, expanded, improved, or altered water distribution, conveyance, or delivery systems in connection with newly developed water; allocate federally stored water; promote water reuse or conservation; provide streamflow protection or restoration; provide for water

management or measurement in connection with newly developed water; and, determine seasonally varying flows in connection with newly developed water. The budget includes \$521,689 for the payment of bond issuance costs. The remaining \$10 million expenditure limitation is for bond proceeds allocated to the fund for the Deschutes Basin Board of Control Piping Project. The funding will be combined with additional state, local, and federal funds to allow the Board of Control to pipe currently open canals for a total project cost of \$99.38 million.

The Subcommittee approved a total increase of \$18,327,563 in the Other Funds expenditure limitation established for the Water Resources Department for the purpose of making grants, loans, and paying the cost of bond issuance from lottery bond proceeds deposited into the Water Supply Fund established by section 10, chapter 906, Oregon Laws 2009. Of the total increase, \$327,563 is for the estimated cost of bond issuance. The budget includes \$14 million for a grant to the Wallowa Lake Irrigation District for the rehabilitation of the Wallowa Lake Dam. The remaining \$4 million is for a grant to the City of Newport for planning, environmental permitting, and design costs to replace the Big Creek Dams.

PUBLIC SAFETY

Department of Corrections

The Subcommittee approved a General Fund appropriation of \$1,650,000 to the Department of Corrections for its Corrections Information System Tool Upgrade project.

The agency's General Fund appropriation for debt service was increased by \$1,579,588 for debt service to be paid in 2019-21 on \$47,835,000 in Article XI-Q bonds for the Department of Corrections' deferred maintenance program, wireless communications system, and camera system. Projects will be undertaken for facility improvements including building envelope, electrical systems, water systems, roofs, HVAC, fire systems and infrastructure improvements; to acquire and install wireless communications systems at 10 correctional facilities for mobile radio communications; and to acquire and install upgraded camera systems at 10 correctional facilities and place additional cameras in strategic locations to improve monitoring of activity. Debt service for bonds issued in 2019-21 is estimated to be \$12,463,107 General Fund in 2021-23.

The Subcommittee approved an increase in Other Funds expenditure limitation of \$724,932 for cost of issuance of \$47,835,000 in Article XI-Q bonds for the Department of Corrections' deferred maintenance program. Bonds will be issued in May 2020 and in March 2021.

An Other Funds expenditure limitation for debt service of \$51,378 was established for the Department of Corrections in order to allow the agency to apply interest earned on bond proceeds to debt service on bonds.

The Subcommittee approved an Other Funds expenditure limitation increase of \$4,585,442 for the Community Corrections program to allocate funding to counties from the Criminal Fines Account for the purpose of planning, operating, and maintaining county juvenile and adult corrections programs and facilities and drug and alcohol programs. The Subcommittee approved the following budget note:

Budget Note:

The Department of Corrections shall require county recipients of Criminal Fines Account disbursements to report annually on the programs and services funded with this allocation and on the number of clients served.

Oregon Department of Justice

The Subcommittee appropriated \$700,000 General Fund to support the Oregon Crime Victims Law Center, as a one-time increase. This will increase General Fund support for the Law Center from the Department of Justice (DOJ) from \$342,081 to \$1,042,081. This increase may supplant the need for DOJ to provide the Law Center with a state grant funded from punitive damage awards. In addition, the Law Center may continue to apply for, and possibly be awarded, federal Victim of Crime Act grant funding, as was the case during the 2017-19 biennium.

Oregon Military Department

The Subcommittee approved an increase in Other Funds expenditure limitation of \$348,000 for cost of issuance of \$22,275,000 in Article XI-Q bonds for Aviation Facility Emergency Enhancement projects in Salem and Pendleton, three Armory Service Life Extension projects at the Owen Summers and Anderson Readiness Center facilities in Salem and at the Jackson Armory in Portland, and construction of exhibit space at the Oregon Military Museum at Camp Withycombe. Bonds are planned to be issued in May 2020, and in March 2021.

The agency's General Fund appropriation for debt service was increased by \$533,528 for debt service on \$22,275,000 in Article XI-Q bonds estimated to be paid in 2019-21. Debt service for these bonds is estimated to be \$4,367,339 General Fund in 2021-23.

For a risk abatement study of the Critical Energy Infrastructure Hub located in Portland, the Subcommittee approved a one-time General Fund appropriation of \$300,000. The Office of Emergency Management will collaborate with the Department of Environmental Quality and the Department of Energy to commission a study that will evaluate the impacts of a catastrophic failure of fuel storage facilities located at the Critical Energy Infrastructure Hub following a Cascadia subduction zone earthquake.

Criminal Justice Commission

The Subcommittee approved adding Other Funds expenditure limitation of \$275,086 to the Criminal Justice Commission's 2019-21 budget to allow the agency to spend a grant award from the Laura and John Arnold Foundation. Oregon is one of five states chosen to participate in the

National Criminal Justice Reform Project and will use the grant funds to gather and establish baseline data on Oregon's pretrial detention system and pretrial jail population.

The Subcommittee approved transferring the responsibilities of the Criminal Justice Policy Research Institute's Law Enforcement Contacts Policy & Data Review Committee responsibilities from Portland State University to the Criminal Justice Commission, thereby consolidating both quantitative and qualitative data collection on traffic and pedestrian stops in one state agency. This action adds \$78,242 General Fund to the Criminal Justice Commission's 2019-21 budget and makes permanent an existing limited-duration Administrative Specialist 2 position.

To address the growth of the Criminal Justice Commission due to the programs, responsibilities, and positions added to the agency's budget through other legislation passed in 2019, an existing Program Analyst 4 is reclassified to a Principal Executive Manager F position, to ensure adequate managerial oversight of the grant programs operated by the Commission. This reclassification has no budget impact in 2019-21.

Department of Public Safety Standards and Training

To accommodate a purchase not anticipated to be received by June 30, 2019, the Subcommittee approved increasing the Department of Public Safety Standards and Training's 2019-21 Federal Funds expenditure limitation by \$325,955 in order to carry forward a grant received from the Federal Emergency Management Agency's Assistance to Firefighters grant program in 2018 for the purchase of a new fire truck. This is a one-time increase in expenditure limitation for the 2019-21 biennium.

Oregon Youth Authority

The Subcommittee approved an increase in Other Funds expenditure limitation of \$774,709 for cost of issuance of \$34,430,000 in Article XI-Q bonds to complete the remodel of seven living unit cottages at the MacLaren Youth Correctional Facility and dormitory spaces at the Rogue Valley Youth Correctional Facility; remodel three medical and dental clinics; renovate the control rooms at the Oak Creek, Rogue Valley, and Eastern Oregon youth correctional facilities; and undertake deferred maintenance projects in 2019-21. Bonds are planned to be issued in October 2019, May 2020, and in March 2021.

The agency's General Fund appropriation for debt service was increased by \$914,307 for debt service to be paid on \$34,430,000 in Article XI-Q bonds in 2019-21. Debt service for these bonds is estimated to be \$6,245,948 General Fund in 2021-23.

Other Funds expenditure limitation for debt service of \$95,000 was established for the Oregon Youth Authority in order to allow the agency to apply interest earned on bond proceeds to debt service on bonds.

TRANSPORTATION

Department of Transportation

The Subcommittee increased the Department of Transportation's (ODOT) Other Funds expenditure limitation, on a one time basis, by \$5,149,463 for ODOT project costs and cost of issuing lottery bonds. This amount consists of \$42,876 for the Sherwood Pedestrian Connectors Project and \$5,106,587 for the Coos Bay Rail Line and Bridge Replacement Project.

Additional one-time Other Funds expenditure limitation of \$1,000,000 was approved for the Neskowin Emergency Egress Project in Tillamook County. The source of funds for this project is the Transportation Operating Fund. The Transportation Operating Fund was also used to provide one-time Other Funds expenditure limitation of \$650,000 to support the upgrade and recapitalization of 44 electric vehicle charging station locations known as the West Coast Electric Highway.

The Subcommittee approved the addition of three limited duration Transportation Service Representative 1 positions (1.26 FTE) and \$221,442 Other Funds expenditure limitation to implement HB 2015 (2019).

Two budget notes were approved, as follows:

Budget Note

The Department of Transportation shall study the I-5 Boone Bridge Project and provide an estimate of the cost to complete the project. The Department shall report back to the Joint Committee on Ways and Means and the Joint Committee on Transportation no later than February 1, 2021.

Budget Note

The Department of Transportation, in coordination with the City of Sherwood, shall report to the Joint Committee on Ways and Means on the results of the City of Sherwood's Pedestrian Connector Project implementation and related feasibility study and submit a funding request for the balance of project costs in February 2020.

Adjustments to 2017-19 Budgets

Department of Corrections

The Subcommittee approved a net-zero rebalance of \$650,000 between General Fund appropriations and appropriated an additional \$3,000,000 General Fund, on a one-time basis only, to the Department of Corrections to address the remainder of a known 2017-19 budget shortfall of \$20.2 million and additional unanticipated expenditures totaling \$23.5 million. Unanticipated expenditures included emergency repairs to facilities, spending on medication for Hepatitis C and for contract medical staff in prisons, computer replacements and necessary software upgrades, and to backfill a federal grant. The agency has mitigated its budget shortfall through management actions such as a hiring freeze on management positions, limiting spending on staff training, reducing inmate alcohol and drug treatment costs, and limiting inmate clothing orders through the end of the biennium, as well as by using Other Funds revenue where available.

HB 5029 A BUDGET REPORT and MEASURE SUMMARY

Carrier: Rep. Smith G

Joint Committee On Ways and Means

Action Date: 06/25/19

Action: Do pass with amendments. (Printed A-Eng.)

House Vote

Yeas: 8 - Gombert, Holvey, McLain, McLane, Nosse, Piluso, Rayfield, Stark

Exc: 1 - Smith G

Senate Vote

Yeas: 7 - Beyer, Frederick, Johnson, Manning Jr, Roblan, Steiner Hayward, Wagner

Abs: 5 - Baertschiger Jr, Girod, Hansell, Heard, Thomsen

Prepared By: Amanda Beitel and Julie Neburka, Legislative Fiscal Office

Reviewed By: Ken Rocco, Legislative Fiscal Office

Various Agencies – Lottery Allocations

2019-21

Various Agencies – Criminal Fine Account Allocations

2019-21

Various Agencies – Oregon Marijuana Account Allocations

2019-21

Summary of Revenue Changes

The Oregon State Lottery collects revenues from traditional and video lottery gaming. It pays player prizes and its operating expenses out of these revenues and then transfers the balance (net revenues or proceeds) to the Administrative Services Economic Development Fund (EDF). The Department of Administrative Services (DAS) distributes funds from the EDF in adherence with constitutional and statutory funding priorities, including specific Legislative allocations. The amounts outlined in this bill are based on the May 2019 Lottery revenue forecast from the DAS Office of Economic Analysis, adjusted for projections of reversions of unspent Lottery Funds allocations transferred to the EDF under ORS 461.559. ORS 461.559 requires certain Lottery Funds allocations unspent at the end of a biennium to be reverted to the EDF. Total reversions under this provision, which are projected equal \$3,730,702 in the 2019-21 biennium, were not included in the DAS Office of Economic Analysis Lottery Funds forecast, but the amounts in this bill include those reversions in total available resources. As actual revenues may vary, the associated allocations or distributions may also vary – in some cases requiring related expenditure limitation adjustments.

The Oregon Lottery transfers net lottery revenues to the Administrative Services EDF on a quarterly basis. From each quarterly transfer, a number of dedicated distributions are required by the Oregon Constitution or are provided for in Oregon Revised Statutes (ORS), including:

- The Oregon Constitution requires that 18% of net proceeds be distributed to the Education Stability Fund.
- The Oregon Constitution requires that 15% of net proceeds be distributed to the Parks and Natural Resources Fund.
- The Oregon Constitution requires that 1.5% of net proceeds be distributed to the Veterans' Services Fund.
- Oregon statutes require that 4% of net proceeds, up to a maximum of \$5.5 million per quarter adjusted for inflation, be distributed to the Outdoor School Education Fund.
- Oregon statute requires that 2.5% of net proceeds of video lottery gaming be distributed to the counties for economic development activities. Beginning with the 2005-07 biennium, 50% of the operating costs for the Economic Revitalization Team (ERT) established by ORS 284.555 are also funded from this source. Beginning with the 2013-15 biennium, 50% of the funding for the Governor's Office Regional Solutions Program positions are also funded from this source.
- Oregon statute requires that 1% of net proceeds be distributed to the Sports Lottery Account for sports programs at the seven public universities and for scholarships.
- Oregon statute requires that 1% of net proceeds be transferred to the Oregon Health Authority for gambling addiction prevention and treatment programs.

- Oregon statute requires that 1% of the net proceeds, not to exceed \$1.53 million annually, be transferred to the County Fair account. The maximum amount is adjusted each biennium pursuant to certain changes in the Consumer Price Index.
- Oregon statute requires that annual debt service payments for outstanding lottery revenue bonds be satisfied before allocating amounts for other purposes. During the 2019-21 biennium, debt service requirements will comprise approximately 17.5% of the total distributions from the EDF.

Finally, the Legislature makes other allocations from the EDF within authorized public purposes. These purposes include job creation, economic development, and public education. Currently, the bulk of allocations are made to the Department of Education for the State School Fund and to the Oregon Business Development Department for various economic and community development program expenditures.

Debt service allocations are paid annually. Interest earned on the EDF is retained within the fund. If any funds remain undistributed at the end of any quarter, they will remain in the EDF for allocation in future quarters. If quarterly revenue in the EDF is insufficient to pay for quarterly distribution of allocations, DAS will first fund debt service obligations. Remaining revenues will be distributed in a prorated manner.

Summary of Capital Construction Subcommittee Action

Lottery Revenue Allocation

HB 5029 allocates net lottery revenue from the EDF and the Veterans' Services Fund. The amounts outlined in this bill are based on the May 2019 Lottery revenue forecast from the DAS Office of Economic Analysis, adjusted for projections of reversions of unspent Lottery Funds allocations transferred to the EDF under ORS 461.559. The attached tables display the Lottery Funds allocated by the Subcommittee from the EDF and Veterans' Services Fund. All Lottery Funds allocations approved from these funds for the 2019-21 biennium are included in HB 5029. The 2019-21 allocations are summarized below.

- A total of \$263.7 million Lottery Funds is allocated for debt service for outstanding lottery revenue bonds. These funds are allocated to the DAS, since the DAS Capital Finance and Planning Division administers the lottery bond program and associated debt service for the state. DAS will transfer the necessary funding to the Higher Education Coordinating Commission, Oregon Business Development Department, Housing and Community Services Department, Department of Transportation, Department of Forestry, Department of Energy, State Parks and Recreation Department, and the Water Resources Department for the payment of debt service on outstanding lottery bonds. No allocations are included to pay debt service for lottery revenue bonds issued in the 2019-21 biennium.
- The State School Fund is allocated \$530.1 million Lottery Funds.

- A total of \$81.5 million Lottery Funds is allocated for the programs of the Oregon Business Development Department. This total excludes amounts allocated for debt service payments on Lottery revenue bonds, but includes \$8.8 million for Operations; \$58 million for Business, Innovation and Trade; \$5.3 million for Infrastructure, \$6 million for a Tide Gates and Culverts Program, \$1.3 million for the Film and Video Office, and \$2.1 million for Arts Commission grants.
- The Office of the Governor is allocated \$3.9 million Lottery Funds for the Regional Solutions Program. Half of this funding will come from a reduction in the net video lottery proceeds that are distributed to counties for economic development.
- The Department of Veterans' Affairs is allocated \$20.6 million Lottery Funds from the Veterans' Services Fund. This total includes \$11.9 million for veterans' services provided by the Department, \$7.2 million for county veteran service officers, \$477,354 for National Service Organizations, and \$1 million for a veterans' affordable housing project.
- The Bureau of Labor and Industries is allocated \$250,000 from the Veterans' Services Fund to develop and administer an outreach program to inform National Guard and reserve members and veterans about trade careers and apprenticeship opportunities.
- The Criminal Justice Commission is allocated \$555,000 from the Veterans' Services Fund for veterans' specialty courts.
- The Oregon Health Authority is allocation \$2.5 million from the Veterans' Services Fund for veterans' behavioral health services.

Education Stability Fund

A constitutional amendment approved by Oregon voters in 1997, and amended in 2002, requires that 18% of net lottery proceeds be transferred to the Education Stability Fund (ESF). Interest earnings on the ESF are continuously appropriated for the benefit of education programs. These earnings are split 75% to the Oregon Education Fund, which is currently used to help pay debt service on lottery bonds that were previously issued for the Department of Education, and 25% to the Higher Education Coordinating Commission for Oregon Opportunity Grants. ESF interest earnings are projected to be \$40 million during the 2019-21 biennium, with \$671,295 being transferred to the Oregon Education Fund for debt service and the remaining \$39.3 million being utilized for the Oregon Opportunity Grant Program.

Ten percent of the amount transferred to the ESF is deposited into the Oregon Growth Account within the ESF. All declared earnings from this account are continuously appropriated to the Oregon Education Fund and the Higher Education Coordinating Commission. The transfers and distributions relating to the ESF as described here are established by the Oregon Constitution and by other statutes; therefore, HB 5029 does not include provisions relating to them.

Parks and Natural Resources Fund

Ballot Measure 76, approved by Oregon voters in 2010, requires 15% of net lottery proceeds to be transferred to the Parks and Natural Resources Fund. This fund is continuously appropriated for the benefit of parks and recreation and for native species protection and restoration. This transfer is established by the Oregon Constitution. Therefore, HB 5029 does not include provisions relating to Parks and Natural Resources Fund transfers.

Veterans' Services Fund

Ballot Measure 96, approved by Oregon voters in 2016, requires 1.5% of net lottery proceeds to be transferred to the Veterans' Services Fund. This fund is continuously appropriated for the benefit of veterans. This transfer is established by the Oregon Constitution. HB 5029, therefore, does not include a provision to transfer lottery proceeds into the Veterans' Services Fund. The bill does, however, include allocations from the Veterans' Services Fund to support programs benefitting veterans at the Department of Veterans' Affairs, Bureau of Labor and Industries, Criminal Justice Commission, and Oregon Health Authority.

Outdoor School Education Fund

Ballot Measure 99, approved by Oregon voters in 2016, requires 4% of net proceeds, but no more than \$5.5 million per quarter adjusted for inflation, be distributed to the Outdoor School Education Fund. The Fund supports the Outdoor School program and is managed by the Oregon State University Extension Service. The Subcommittee approved a fixed allocation of \$45.3 million for the 2019-21 biennium, rather than the percentage allocation described in statute.

County Economic Development

ORS 461.547 requires that 2.5% of net proceeds of video lottery gaming be distributed to the counties for economic development activities. Beginning with the 2005-07 biennium, 50% of the operating costs for the Economic Revitalization Team (ERT) established by ORS 284.555 have also been funded from this source. Beginning with the 2013-15 biennium, 50% of the funding for the Governor's Office Regional Solutions Program positions are also funded from this source.

The Subcommittee approved allocating a fixed dollar amount for county economic development during the 2019-21 biennium, rather than the percentage allocation described in statute. The fixed dollar amount is \$50.2 million, which is equal to 2.5% of the amount of net video lottery proceeds projected in the May 2019 revenue forecast, minus one-half of the allocation to the Office of the Governor for the Regional Solutions Program.

Gambling Addiction Prevention and Treatment

The 1999 Legislature statutorily dedicated 1% of net lottery proceeds to be transferred to the Oregon Health Authority to fund gambling addiction programs in the state. The Subcommittee approved a fixed allocation of \$14.6 million for the 2019-21 biennium, rather than the percentage allocation described in statute.

Sports Lottery Account

Beginning in 2007, 1% of net lottery proceeds are dedicated for distribution to public universities to offset the costs of intercollegiate athletic programs and for academic scholarships. The Subcommittee approved a fixed allocation of \$14.1 million for the 2019-21 biennium, rather than the percentage allocation described in statute.

County Fairs

The 2001 Legislature statutorily dedicated 1% of net lottery proceeds, with certain limitations, for distribution to county fair programs throughout the state. This amount is adjusted by inflation each biennium. The Subcommittee approved a fixed allocation of \$3.8 million for the 2019-21 biennium, rather than the percentage allocation described in statute.

Lottery Funds Expenditure Limitation

Lottery Funds expenditure limitation related to these allocations is established within the respective agency budget bills and in the budget reconciliation bill (HB 5050).

Criminal Fine Account Allocation

ORS 137.300 establishes the Criminal Fine Account (CFA), and identifies program priorities for account moneys, but does not specify a funding level for the programs. A portion of the crime and violation fine payments collected by state and local courts are transferred into the account. The expenditure limitations for programs receiving CFA allocations are established in the separate agency appropriation bills or the budget reconciliation bill (HB 5050). Any CFA revenues remaining after the specific program allocations are deposited into the General Fund.

The CFA revenue forecast for the 2019-21 biennium totals \$128.6 million. This amount is equal to the amount in the May 2019 revenue forecast from the DAS Office of Economic Analysis, plus revenue impacts from SB 980 (2019).

The Subcommittee approved allocations to agencies totaling \$76.8 million, leaving \$51.7 million to be deposited into General Fund. Those revenues are included in the General Fund expenditures authorized in the 2019-21 Legislatively Adopted Budget. The specific allocation amounts authorized in this bill are listed in the attached CFA table. The table reflects one new allocation and includes four one-time reductions to allocations from the Criminal Fines Account.

A new \$100,000 allocation is made to the Department of Revenue for administrative expenses. Expenditure limitation for this allocation is included in the Department of Revenue's appropriation bill for the 2019-21 biennium.

Two one-time time reductions are made to Criminal Fines Account allocations to the Department of Justice that are in lieu of General Fund reductions:

- Child Abuse Multidisciplinary Intervention Account - The 2019-21 current service level allocation of \$11,147,006 is reduced by \$1,322,441 due to an existing 2019-21 estimated ending Other Funds balance of \$1,322,441. The revised allocation totals \$9,824,565. This is a one-time revenue allocation change for the Department of Justice's 2019-21 legislatively adopted budget.
- Criminal Injuries Compensation Account (for District Attorney Victims Assistance portion only) - The 2019-21 current service level allocation of \$9,441,018 is reduced by \$685,156 due to an estimated ending Other Funds balance of the same amount that is attributable to District Attorney Victims Assistance. The revised allocation totals \$8,755,862. This is a one-time revenue allocation change for the Department of Justice's 2019-21 legislatively adopted budget.

Two one-time time reductions are made to Criminal Fines Account allocations to the Department of Public Safety Standards and Training (DPSST) that are in lieu of General Fund reductions:

- DPSST Operations - funding for Basic Police Classes - The 2019-21 current service level allocation of \$37,240,650 is reduced by \$2,650,926 due to the net effect of eliminating four Basic Police classes from the 2019-21 training calendar, reducing inflationary adjustments, and adding two positions to the STOP Program. This is a one-time program and revenue allocation reduction for the Department of Public Safety Standards and Training's 2019-21 legislatively adopted budget. Program expenditure reductions are included in SB 5533, the agency's 2019-21 budget bill.
- DPSST Operations - reduce fund balance - the 2019-21 current service level allocation of \$37,240,650 is further reduced by \$2,300,000 due to an estimated ending Other Funds balance of the same amount that is attributable to Operations. Including the allocation reduction above, the revised allocation totals \$31,999,031. This is a one-time revenue allocation change for the Department of Public Safety Standards and Training's 2019-21 legislatively adopted budget.

Oregon Marijuana Account Allocation

Net revenues from state Marijuana taxes, after payment of administrative and enforcement expenses, are deposited into the Oregon Marijuana Account. The Department of Revenue transfers 10% of Account funds to cities, and 10% to counties, by formulas established in statute. The remaining 80% of moneys in the Oregon Marijuana Account is allocated to state programs in this bill.

Oregon statutes dedicate the remaining 80% of moneys to be distributed as follows:

- 40% to the State School Fund
- 20% to the Mental Health Alcoholism and Drug Services Account
- 15% to the State Police Account
- 5% to alcohol and drug abuse prevention, early intervention and treatment services

The revenue forecast for the Oregon Marijuana Account for the 2019-21 biennium totals \$252.2 million. This amount is equal to the amount in the May 2019 revenue forecast from the DAS Office of Economic Analysis. Based on this forecast, the Department of Revenue will distribute \$44.7 million to cities and counties.

The remaining \$207.5 million is allocated as directed under statute:

- \$103.7 million to the State School Fund
- \$51.9 million to the Mental Health Alcoholism and Drug Services Account
- \$38.9 million to the State Police Account.
- \$13 million to alcohol and drug abuse prevention, early intervention and treatment services.

However, as actual revenues may vary, the associated distributions may also vary – in some cases requiring related expenditure limitation and allocation adjustments.

LOTTERY FUNDS CASH FLOW SUMMARY

	2017-19 Legislatively Approved Budget ¹	2019-21 Legislatively Adopted Budget ²
ECONOMIC DEVELOPMENT FUND		
RESOURCES		
Beginning Balance	\$ 49,016,803	\$ 65,339,501
Lottery Funds Reversions under ORS 461.559	4,174,452	3,730,702
REVENUES		
Transfers from Lottery		
Net Proceeds	1,408,416,655	1,459,844,118
Administrative Actions	47,813,925	-
Other Revenues		
Interest Earnings	2,000,000	2,000,000
Other	-	-
Total Revenue	1,458,230,580	1,461,844,118
TOTAL RESOURCES	\$ 1,511,421,835	\$ 1,530,914,321
DISTRIBUTIONS / ALLOCATIONS		
Distribution to Education Stability Fund	(262,121,504)	(262,771,941)
Distribution to Parks and Natural Resources Fund	(218,434,587)	(218,976,618)
Distribution for Veterans' Services Fund	(21,843,459)	(21,897,662)
Distribution for Outdoor School Fund	(24,000,000)	(45,305,847)
Distribution of Video Revenues to Counties	(41,285,992)	(50,231,366)
Distribution for Sports Programs	(8,240,000)	(14,099,809)
Distribution for Gambling Addiction	(12,498,909)	(14,593,071)
Distribution for County Fairs	(3,828,000)	(3,828,000)
Allocation to State School Fund	(535,719,907)	(530,146,857)
Debt Service Allocations	(246,357,867)	(263,661,510)
Other Agency Allocations	(71,752,109)	(85,401,640)
TOTAL DISTRIBUTIONS / ALLOCATIONS	\$ (1,446,082,334)	\$ (1,510,914,321)
ENDING BALANCE	\$ 65,339,501	\$ 20,000,000
EDUCATION STABILITY FUND		
(not including the Oregon Growth Account balances)		
RESOURCES		
Beginning Balance	\$ 383,759,084	\$ 619,668,217
Revenues		
Transfer from the Economic Development Fund	235,909,354	236,494,747
Interest Earnings	22,366,297	40,012,241
Oregon Growth Account Earnings Distributions	5,184,729	-
Total Revenue	\$ 263,460,380	\$ 276,506,988
TOTAL RESOURCES	\$ 647,219,464	\$ 896,175,205
DISTRIBUTIONS		
Oregon Opportunity Grant Program	(26,904,035)	(39,340,946)
Debt Service Allocations to Department of Education	(646,991)	(671,295)
Treasury Account Fees	(221)	-
TOTAL DISTRIBUTIONS	\$ (27,551,247)	\$ (40,012,241)
ENDING BALANCE	\$ 619,668,217	\$ 856,162,964

1. The 2017-19 Legislatively Approved Budget is based on the May 2019 forecast of 2017-19 resources.

2. The 2019-21 Legislatively Adopted Budget is based on the May 2019 forecast of 2019-21 resources with the adjustments shown for lottery reversions and administrative actions.

3. 2019-21 beginning balance is equal to 2017-19 ending balance.

4. Oregon Growth Account distributions and transfers to the Oregon Education Fund and Oregon Opportunity Grant Program are included.

5. Only includes transfers to the main Education Stability Fund account, and not the 10% transferred to the Oregon Growth Account.

2019-21 LOTTERY FUNDS ALLOCATIONS AND EXPENDITURES

	New Lottery Funds Allocation	Beginning Lottery Balance	Interest and Other Earnings	2019-21 LAB Expenditure Limitation	Ending Lottery Balance
ECONOMIC DEVELOPMENT FUND					
DEBT SERVICE COMMITMENTS					
Higher Education Coordinating Commission					
Outstanding bonds	44,727,472	294,965	-	45,022,437	-
Business Development Department					
Outstanding bonds	48,065,843	241,700	-	48,307,543	-
Housing and Community Services Department					
Outstanding bonds	21,713,035	76,300	-	21,789,335	-
Department of Transportation					
Outstanding bonds	115,058,344	534,636	-	115,592,980	-
Department of Administrative Services					
Outstanding bonds	18,714,544	70,789	-	18,785,333	-
State Forestry Department					
Outstanding Bonds	2,530,271	13,180	-	2,543,451	-
Department of Energy					
Outstanding Bonds	3,006,469	16,896	-	3,023,365	-
State Parks and Recreation Department					
Outstanding Bonds	2,292,182	5,361	-	2,297,543	-
Water Resources Department					
Outstanding Bonds	7,553,350	13,152	-	7,566,502	-
OTHER ALLOCATIONS					
Higher Education Coordinating Commission					
Collegiate Athletics	14,099,809	-	-	14,099,809	-
Outdoor Schools	45,305,847	-	-	45,305,847	-
Oregon Health Authority					
Gambling Addiction Treatment	14,593,071	-	-	14,593,071	-
Department of Education					
State School Fund	530,146,857	-	-	530,146,857	-
Department of Administrative Services					
Distribution to County Fairs	3,828,000	-	-	3,828,000	-
Office of the Governor					
Regional Solutions	3,932,736	-	-	3,932,736	-
Business Development Department					
Operations	8,773,826	-	-	8,773,826	-
Business, Innovation, and Trade	57,965,174	3,838,718	-	61,803,892	-
Infrastructure	5,351,472	-	-	5,351,472	-
Infrastructure - Tide Gates and Culverts Program	6,000,000	-	-	1	5,999,999
Film and Video	1,253,432	-	-	1,253,432	-
Arts and Cultural Trust	2,125,000	-	-	2,125,000	-
TOTAL ECONOMIC DEVELOPMENT FUND	957,036,734	5,105,697	-	956,142,432	5,999,999
EDUCATION STABILITY FUND / OREGON EDUCATION FUND					
Higher Education Coordinating Commission					
Opportunity Grants	39,340,946	7,284,497	-	40,000,000	6,625,443
Department of Education					
Education Bonds Outstanding	671,295	21,575	-	692,870	-
TOTAL EDUCATION STABILITY/OREGON EDUCATION FUND	40,012,241	7,306,072	-	40,692,870	6,625,443

VETERANS' SERVICES FUND

	2017-19 Legislatively Approved	2019-21 Legislatively Adopted
RESOURCES / REVENUES		
VSF Beginning Balance	\$ -	\$ 4,943,110
Lottery Revenue	21,843,459	21,897,662
TOTAL RESOURCES	\$ 21,843,459	\$ 26,840,772
ALLOCATIONS		
Department of Veterans' Affairs		
Veterans' Services Program	\$ (8,378,042)	\$ (11,915,984)
County Veteran Service Officers	(6,904,151)	(7,166,509)
National Service Organizations	(118,156)	(477,354)
Veterans' Affordable Housing	-	(1,000,000)
Total ODVA Allocations	\$ (15,400,349)	\$ (20,559,847)
Bureau of Labor and Industries		
Reintegration Program (HB 2202)	-	(250,000)
Criminal Justice Commission		
Veterans' Specialty Courts	-	(555,000)
Housing and Community Services		
Housing Assistance to Veterans	(1,500,000)	-
Oregon Health Authority		
Veterans' Behavioral Health	-	(2,500,000)
TOTAL ALLOCATIONS	\$ (16,900,349)	\$ (23,864,847)
VSF ENDING BALANCE	\$ 4,943,110	\$ 2,975,925

CRIMINAL FINE ACCOUNT ALLOCATIONS

	2017-19 Legislatively Approved Budget	2019-21 Current Service Level	Percent Change	2019-21 Legislatively Adopted Budget	Percent Change
Criminal Fine Account Revenues	\$ 143,975,636	\$ 127,366,192	-11.5%	\$ 128,566,192	-10.7%
Criminal Fine Account Allocations:					
<i>Department of Public Safety Standards and Training</i>					
Operations	\$ 36,316,251	\$ 37,240,650	2.5%	\$ 31,999,031	-11.9%
Public Safety Memorial Fund	200,030	279,677	39.8%	279,495	39.7%
Subtotal:	\$ 36,516,281	\$ 37,520,327	2.7%	\$ 32,278,526	-11.6%
<i>Department of Justice</i>					
Child Abuse Multidisciplinary Intervention (CAMI)	\$ 10,679,854	\$ 11,147,006	4.4%	\$ 9,824,565	-8.0%
Regional Assessment Centers	815,961	846,968	3.8%	846,968	3.8%
Criminal Injuries Compensation Account (CICA)	9,095,393	9,441,018	3.8%	8,755,862	-3.7%
Child Abuse Medical Assessments	690,667	716,912	3.8%	716,912	3.8%
Subtotal:	\$ 21,281,875	\$ 22,151,904	4.1%	\$ 20,144,307	-5.3%
<i>Department of Human Services</i>					
Domestic Violence Fund	\$ 2,239,608	\$ 2,224,675	-0.7%	\$ 2,224,675	-0.7%
Sexual Assault Victims Fund	518,399	533,332	2.9%	533,332	2.9%
Subtotal:	\$ 2,758,007	\$ 2,758,007	0.0%	\$ 2,758,007	0.0%
<i>Oregon Health Authority</i>					
Emergency Medical Services & Trauma Services	\$ 331,824	\$ 331,824	0.0%	\$ 331,824	0.0%
Alcohol & Drug Abuse Prevention	42,884	42,884	0.0%	42,884	0.0%
Law Enforcement Medical Liability Account (LEMLA)	1,354,360	1,300,000	-4.0%	1,300,000	-4.0%
Intoxicated Driver Program	4,323,000	4,323,000	0.0%	4,323,000	0.0%
Subtotal:	\$ 6,052,068	\$ 5,997,708	-0.9%	\$ 5,997,708	-0.9%
<i>Oregon Judicial Department</i>					
State court security and emergency preparedness	\$ 3,615,658	\$ 3,784,490	4.7%	\$ 3,784,490	4.7%
County court facilities security	2,824,208	2,931,528	3.8%	2,931,528	3.8%
Capital improvements for courthouses and other state court facilities	-	-	0.0%	-	0.0%
State Court Technology Fund	3,110,000	3,887,500	0.0%	3,887,500	25.0%
Subtotal:	\$ 9,549,866	\$ 10,603,518	11.0%	\$ 10,603,518	11.0%
<i>Oregon State Police</i>					
Driving Under the Influence Enforcement	\$ 351,572	\$ 351,572	0.0%	\$ 351,572	0.0%
<i>Department of Corrections</i>					
County correction programs and facilities, and alcohol and drug programs	\$ 4,257,421	\$ 4,585,442	7.7%	\$ 4,585,442	7.7%
<i>Department of Revenue</i>					
Administrative expenses	\$ -	\$ -	0.0%	\$ 100,000	100.0%
Total Allocations:	\$ 76,509,669	79,383,036	17.0%	\$ 76,819,080	93%
Transfer to the General Fund:	\$ 67,465,967	\$ 47,983,156	-28.9%	\$ 51,747,112	-23.3%

2019-21 Oregon Marijuana Account
(includes 2017-19 carry forward)

	HB 3470	2019-21 Biennium
	Distn	Oregon Marijuana Account
Cities	10%	22,345,600
Counties	10%	22,345,600
Subtotal Local		\$44,691,200
State School Fund	40%	103,764,900
Mental Health Alcoholism & Drug Services Account	20%	51,882,500
State Police Account	15%	38,911,800
Drug and alcohol abuse prevention and treatment	5%	12,970,600
Subtotal State		\$207,529,800
Total	100%	\$252,221,000

Legislative Fiscal Office

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Ken Rocco
Legislative Fiscal Officer

Paul Siebert
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Summary of Emergency Board Action September 2018

The Legislative Emergency Board met on September 26, 2018 and considered an agenda of 94 items. The Emergency Board approved 14 allocations from the Emergency Fund and one allocation from a special purpose appropriation made to the Emergency Board. Three additional requests for allocations from the Emergency Fund and one request for a special purpose appropriation were considered but either deferred or denied. A total of \$18.4 million was allocated from the Emergency Fund and \$300,000 was allocated from a special purpose appropriation. Details on these actions are described below. After the Emergency Board actions, the unallocated and unreserved balance in the Emergency Fund is \$31 million. An additional \$47.3 million remains in various special purpose appropriations, including \$30 million for caseload costs or other unbudgeted expenses of the Oregon Health Authority and the Department of Human Services. Unused special purpose appropriations become available for any lawful use (including the original purpose) by the Emergency Board on December 1, 2018.

The agenda included 31 items that received additional 2017-19 biennium authority to spend (or transfer) Lottery Funds, Other Funds, and Federal Funds. The Emergency Board approved expenditure limitation increases of approximately \$8.1 million Lottery Funds, \$131.6 million Other Funds, and \$23.4 million Federal Funds. The Emergency Board also authorized the establishment of 28 positions (9.28 FTE).

The agenda included 16 agency reports, which the Emergency Board acknowledged receiving. The Emergency Board heard 44 requests for the submission of federal grant applications, one of which was deferred until December and 32 of which were on a single consent agenda item.

The following is a summary of significant Emergency Board actions taken at the September 2018 meeting. Detailed information is available at <https://olis.leg.state.or.us/liz/201711/Committees/EB/2018-09-26-08-30/Agenda>

Education

- Increased the Federal Funds expenditure limitation for the Department of Education by \$7,207,837 and authorized the establishment of 12 limited duration positions (3.96 FTE) for the expenditure of additional Child Care Development Block Grant funding. The agency was directed to return with further information on remaining program needs.
- Allocated \$352,234 from the Emergency Fund to the Department of Education for grants to school districts for connecting schools to high-speed telecommunications and the internet and for related administrative costs.
- Increased the Other Funds expenditure limitation for the Department of Education by \$163,889 and

authorized the establishment of three limited duration positions (0.87 FTE) to increase the capacity of business services staff.

Human Services

- Allocated \$300,000 from a special purpose appropriation made to the Emergency Board for the Department of Human Services to increase access to ventilator-assisted services.
- Allocated \$160,450 from the Emergency Fund to the Oregon Health Authority and authorized the establishment of two positions (0.66 FTE) in the Drinking Water Services Program to increase current capacity related to new and emerging drinking water contaminants.

Public Safety and Judicial Branch

- Allocated \$134,709 from the Emergency Fund to the Department of State Police to pay for the balance of the implementation costs for the technology platform chosen for the Statistical Transparency of Policing (STOP) program.
- Allocated \$9,865,644 from the Emergency Fund to the Department of State Police and increased the Other Funds expenditure limitation by \$7,104,707 to address costs incurred during the 2018 wildfire season.
- Allocated \$123,275 from the Emergency Fund to the Military Department to reimburse costs incurred during two drinking water delivery missions in Salem during May and June 2018.
- Deferred action on a request by the Military Department to allocate \$50,000 from the Emergency Fund to establish a position for coordination of emergency drinking water resources until the 2019 legislative session.
- Transferred \$87,193 General Fund between divisions within the Department of Justice to continue funding for the Regional Automated Information Network (RAIN) coordinator position.
- Allocated \$2,640,456 from the Emergency Fund to the Department of Justice for an agency budget shortfall related to the federal Temporary Assistance to Needy Families (TANF) program.
- Increased the Federal Funds expenditure limitation for the Department of Justice by \$14,430,275 and transferred \$5,553,521 Federal Funds expenditure limitation between divisions for expenditure of federal grant funding in the Crime Victims Services Division.
- Increased the Other Funds expenditure limitation for the Department of Justice by \$2,493,909 and transferred \$196,115 General Fund and \$500,000 Other Funds expenditure limitation between divisions for intra-agency charges necessary to fund the Administration program.
- Allocated \$1,343,260 from the Emergency Fund to the Department of Justice and transferred \$1,440,319 Other Funds expenditure limitation between divisions for various Child Support Enforcement Automated System budget adjustments.
- Deferred action on a request by the District Attorneys and Their Deputies to allocate General Fund from a special purpose appropriation made to the Emergency Board for costs associated with Grand Jury recordation.

- Increased the Federal Funds expenditure limitation for the Department of Public Safety Standards and Training by \$325,955 for expenditure of an Assistance to Firefighters federal grant.
- Increased the Other Funds expenditure limitation for the Department of Public Safety Standards and Training by \$77,282 and authorized the establishment of a limited duration position in the Private Security Program.
- Allocated \$188,000 from the Emergency Fund to the Military Department to fund emergency preparedness equipment for fuel distribution facilities.

Natural Resources

- Allocated \$18,000 from the Emergency Fund to the Columbia River Gorge Commission to match the 2017-19 budget provided by the state of Washington for operational costs of the Commission.
- Established a Federal Funds Capital Construction expenditure limitation of \$550,000 for the Department of Fish and Wildlife for the acquisition of 564 acres near the Summer Lake Wildlife Area.
- Increased the Lottery Funds expenditure limitation for the Department of Agriculture by \$1,359,653 to fund efforts to eradicate Japanese Beetle in northwest Portland.
- Allocated \$100,000 from the Emergency Fund to the Department of Agriculture and authorized the establishment of three seasonal limited duration positions (0.75 FTE) for the initial phase of the Gypsy Moth eradication plan.
- Allocated \$730,295 from the Emergency Fund to the Department of Agriculture and authorized the establishment of a limited duration position (0.38 FTE) to purchase laboratory equipment and conduct method development on a potential test for the presence of cyanotoxins in manufactured food products.
- Acknowledged receipt of a preliminary report by the Department of Forestry on the 2018 fire season and increased the Other Funds expenditure limitation by \$68,379,072 for fire suppression costs. A related request for an allocation of \$1,425,825 from the Emergency Fund for fire costs was deferred until 2014 fire season costs are finalized.
- Allocated \$1,000,000 from a reservation established within the Emergency Fund to the

Department of Forestry for the direct treatment of the EU1 lineage of Sudden Oak Death infested sites, with instructions that funding not required for direct treatment of the EU1 lineage is to be used for NA1 lineage infected sites.

- Increased the Other Funds expenditure limitation for the Department of Geology and Mineral Industries by \$450,000 for costs associated with permitting a proposed chemical gold mine operation in Malheur County.
- Increased the Lottery Funds expenditure limitation for the Parks and Recreation Department by \$1,900,000 for facilities investment projects.
- Increased the Lottery Funds expenditure limitation for the Parks and Recreation Department by \$2,000,000 for maintenance projects on state park property.
- Increased the Lottery Funds expenditure limitation for the Parks and Recreation Department by \$100,000 for enforcement officer training.
- Increased the Other Funds expenditure limitation for the Parks and Recreation Department by \$455,448 to spend funds received from the Oregon State Parks Foundation for the construction of the Cottonwood Canyon Experience Center.
- Increased the Lottery Funds expenditure limitation for the Parks and Recreation Department by \$1,208,230 for increased costs in merchant services and phone reservation fees.
- Increased the Lottery Funds expenditure limitation for the Parks and Recreation Department by \$1,500,000 for the acquisition of state park property.
- Allocated \$1,352,526 from the Emergency Fund to the Water Resources Department for anticipated legal costs through the end of the 2017-19 biennium.
- Allocated \$380,000 from the Emergency Fund to the Department of Environmental Quality and authorized the establishment of four limited duration positions (1.50 FTE) for lab testing of cyanotoxins in the state's drinking water supply.

Economic and Community Development

- Increased the Other Funds expenditure limitation for the Oregon Business Development Department by \$3,999,999 for project support and acknowledged receipt of a report on Regional Solutions project proposals.

Transportation

- Deferred action on a request by the Department of Aviation to apply for a federal grant from the Federal Aviation Administration to be used for a runway extension project at the Aurora State Airport until the next meeting of the Emergency Board in December. The agency was directed to coordinate with Oregon Solutions at Portland State University for a stakeholder discussion prior to the December meeting.
- Increased the Other Funds expenditure limitation for the Department of Transportation by \$3,331,972 for the construction of nine salt sheds on I-5 and I-84.
- Increased the Other Funds expenditure limitation for the Department of Transportation by \$5,078,026 for the Emerging Small Business Program.
- Increased the Other Funds expenditure limitation for the Department of Transportation by \$7,200,000 for replacement of the Meacham Maintenance Station.
- Increased the Other Funds expenditure limitation for the Department of Transportation by \$19,895,997 to offset costs associated with wildfire and winter storm damages.

Administration

- Increased the Other Funds expenditure limitation for the Public Employees Retirement System by \$79,291 and authorized the establishment of one position (0.38 FTE) for additional investment accounting activities related to moving the Individual Account Program to a target-date fund solution and other programs enacted to reduce the Unfunded Accrued Liability.
- Transferred \$458,244 Other Funds expenditure limitation between various divisions of the Public Employees Retirement System as part of an agency rebalance.
- Increased the Other Funds expenditure limitation for the Oregon Liquor Control Commission by \$800,000 for fees associated with the Cannabis Tracking System and increased the Other Funds expenditure limitation by \$1,182,058 for administrative expenses related to replacement and administration of agency Information Technology systems.
- Increased the Other Funds expenditure limitation for the Department of Revenue by \$91,124 for the Business Division and authorized the establishment of one limited duration position

(0.40 FTE) and increased the Other Funds expenditure limitation by \$4,500 for the Property Tax Division for implementation of the Heavy Equipment Rental Tax.

- Increased the Other Funds expenditure limitation for the Department of Revenue by \$18,098 for the implementation of a state and local transient lodging taxes exchange of data.
- Increased the Other Funds expenditure limitation for the Department of Administrative Services by \$1,505,301 for the purchase of 70 vehicles by Fleet and Parking Services.
- Established a Federal Funds expenditure limitation of \$847,000 for the Department of

Administrative Services to accommodate grants and contracts for statewide aerial imagery by the Office of the State Chief Information Officer.

- Increased the Other Funds expenditure limitation for the Department of Administrative Services by \$9,300,000 and transferred \$10,000,000 Other Funds expenditure limitation between budget categories as part of a State Data Center rebalance.
- Acknowledged receipt of a statutorily required report by the Department of Administrative Services on uniform rent rates.

Emergency Fund Balance Summary		
	Agency Requests	Emergency Board Action
General Purpose Emergency Fund		
Appropriation (after 2018 Session adjustments)	50,000,000	50,000,000
Allocations to date	(589,032)	(589,032)
Unallocated Balance	49,410,968	49,410,968
Reservations (within General Purpose)	1,000,000	1,000,000
Reservations allocated to date	0	0
Unallocated Reservations	1,000,000	1,000,000
# September 2018 Requests - General Purpose		
4 Department of Education - E-Rate Program Matching Funds	(357,196)	(352,2
21 Oregon Health Authority - Drinking Water Program Testing Capacity	(724,889)	(160,45
33 Oregon State Police - Contract Costs for Information Technology System	(134,709)	(134,709)
34 Oregon State Police - 2017-18 Fire Season Costs	(11,525,082)	(9,865,644)
36 Oregon Military Department - Marion County Drinking Water Costs	(123,275)	(123,275)
37 Oregon Military Department - Drinking Water Issues Coordination	(50,000)	-
38 Department of Justice - RAIN Coordinator Salary Supplement	(87,193)	-
39 Department of Justice - TANF Collections Decline Offset	(2,640,456)	(2,640,456)
43 Department of Justice - Child Support Enforcement Automated System Non-Bondable Expenses	(1,343,260)	(1,343,260)
50 Columbia River Gorge Commission - Supplemental Matching Funding	(18,000)	(18,000)
54 Department of Agriculture - Gypsy Moth Eradication	(395,603)	(100,000)
55 Department of Agriculture - Cyantoxin Mitigation in Food Processing	(730,925)	(730,295)
56 Department of Forestry - Fire Insurance Premium and 2018 Fire Suppression	(1,415,825)	-
57 Department of Forestry - EU1 Strain Sudden Oak Death Eradication (from Reservation)	(1,000,000)	(1,000,000)
69 Water Resources Department - Litigation Costs	(1,400,000)	(1,352,526)
70 Department of Environmental Quality - Harmful Algal Blooms Testing and Mitigation	(380,000)	(380,000)
99 Legislative Fiscal Office for Oregon Military Department - Grants for Fuel Distribution Facilities	(188,000)	(188,000)
Total Requests - General Purpose	(22,514,413)	(18,388,849)
General Purpose Unallocated/Unreserved Balance after 9/2018 (if requests approved)	26,896,555	31,022,119
Special Purpose Appropriations - Agency Specific (after 2018 Session actions)		
Allocations/Transfers to Date	49,006,115	49,006,115
	(1,371,527)	(1,371,527)
Unallocated Balance	47,634,588	47,634,588
# September 2018 Requests - Special Purpose Appropriations - Agency Specific		
17 Department of Human Services - Ventilator-Assisted Services in Nursing Facilities	(300,000)	(300,000)
44 District Attorneys and Their Deputies - SB 505 Costs Associated with Grand Jury Recordation	(924,837)	-
Total Requests - Special Purpose - Agency Specific	(1,224,837)	(300,000)
Special Purpose - Agency Specific - Unallocated Balance after 9/2018 (if requests approved)	46,409,751	47,334,588

Legislative Fiscal Office

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Summary of Emergency Board Action

December 2016

The Legislative Emergency Board met on December 14, 2016 and considered an agenda of 34 items. The Emergency Board approved five allocations from the Emergency Fund, including one from a reservation established at the Board's September 2016 meeting. Five allocations from special purpose appropriations made to the Emergency Board were approved. The Board also approved a request made by the Legislative Fiscal Office to consolidate all unallocated special purpose appropriations into the Emergency Fund. Typically, special purpose appropriations not used by a specified date become available for any purpose allowed by the Emergency Board. The unused amounts are consolidated for ease of access during the next legislative session. After the Emergency Board actions in December, the unallocated Emergency Fund balance (including the \$7.7 million in transferred unused special purpose appropriations) is \$28.3 million.

The agenda included 11 items that requested additional 2015-17 biennium authority to spend Lottery Funds, Other Funds, and Federal Funds. The Emergency Board approved expenditure limitation increases of approximately \$381 million Other Funds (\$339 million for the Oregon Health Authority rebalance), \$8.1 million Federal Funds, and \$0.3 million Lottery Funds. The Emergency Board also authorized the establishment of six permanent positions (11.18 FTE).

The agenda included ten agency reports which the Emergency Board acknowledged receiving. The Emergency Board also heard 4 requests for the submission of federal grant applications, all of which were approved.

The following is a summary of significant Emergency Board actions taken at the December 2016 meeting:

EDUCATION

- Allocated \$2,058,554 from a reservation established within the Emergency Fund for the Department of Education to be distributed to school districts and Education Service Districts for the costs related to testing for elevated levels of lead in water fixtures which are used for drinking, food preparation, and other uses leading to human consumption.
- Allocated \$1,414,193 from the Emergency Fund to the Higher Education Coordinating Commission for a grant to Portland Community College for completion of the final five quarters of the program for former nursing students of the ITT Technical Institute in Portland.
- Approved, retroactively, the submission of a federal grant application by the Department of Education to the U.S. Department of Education for an Enhanced Assistance Grant to develop an

alternative science assessment for students with severe cognitive disabilities; the agency was notified that it did not receive the grant after submitting the request to the Emergency Board.

- Increased the Other Funds expenditure limitation for the Teacher Standards and Practice Commission by \$358,049 for increased fingerprinting, legal, and credit card related costs.

HUMAN SERVICES

- Allocated \$10,624,903 from a special purpose appropriation made to the Emergency Board to the Department of Human Services for caseload costs or other budget challenges, increased the agency's Other Funds expenditure limitation by \$6,706,289, increased the Federal Funds expenditure limitation by \$226,939, and authorized the establishment of one permanent

position (0.25 FTE) to rebalance the Department's 2015-17 budget.

- Allocated \$29,375,097 from a special purpose appropriation made to the Emergency Board to the Oregon Health Authority for caseload costs or other budget challenges, increased the agency's Other Funds expenditure limitation by \$338,848,484, approved other transfers between appropriations and expenditure limitations, with the understanding that the Department of Administrative Services will unschedule \$751,500,655 Federal Funds limitation, and authorized the establishment of five permanent positions (10.93 FTE) to rebalance the agency's 2015-17 budget.
- Allocated \$659,392 from the Emergency Fund to the Department of Administrative Services for distribution to the University of Oregon, Lane Community College, and the Lane County Health Department for expenses incurred as a result of the meningitis vaccination program in Lane County.
- Acknowledged receipt of a report from the Oregon Health Authority on the new behavioral health investments.
- Acknowledged receipt of a report from the Department of Human Services on program sustainability options and actions.

PUBLIC SAFETY and JUDICIAL BRANCH

- Allocated \$596,000 from the Emergency Fund to the Department of Public Safety Standards and Training to pay for emergency repairs to fire life safety systems, and deferred consideration of a request to fund additional training classes until the 2017 legislative session.
- Increased the Other Funds expenditure limitation for the Department of Justice by \$1,804,679 and the Federal Funds expenditure limitation by \$5,647,521 for the Child Support Enforcement Automated System (CSEAS) project to cover expenditures through June 2017.
- Approved, retroactively, the submission of a federal grant application by the Department of Justice to the U.S. Department of Justice and increased the Federal Funds expenditure limitation by \$1,342,520 for expenses related to the Umpqua Community College shooting incident.
- Approved, retroactively, the submission of a federal grant application by the Department of

Public Safety Standards and Training to the U.S. Department of Homeland Security in the amount of \$500,000 for the purchase of a mobile fire training unit.

- Acknowledged receipt of a report from the Department of Corrections on female and male prison population trends and system bed capacity.
- Allocated \$2,000,000 from a special purpose appropriation made to the Emergency Board to the Department of Corrections to reduce isolation and improve the care of seriously mentally ill adults in custody in the Behavioral Health Unit at the Oregon State Penitentiary.
- Denied a request by the Department of Corrections for an allocation of \$3,800,000 from the Emergency Fund to reactivate the Oregon State Penitentiary Minimum Security Facility by June 2017 in order to provide a second women's prison to accommodate the current prison population and the anticipated population growth reflected in the October 2016 prison population forecast.
- Allocated \$4,055,962 from the Emergency Fund to the Public Defense Services Commission for trial-level public defense costs.
- Acknowledged receipt of a report from the Public Defense Services Commission on compensation plan changes.
- Acknowledged receipt of a report from the Judicial Department on potential courthouse capital construction project funding requests.

NATURAL RESOURCES

- Acknowledged receipt of a report from the Department of Forestry on the 2016 fire season, allocated \$1,768,628 from a special purpose appropriation made to the Emergency Board for fire severity, increased the Other Funds expenditure limitation by \$10,178,762 for the processing of payments for fire season costs, and recommended that General Fund appropriations of \$6,791,209 for large fire costs, \$333,568 for interest expenses, and \$532,278 for district deductible costs be included in an early 2017 session budget rebalance bill.
- Increased the Federal Funds expenditure limitation for the Parks and Recreation Department by \$500,000 for a grant to the Southern Oregon Land Conservancy.

- Increased the Other Funds expenditure limitation for the Parks and Recreation Department by \$865,953 and the Lottery Funds expenditure limitation by \$288,651 for the expenditure of funds to pay for the repair of damages due to December 2015 storm events.
- Increased the Other Funds expenditure limitation for the Department of State Lands by \$3,709,000 for ongoing legal and professional services costs related to the Portland Harbor Superfund Site.
- Approved, retroactively, the submission of a federal grant application by the Department of Geology and Mineral Industries to the U.S. Geologic Survey in the amount of \$162,818 for the collection of LIDAR data in the Upper John Day area.
- Increased the Other Funds expenditure limitation for the Oregon Watershed Enhancement Board by \$65,000 for a grant to Tillamook County.

ECONOMIC and COMMUNITY DEVELOPMENT

- Increased the Federal Funds expenditure limitation for the Oregon Business Development Department by \$421,875 for the State Trade Expansion program.

TRANSPORTATION

- Approved the transfer of \$180,000,000 in excess Other Funds expenditure limitations from the Department of Transportation's Bridge and Local Government programs to the Preservation, Safety/Operations, and Modernization programs to meet the agency's projected expenditure limitation needs for the Statewide Transportation Improvement Program.

CONSUMER and BUSINESS SERVICES

- Acknowledged receipt of a report from the Department of Consumer and Business Services on workers' compensation premium assessment rates.

ADMINISTRATION

- Allocated \$324,782 from a special purpose appropriation made to the Emergency Board to the Secretary of State for payments to counties for the costs associated with maintaining voter registration records.
- Approved the transfer of \$5,750,000 Other Funds expenditure limitation from the Department of Administrative Services' Enterprise Technology Services to the Office of the State Chief Information Officer, increased the Other Funds expenditure limitation for the Office of the State Chief Information Officer by \$6,975,000, and increased the Other Funds expenditure limitation by \$11,501,225 for Enterprise Technology Services for expenditures related to the consolidation of IT security functions, costs of implementing a new telephone system, and accommodating growth in data storage and licensing costs at the state data center.
- Acknowledged receipt of a report from the Department of Administrative Services on compensation plan changes.
- Acknowledged receipt of a report from the Department of Administrative Services on the status of the information technology procurement management program.
- Acknowledged receipt of a report from the Department of Revenue on the Property Valuation System.

LEGISLATIVE BRANCH

- Approved the transfer of \$7,693,230 from unallocated balances of special purpose appropriations made to the Emergency Board to the Emergency Fund legal citation resulting in an Emergency Fund ending balance of \$28,258,206.

Emergency Fund Balance Summary		
	Agency Requests	Full Committee Action
General Purpose Emergency Fund		
Appropriation (after 2016 Session adjustments)	32,000,000	32,000,000
Allocations to date	(2,650,923)	(2,650,923)
Unallocated Balance	29,349,077	29,349,077
Reservations (within General Purpose)	5,000,000	5,000,000
Reservations allocated to date	0	0
Unallocated Reservations	5,000,000	5,000,000
# December 2016 Requests - General Purpose		
5 Public Defense Services Department - Trial Level Public Defense Costs	(4,055,962)	(4,055,962)
7 Department of Education - Lead Testing In School Water Systems (from Reservation)	(5,000,000)	(2,058,554)
9 Higher Education Coordinating Commission - Nursing Student Program at Portland Community College	(1,589,193)	(1,414,193)
10 Department of Human Services - 2015-17 Budget Rebalance	(13,072,892)	0
12 Oregon Health Authority - 2015-17 Budget Rebalance	(38,597,132)	0
13 Oregon Health Authority - University of Oregon Meningitis Outbreak (Department of Administrative Services)	0	(659,392)
15 Department of Public Safety Standards and Training - Life Safety Systems Emergency Repairs	0	(596,000)
21 Department of Corrections - Re-activating Oregon State Penitentiary Minimum Facility for Women Inmates	(3,824,977)	0
27 Department of Forestry - 2016 Fire Season Costs and Insurance (see SPA)	(12,083,999)	0
37 Legislative Fiscal Office - Transfer of Unused Special Purpose Appropriation to Emergency Fund	7,693,230	7,693,230
Total Requests - General Purpose	(70,530,925)	(1,090,871)
General Purpose Unallocated/Unreserved Balance after 12/2016	(41,181,848)	28,258,206
Special Purpose Appropriations - Agency Specific (after 2016 Session actions)	63,255,445	63,255,445
Allocations/Transfers to Date	(11,468,805)	(11,468,805)
Unallocated Balance	51,786,640	51,786,640
# December 2016 Requests - Special Purpose Appropriations - Agency Specific		
1 Secretary of State - Voter Registration Record Costs	(324,782)	(324,782)
10 Department of Human Services - 2015-17 Budget Rebalance	0	(10,624,903)
12 Oregon Health Authority - 2015-17 Budget Rebalance	0	(29,375,097)
20 Department of Corrections - Behavioral Health Unit	(2,000,000)	(2,000,000)
27 Department of Forestry - 2016 Fire Season Costs and Insurance (see General Purpose)	(1,768,628)	(1,768,628)
37 Legislative Fiscal Office - Transfer of Unused Special Purpose Appropriation to Emergency Fund	(7,693,230)	(7,693,230)
Total Requests - Special Purpose - Agency Specific	(11,786,640)	(51,786,640)
Special Purpose - Agency Specific - Unallocated Balance after 12/2016	40,000,000	0

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Summary of Emergency Board Action

September 2016

The Legislative Emergency Board met on September 23, 2016 and considered an agenda of 40 items. The Emergency Board approved one allocation from the general purpose Emergency Fund and established a new reservation within the general purpose Emergency Fund in the amount of \$5 million. No allocations from special purpose appropriations made to the Emergency Board were requested. Additional details on these actions are described below. After the Emergency Board actions, the unallocated and unreserved balance in the general purpose Emergency Fund is \$24.3 million. An additional \$51.8 million remains in various special purpose appropriations, including \$40 million for caseload costs or other unbudgeted expenses of the Oregon Health Authority and the Department of Human Services. Unused special purpose appropriations become available for any lawful use by the Emergency Board on December 1, 2016.

The agenda included 16 items that requested additional 2015-17 biennium authority to spend Other Funds and Federal Funds. The Emergency Board approved expenditure limitation increases of approximately \$10.6 million Other Funds and \$4.2 million Federal Funds. The Emergency Board also authorized the establishment of 23 positions (10.59 FTE) and the extension of five currently existing positions (2.10 FTE).

The agenda also included nine agency reports which the Emergency Board acknowledged receiving. The Emergency Board heard 14 requests for the submission of federal grant applications (10 of which were on a consent agenda).

The following is a summary of significant Emergency Board actions taken at the September 2016 meeting:

EDUCATION

- Established a reservation of \$5 million within the general purpose Emergency Fund for the Department of Education to be distributed to school districts and Education Service Districts for the costs related to testing for elevated levels of lead in water fixtures which are used for drinking, food preparation, and other uses leading to human consumption. The distribution is anticipated to be made at the December 2016 meeting of the Emergency Board after data on the number of tests submitted is collected.
- Approved, retroactively, the submission of a federal grant application by the Higher Education Coordinating Commission to the U.S. Department of Labor in the amount of \$1,010,000 to improve Information Technology services to dislocated workers.

- Approved, retroactively, the submission of a federal grant application by the Higher Education Coordinating Commission to the U.S. Department of Labor in the amount of \$3,200,000 to grow and diversify opportunities for apprenticeship programs.

HUMAN SERVICES

- Approved, retroactively, the submission of a federal grant application by the Department of Human Services to the U.S. Department of Education in the amount of up to \$5,000,000 over five years to help prepare students with disabilities for postsecondary education and competitive integrated employment.
- Approved, retroactively, the submission of a federal grant application by the Oregon Health Authority to the Centers for Disease Control and Prevention in the amount of up to \$3,000,000

over three years to supplement the existing currently funded Prescription Drug Overdose Prevention for States Grant.

- Approved the submission of a federal grant application by the Oregon Health Authority to the U. S. Department of Agriculture in the amount of \$7,500,000 to update the Oregon Women, Infants, and Children program information technology platform.

PUBLIC SAFETY and JUDICIAL BRANCH

- Acknowledged receipt of a report by the Department of Corrections on female and male population trends and system bed capacity.
- Increased the Federal Funds expenditure limitation for the Department of Justice by \$824,282 for the Child Support Enforcement Automated System (CSEAS) project to cover expenditures through December 2016.
- Increased the Other Funds expenditure limitation for the Department of Justice by \$7,189,961 for various agency costs and approved the transfer of \$1,500,000 Other Funds expenditure limitation from the Crime Victims' Services Division to the Civil Enforcement Division, and authorized the establishment of four limited duration positions (1.50 FTE) for the General Counsel Division.
- Approved, retroactively, the submission of a federal grant application by the Department of Justice to the U.S. Department of Justice in the amount of \$1,000,000 for improving outcomes for child and youth victims of sex and labor trafficking.
- Increased the Federal Funds expenditure limitation for the Department of Public Safety Standards and Training by \$390,592 for expenditure of a grant award from the federal Assistance to Firefighters Grant Program.
- Allocated \$100,000 from the Emergency Fund to the Military Department to capitalize the Fuel Storage Facility Compatibility Fund.
- Acknowledged receipt of a report by the Judicial Department on compensation plan changes.
- Approved, retroactively, the submission of a federal grant application by the Judicial Department to the U.S. Department of Health and Human Services in the amount of \$500,000 per year for a five-year term to support activities to help meet the requirements of the Indian Child Welfare Act.

NATURAL RESOURCES

- Acknowledged receipt of report by the Department of Forestry on the 2016 fire season.
- Approved, retroactively, the submission of a federal grant application by the Department of Geology and Mineral Industries to the Federal Emergency Management Agency in the amount of \$972,670 for LIDAR acquisition, geologic hazard mapping, risk assessments, and outreach activities.
- Approved the submission of a federal grant application by the Department of Geology and Mineral Industries to the U.S. Geological Survey in the amount of \$300,000 for the 2017 State Geological Survey project.
- Increased the Federal Funds expenditure limitation for the Department of Geology and Mineral Industries by \$1,400,000 for increased LIDAR program work through federal grants and contracts for services and authorized the establishment of one limited duration position (0.38 FTE) to assist with FEMA Cooperating Technical Partners grants.
- Increased the Federal Funds expenditure limitation for the Department of State Lands by \$329,000 to implement a grant award received from the National Oceanic and Atmospheric Administration for the remodeling of the Estuarine and Coastal Sciences Laboratory.
- Increased the Other Funds expenditure limitation for the Department of State Lands by \$118,000 to implement the initial portion of an integrated assessment grant from the University of Michigan for a land use and zoning analysis for lands within the Coos Bay Estuary Management Plan.
- Approved, retroactively, the submission of a federal grant application by the Parks and Recreation Department to the U.S. Bureau of Land Management in the amount of \$20,000 for costs associated with a position to digitize archeological site forms and a position associated with the management of cultural resources.
- Acknowledged receipt of a report by the Parks and Recreation Department on workgroup recommendations for allowing all-terrain vehicle operation on state highways.

ECONOMIC and COMMUNITY DEVELOPMENT

- Increased the Other Funds expenditure limitation for the Housing and Community Services Department by \$1,286,569 and authorized the

establishment of 17 limited duration positions (8.25 FTE) for administration of Hardest Hit Funding awarded by the U.S. Department of the Treasury.

- Approved, retroactively, the submission of a federal grant application by the Department of Veterans' Affairs to the U.S. Department of Veterans' Affairs in the amount of up to \$500,000 for transportation of veterans in highly rural areas to medical appointments; and increased the Federal Funds expenditure limitation by \$500,000 to accommodate award of the grant, with the understanding the Department of Administrative Services will unschedule the limitation increase until the agency is notified that its application for the grant has been successful.
- Approved the submission of a federal grant application by the Department of Veterans' Affairs to the U.S. Department of Veterans' Affairs in the amount of up to \$150,000 for hiring and retention of nursing staff at State Veteran's Homes; increased the Federal Funds expenditure limitation by \$150,000; and increased the Other Funds expenditure limitation by \$150,000 to accommodate award of the grant and required state match, with the understanding the Department of Administrative Services will unschedule the limitation increases until the agency is notified that its application for the grant has been successful.

TRANSPORTATION

- Approved the submission of a federal grant application by the Department of Transportation to the Federal Railroad Administration in the amount of up to \$1,200,000 to install a Positive Train Control system on state-owned passenger trains.
- Approved, retroactively, the submission of a federal grant application by the Department of Transportation to the Federal Highway Administration in the amount of up to \$55,560 to develop nature-based design solutions to address coastal erosion problems.
- Acknowledged receipt of a report by the Department of Transportation on the federal REAL ID Act.

- Increased the Other Funds expenditure limitation for the Department of Aviation by \$52,680, and increased the Federal Funds expenditure limitation for the Department of Aviation by \$474,120 for costs to implement phase 1 of an update to the Oregon Aviation Plan.

CONSUMER and BUSINESS SERVICES

- Acknowledged receipt of a follow-up report by the Department of Consumer and Business Services on the 2016 and 2017 marketing and outreach plans for the Oregon Health Insurance Marketplace.
- Approved, retroactively, the submission of a federal grant application by the Department of Consumer and Business Services to the U.S. Department of Health and Human Services for the planning and implementation of insurance market reforms, and increased the Federal Funds expenditure limitation by \$97,749 for the implementation of the federal grant.
- Increased the Other Funds expenditure limitation for the Board of Psychologist Examiners by \$85,000 for costs associated with administrative hearings and Attorney General fees.

ADMINISTRATION

- Increased the Other Funds expenditure limitation for the Department of Revenue by \$368,735 and authorized the increase of full-time equivalents by 2.10 FTE for the Senior Citizens' and Disable Citizens' Property Tax deferral program.
- Acknowledged receipt of a report by the Department of Administrative Services on compensation plan changes.
- Acknowledged receipt of a report by the Department of Administrative Services on the state's certificates of participation and Article XI-G general obligation bond debt service savings as a result of refinancing.
- Authorized the establishment of one permanent Accounting Technician 3 position (0.46 FTE) for the Department of Administrative Services to provide payroll functions for the Department of Consumer and Business Services.
- Increased the Other Funds expenditure limitation for the Public Employees Retirement System by \$381,074 for a third party information security assessment.

- Acknowledged receipt of a report by the Public Employees Retirement System on a statutory review for simplifying and reducing the costs of the statutory benefits structure and its administration.
- Increased the Other Funds expenditure limitation for the Oregon Liquor Control Commission by \$920,000 to address unanticipated structural defects and remediate hazards discovered during the course of work to repair and replace sections

of roof at Oregon Liquor Control Commission facilities.

LEGISLATIVE BRANCH

- Increased the Other Funds expenditure limitation for the Legislative Administration Committee by \$60,000 for costs associated with the operational expenses of the Oregon State Capitol Foundation.

Emergency Fund Balance Summary		
	Agency Requests	Emergency Board Action
General Purpose Emergency Fund		
Appropriation (after 2016 Session adjustments)	32,000,000	32,000,000
Allocations to date	(2,550,923)	(2,550,923)
Unallocated Balance	29,449,077	29,449,077
Reservations (within General Purpose)	5,000,000	5,000,000
Reservations allocated to date		
Unallocated Reservations	5,000,000	5,000,000
# September 2016 Requests - General Purpose		
41 Legislative Fiscal Office for the Department of Education - Reservation for Lead Testing in K-12 Schools	(5,000,000)	(5,000,000)
42 Legislative Fiscal Office for the Military Department - Fuel Storage Facility Compatibility Fund Capitalization	(100,000)	(100,000)
Total Requests - General Purpose	(5,100,000)	(5,100,000)
General Purpose Unallocated/Unreserved Balance after 09/2016	24,349,077	24,349,077
Special Purpose Appropriations - Agency Specific (after 2016 Session actions)		
Allocations/Transfers to Date	(11,468,805)	(11,468,805)
Unallocated Balance	51,786,640	51,786,640
# September 2016 Requests - Special Purpose Appropriations - Agency Specific		
None	0	0
Total Requests - Special Purpose - Agency Specific	0	0
Special Purpose - Agency Specific - Unallocated Balance after 09/2016	51,786,640	51,786,640

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Summary of Emergency Board Action May 2016

The Legislative Emergency Board met on May 25, 2016 and considered an agenda of 62 items. The Emergency Board approved allocations from the general purpose Emergency Fund in response to eight separate requests, totaling \$2.6 million. Another four requests were allocated funds from special purpose appropriations made to the Emergency Board that totaled \$11.5 million. Additional details on these allocations are described below. After the Emergency Board actions, the balance in the general purpose Emergency Fund is \$29.6 million. An additional \$51.8 million remains in various special purpose appropriations, including \$40 million for caseload costs or other unbudgeted expenses of the Oregon Health Authority and the Department of Human Services. Unused special purpose appropriations become available for any lawful use by the Emergency Board on December 1, 2016.

The agenda included 17 items that requested additional 2015-17 biennium authority to spend Lottery Funds, Other Funds, and Federal Funds. The Emergency Board approved expenditure limitation increases of approximately \$95,628 Lottery Funds, \$55 million Other Funds (including \$27.6 million for the Department of Transportation) and \$4.8 million Federal Funds (including \$2.5 million for the Department of Justice). The Emergency Board also authorized the establishment of 64 positions (33.1 FTE) and the extension of six currently existing positions through the end of the biennium (4.29 FTE).

The agenda also included 15 agency reports which the Emergency Board acknowledged receiving. The Emergency Board heard 22 requests for the submission of federal grant applications (13 of which were on a consent agenda). The Emergency Board also deferred taking action on two requests for allocations from the Emergency Fund.

The following is a summary of significant Emergency Board actions taken at the May 2016 meeting:

EDUCATION

- Acknowledged receipt of a report by the Department of Education on the implementation of the mixed delivery preschool program.
- Allocated \$273,062 from the Emergency Fund to the Department of Education for grants to school districts to improve internet connectivity and access.
- Acknowledged receipt of reports by the Higher Education Coordinating Commission on 2016-17 academic year University tuition and mandatory fee increases for resident undergraduates and on the distribution of funding for Community College academic counselors.
- Approved the submission of a federal grant application by the Department of Education for

child care related implementation research and evaluation planning.

HUMAN SERVICES

- Acknowledged receipt of a report by the Department of Human Services on program sustainability options and actions.
- Acknowledged receipt of reports by the Oregon Health Authority on the Oregon Health Plan 1115 waiver renewal for 2017-22 and on the Medicaid Management Information System and related systems and interfaces.
- Approved the submission of federal grant applications by the Department of Human Services for the enhancement of adult protective services and for enhancing the state's system for

providing information on and access to long term services and supports.

- Approved the submission of federal grant applications by the Oregon Health Authority for epidemiology and laboratory capacity for infectious diseases, chronic disease and oral health, emerging infections, and prescription drug and opioid addiction/overdose prevention.
- Increased the Other Funds expenditure limitation for the Board of Nursing by \$244,452 for the establishment of two permanent positions (1.58 FTE) and the reclassification of six other positions to address workload increases.

PUBLIC SAFETY and JUDICIAL BRANCH

- Acknowledged receipt of a report by the Department of Corrections on female and male population trends and system bed capacity.
- Allocated \$3 million from a special purpose appropriation made to the Emergency Board to the Department of Corrections to continue activating minimum security prison beds at the Deer Ridge Correctional Institution, authorized the establishment of 33 positions (18.64 FTE), and indicated that remaining unfunded prison capacity needs would be addressed at a future Emergency Board meeting this interim or during the 2017 session.
- Allocated \$1 million from the Emergency Fund to the Department of Corrections and increased the agency's Other Funds expenditure limitation by \$100,000 to begin preparing the Oregon State Penitentiary-Minimum to house women offenders in the 2015-17 biennium.
- Acknowledged receipt of a report by the Department of Justice on the Child Support Enforcement Automated System (CSEAS) and increased the Federal Funds expenditure limitation by \$2,538,107 for the project to cover expenditures through October 2016.
- Increased the Other Funds expenditure limitation for the Department of Public Safety Standards and Training by \$100,000 for additional training of 911 tele-communicators and by \$337,000 for crisis intervention training for first responders.
- Approved the submission of a federal grant application by the Department of State Police for a grant in the amount of \$9.4 million to replace the CrimeVue criminal history database and messaging system.
- Allocated \$2 million from a special purpose

appropriation made to the Emergency Board for state and local government costs associated with the takeover of the Malheur National Wildlife Refuge in Harney County, allocated \$73,053 from the Emergency Fund for the same purpose, and increased the Other Funds expenditure limitation for the Department of State Police by \$874,188 in order for the agency to receive reimbursement for its costs. The allocations were made to the Department of Administrative Services for distribution to eligible state and local government units.

- Allocated \$170,000 from the Emergency Fund to the Military Department for roof repairs at the Forest Grove and Kliever-Portland armories and directed the agency to use \$500,000 of one-time General Fund savings available in the current budget to match the federal funding to complete the roof repairs.
- Increased the Other Funds expenditure limitation for the Military Department by \$256,000 and the Federal Funds expenditure limitation for the Military Department by \$518,000 for the Oregon Youth Challenge Program.
- Increased the Federal Funds expenditure limitation for the Military Department by \$270,000 for the STARBASE Program.
- Approved the submission of federal grant applications by the Criminal Justice Commission for the Justice Reinvestment program and by the Department of State Police for SAFE kit inventory, tracking, and reporting.
- Acknowledged receipt of a report by the Commission on Judicial Fitness and Disability on compensation plan changes.
- Deferred taking action on a request by the Public Defense Services Commission to fund proposed salary increases.

NATURAL RESOURCES

- Allocated \$5,000 from the Emergency Fund for the Columbia River Gorge Commission to match the 2015-17 budget provided by the State of Washington for Commission operations as required by interstate compact.
- Acknowledged receipt of a report by the Department of Geology and Mineral Industries on the progress of the tactical HT remediation plan, allocated \$554,808 from the Emergency Fund for the plan, authorized the establishment of two positions (1.00 FTE), and increased the Other

Funds expenditure limitation for the Department by \$64,754 for the Mined Land Reclamation and Regulation program.

- Allocated \$225,000 from the Emergency Fund for the Department of Environmental Quality to acquire metals and particulate monitoring equipment.
- Allocated \$2,176,549 from a special purpose appropriation made to the Emergency Board for fire severity resources to the Department of Forestry for the purchase of catastrophic fire insurance for the 2016 fire season.
- Allocated \$250,000 from the Emergency Fund for the Department of Forestry to augment and add to existing resources for the treatment of Sudden Oak Death.
- Increased the Other Funds expenditure limitation for the Parks and Recreation Department by \$615,500 for grants received from the Marine Board.
- Increased the Federal Funds expenditure limitation for the Parks and Recreation Department by \$29,214 to correct a technical error in personal services from the 2016 session.
- Approved the submission of a federal grant application by the Parks and Recreation Department for purchase of land by the Southern Oregon Land Conservancy for habitat conservation.
- Approved the submission of federal grant applications by the Department of Fish and Wildlife for the acquisition of a conservation easement on 1,751 acres near Ashland, by the Department of Environmental Quality for pollution prevention, and by the Department of Agriculture for Food Safety Modernization Act implementation.

ECONOMIC and COMMUNITY DEVELOPMENT

- Acknowledged receipt of a report by the Oregon Business Development Department and the Higher Education Coordinating Commission on a business plan for the American Manufacturing Innovation District, increased the Other Funds expenditure limitation for the Oregon Business Development Department by \$2,499,999 for the project, increased the Other Funds Capital Construction expenditure limitation for the Higher Education Coordinating Commission by \$4,999,999 for the project, and increased the Other Funds expenditure limitation for the Higher

Education Coordinating Commission by \$70,000 for the development of the Oregon Manufacturing Innovation Center.

- Approved the submission of a federal grant application by the Oregon Department of Business Development for the State Trade Expansion Program and authorized the agency to submit future grants for the same program under certain specified conditions.
- Approved the submission of two federal grant applications by the Housing and Community Services Department totaling \$94.5 million under the Hardest Hit program to assist Oregonians at risk of experiencing mortgage foreclosure.
- Approved the submission of a federal grant application by the Employment Department to support expansion and diversification of registered apprenticeship.

TRANSPORTATION

- Increased the Other Funds expenditure limitation for the Department of Transportation by \$16,966,375 for the Maintenance and Emergency Relief programs and by \$10,732,666 for the Local Government program for costs associated with repairing highways due to 2015-16 winter storm damage.
- Approved the submission of a federal grant application by the Department of Transportation in the amount of \$75.7 million under the federal FASTLANE program for three interstate highway projects.
- Approved the submission of federal grant applications by the Department of Transportation for bus facilities, positive train control, railroad best practices, utility solutions, and bridge and tunnel testing.

CONSUMER and BUSINESS SERVICES

- Acknowledged receipt of a report by the Department of Consumer and Business Services on the Oregon Health Insurance Marketplace program and increased the Other Funds expenditure limitation for the Department by \$558,617 to correct a double counted reduction from the 2016 session.

ADMINISTRATION

- Acknowledged receipt of a report by the Office of the Governor on its organizational structure and Key Performance Measures.

- Increased the Other Funds expenditure limitation for the Department of Administrative Services, Chief Human Resources Office by \$6,520,731; authorized the establishment of 22 limited duration positions (9.17 FTE) and the extension of six existing limited duration positions through the end of the current biennium (4.29 FTE); and adjusted state agency budgets by allocating \$4,292,256 from a special purpose appropriation made to the Emergency Board for Department of Administrative Services' assessment increases, increased the Lottery Funds expenditure limitation of state agencies by \$95,628, the Other Funds expenditure limitations by \$3,357,479, and the Federal Funds expenditure limitations by \$1,489,374 for assessment increases related to continuation of the Human Resources Information System project and other adjustments related to previously approved Department IT reorganization effects.
- Established an Other Funds Capital Construction expenditure limitation in the amount of \$2,336,040 for the Department of Administrative Services for a roof replacement at the Department of Environmental Quality and Public Health laboratory and established an Other Funds Capital Construction expenditure limitation in the amount of \$4,000,000 for the Department of Administrative Services for tenant improvements at the 550 Building.
- Acknowledged receipt of a report by the Department of Administrative Services on compensation plan changes.
- Acknowledged receipt of a report by the Department of Administrative Services on uniform rent rates for the 2017-19 biennium and to recommend to the next Legislative Assembly that agency budgets include sufficient spending authority to cover the rent costs as required by ORS 276.390.
- Increased the Other Funds expenditure limitation for the Department of Revenue by \$379,481, authorized the establishment of five permanent positions (2.71 FTE), and authorized the movement of an existing manager position from limited duration to permanent status for the recreational marijuana tax cash management program.
- Deferred taking action on a request by the Department of Revenue to allocate funds from the Emergency Fund for the Property Valuation System.
- Acknowledged receipt of a report by the Department of Revenue on GenTax data availability for research purposes.

Emergency Fund Balance Summary		
	Agency Requests	Emergency Board Action
General Purpose Emergency Fund		
Appropriation (after 2016 Session adjustments)	32,000,000	32,000,000
Allocations to date		
Unallocated Balance	32,000,000	32,000,000
# May 2016 Requests - General Purpose		
2 Public Defense Services Commission - Proposed Salary Increases	(541,014)	0
6 Department of Education - School Fiber Optic Broadband	(500,000)	(273,062)
25 Military Department - Armory Roof Repair	(670,000)	(170,000)
28 Oregon State Police - Malheur National Wildlife Refuge Occupation Costs (see SPA Section below)	(2,487,914)	(73,053)
31 Department of Corrections - Deer Ridge Correctional Institution Male Capacity (see SPA Section below)	(6,899,109)	0
32 Department of Corrections - Oregon State Penitentiary Minimum Women Capacity	(10,569,266)	(1,000,000)
38 Columbia River Gorge Commission - Operational Expense Washington Match	(5,000)	(5,000)
40 Department of Geology and Mineral Industries - Information Technology Remediation Plan	(713,907)	(554,808)
43 Department of Environmental Quality - Air Toxics Monitoring	(225,000)	(225,000)
44 Department of Forestry - Catastrophic Wildfire Insurance Policy (see SPA Section below)	(2,176,549)	0
46 Department of Forestry - Sudden Oak Death Eradication	(250,000)	(250,000)
65 Department of Revenue - Property Valuation System Project	(1,500,000)	0
Total Requests - General Purpose	(26,537,759)	(2,550,923)
General Purpose Unallocated Balance after 05/2016	5,462,241	29,449,077
Special Purpose Appropriations - Agency Specific (after 2016 Session actions)		
Allocations/Transfers to Date	63,255,445	63,255,445
Unallocated Balance	63,255,445	63,255,445
# May 2016 Requests - Special Purpose Appropriations - Agency Specific		
28 Oregon State Police - Malheur National Wildlife Refuge Occupation Costs (see above)	0	(2,000,000)
31 Department of Corrections - Deer Ridge Correctional Institution Male Capacity (see above)	0	(3,000,000)
44 Department of Forestry - Catastrophic Wildfire Insurance Policy (see above)	0	(2,176,549)
61 Department of Administrative Services - Rates/Assessment Adjustments	(4,292,784)	(4,292,256)
Total Requests - Special Purpose - Agency Specific	(4,292,784)	(11,468,805)
Special Purpose - Agency Specific - Unallocated Balance after 05/2016	58,962,661	51,786,640

Budget Narrative

Parks and Recreation Department

Agency Summary

OREGON STATE PARKS AND RECREATION COMMISSION

To assure accountability to all Oregonians, the Oregon State Parks and Recreation Commission sets policy and approves major actions of the Oregon Parks and Recreation Department (OPRD). The Commission establishes policy, promotes the state's outdoor recreation agenda, sets budget goals and approves the OPRD biennial budget request, adopts rules for OPRD, approves acquisition of property for the state park system, and sets rates for the use of park facilities.

The Oregon State Parks and Recreation Commission consists of seven members appointed by the Governor and confirmed by the Senate. As specified by state law, the Commission represents each of Oregon's five congressional districts, plus two at-large representatives, one from east of the Cascade Mountains and one from west of the summit of the Coast Range. The Commissioners are committed advocates who only receive a nominal daily stipend while in performance of official duties, plus actual costs of travel, food and lodging associated with their service to the state. Commissioners serve staggered four-year terms. Current members of the Commission are:

Cal Mukumoto, Chair
Coos Bay
Congressional District 4

Steve Grasty
Hines
Congressional District 2

Jonathan Blasher
Portland
Congressional District 3

Jennifer H. Allen
Portland
Congressional District 1

Vicki Berger
Salem
Congressional District 5

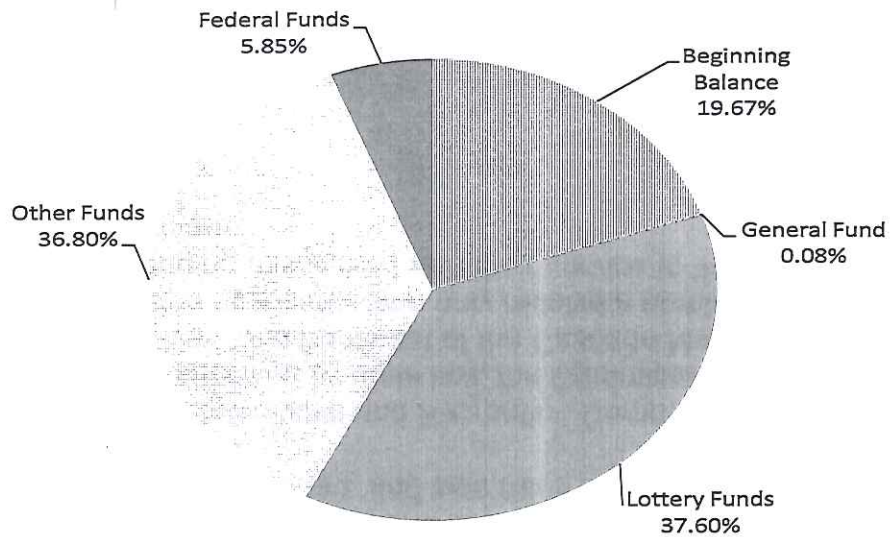
Doug Deur
Arch Cape
West of the Coast Range

Lisa Dawson
Joseph
East of the Cascade Range

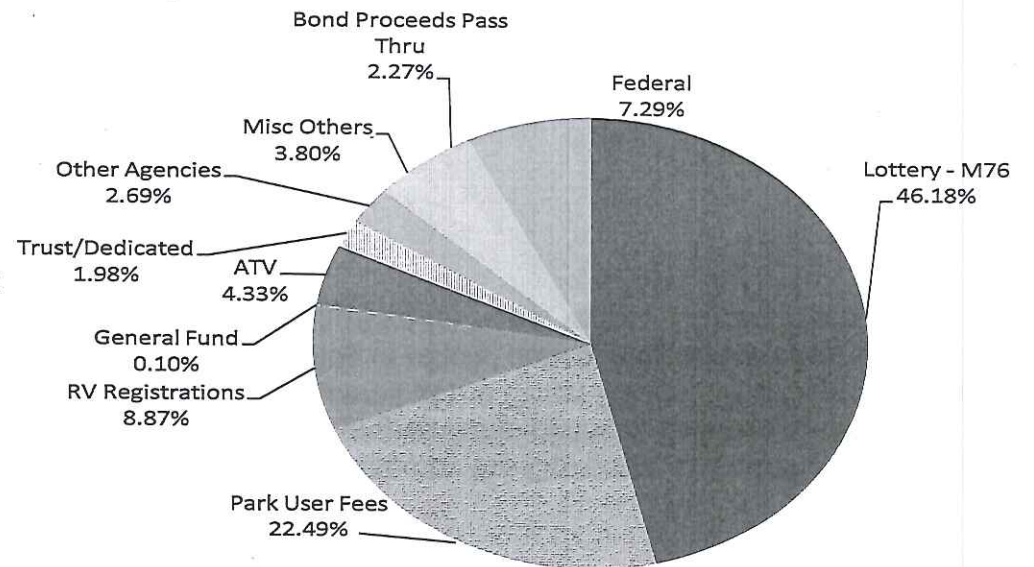
Budget Narrative

Budget Summary Graphics

**2017-19 Legislatively Approved Budget by Fund
Revenues by Fund Type**

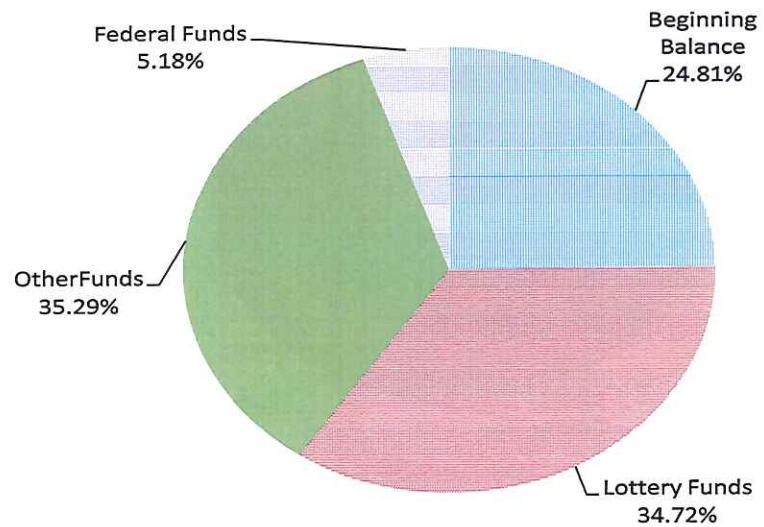


**2017-19 Legislatively Approved Budget
Breakdown of Revenue Sources**

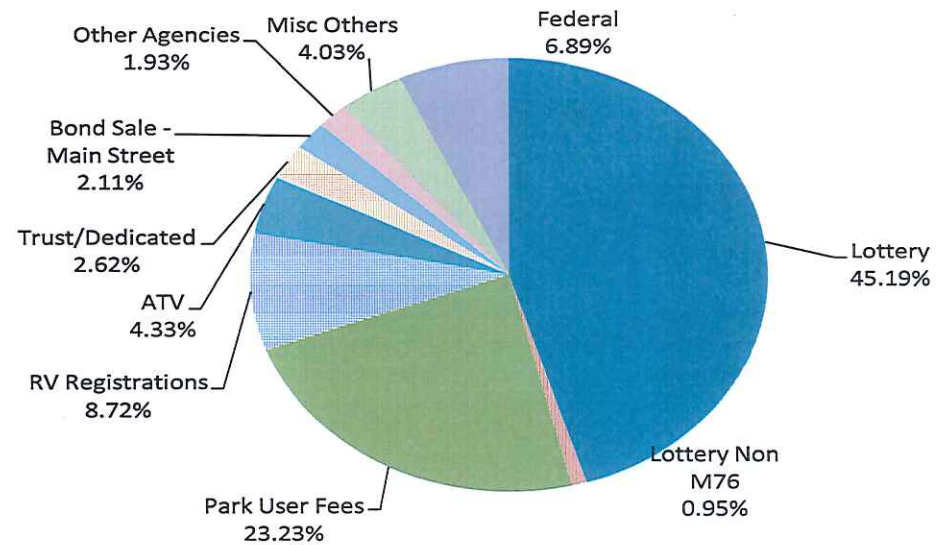


Budget Narrative

**2019-21 Legislatively Adopted Budget by Fund
Revenues by Fund Type**

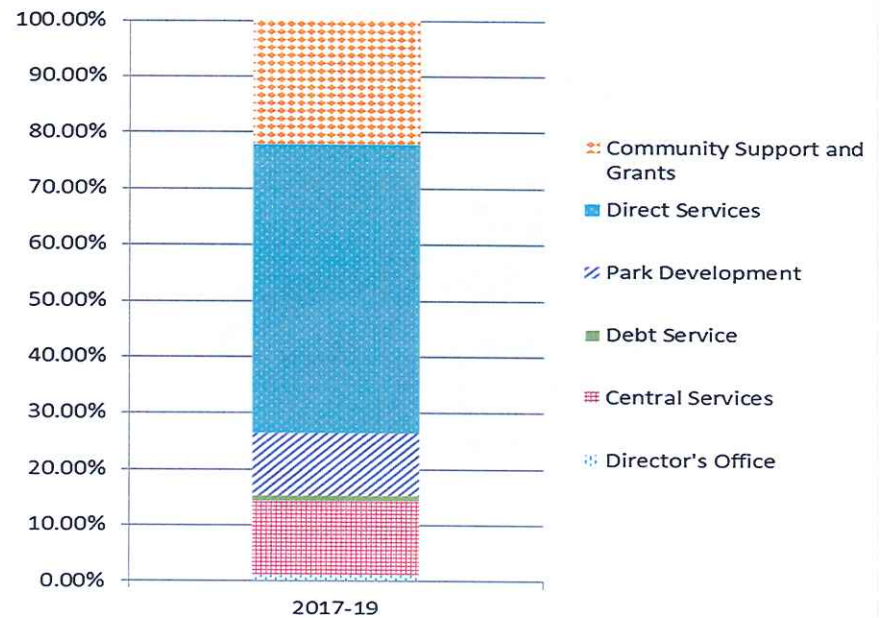
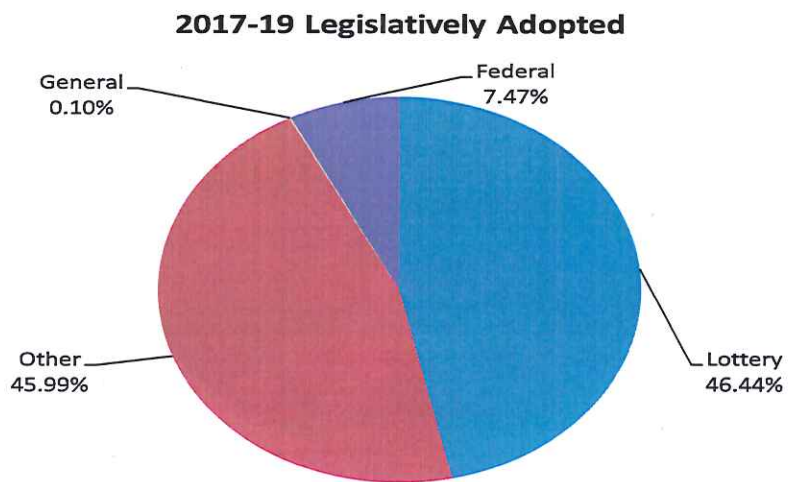


**2019-21 Legislatively Adopted Budget
Breakdown of Revenue Sources**



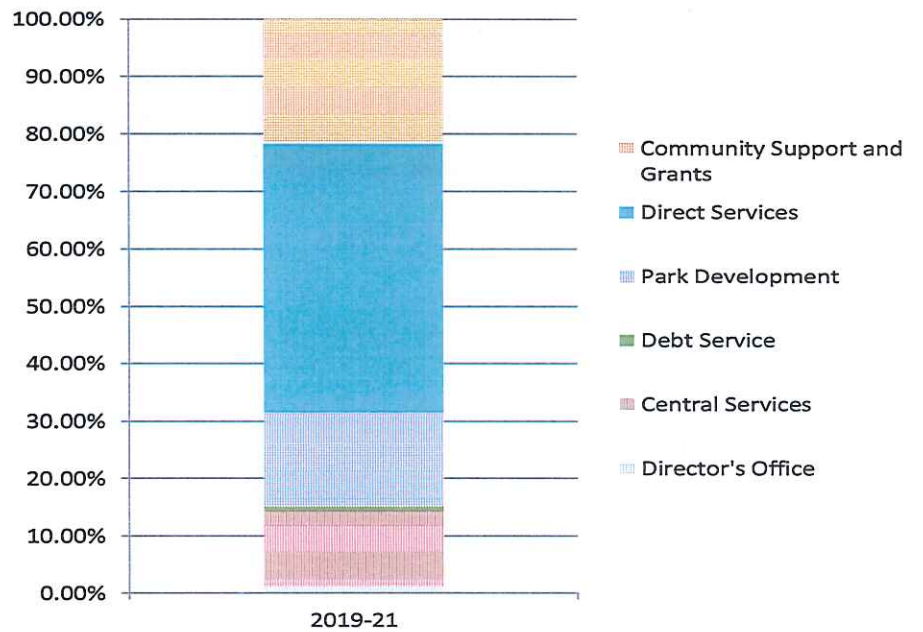
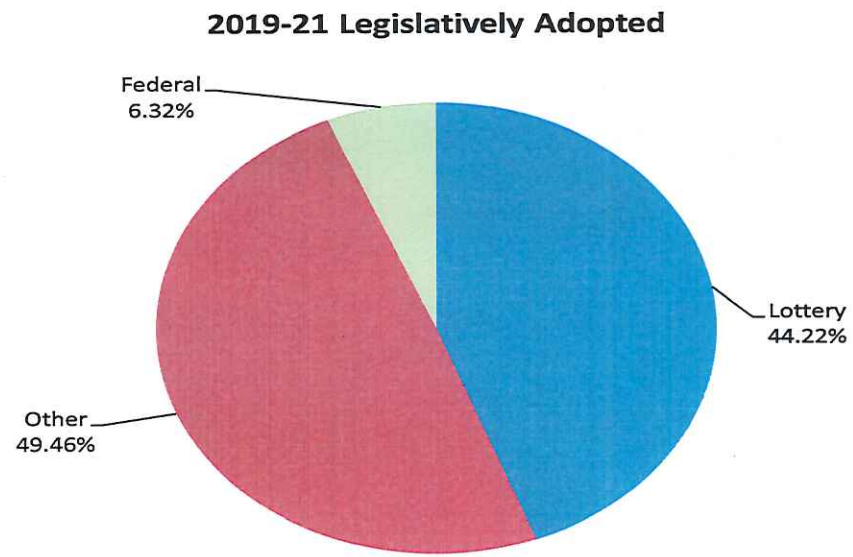
Budget Narrative

2017-19 Legislatively Approved Budget by Program



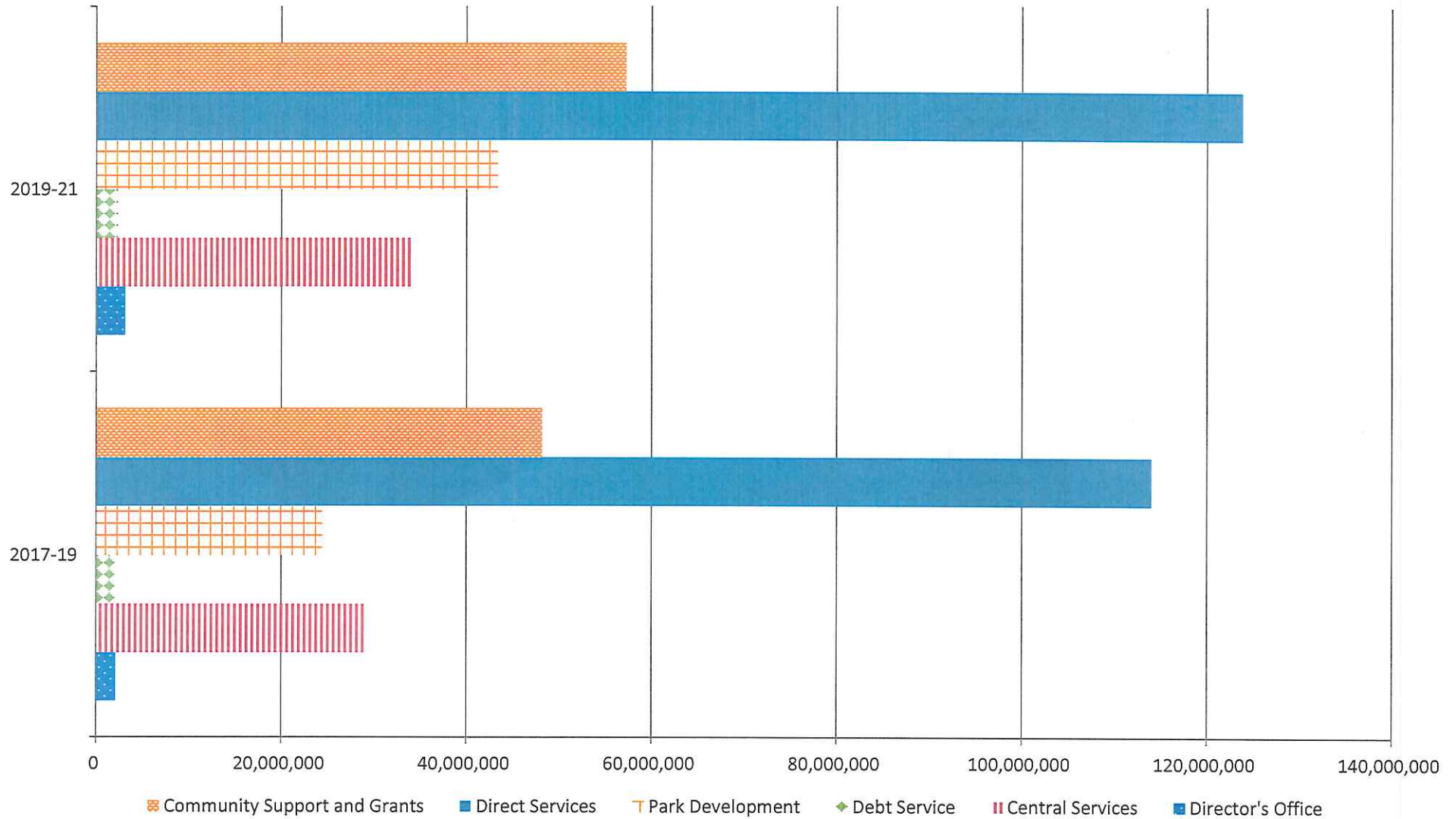
Budget Narrative

2019-21 Legislatively Adopted Budget by Program



Budget Narrative

Comparison of 2017-19 Legislatively Approved Budget to 2019-21 Legislatively Adopted Budget



Budget Narrative

Mission Statement and Statutory Authority

MISSION: TO PROVIDE AND PROTECT OUTSTANDING NATURAL, SCENIC, CULTURAL, HISTORIC AND RECREATIONAL SITES FOR THE ENJOYMENT AND EDUCATION OF PRESENT AND FUTURE GENERATIONS.

Oregon Parks and Recreation Department (OPRD) administers Oregon's public investment in land and facilities for parks, recreation and historic preservation as follows:

- State Park and other Land Management:
 - Providing outstanding park experiences to visitors,
 - Administering, operating and maintaining state parks, trails, and natural areas,
 - Protecting and managing significant natural and cultural resources,
 - Acquiring state park lands,
 - Planning, designing, and implementing state park facility maintenance and development projects,
 - Providing opportunities to connect to state parks through volunteering,
 - Protecting Oregon's Ocean Shore State Recreation Area and State Scenic Waterways, and
 - Managing Oregon's Natural Heritage Program.
- Outdoor Recreation and Planning
 - Administration of non-motorized land and water based recreation trails,
 - Administration of the All-Terrain Vehicles (ATV) program,
 - Administration of recreation grants to counties and local governments,
 - Management of Parks and Natural Resource funded programs for local park development grants,
 - Development of statewide comprehensive outdoor recreation plans,
 - Coordination of interagency and inter-organizational recreation outreach, and
 - Management of the Office of Outdoor Recreation.
- Heritage Conservation
 - State Historic Preservation Office,
 - Oregon Heritage Commission,
 - Oregon Historic Cemetery Commission,
 - Administration of state and federal grants and programs of the National Historic Preservation Act,
 - Archaeological site assessments and permits,
 - State and federal tax incentive programs for Oregon Historic Properties, and
 - Administration of Oregon's Main Street Revitalization Grant Program.

Budget Narrative

OREGON CONSTITUTIONAL PROVISION

Article XV, Section 4(d)-State Lottery; Use of Net Proceeds from State Lottery

Article XV, Section 8-Parks and Natural Resources Fund

Article IX, Section 3a-Use of revenue from taxes on motor vehicle use and fuel; legislative review of allocation of taxes between vehicle classes

STATUTORY AUTHORITY

ORS Chapter 390; State and Local Parks; Office of Outdoor Recreation; Recreation Programs; Scenic Waterways; Recreation Trails; State Recreation Areas; Ocean Shores; and All-Terrain Vehicles.

Historic, Archaeological and Cultural Preservation Statutes:

ORS 97.740-97.760	Indian Graves and Protected Objects
ORS 97.772-97.784	Oregon Commission on Historic Cemeteries
ORS 273.563-273.591	Natural Areas Program
ORS 358.475-358.565	Classification of Historic Property
ORS 358.570-358.595	Oregon Heritage Commission
ORS 358.583	Grants for Museums
ORS 358.605-358.622	Historic Preservation Plan
ORS 358.635-358.660	Preservation of Property of Historic Significance
ORS 358.680-358.690	Oregon Property Management Program for Historic Sites and Properties
ORS 358.905-358.961	Archaeological Objects and Sites

Oregon Administrative Rules: Chapters 736

Budget Narrative

Agency Strategic Plan

Long-Range Plans

In 2008, the Oregon Parks and Recreation Commission articulated principles that provide long-term, fundamental direction for the Department. These three principles:

- Protecting Oregon's special places
- Delivering great experiences
- Doing both things sustainably

... have guided the development of Oregon's outdoor recreation and heritage services in one form or another since the state park system was created at the behest of Oregonians in 1922. To deliver on this vision, the Oregon Parks and Recreation Department is engaged in long-range thinking on four fronts:

- Creating a park system that welcomes every visitor.
- Refining the way public outdoor recreation and heritage services are delivered and supplied with resources.
- Succession planning.
- Finding new and innovative ways to convey Oregon's historical story.

With continued support from Oregonians and policymakers, we will secure lasting success for the state park and heritage system by the centennial in 2022.

Introduction

The mission of the Oregon Parks and Recreation Department is to provide and protect outstanding natural, scenic, cultural, historic and recreation sites for the enjoyment and education of present and future generations. The Department is guided by the Oregon State Parks and Recreation Commission—seven citizens appointed by the Governor and confirmed by the Senate. The Commission oversees the direction of the Department, and they adopted a guiding set of principles called *Centennial Horizon* in 2008 to steer the system, toward its centennial in 2022 and beyond, by stating principles that guide management of the Oregon parks, recreation, and heritage services.

The three main principles have been stated and restated in one form or another since the park system was founded in 1922, and continue to provide an overarching vision for Oregon's state parks and heritage services:

Budget Narrative

1. **Protect Oregon's special places:** guide smart, steady protection of Oregon's key outdoor recreation and heritage features. We must make strategic decisions about where and how to maintain facilities that create access to these special places.
2. **Provide great experiences:** give every Oregonian an opportunity to connect with enriching outdoor experiences and this land's history. The state park system, heritage programs, grants, and other agency services will be available and welcoming to members of every Oregon community.
3. **Take the long view:** continuously deliver on these commitments through good management and by finding the resources to operate and evolve the system. Dealing with aging infrastructure, changing real-environmental conditions, and a workforce experiencing a wave of retirements all challenge future service delivery.

Each principle is fulfilled through short-term actions within each biennial budget, and driven by long-term strategies that transcend this shorter-term thinking.

Principle 1: Protect Oregon's special places

The park system we enjoy today is because of the foresight of yesterday. Policymakers, politicians and ordinary citizens took bold actions that set aside priceless pieces of Oregon. OPRD's job is to continue this legacy steadily and strategically.

The state is endowed with wild, rural and urban areas interconnected with systems of trails, parks, natural areas, heritage sites, coastline and rivers that are accessible and healthy. To serve people in every community equally, this interlocking system should be seamless, regardless of landowner or boundary. Significant work remains to decide where and how to create public access points, and to make sure their operations and maintenance are funded well.

Strategies

- Secure outstanding habitats, historic places and scenic settings. Encourage public ownership through grants or public/private partnerships.
- Protect important vistas, viewpoints and scenery.
- Help safeguard Oregon's historic places and stimulate activities that foster their use, care and longevity.
- Manage properties to ensure their environmental health and protect their beauty.
- Protect Oregon's ocean beaches and rocky shores.
- Bring policymakers across the business, nonprofit, and government sectors together to build consensus on strategies for protecting resources.

Budget Narrative

Principle 2: Provide great experiences

OPRD fulfills its mandate by providing state park opportunities for outdoor recreation and Oregon's heritage, and by leading others to work cooperatively to meet every Oregonian's recreation needs.

Strategies

- Make sure state park development and opportunities for recreation reflect the needs of all Oregonians, regardless of age, background, past outdoor experience, or any other factor. Focus on reaching out to new visitor groups to introduce them to the joys of outdoor play, and be willing to evolve park services to meet new needs.
- Grow state park services steadily and smartly as Oregon's population grows, and enable others to build parks that will meet emerging needs. Examine the way services are delivered, staffed, and funded to ensure we're getting the most benefit out of every dollar spent.
- Create interconnected system of bicycle, hiking and water trails to position Oregon as a top trails state in the U.S.
- Bring policymakers across the business, nonprofit, and government sectors together to build consensus on strategies for providing access to outdoor recreation in every corner of the state across jurisdictional boundaries, and encouraging participation by people in every community.

Principle 3: Take the Long View

When we create opportunities for outdoor recreation and protect heritage areas, we must keep in mind our ability to continue the effort over the long haul. Environmentally sound construction, management and maintenance are key for the long life of a park. Two other resources are also vital: a constantly refreshed supply of talented, dedicated stewards, and financial resources capable of naturally growing in pace with increasing costs. Together, these strengths ensure the state parks that have served us for the last hundred years will be around for another hundred ... and more.

Strategies

- Provide first-class park facilities designed to appeal to all Oregonians.
- Promote the ethic that parks are vital to Oregon's way of life, and that we have a civic responsibility to provide and protect them.
- Apply sound planning, industry standards and technology to design, construct, and maintain the physical infrastructure of the park system. Thinking long-term, Oregon will require a decision to intentionally increase investment in some areas, and purposefully reduce investment in others, to create a balanced, sustainable portfolio of recreation and heritage services.
- Create mutual agreement and support from the full range of organizations that rely on continued access to healthy recreation and heritage resources—businesses, nonprofits, recreation management agencies.

Budget Narrative

2019-21 Short Term Plan

The Oregon Parks and Recreation Department is divided into three main operating divisions—Operations, Heritage Programs, Administration. Each of these divisions are charged with ensuring that agency goals are met.

Operations Division:

- Provide on-the-ground operation of recreational properties – including Parks that offer overnight accommodations,
- Deliver the state park experience to visitors.
- Manage the natural resources under agency stewardship,
- Execute the Maintenance and Enhancement Program,
- Manage the Acquisition and Development Program,
- Manage the Department's volunteer program which provides over 465,000 hours of support to the Department's mission each year. Plan for future recreational needs,

Heritage Programs:

1. Manage all federal and state heritage programs
2. Coordinate programs that:
 - a. advocate for historic cemetery conservation,
 - b. advise on historic preservation policy,
 - c. designate historic properties,
 - d. provide grants to heritage programs,
 - e. provide grants to museums and historical societies, and

The Administration Division includes the Director's Office:

- Provide overall agency direction, support commission,
- Provide Financial Services including budget, accounting and payroll,
- Provide statewide technology support to the agency,
- Provide Human Resources, Risk and Safety Services,
- Provide public services, communications, and marketing including development and printing of brochures, media contacts, interpretation, and an extensive web presence, including e-commerce services,
- Provide lottery, other and federally funded grants to local communities.

Budget Narrative

- Provide grants for Oregon ATV safety, law enforcement, and riding opportunities, all of which occur outside the state park system.

Debt service payments on bonds issued for Willamette Falls, Forest Park and Main Street are included in the Department's budget. Non Measure 76 Lottery Funds will be used to pay the Debt Service until it is paid off.

Budget Narrative

Section 1: Budget Principles

- a. Dedicated lottery funds will be used as constitutionally directed for: “protection, repair, operation, creation and development of state parks, ocean shores and public beach access areas, historic sites and recreation areas [and] for the following purposes: (1) maintain, construct, improve, develop, manage and operate state park and recreation facilities, programs and areas; (2) acquire real property(3) operate grant programs for local government.
- b. General operations of the Department will be funded with a mix of other and lottery funds with the other funds primarily coming from Parks User Fees and Recreational Vehicle registration fees. Dedicated funds will be spent according to their specific purpose.
- c. The Department is committed to maintaining the following programs as adopted by the Commission in its Investment Strategy and will allocate dedicated lottery funds in each biennium.
 - i. Facility Investment Program (FIP) – for maintenance, repair, and enhancement of park facilities.
 - ii. Acquisition – for the acquisition of real property for the creation and operation of state parks, ocean shores public beach access areas, recreation and historic sites or because of natural, scenic, cultural, historic and recreational value
 - iii. Local Government Grant Program – consult with and assist local governments in accomplishing park and recreation purposes
- d. Federal funds will be maximized for the greatest benefit to the Department.
- e. Review user fees biennially and adjust as necessary to accommodate for inflation, parity, and other factors, while ensuring that parks are maintained at the current standards or better while remaining accessible. Set user fees within a flexible range to keep them affordable, but earn revenue more in line with the high quality Oregon State Park experience.

Section 2: Budget Objectives

- a. Ensure the long-term sustainability of Oregon’s state park and heritage systems.
- b. Create outstanding recreation and heritage experiences that meet the needs of a diverse population.
- c. Build a strong relationship with Oregon communities through grants and expertise so we can connect Oregonians to a more complete recreational experience.
- d. Strengthen, and develop, mutually beneficial partnerships with other state, federal and local agencies, tribal governments, communities, service groups, volunteer organizations and private businesses.
- e. Balance repairs and improvements to existing parks against strategic, affordable new acquisitions.
- f. Use technology to better serve our customer’s needs, and earn new revenue as a consequence.
- g. Maintain current service levels in the state park and heritage systems without expanding agency responsibilities into new areas.

Budget Narrative

2017-19 Key Performance Measures

1. Park Visitation- Visitors per acre of Oregon Parks and Recreation Department property.
2. Heritage Program Benefits- Number of properties, sites, or districts that benefit from an OPRD-managed heritage program.
3. Grant Programs- Percent of Oregon Communities that benefit from an OPRD-managed grant program.
4. Property Acquisition- Recreation lands index: Park lands and waters acquired by OPRD as a percentage of total goal. (Linked to Oregon Benchmark #91)
5. Facilities Backlog- Percent reduction in facilities backlog since 1999.
6. Customer Satisfaction- Percent of customers rating their satisfaction with the agency's customer service as "good" or "excellent": overall customer service, timeliness, accuracy, helpfulness, expertise and reliability of information.
7. Commission Best Practices- Percent of total best practices met by the State Parks and Recreation Commission.

The September 2018 Key Performance Measures report is located in the Special Reports section.

Budget Narrative

State-Owned Buildings and Infrastructure

Senate Bill 1067 (2017) placed requirements on state agencies that own buildings and infrastructure. OPRD owns buildings across the state; the buildings are a variety of parks related buildings such as: small offices, registration booths, rental cabins, picnic shelters, visitor centers, meeting halls, maintenance shops, storage sheds, pump houses and water treatment buildings. In addition, OPRD park related infrastructure such as roads, parking lots, hard stands, sidewalks, trails (for walking, hiking , biking, horseback riding), bridges, boardwalks, docks, gangways, fishing piers, playgrounds, pools, amphitheaters and utility systems.

Every biennium OPRD budgets funds in the Department's Facility Investment Program (FIP) for the maintenance and repair of park properties; these are usually major maintenance projects (\$13.5M). In addition there are major preventive maintenance projects (\$1M) funded each biennium from FIP. OPRD also funds minor preventive maintenance projects (\$3.1M) from a portion of park user fees. Finally, park budgets include funding for routine ongoing maintenance projects.

While the bill requires that agencies budget 2% of current replacement value for deferred maintenance, OPRD only has that information currently available for a portion of the Departments assets; the remainder have historic costs currently available. OPRD is working to have current replacement value on all assets in the future. Below is a table summarizing OPRD's assets:

	Agencywide	Breakdown by Region		
		Coast	Valley	Mountain
Current Replacement Value				
Buildings	243,897,743	103,155,227	85,133,552	55,608,964
Docks, Gangways, Fishing Piers	12,124,012	1,319,851	7,137,279	3,666,882
Amphitheaters, Pools, Playgrounds	2,476,792	471,350	1,533,935	471,507
Subtotal	258,498,547	104,946,428	93,804,766	59,747,353
Historic Costs				
Roads	30,348,896	9,596,336	11,960,641	8,791,919
Parking, Hardstands, Sidewalks	4,792,583	861,122	2,126,447	1,805,014
Trails	4,901,607	675,600	2,518,593	1,707,415
Bridges	6,095,759	862,185	4,708,957	524,618
Boardwalks	479,012	256,951	22,928	199,133
Utility Systems	67,119,114	33,403,852	15,670,330	18,044,932
Subtotal	113,736,970	45,656,045	37,007,895	31,073,030
Grand Total	372,235,517	150,602,473	130,812,661	90,820,383

Budget Narrative

Major Information Technology Projects/Initiatives

This section provides a summary of major information technology projects/initiatives that may exceed \$1,000,000 and follow the State CIO/LFO Stage Gate Process. Business case documents and a Project Prioritization Matrix are included in the Special Reports section of this budget document.

OPRD Campground Reservation System:

The purpose of this project is to improve business efficiency for park operations and the park user experience; both are currently limited by the existing reservation system. The project will identify the best technological solution that supports the needed business process improvements for providing reservations and park sales for the Oregon Parks and Recreation Department (OPRD). The agency has used the existing reservation system since 1996. Although the product has evolved over time, it does not fully address all agency needs and is not as efficient and flexible to adapt to changing business practices and customer desires.

OPRD is legislatively mandated to manage the utilization of state parks and resources, “in a manner that upholds their scenic, historic, natural, cultural, and recreation values,” (OAR 736-010-0005, ORS 390.111, ORS 390.121). The reservation system helps the agency do this, and it is OPRD’s single most important technology investment seen by park users. For a park system of OPRD’s size (3rd in day-use attendance and 7th in overnight attendance nationally), a robust reservation system is a necessity. The Department uses this system to process more than \$22 million in revenue annually, which represents over 400,000 nightly reservations. In addition, this system affects more than 220,000 customers and external partners, such as the Oregon Department of Forestry and Portland Metro Parks.

This system is vital to a variety of customers: individuals, families, groups, and small business providers who use state parks to recreate or as a staging place for delivering outdoor recreation activities. At a high level, the system supports Oregon’s tourism industry by connecting people with outdoor resources and bringing tourists into local communities. In the long-run, this system could be leveraged across the public campground system and provide a centralized location for county, city and state park camping. Furthermore, this project aligns with two of the Governor’s current priorities – government efficiency and conserving Oregon’s beauty for future generations. This system has the opportunity to increase operational efficiency and thus “deliver quality public services efficiently and affordably” to Oregonians. It will also foster a “strong connection to nature” for young people by helping them spend time outdoors connecting with Oregon’s beauty and history. It is this connection that will lead to passion for conserving Oregon and ensuring it remains the special place it is today.

Budget Narrative

OPRD Heritage Hub:

The Heritage Division has been working since 2014 toward the fulfillment of the vision of a centralized location-based cultural resource management system that would provide access, internally and externally, to cultural resource data the Division possesses and processes to administer state and federal programs. These cultural resources are the buildings, structures, places, collections and institutions important to the State's history. The system will interweave all Division administered programs with each cultural resource touched and each stakeholder served. This technological tool is called the "Heritage Hub".

The implementation of the Heritage Hub being reviewed in the business case will create a modern platform accessible to internal staff and external customers. The benefits of implementing this platform are:

- Enhanced stakeholder and citizen satisfaction – Moving from program silos of information to easily accessible information across Division programs will result in a higher level of service, accountability and transparency when responding to stakeholders and the public.
- Improved business practices – Implementation of the Heritage Hub will automate many workflows currently in place. Staff efficiency will improve, response times will shorten, training time will be reduced, and business procedures will be better documented through enhanced visibility.
- Increased data management and quality – Enforced data standards and improved data integrity will enhance business practices and heighten the level of confidence in both Division staff and those served that the information available is accurate and complete in nature.
- Elevated availability of information – By tracking all cultural resources with a connection to all projects and all stakeholder interactions across programs more information will be available to internal and external Heritage Hub users. Increasing the available information related to a cultural resource will greatly enhance the making of sound preservation and policy decisions.

The Heritage Hub project supports Governor Brown's vision of "Moving Oregon Forward". As stated on the governor's priorities web page, to achieve this vision state government will be open, accessible and accountable; reflect the diverse experiences and communities of all Oregonians; and deliver services effectively and efficiently. The Heritage Hub project aims to do exactly that by specifically providing more transparency, providing more effective and efficient delivery of services and by establishing business automation freeing valuable staff resources to focus on program and policy areas to better reflect the diversity of all Oregonians in the protection of cultural resources.

The Heritage Hub project supports the primary mission of OPRD by specifically raising the level of customer service and data management in the protection of cultural and historic resources for the enjoyment and education of present and future generations. This project will support integration and cooperation with external partners in the heritage arena (federal government, Native American governments, local government, and local property owners).

Budget Narrative

Program Prioritization for 2019-21

Agency Name: Oregon Parks and Recreation Department

2019-21 Biennium Current Service Level

Agency Number: 63400

Program/Division Priorities for 2019-21 Biennium

1	2	3	4	5	6	7	8	9	10	12	14	15	16	17	18	19	20	21	22
Priority (ranked with highest priority first)	Agency Initials	Program or Activity Initials	Program Unit/Activity Description	Identify Key Performance Measure(s)	Primary Purpose Program- Activity Code	GF	LF	OF	FF	TOTAL FUNDS	Pos.	FTE	New or Enhanced Program (Y/N)	Included as Reduction Option (Y/N)	Legal Req. Code (C, D, FM, FO, S)	Legal Citation	Explain What is Mandatory (for C, FM, and FO Only)	Comments on Proposed Changes to CSL included in Agency Request	
Agcy	Prgm/ Div																		
1	1	OPRD	Park Exp	Park Experiences - field operations, interpretive services, natural resources, Ops engineering	634.1,4,6	11	52,547,780	57,578,547	2,215,020	\$ 112,341,347	743	477.10	Y	Y					A policy package adds funding for park operations and the Salmonberry trail. ARB reductions options list includes removal of inflation and across the board reductions to this program. Additional reductions are made to reduce small grant limitation.
2	1	OPRD	Heritage prg	Heritage Programs	634.2,3	11	3,668,583	527,452	2,083,316	\$ 6,279,351	17	17.00	Y	Y	FO	see below (a)	See notes with Criteria		A policy package adjusts classification for two positions. Grant funds are carried over in a policy package; grant fund are also increased. ARB reductions options list includes removal of inflation and across the board reductions to this program.
3	1	OPRD	FIP	Facilities Investment Program	634.1,4,5,6	11	17,878,811	3,298,816	1,810,132	\$ 22,987,759	9	9.00	Y	Y					A policy package adds additional funding to maintain, repair and enhance parks. ARB reductions options list includes removal of inflation from this program; additional reductions are made to funding for maintenance and repair.
4	2	OPRD	Rec Grants	Recreation Grants	634.3	11	13,597,690	2,150,769	4,186,482	\$ 19,934,941	5	5.00	Y	Y	FO	see below (b)	See notes with Criteria		Grant funds are carried over in a policy package. ARB reductions options list includes removal of inflation from this program.
5	2	OPRD	Acq	Property Acquisition Program	634.1,4,6	11	1,614,609			\$ 1,614,609			Y	Y					A policy package adds additional funding for acquisitions. ARB reductions options list includes removal of inflation from this program; additional reductions are made to funding for acquisitions.
6	2	OPRD	T&S	Trust and Dedicated Accounts	634.1,5,6	11	519,306	7,353,717		\$ 7,873,023			Y	Y					A policy package adds additional funds for preventive maintenance and business accounts. ARB reductions options list includes removal of inflation from this program.
7	1	OPRD	Ext Relation	External Relationships - communication with the public, recreation research	634.1,6	11	3,277,030	3,441,519		\$ 6,718,549	30	28.69	N	Y					ARB reductions options list includes removal of inflation and across the board reductions to this program.
8	4	OPRD	ATV Prog	ATV program and grants	634.3,4,6	11		10,116,308		\$ 10,116,308	7	7.00	Y	Y					A policy package provides additional limitation for grants. ARB reductions options list includes removal of inflation and across the board reductions to this program.

Budget Narrative

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Budget Narrative

Reduction Options

The Oregon Parks and Recreation Department modified current service level budget includes \$107,316,438 Parks and Natural Resource Funds (Lottery), \$2,374,100 Lottery Funds, \$98,722,769 Other Funds, and \$10,294,950 Federal Funds. Major business activities supported by these funds are: Operations, Facility Investment Program, Grant Programs, Heritage and Community Programs, and Administration. These activities include: 1) Legislatively established parks and recreation programs, including Historic and Cultural preservation, Scenic Waterways, Willamette Greenway, Ocean Shores, Recreational Trails and; 2) essential operating services including personnel, payroll, accounting, reporting, budgeting, information services, publicity and publications, purchasing, fleet, property management and operation of the state park system. The department's operating budget is 72.24% of the total current service level budget. The remainder is a combination of pass-through funds to local governments, non-profit groups, and other government entities; acquisition, development and facility investment funds; debt service costs; and charges from other state agencies. The proposed reductions options are as follows, by priority and fund type:

ACTIVITY OR PROGRAM (Which program or activity will not be undertaken)	DESCRIBE REDUCTION (Describe the effects of this reduction. Include positions and FTE in 2019-21 and 2021-23)	AMOUNT AND FUND TYPE (GF, LF, OF, FF. Identify Revenue Source for OF, FF)	RANK AND JUSTIFICATION (Rank the activities or programs not undertaken in order of lowest cost for benefit obtained)
1. Remove standard inflation.	Eliminates the standard inflation of 3.8% (4.2% on Professional Services) granted during the budget building process.	\$1,653,301 LF \$1,851,167 OF \$ 337,308 FF \$ 1,995 GF	Costs to operate the park system will continue to rise and the impact will reduce the services available to visitors. May impact KPM #6 Customer Satisfaction.
2. Reduce small grant limitation.	Agency will not seek small, one time grants that are Other or Federal funds for projects throughout the Department.	\$2,382,549 OF \$ 692,187 FF	This will hinder efforts to complete projects and park development by reducing total funds available. Will defer costs of necessary projects to future biennia.
3. Reduce Acquisition program.	Reduces funding available to the Department for the purchase of property.	\$555,500 LF	This reduction may impede the Department's efforts to acquire additional recreational opportunities and require the Department to forgo opportunities to meet current and future needs, to protect significant resources,

Budget Narrative

			scenic and historic areas when they become available. Impacts KPM #4 Property Acquisition.
4. Across the board 6.774% reductions in the Director's Office, Central Services and Direct Services. Additional reduction to Office of Outdoor Recreation to meet targeted 10% reduction.	Take an across the board reduction in General, Other and Lottery Funds impacting primarily services and supplies where possible.	\$4,335,388 LF \$4,570,747 OF \$ 25,363 GF	Programs funded with Other and Lottery funds include all field operations, reservation and information services, public information services (brochures, maps etc). A reduction to these programs will reduce customer service. Would reduce maintenance and cleaning of park facilities, provision of information to potential park visitors, and marketing efforts. Could result in loss of revenue to the Department. Impacts KPM #6 Customer Satisfaction.
5. Across the board 6% reductions in the Heritage programs and grants, Grant Administration and the ATV program, trust and dedicated accounts.	Take an across the board reduction in Other and Lottery Funds impacting primarily services/supplies where possible and grant awards where necessary.	\$ 87,455 LF \$1,067,814 OF	Programs funded with these Other and Lottery funds includes the staff and programs that work with communities related to historic preservation and provide associated grants; bicycle recreation, scenic waterways and other grant administration functions.
6. Reduce facilities construction and maintenance program.	Reduce funding available to the Department for maintenance, repair and enhancement of park properties.	\$4,100,000 LF	This program's purpose is to complete major maintenance, preventive maintenance and repairs to park facilities. The program also includes enhancements and upgrades that coincide with major maintenance and repairs. Program reductions will hinder the agency's efforts to

Budget Narrative

			reduce deferred maintenance projects This action will not result in any long term savings. Delays in maintenance could actually result in higher overall costs. Impacts KPM #5 Facilities Backlog.
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Budget Narrative

Summary of 2019-21 Budget Oregon Parks and Recreation Department

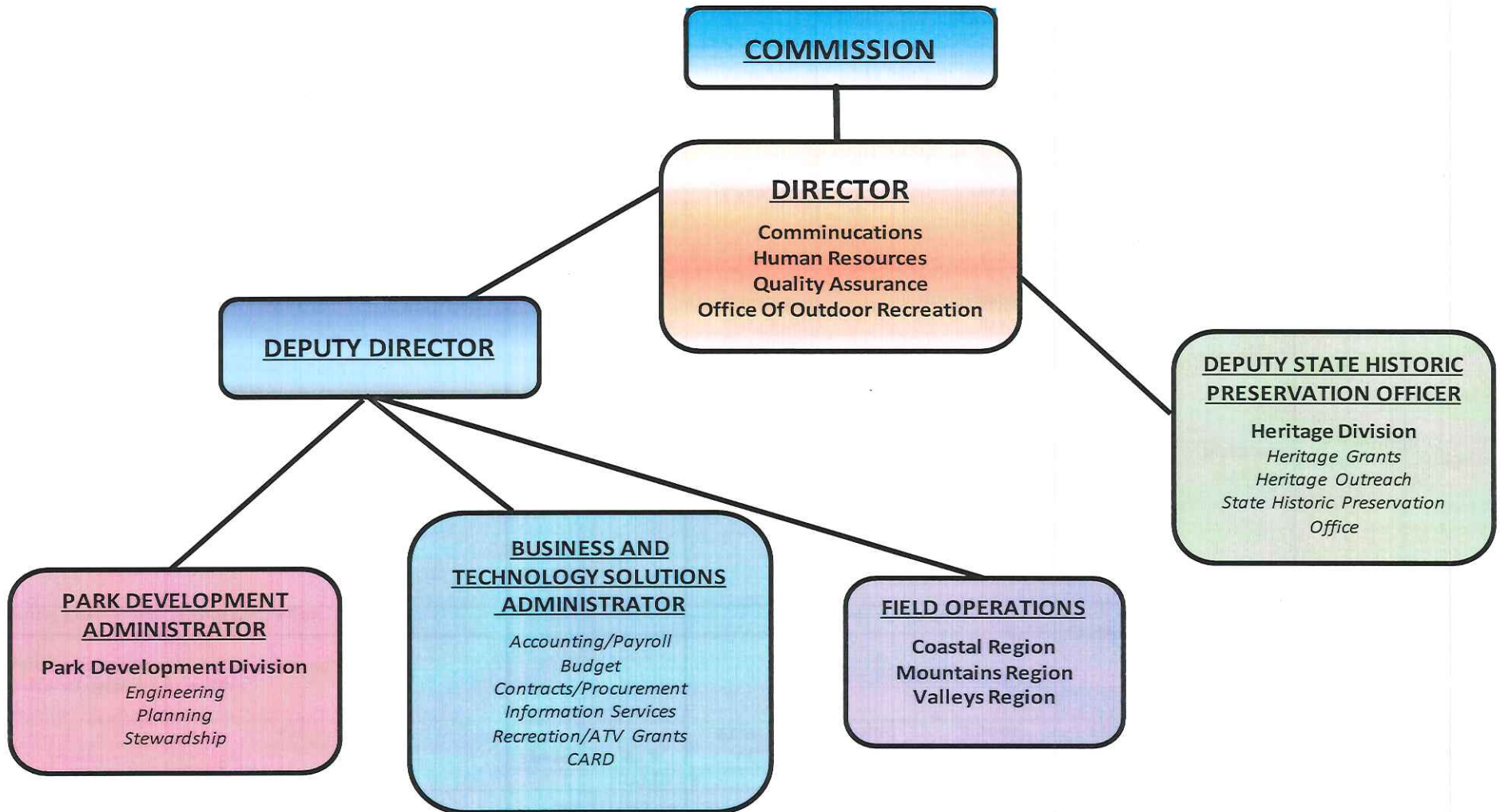
	TOTALS			FUND TYPE					
	POS	FTE	ALL FUNDS	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other	Federal
2017-19 LEGISLATIVELY ADOPTED BUDGET	867	596.05	217,095,212	218,894	100,597,216	99,889,179	16,389,923		
Emergency Board Actions (through 3/2018)			2,880,319	9,835	1,550,892	1,287,513	32,079		
2017-19 Legislatively Approved Budget	867	596.05	219,975,531	228,729	102,148,108	101,176,692	16,422,002		
Base Budget Adjustments:									
Net Cost of 2017-19 Position Actions:									
Administrative, Biennialized E-Board, Phase-Out		3.74	4,419,597	37,131	2,181,719	2,141,324	59,423		
Estimated Cost of 2019-21 Merit Increase									
Base Debt Service Adjustment			221,510		221,510				
Base Nonlimited Adjustment									
Capital Construction Adjustment									
Subtotal: 2019-21 Base Budget	867	599.79	224,616,638	265,860	104,551,337	103,318,016	16,481,425		
Essential Packages:									
Package No. 010									
Vacancy Factor (Increase)/Decrease			2,664,026		1,293,669	1,370,357			
Non-PICS Personal Service Increase/(Decrease)			356,384	2,566	171,712	179,346	2,760		
Subtotal			3,020,410	2,566	1,465,381	1,549,703	2,760		
Package No. 021/022									
021 - Phased-In Programs Excl. One-Time Costs			131,241	4,101	62,021	65,119			
022 - Phase-Out Programs and One-Time Costs			(15,859,976)		(369,409)	(8,964,062)	(6,526,505)		
Subtotal			(15,728,735)	4,101	(307,388)	(8,898,943)	(6,526,505)		
Package No. 031/032/033									
Cost of Goods & Services Increase/(Decrease)			5,140,550	1,053	3,038,303	1,763,924	337,270		
State Govt Service Charges Increase/(Decrease)			1,932,974		942,905	990,069			
Subtotal			7,073,524	1,053	3,981,208	2,753,993	337,270		
Package No. 040									
Mandated Caseload Increase/(Decrease)									
Package No. 050									
Fund Shifts									
Package No. 060									
Technical Adjustments									
Subtotal: 2019-21 Current Service Level Budget	867	599.79	218,981,837	273,580	109,690,538	98,722,769	10,294,950		
2019-21 Current Service Level - Page 1 Subtotal	867	599.79	218,981,837	273,580	109,690,538	98,722,769	10,294,950		

Budget Narrative

Package No. 070									
Revenue Shortfalls									
Subtotal: 2019-21 Modified Current Service Level	867	599.79	218,981,837	273,580	109,690,538	98,722,769	10,294,950		
	TOTALS			FUND TYPE					
	POS	FTE	ALL FUNDS	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other	Federal
Emergency Board Packages:									
(List ORBITS Package number and title)									
Subtotal Emergency Board Packages									
Policy Packages:									
090 Analyst Adjustments									
091 Statewide Adjustments DAS Chngs									
092 Statewide AG Adjustment									
101 Operational Cost Increases			5,795,344		818,209	4,859,135	118,000		
102 Grant Obligations from Past Biennium			12,700,552		158,423	6,272,139	6,269,990		
103 Agency Shared Costs fro State Capitol Park			400,000			400,000			
104 Improve and Develop Parks			3,100,000		48,780	3,051,220			
105 Improve Visitor Experience			4,200,000		1,841,460	2,358,540			
106 Prep for State Park Centennial in 2022			7,490,000		490,000	7,000,000			
107 Invest in Signature State Trails			2,250,000			2,250,000			
108 Apply Modern Tech to Improve Service	1	0.88	1,712,876		835,541	877,335			
109 Targeted Strategic Park Acquisitions			3,000,000		3,000,000				
110 Support Multiagency Salmonberry Trail Project	1	1.00	500,000			500,000			
111 Invest in Parks and Heritage Staff	1	0.88	247,923		122,198	118,222	7,503		
801 LFO Analyst Adjustments				(273,580)	273,580				
802 Technical Position Adjustments									
810 Statewide Adjustments			(1,840,191)		(941,924)	(893,647)	(4,620)		
811 Budget Reconciliation Adjustments			5,588,379		448,769	5,139,610			
Subtotal Policy Packages	3	2.76	45,144,883	(273,580)	7,095,036	31,932,554	6,390,873		
Total: 2019-21 Budget	870	602.55	264,126,720		116,785,574	130,655,323	16,685,823		
Percent Change From 2017-19 Leg. Approved	0.3%	1.1%	20.1%	-100.0%	14.3%	29.1%	1.6%	0.0%	0.0%
Percent Change From Current Service Level Budget	0.3%	0.5%	20.6%	-100.0%	6.5%	32.3%	62.1%	0.0%	0.0%

Budget Narrative

Oregon Parks and Recreation Department 2019-21 Organization Chart



Parks & Recreation Dept**Agency Number: 63400****Agencywide Program Unit Summary
2019-21 Biennium****Version: Z - 01 - Leg. Adopted Budget**

Summary Cross Reference Number	Cross Reference Description	2015-17 Actuals	2017-19 Leg Adopted Budget	2017-19 Leg Approved Budget	2019-21 Agency Request Budget	2019-21 Governor's Budget	2019-21 Leg. Adopted Budget
100-10-00-00000	Directors Office						
	General Fund	-	218,894	228,729	273,580	273,580	-
	Lottery Funds	1,902,298	904,444	921,324	1,216,572	1,211,902	1,678,745
	Other Funds	2,890,629	941,247	951,157	1,259,852	1,254,948	1,457,967
	All Funds	4,792,927	2,064,585	2,101,210	2,750,004	2,740,430	3,136,712
200-10-00-00000	Central Services						
	Lottery Funds	11,525,782	16,137,822	16,352,059	22,679,682	20,013,690	19,322,180
	Other Funds	24,209,750	14,793,148	14,927,781	20,671,510	17,872,163	17,261,884
	All Funds	35,735,532	30,930,970	31,279,840	43,351,192	37,885,853	36,584,064
300-10-00-00000	Park Development						
	Lottery Funds	16,922,218	19,372,489	19,413,107	23,993,420	23,993,420	23,986,750
	Other Funds	3,450,506	3,274,456	3,273,187	17,548,816	17,548,816	17,547,150
	Federal Funds	1,090,189	1,742,574	1,742,574	1,810,132	1,810,132	1,810,132
	All Funds	21,462,913	24,389,519	24,428,868	43,352,368	43,352,368	43,344,032
400-10-00-00000	Direct Services						
	Lottery Funds	35,684,657	48,698,465	49,866,142	53,687,145	53,640,498	53,597,672
	Other Funds	60,463,431	60,900,102	62,022,479	68,646,924	67,743,280	67,929,772
	Federal Funds	577,314	2,123,199	2,130,787	2,333,020	2,333,020	2,332,437
	All Funds	96,725,402	111,721,766	114,019,408	124,667,089	123,716,798	123,859,881

____ Agency Request
2019-21 Biennium

____ Governor's Budget

____ Legislatively Adopted
Agencywide Program Unit Summary - BPR010

Parks & Recreation Dept**Agency Number: 63400****Agencywide Program Unit Summary
2019-21 Biennium****Version: Z - 01 - Leg. Adopted Budget**

Summary Cross Reference Number	Cross Reference Description	2015-17 Actuals	2017-19 Leg Adopted Budget	2017-19 Leg Approved Budget	2019-21 Agency Request Budget	2019-21 Governor's Budget	2019-21 Leg. Adopted Budget
500-10-00-00000	Community Support and Grants						
	Lottery Funds	12,469,046	15,483,997	15,595,475	17,765,880	17,963,657	18,200,227
	Other Funds	11,331,886	19,980,226	20,002,088	21,591,397	21,591,397	26,458,550
	Federal Funds	5,599,344	12,524,150	12,548,641	12,547,291	12,547,291	12,543,254
	All Funds	29,400,276	47,988,373	48,146,204	51,904,568	52,102,345	57,202,031
TOTAL AGENCY							
	General Fund	-	218,894	228,729	273,580	273,580	-
	Lottery Funds	78,504,001	100,597,217	102,148,107	119,342,699	116,823,167	116,785,574
	Other Funds	102,346,202	99,889,179	101,176,692	129,718,499	126,010,604	130,655,323
	Federal Funds	7,266,847	16,389,923	16,422,002	16,690,443	16,690,443	16,685,823
	All Funds	188,117,050	217,095,213	219,975,530	266,025,221	259,797,794	264,126,720

Budget Narrative

Revenue Discussion

Park User Revenues

The Oregon Parks and Recreation Department collects user fees for overnight and day use facilities, and reservations. These user fees comprise a significant portion of revenues, and are primarily dedicated to operation of the state park system.

Overnight Camping Revenues

Many of the agency's parks offer overnight camping. Facilities range from individual full hook-up sites with water, electrical, and sewer, to primitive hiker-biker sites with few amenities. Specialty facilities available for rental include deluxe cabins and yurts featuring full kitchen and bathroom, standard cabins and yurts, and teepees. Group camps, other group overnight facilities, and horse camps are other popular types of facilities available at selected parks across the state.

HB 2318 enacted by the 2017 Legislature provides that the Oregon Parks and Recreation Commission may adopt rules setting a range of changes for camping fees and the Director may vary fees within those ranges. Camping site rental fees may be increased for certain site types to help offset the costs of fee waivers, and to better align with current market rates.

Day Use Revenues

The Oregon Parks and Recreation Department currently charges a day use parking fee at 25 state parks. Revenue generated from these fees is used to help offset park operations and maintenance costs. The fee is charged to park a vehicle at any time during daily operating hours. Also available for purchase are 12-month and 24-month passes that allow the permit holder unlimited daytime parking at all day use fee state parks across the state. Other day use fees include charges for use of group picnic and special meeting facilities at selected parks.

Reservation Revenues

A reservation fee is charged for making reservations at 43 reservation parks. Customers may call a toll-free number or use the internet to make a reservation up to nine months in advance through the agency's reservation system. Reservation fees are also charged at selected parks for use of group shelters, meeting halls, and particular day use facilities. Revenue to the Department is reduced by a fee charged for each reservation made through the internet by Active Networks – the provider of the internet reservation service.

Recreational Vehicle Registration Fees

Recreational vehicles in Oregon must be licensed every two years. Revenue from recreational vehicle license fees is shared between Oregon Parks and Recreation Department (OPRD) and the 36 Oregon counties. The Oregon Department of Transportation (ODOT) collects the fees, deducts administrative costs, and transfers the remaining funds to OPRD for use and distribution to the counties. The counties share is 45% and OPRD's share is 55%.

Budget Narrative

Of the 45% that OPRD distributes to the counties, 90% is distributed through the Park Assistance Formula. The Park Assistance Formula uses data from a biennial survey of each county's number of campsites, and annual figures for number of recreational vehicle registrations and population as a percent of statewide figures, to determine the monthly county-by-county allotment. ORS 390.134 states that the counties must use this money for parks and recreation purposes.

The remaining 10% is reserved for the County Opportunity Grant Program. This program provides funding for the acquisition, development, rehabilitation, and planning of county park and recreation sites that provide overnight camping facilities.

Lottery Revenues

In November 1998, Ballot Measure 66 amended the Oregon Constitution dedicating 15% of the net lottery proceeds to a new Parks and Natural Resource fund. Half of these proceeds were dedicated to OPRD for the repair, operation and creation of state parks, ocean shore and public beach access areas, historic sites and recreation areas. The Legislature allocated these funds to administration and operations, local grants, facility maintenance, Oregon State Fair and Exposition Center, debt service, and acquisition. Ballot Measure 66 sunset in 2014 unless reauthorized by voters.

Ballot Measure 76 was passed by voters in November 2010, making permanent the language in Ballot Measure 66. In addition, constitutional language now requires that no less than 12% of the Lottery funds received by OPRD be used to provide grants to regional and local government entities to acquire property for public parks, natural areas, or outdoor recreation areas, or to develop or improve these sites.

Budget Narrative

The following table shows lottery monies received, expended, and carried forward for the bienniums 2015-17 through 2019-21:

Lottery Received, Expended, and Carried Forward					
	2015-17 Actuals	2017-19 Legislatively Approved Budget	2019-21 Agency Request Budget	2019-21 Governor's Budget	2019-21 Legislatively Adopted Budget
Beginning Balance	20,120,389	28,217,312	30,599,517	30,599,517	30,599,517
Lottery Transfer	90,904,541	103,152,543	105,642,381	107,290,526	109,382,124
Interest	203,593	144,964	200,914	200,914	200,914
Expended	(76,821,655)	(99,995,517)	(116,968,599)	(114,449,067)	(114,488,031)
Ending Balance	34,406,868	31,519,302	19,474,213	23,641,890	25,694,524
Dedicated Funds:					
Local Government Grant Program	5,407,486	6,757,570	6,757,561	6,757,561	6,757,561
Cash Flow	8,210,000	7,390,000	7,121,880	7,121,880	7,121,880
Salary/Benefit Reserve		3,694,272	4,626,998	4,626,998	4,626,998
Reserve for ODOT funding issue			900,000	900,000	900,000
Reserve for Technology updates					2,180,222
Total Dedicated	13,617,486	17,841,842	19,406,439	19,406,439	21,586,661

All-Terrain Vehicle Revenues

The 1999 Legislature transferred responsibility for an all-terrain vehicle (ATV) program from the Oregon Department of Transportation (ODOT) to the Oregon Parks and Recreation Department. This transfer became effective January 1, 2000. Revenues are generated for this program from two sources: fees collected for the issuance of operating permits and a portion of un-refunded fuel tax that is determined to be tax on fuel used by ATV's for off-road recreational purposes. The revenue from this program is dedicated to ATV programs and may not be used to fund other agency programs.

Additional Other Fund Sources

The Department receives additional Other Funds from a variety of sources. Many of these revenues are dedicated to specific purposes. For example, the Department receives funding from the Oregon State Marine Board for development and repair of boating facilities, and contract fees from the Oregon Department of Transportation for maintaining park roads and certain highway rest areas.

Budget Narrative

The Department also collects revenues from the sale of timber from thinning projects designed to reduce fire hazard and for improving forest health, park concessions, rental of park property and employee housing, miscellaneous use permits, and a portion of proceeds from sale of Salmon license plates which is transferred monthly from the Oregon Department of Transportation.

The Department also receives miscellaneous Other Fund grants and donations that are used to leverage existing funds for park projects. For example, collaborative efforts between the Marine Board and the Department have resulted in improvements to docks and boat ramps at several parks. These improvements would not have been accomplished without these matching funds.

Policy Package 103 would re-establish a funding source of \$1,254,663 for the maintenance and management of the State Capitol Grounds. In addition, this charge covers major maintenance required on the grounds and fountains over time. In the 2019-21 biennium, it is anticipated that major maintenance will be completed throughout the complex. Future bienniums will complete major projects on fountains and other parts of the complex. This was not approved in Governor's Recommended Budget.

The charge to state agencies is based on budgeted Full-Time Equivalent (FTE) positions for each state agency with 15 or more FTE. Agencies with less than 15 FTE employees are not assessed. OPRD will bill agencies annually for this charge.

Federal Funds

The Department receives federal funds from four major sources: 1) Historic Preservation Act; 2) Land and Water Conservation Fund; 3) Recreational Trails Program; and 4) Natural Heritage Program. These programs include funds that are passed on to local government, private individuals, and non-profit entities for specific grant projects. The Historic Preservation Act and Land and Water are funded through the Department of the Interior's National Park Service, the Recreational Trails Program is funded by the Federal Highway Administration, and the Natural Heritage Program is funded by the US Fish and Wildlife service.

The Department also receives miscellaneous federal grants as funding for specific projects. As with Other Funds miscellaneous grants, Federal grants are used to allow for greater improvements to park facilities than could not be accomplished with existing funds. Some grants require state match; none of these grants obligate funds beyond the life of the project.

Budget Narrative

Detail of Fee, License, or Assessment Revenue Increase

Proposed For Increase/Establishment

Purpose or Type of Fee, License or Assessment	Who Pays	2017-19 Estimated Revenue	2019-21 Agency Request	2019-21 Governor's Budget	2019-21 Legislatively Adopted	Explanation
State Capitol State Park Assessment	State agencies with 15 or more FTE	\$ -	\$ 1,254,663.00	\$ -	\$ -	This charge covers the costs of operating the State Capitol State Park. In addition, this charge covers major maintenance required on the grounds and fountains over time. In the 2019-21 biennium, it is anticipated that major maintenance will be completed throughout the complex. This was not approved in the 2019-21 Governor's Recommended Budget.
____ Agency Request	____ Governor's Budget	___X___ Legislatively Adopted				Budget Page ____

Budget Narrative

DETAIL OF LOTTERY FUNDS, OTHER FUNDS AND FEDERAL FUNDS REVENUES

Source	Fund	ORBITS Revenue Acct	2015-17 Actual	2017-19 Legislatively Approved	2017-19 Estimated	2019-21		
						Agency Request	Governor's Budget	Legislatively Adopted
<u>Lottery Funds</u>								
Interest Earnings	Lot	0605	203,593	144,964	658,412	200,914	200,914	200,914
Interest Earnings (Non-Dedicated Lottery - Non-Measure 76)	Lot	0605	7,276					
Transfers-In								
Intrafund	Lot	1010	-	1,309,428	-	-	-	-
From Dept. Adminst Serv (Dedicated Lottery - Measure 76)	Lot	1107	92,651,295	104,041,727	104,721,713	105,748,566	107,396,711	109,488,309
From Dept. Adminst Serv (Non-Dedicated Lottery - Non-Measure 76)	Lot	1107	-	1,318,425	1,318,425	2,374,100	2,374,100	2,292,182
From Department of Forestry	Lot							
Intrafund	Lot	2010	-	(1,309,428)	-	-	-	-
Administrative Services	Lot	2107						
Dept. of Forestry	Lot	2629	(48,068)	(55,019)	(55,019)	(106,185)	(106,185)	(106,185)
To Oregon Department of Transportation	Lot	2730	-	-	-	-	-	-
Total Lottery Funds	Lot		92,814,096	105,450,097	106,643,531	108,217,395	109,865,540	111,875,220
<u>Other Funds (Limited)</u>								
Park User Fees	Oth	0255	52,398,953	50,687,721	56,398,823	56,286,736	56,286,736	56,286,736
Other Nonbusiness Lic & Fees	Oth	0210	1,602,551	2,131,121	1,604,506	2,129,287	2,129,287	2,129,287
Charges for Services	Oth	0410	5,000	-	-	1,254,663	-	-
Rents and Royalties	Oth	0510	1,685,013	-	4,596,966	-	-	-
Interest Earnings	Oth	0605	1,046,917	502,876	1,894,845	2,131,271	2,131,271	2,131,271
Sales Income	Oth	0705	3,068,612	2,929,540	847,170	4,097,658	4,097,658	4,097,658
Donations	Oth	0905	844,528	-	-	-	-	-
Grants (Non-Fed)	Oth	0910	417,324	-	-	-	-	-
Other Revenues	Oth	0975	676,060	8,913,743	5,564,347	9,399,274	9,399,274	9,399,274
Lottery Bonds Proceeds	Oth	0565	11,551,905	5,111,682	5,139,288	-	-	5,106,587
Transfers-In								
Intrafund	Oth	1010	-	1,072,742	-	-	-	-
From Dept. Adminst Serv	Oth	1107	-	-	-	-	400,000	400,000
Oregon Military Department	Oth	1248	124,374	-	1,048,226	-	-	-
From Marine Board	Oth	1250	1,192,145	400,000	408,350	400,000	400,000	400,000
Oregon Dept of Energy	Oth	1330	-	-	-	-	-	-
OR Business Development	Oth	1123	241,602	260,000	260,000	260,000	260,000	260,000
From Oregon Dept of State Lands	Oth	1141	-	-	-	-	-	-
From Oregon Department of Forestry	Oth	1629	25,000	-	-	-	-	-
From Oregon Department of Transportation	Oth	1730	51,754,280	48,071,828	55,139,458	50,529,933	50,529,933	50,529,933
From Dept of Fish/Wildlife	Oth	1635	500,000	-	-	-	-	-

Budget Narrative

DETAIL OF LOTTERY FUNDS, OTHER FUNDS AND FEDERAL FUNDS REVENUES

Source	Fund	ORBITS Revenue Acct	2015-17 Actual	2017-19 Legislatively Approved	2017-19 Estimated	2019-21		
						Agency Request	Governor's Budget	Legislatively Adopted
Transfers-Out								
Intrafund	Oth	2010	-	(1,072,742)	(1,690,799)	-	-	-
To Counties	Oth	2080	(14,814,947)	(13,475,069)	(15,217,190)	(14,252,405)	(14,252,405)	(14,252,405)
To Oregon Department of Transportation	Oth	2730	(503,826)	(538,928)	(593,285)	(580,308)	(580,308)	(580,308)
To OR Business Development	Oth	2123	-	-	-	-	-	-
To Dept. of Agriculture	Oth	2603	-	-	-	-	-	-
To Dept. of Forestry	Oth	2629	(1,132,857)	(1,199,023)	(1,199,023)	(1,485,672)	(1,485,672)	(1,485,672)
To Oregon State Police	Oth	2257	(535,190)	(567,353)	(567,353)	(690,898)	(690,898)	(690,898)
			-	-	-	-	-	-
<i>Total Other Funds</i>	Oth		110,147,444	103,228,138	113,634,329	109,479,539	108,624,876	113,731,463
<i>Federal Funds (Limited)</i>								
Federal Funds	Fed	0995	7,375,564	16,422,002	16,389,923	16,690,443	16,690,443	16,685,823
Oregon Department of Transportation	Fed	1730	-	-	-	-	-	-
Oregon Military Dept	Fed	1248	-	-	-	-	-	-
Transfers-Out								
To Dept of Fish/Wildlife	Fed	2635	(10,005)	-	-	-	-	-
To Dept of Forestry	Fed	2629	(98,712)	-	-	-	-	-
<i>Total Federal Funds - Limited</i>	Fed		7,266,847	16,422,002	16,389,923	16,690,443	16,690,443	16,685,823
TOTAL LIMITED			201,176,482	225,100,237	236,667,783	234,387,377	235,180,859	242,292,506
Lottery, Other, and Federal Funds			210,228,387	225,100,237	236,667,783	234,387,377	235,180,859	242,292,506

Budget Narrative

DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE

**Parks & Recreation Dept
2019-21 Biennium**

Agency Number: 63400

Cross Reference Number: 63400-000-00-00-00000

<i>Source</i>	2015-17 Actuals	2017-19 Leg Adopted Budget	2017-19 Leg Approved Budget	2019-21 Agency Request Budget	2019-21 Governor's Budget	2019-21 Leg. Adopted Budget
Lottery Funds						
Interest Income	210,869	144,964	144,964	200,914	200,914	200,914
Transfer In - Intrafund	-	1,309,428	1,309,428	-	-	-
Tsfr From Administrative Svcs	92,651,295	97,083,924	105,360,152	108,122,666	109,770,811	111,780,491
Transfer Out - Intrafund	-	(1,309,428)	(1,309,428)	-	-	-
Tsfr To Forestry, Dept of	(48,068)	(55,019)	(55,019)	(106,185)	(106,185)	(106,185)
Total Lottery Funds	\$92,814,096	\$97,173,869	\$105,450,097	\$108,217,395	\$109,865,540	\$111,875,220
Other Funds						
Non-business Lic. and Fees	1,602,551	2,131,121	2,131,121	2,129,287	2,129,287	2,129,287
Park User Fees	52,398,953	50,687,721	50,687,721	56,286,736	56,286,736	56,286,736
Charges for Services	5,000	-	-	1,254,663	-	-
Rents and Royalties	1,685,013	-	-	-	-	-
Lottery Bonds	11,551,905	5,111,682	5,111,682	-	-	5,106,587
Interest Income	1,046,917	502,876	502,876	2,131,271	2,131,271	2,131,271
Sales Income	3,068,612	2,929,540	2,929,540	4,097,658	4,097,658	4,097,658
Donations	844,528	-	-	-	-	-
Grants (Non-Fed)	417,324	-	-	-	-	-
Other Revenues	676,060	8,913,743	8,913,743	9,399,274	9,399,274	9,399,274
Transfer In - Intrafund	-	-	1,072,742	-	-	-
Tsfr From Administrative Svcs	-	-	-	-	400,000	400,000
Tsfr From OR Business Development	241,602	260,000	260,000	260,000	260,000	260,000
Tsfr From Military Dept, Or	124,374	-	-	-	-	-
Tsfr From Marine Bd, Or State	1,192,145	400,000	400,000	400,000	400,000	400,000
Tsfr From Forestry, Dept of	25,000	-	-	-	-	-
Tsfr From Fish/Wildlife, Dept of	500,000	-	-	-	-	-

____ Agency Request
2019-21 Biennium

____ Governor's Budget

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____ Legislatively Adopted
Detail of LF, OF, and FF Revenues - BPR012

DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE

**Parks & Recreation Dept
2019-21 Biennium**

Agency Number: 63400

Cross Reference Number: 63400-000-00-00-00000

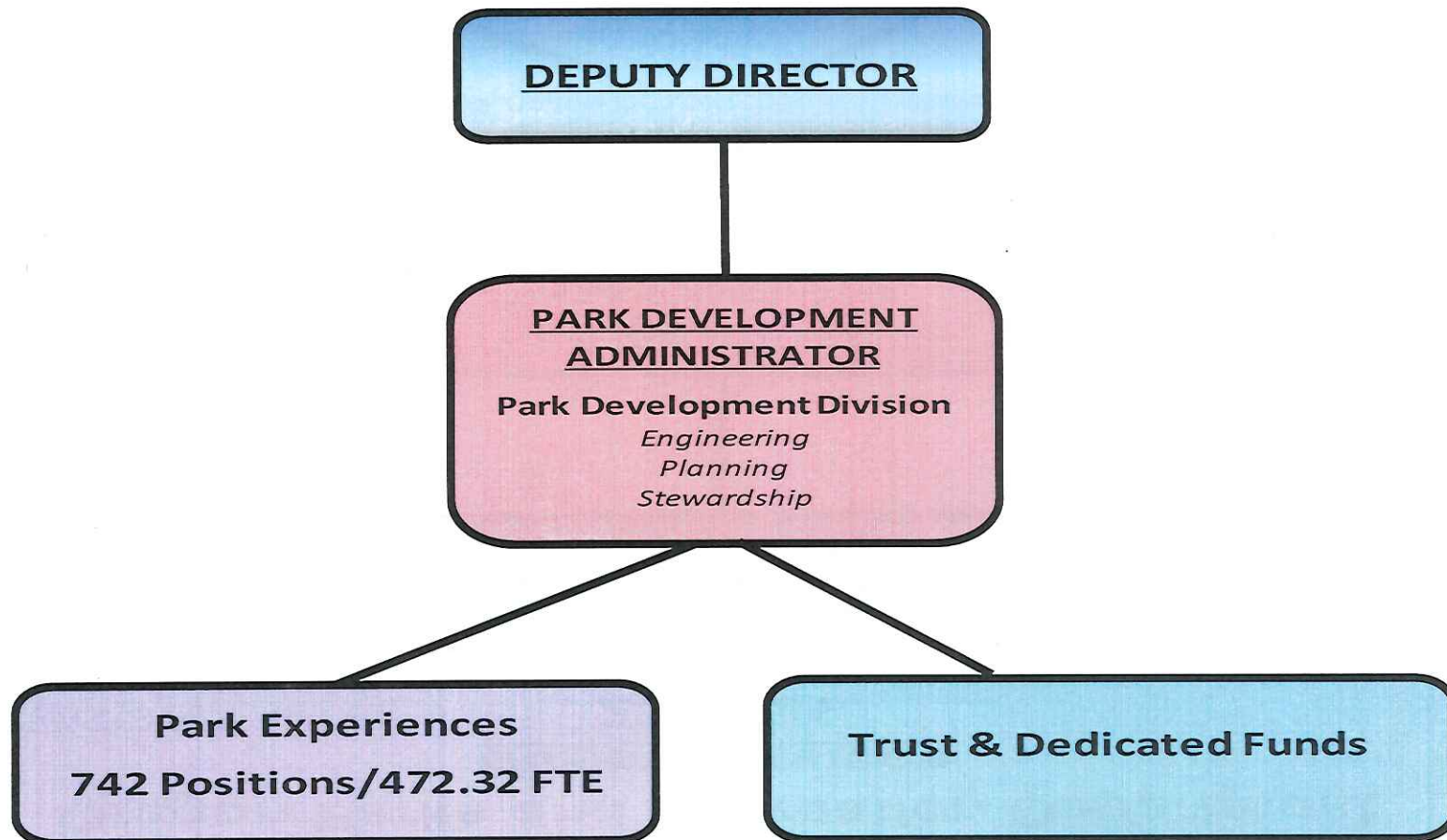
<i>Source</i>	2015-17 Actuals	2017-19 Leg Adopted Budget	2017-19 Leg Approved Budget	2019-21 Agency Request Budget	2019-21 Governor's Budget	2019-21 Leg. Adopted Budget
Other Funds						
Tsfr From Transportation, Dept	51,754,280	48,071,828	48,071,828	50,529,933	50,529,933	50,529,933
Transfer Out - Intrafund	-	-	(1,072,742)	-	-	-
Transfer to Counties	(14,814,947)	(13,475,069)	(13,475,069)	(14,252,405)	(14,252,405)	(14,252,405)
Tsfr To Police, Dept of State	(535,190)	(567,353)	(567,353)	(690,898)	(690,898)	(690,898)
Tsfr To Forestry, Dept of	(1,132,857)	(1,199,023)	(1,199,023)	(1,485,672)	(1,485,672)	(1,485,672)
Tsfr To Transportation, Dept	(503,826)	(538,928)	(538,928)	(580,308)	(580,308)	(580,308)
Total Other Funds	\$110,147,444	\$103,228,138	\$103,228,138	\$109,479,539	\$108,624,876	\$113,731,463
Federal Funds						
Federal Funds	7,375,564	16,389,923	16,422,002	16,690,443	16,690,443	16,685,823
Tsfr To Forestry, Dept of	(98,712)	-	-	-	-	-
Tsfr To Fish/Wildlife, Dept of	(10,005)	-	-	-	-	-
Total Federal Funds	\$7,266,847	\$16,389,923	\$16,422,002	\$16,690,443	\$16,690,443	\$16,685,823

Budget Narrative

Direct Services

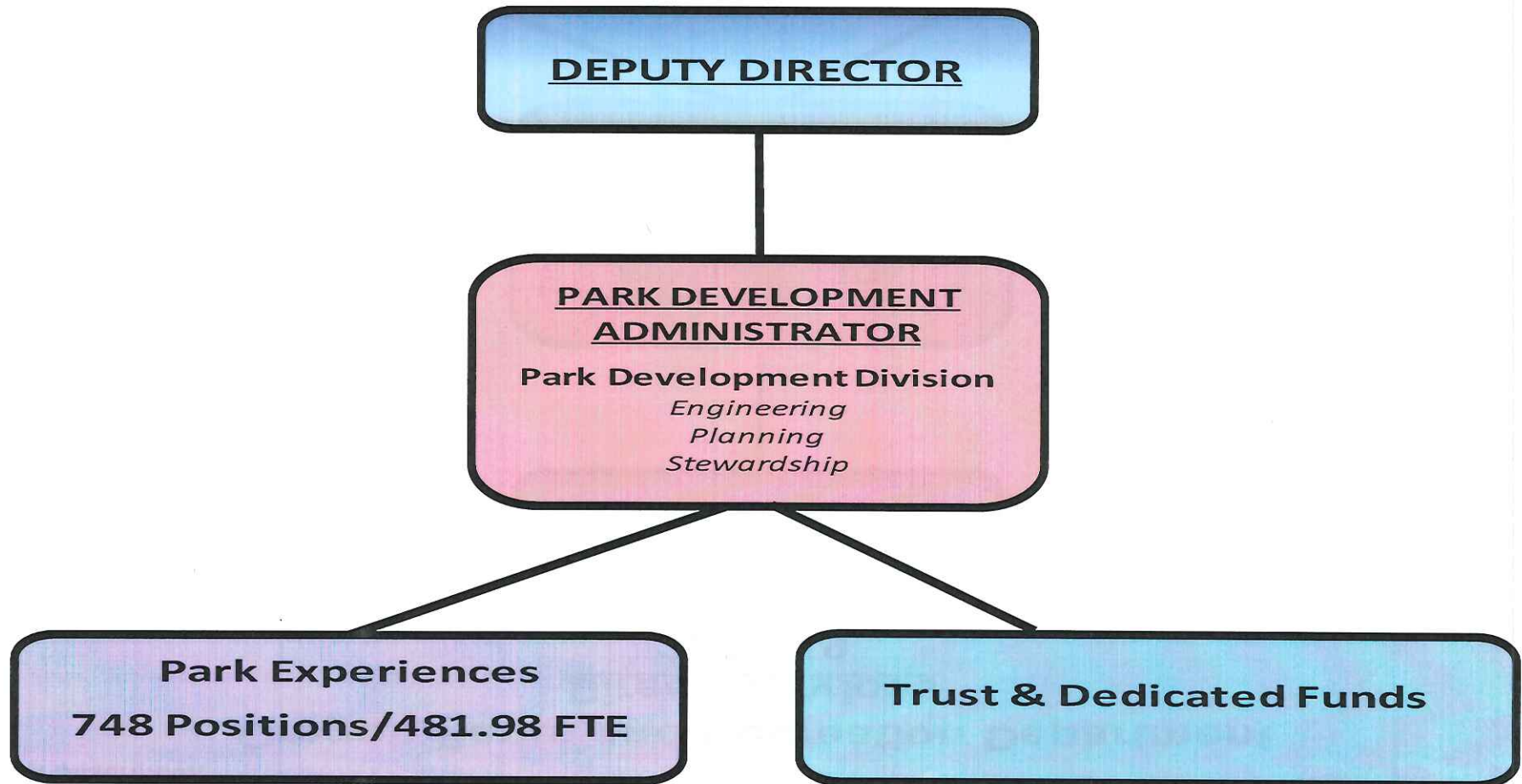
Program Description

Oregon Parks and Recreation Department Direct Services 2017-19



Budget Narrative

Oregon Parks and Recreation Department Direct Services 2019-21



Budget Narrative

Direct Services

Executive Summary

The Oregon state park system, one of the most popular in the nation, delivers consistent, high quality direct services through more than 54 million park visits each year. It symbolizes Oregon's commitment to a healthy environment and provides critical access to nature and the outdoors for the people of the state. The 96 year-old system is a national leader in protecting natural and cultural resources, creating memorable outdoor recreation experiences, and helping generate environmentally-based local economic activity. The working capital necessary to operate the park system comes primarily from user-fee-generated Other Funds and constitutionally-dedicated Lottery Funds. The two main challenges facing the Oregon state park system are the age of many facilities, and increasingly year-round demand for service without a corresponding increase in operating resources.

Program Description

Park experiences create vivid memories that enrich the lives of millions of park visitors each year and generate interest and support for a healthy Oregon environment. Bringing these uniquely Oregonian experiences to people requires a strong park system with varied, ample, and appealing places to visit; enthusiastic, professional staff; and a commitment to high-quality teaching and interpretation.

This program consists of *state park operations* (directly providing state park experiences to Oregonians and tourists), *planning* (plotting a course so parks meet public needs), and *special accounts* (donations, interest and small-scale, self-generated income set aside for maintenance). It delivers direct overnight and day-use services at over 250 state park properties and the ocean shore. Since 1922, the system has protected Oregon natural resources and heritage, provided significant recreational experiences to people, and produced substantial local economic activity, especially in rural areas where most state parks are located.

State park operations provides staff and services necessary to manage, operate, and protect 113,000 acres of Oregon state park properties. Besides providing services necessary for the day-to-day park operations, maintenance, and management, the program is also responsible for natural resource stewardship, interpretation, forest management, and volunteer management.

Planning is responsible for the development of comprehensive plans for each state park area, guiding state park resource management and facility development to meet changing, growing public needs for cultural and recreational experiences, and natural resource protection.

Special accounts are established to track funds acquired through donations, interest earnings, business endeavors, store operations, and income specified for dedicated reinvestment into facility repair and maintenance.

Budget Narrative

Overall costs for the program are driven by increases in park visitation, labor expenses, inflation (fuel, water, sewer, power), natural conditions (severe weather and natural disasters), and aging facilities which require costly upkeep to maintain their intended public service. As Oregon's population grows and recent warming trends increase need for parks beyond the traditional summer season, frontline staff are stretched thin to provide services up to the usual high Oregon standards. By one important measure — number of visitors per acre of state park — the Oregon State Park system is the busiest in the nation by far. There are 502 visitors per state park acre in Oregon, nearly seven times the national average.

Program Justification and Link to 10-Year Outcome

In many ways, the Direct Services program that provides Oregon's state park system symbolizes the state's commitment to responsible environmental stewardship. When people think of Oregon, they think of its great parks and its great outdoors. Not only does the program directly connect people with the environment and enjoyable experiences in the outdoors, but it also provides leadership through coordinated natural resource stewardship, and meaningful ways for people to volunteer and give back to the state. Together, these and other opportunities created by this program help make people aware of the importance of having a healthy environment. This broader understanding produces public support for other programs in the outcome area.

Across the state's healthy environment strategies, the Direct Services program primarily fulfills two key outcomes to "help communities and businesses create places where people want to live, work and play, and that Oregon will be proud to pass on to the next generation":

- Increase access and availability to transit, rail, bicycle, and pedestrian travel; and
- Balance ecological and economic interests to improve the health of watersheds, and fish and wildlife habitat.

The state park system's natural resource stewardship effort is geared towards helping to implement a number of statewide plans—the Oregon Conservation Strategy, the Oregon Plan for Salmon and Watersheds, Species Management Plans, and others—in a strategic manner by working effectively with state and local partners to cooperatively implement conservation. By improving existing state parks and coordinating with mass transit and recreation authorities in metropolitan areas, they will also become more useful and attractive to bicyclists, hikers, and other people who use alternative modes of transportation as a regular part of their everyday lives. The newly established Office of Outdoor Recreation within the department will help provide essential interagency and public/private sector strategic coordination.

Budget Narrative

Program Performance

The Oregon state park system is among the most popular in the nation, with 502 Visitors-per-acre is the highest in the nation:

Enabling Legislation/Program Authorization

ORS 390.111 Creation of department; jurisdiction and authority. (1) The State Parks and Recreation Department is created ... the department has complete jurisdiction and authority over all state parks, waysides and scenic, historic or state recreation areas, recreational grounds or places acquired by the state for scenic, historic, natural, cultural or recreational purposes except as otherwise provided by law.

ORS 390.121 Powers of commission. In carrying out its responsibilities, the State Parks and Recreation Commission may ... manage, operate and maintain facilities and areas, including but not limited to roads, trails, campgrounds, picnic areas, boat ramps and nature study areas ...

ORS 390.180 Standards for recreational planning and fund disbursement; rules; park master plans. (1) The State Parks and Recreation Director shall adopt rules that ... Performs comprehensive statewide recreational planning; or ... Establish a master plan for each state park, including an assessment of resources and a determination of the capacity for public use and enjoyment of each park, that the State Parks and Recreation Department shall follow in its development and use of each park.

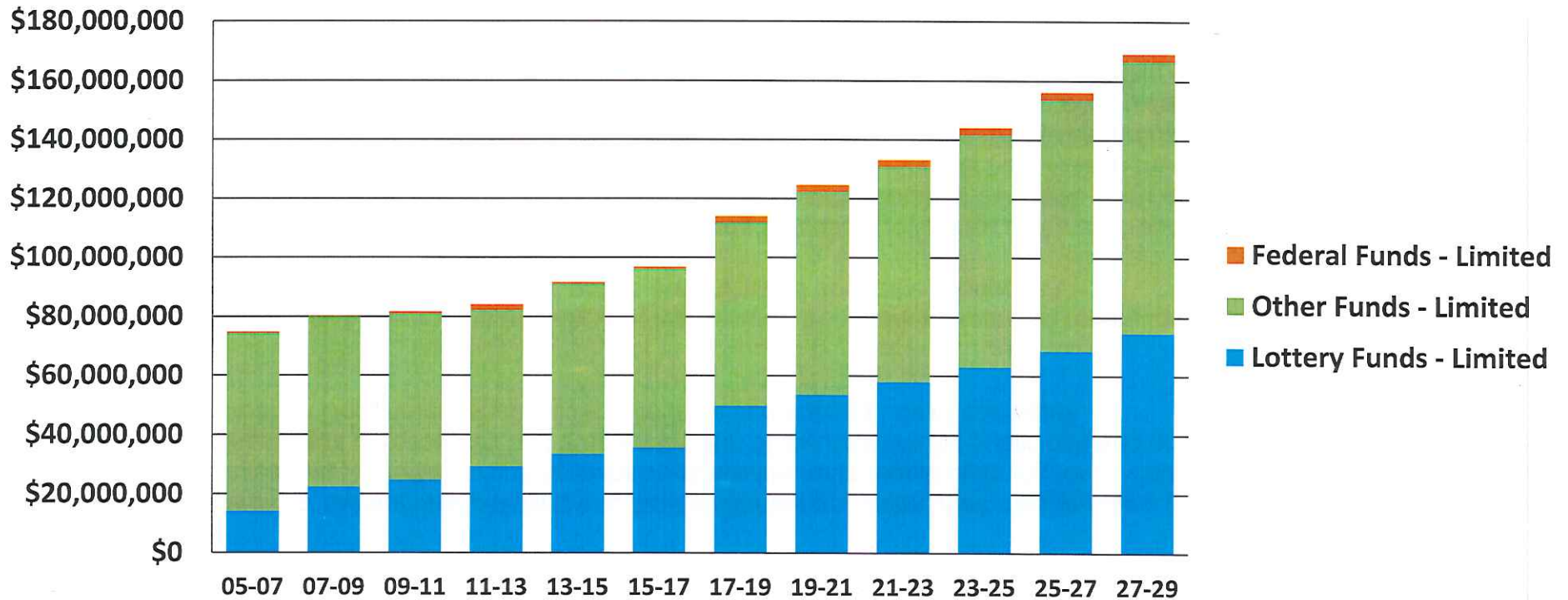
Funding Streams

Direct Services are funded by Other Funds (mostly user fee revenue from park visitors and recreational vehicle licensees), dedicated Lottery Funds, and Federal Funds (in the form of grants and transfers from other agencies).

Oregon Constitution, Article XV, Section 4a, Use of net proceeds from state lottery for parks and recreation areas: In each biennium the Legislative Assembly shall appropriate all of the moneys in the parks subaccount of the parks and natural resources fund ... to achieve all of the following: Provide additional public parks, natural areas or outdoor recreational areas to meet the needs of current and future residents of the State of Oregon; Protect natural, cultural, historic and outdoor recreational resources of state or regional significance; Manage public parks, natural areas and outdoor recreation areas to ensure their long-term ecological health and provide for the enjoyment of current and future residents of the State of Oregon; and Provide diverse and equitable opportunities for residents of the State of Oregon to experience nature and participate in outdoor recreational activities in state, regional, local or neighborhood public parks and recreation areas.

Budget Narrative

Direct Services



Significant Proposed Program Changes from 2017-19

Policy Option Package 103 provides an estimated \$1.2 million in funding in transfers from state agencies to support operations and maintenance of the State Capitol State Park. Agencies supported grounds keeping with an assessment in the past, but the practice was discontinued when parts of the property were transferred to Oregon Parks and Recreation Department management without funding more than 10 years ago. This package was adjusted to be a \$400,000 transfer from DAS to evaluate the needs of the State Capitol State Park. Policy Option Package 105 establishes a limited duration project management position and funding to engage concessionaires who will provide services desirable to park visitors; this package was not approved.

Budget Narrative

Purpose, customers, and source of funding

The purpose of OPRD's Direct Services program is to provide everyone that decides to visit a state park with a great park experience and increase their appreciation for the state of Oregon and its healthy environment. The customers are the general public, and they include both Oregon residents, visitors, and tourists. There are approximately 54.5 million visits every year to the 250+ state park properties in Oregon. Of these, 2.7 million are for overnight stays by campers and 51.8 million are for day trips. Based on the most recent visitor surveys, 56% of customers are Oregon residents. Camping rates are kept slightly below market averages, and 90% of state park properties are free from parking fees so access to state parks is available to as many people as possible. The revenue generated by these and other minor sources of visitor revenue comprises more than a third of the expenditures necessary to deliver the service. Dedicated lottery funding also provides more than a third of the necessary revenue, and less than a third is provided through other funding sources including federal grants, RV license fees, and agency transfers.

Expenditures by fund type, positions and full-time equivalents

Direct Services:							
	General	Lottery	Other	Federal	Total Funds	Positions	FTE
Park Experiences		53,078,366	59,676,055	2,332,437	115,086,858	748	481.98
Trust & Dedicated Funds		519,306	8,253,717	0	8,773,023		
Total	0	53,597,672	67,929,772	2,332,437	123,859,881	748	481.98

Activities, programs, and issues in the program unit base budget

The Direct Services program activities included within *state park operations* are primarily customer service, routine park maintenance, rules enforcement, park resource management and outdoor education and include the salaries, services and supplies to operate the state park system. Additional programs operating under this portion of the budget include the state scenic waterway and scenic bikeway programs, the ocean shores program (including implementation of a habitat conservation plan for the western snowy plover), the Willamette Greenway, and the state natural areas program. The issues most affecting the program are increasing fixed costs including labor, fuel, utilities, and supplies; aging facilities and infrastructure; ongoing challenges associated with a heavily restricted number of management position for a dispersed, statewide service; retention of quality staff; and difficulties in securing adequate law enforcement support. In the *planning* part of the budget, the main activities are planning for future management of state park properties; management of volunteer opportunities in state parks; and the park signs program. The issues most affecting these programs are similar to those for *state park operations*, but also include increasing conditions and regulation around siting and maintaining parks in various areas throughout the state. Finally, the *special accounts* part of the budget includes activities such as accepting donations; managing business endeavors such as park stores and firewood sales; and other miscellaneous revenue sources that are primarily applied to park facility preventive maintenance. The issues most affecting *special accounts* are having adequate budget limitation to replenish inventory and generating too little revenue to keep up with all of the facility preventive maintenance needs.

Budget Narrative

Important background for decision makers. Include trends in caseload and workload

The key driver for the Direct Services program is park visitation. Visitation over the past several years has been increasing. It was at 2.7 million visits for overnight, and 51.8 million visits for day trips in 2016. This was a 5.8% and a 6.7% increase, respectively, over 2015. Fluctuations in attendance are due primarily to weather, and are therefore difficult to plan for or predict. Over the past five years, the weather has been uncommonly hot in the summer, and relatively warm and dry in spring and autumn. Adequate limitation in the budget to be able to maintain service levels in an environment of fluctuating demand is important to avoid service cutbacks part-way through a biennium. Reduced service in the short term impacts visitor satisfaction, repeat business, long term visitation, and revenue generation. Record-breaking increases in park visits do not translate to revenue since only 25 of 255 state parks charge for parking.

Expected results from the 2019-21 budget for the program unit.

The expected results from the 2019-21 budget are the provision of 106 million quality park experiences to visitors (100.5 million day trips and 5.5 million overnight stays) and the ongoing protection and enhancement of park resources. Based on recent studies of coastal park visitation, it is estimated that these visits will generate over \$9 billion in environmentally-based economic activity at or near state parks throughout Oregon over the two-year period. This is \$65-70 dollars of primarily local, economic activity for every \$1 dollar of public expenditure on the park system. Visitor spending in local communities includes groceries, gasoline, restaurants, lodging, camping, entertainment, and souvenirs. This economic activity contributes significant numbers of full and part-time jobs in Oregon communities. These results will be accomplished while park resources continue to be protected and kept in a condition that will attract future visitors. The agency performance measure that relates most directly to this program is Park Visitation (visits per acre of state park property). The goal for this measure is to maintain a high degree of use on state park properties while monitoring an optimal balance between recreation opportunities and natural resource protection. While Oregon ranks highest in number of visitors per park acre among states, acquisitions and park enhancements over the past several years have somewhat mitigated pressure on park lands. Links to the 10-year outcome are discussed above. The other expected results are positive performance on the Department's Centennial Horizon principles are:

- Save Oregon's Special Places
 - Manage properties to ensure their health, to protect their beauty, and to restore sensitive, threatened and endangered species;
 - Expand and reform protection of Oregon's oceans, beaches, and rocky shore habitat;
 - Maintain and enhance watersheds and ecosystems the Department owns by collaborating with other agencies, nonprofit organizations and park neighbors.
 - Convey the Oregon story to park visitors.
- Connect People to Meaningful Outdoor Experiences
 - Increase the state park system's reach to every Oregon community by offering facilities and programs that spark a love of nature and the outdoors through firsthand experience.
 - Efficiently deliver quality services to Oregonians from every community regardless of background.

Budget Narrative

- Taking the Long View
 - Provide first-class facilities designed to appeal to a wide variety of visitors and park users;
 - Promote the ethic that parks are vital to Oregon's way of life and that the Department has a civic responsibility to provide and protect them;
 - Apply sound planning, industry standards and technology to design, construct, and maintain the physical infrastructure of the park system.
 - Reduce OPRD's environmental impact at all levels;
 - Maintain the physical infrastructure of the park system.
 - Set fees and other sources of earned revenue more flexibly so they reflect the value of the experience and market conditions.
 - Use the new Office of Outdoor Recreation to set the foundation for cooperative agreement between the business, nonprofit, and government communities on long-term strategies for elevating investment and participation in outdoor recreation in every corner of the state.

Revenue sources and proposed revenue changes

- In Direct Services, Park Experiences are funded by a standard mixture of Lottery Funds, Other Funds (Park User Fees, various other sources) and Federal Funds.
- The Lottery funds are the Department's constitutionally dedicated share of the Parks and Natural Resource Fund. Lottery fund forecasts are provided by the Office of Economic Analysis.
- Park User Fees are generated by Day Use and Overnight camping fees charged to park visitors. The Department forecasts this revenue source based on historical and future reservation data. Discounts and waivers drive down revenue, and high-value experiences and market conditions would allow the department to offset those losses, with the departments' authority to allow fees to vary around a sensible average. Social equity is a key requirement, however, and flexible fees must not be allowed to price lower-income Oregonians out of recreation experiences.
- Additional Other Funds are provided by the Department of Transportation (ODOT) for paving maintenance of rest areas in state parks, RV Registration funds and salmon plate funds; ODOT provides the projected revenue amounts to the Department.
- The Oregon State Marine Board provides Other Funds to assist with the maintenance of marine facilities in state parks; the Marine Board provides the projected revenue amount.
- Finally, this budget contains Other Revenue (Other Funds) and Federal revenue. These funds come from a variety of sources depending on what partners the Department works with during the biennium. Because the sources change from biennium to biennium, it is not possible to list specific revenue sources. The Department forecasts this revenue to remain constant from biennium to biennium.
 - The Trust & Dedicated budget is funded by a combination of Lottery and Other Funds.
 - The Other fund revenues are generated by:

Budget Narrative

- A percentage of Park User Fees transferred for Preventive Maintenance
- Sales Income – firewood, ice, and other goods sold in the parks
- Interest income – earned on funds in the bank
- Miscellaneous revenue – permit sales, forest management, land rental, donations
- The Department forecasts this revenue based on historical information.

Proposed new laws that apply to the program unit

None.

Budget Narrative

Summary of 2019-21 Budget Oregon Parks and Recreation Department

Direct Services	TOTALS			FUND TYPE					
	POS	FTE	ALL FUNDS	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other	Nonlimited Federal
2017-19 LEGISLATIVELY ADOPTED BUDGET	742	472.32	111,721,765		48,698,464	60,900,102	2,123,199		
Emergency Board Actions (through 3/2018)			2,297,643		1,167,678	1,122,377	7,588		
2017-19 Legislatively Approved Budget	742	472.32	114,019,408		49,866,142	62,022,479	2,130,787		
Base Budget Adjustments:									
Net Cost of 2017-19 Position Actions:									
Administrative, Biennialized E-Board, Phase-Out	1	4.78	3,819,799		1,848,142	1,965,294	6,363		
Estimated Cost of 2019-21 Merit Increase									
Base Debt Service Adjustment									
Base Nonlimited Adjustment									
Capital Construction Adjustment									
Subtotal: 2019-21 Base Budget	743	477.10	117,839,207		51,714,284	63,987,773	2,137,150		
Essential Packages:									
Package No. 010									
Vacancy Factor (Increase)/Decrease			1,930,133		905,046	1,025,087			
Non-PICS Personal Service Increase/(Decrease)			293,721		141,797	151,586	338		
Subtotal			2,223,854		1,046,843	1,176,673	338		
Package No. 021/022									
021 - Phased-In Programs Excl. One-Time Costs			127,140		62,021	65,119			
022 - Phase-Out Programs and One-Time Costs			(1,597,635)		(349,409)	(1,248,226)			
Subtotal			(1,470,495)		(287,388)	(1,183,107)			
Package No. 031/032/033									
Cost of Goods & Services Increase/(Decrease)			1,621,804		593,347	950,925	77,532		
State Govt Service Charges Increase/(Decrease)									
Subtotal			1,621,804		593,347	950,925	77,532		
Package No. 040									
Mandated Caseload Increase/(Decrease)									
Package No. 050									
Fund Shifts									
Package No. 060									
Technical Adjustments									
Subtotal: 2019-21 Current Service Level Budget	743	477.10	120,214,370		53,067,086	64,932,264	2,215,020		
2019-21 Current Service Level - Page 1 Subtotal	743	477.10	120,214,370		53,067,086	64,932,264	2,215,020		
Package No. 070									
Revenue Shortfalls									
Subtotal: 2019-21 Modified Current Service Level	743	477.10	120,214,370		53,067,086	64,932,264	2,215,020		

Budget Narrative

Direct Services	TOTALS			FUND TYPE					
	POS	FTE	ALL FUNDS	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other	Federal
Emergency Board Packages: (List ORBITS Package number and title)									
Subtotal Emergency Board Packages									
Policy Packages:									
090 Analyst Adjustments									
091 Statewide Adjustments DAS Chngs									
092 Statewide AG Adjustment									
101 Operational Cost Increases			1,531,523		201,717	1,211,806	118,000		
102 Grant Obligations from Past Biennium			633,694		158,423	475,271			
103 Agency Shared Costs fro State Capitol Park			400,000			400,000			
104 Improve and Develop Parks			100,000		48,780	51,220			
105 Improve Visitor Experience									
106 Prep for State Park Centennial in 2022									
107 Invest in Signature State Trails									
108 Apply Modern Tech to Improve Service									
109 Targeted Strategic Park Acquisitions									
110 Support Multiagency Salmonberry Trail Project	1	1.00	500,000			500,000			
111 Invest in Parks and Heritage Staff	1	0.88	230,813		112,591	118,222			
801 LFO Analyst Adjustments									
802 Technical Position Adjustments	3	3.00	773,093		263,748	509,345			
810 Statewide Adjustments			(523,612)		(254,673)	(268,356)	(583)		
811 Budget Reconciliation Adjustments									
Subtotal Policy Packages	5	4.88	3,645,511		530,586	2,997,508	117,417		
Total: 2019-21 Budget	748	481.98	123,859,881		53,597,672	67,929,772	2,332,437		
Percent Change From 2017-19 Leg. Approved	0.8%	2.0%	8.6%	0.0%	7.5%	9.5%	9.5%	0.0%	0.0%
Percent Change From Current Service Level Budget	0.7%	1.0%	3.0%	0.0%	1.0%	4.6%	5.3%	0.0%	0.0%

Budget Narrative

DETAIL OF LOTTERY FUNDS, OTHER FUNDS AND FEDERAL FUNDS REVENUES

Source	Fund	ORBITS Revenue Acct	2015-17 Actual	2017-19 Legislatively Approved	2017-19 Estimated	2019-21		
						Agency Request	Governor's Budget	Legislatively Adopted
<u>Lottery Funds</u>								
Interest Earnings	Lot	0605						
Interest Earnings (Non-Dedicated Lottery - Non-Measure 76)	Lot	0605						
Transfers-In								
Intrafund	Lot	1010		762,690				
From Dept. Adminst Serv (Dedicated Lottery - Measure 76)	Lot	1107	35,732,725	48,909,062	48,909,062	53,793,330	53,793,330	53,703,857
From Dept. Adminst Serv (Non-Dedicated Lottery - Non-Measure 76)	Lot	1107						
From Department of Forestry	Lot							
Transfers-Out								
Intrafund	Lot	2010						
Administrative Services	Lot	2107						
Dept. of Forestry	Lot	2629	(48,068)	(55,019)	(55,019)	(106,185)	(106,185)	(106,185)
To Oregon Department of Transportation	Lot	2730						
Total Lottery Funds	Lot		35,684,657	49,616,733	48,854,043	53,687,145	53,687,145	53,597,672
<u>Other Funds (Limited)</u>								
Park User Fees	Oth	0255	32,871,840	27,850,508	31,258,801	33,191,426	33,191,426	33,328,937
Other Nonbusiness Lic & Fees	Oth	0210	53	600,000		520,000	520,000	520,000
Charges for Services	Oth	0410	5,000			1,254,663	-	
Rents and Royalties	Oth	0510	1,647,919		4,596,966			
Interest Earnings	Oth	0605	107,268	60,348	214,109	216,426	216,426	216,426
Sales Income	Oth	0705	3,045,644	2,929,540	808,670	4,097,658	4,097,658	4,097,658
Donations	Oth	0905	699,143					
Grants (Non-Fed)	Oth	0910	267,038					
Other Revenues	Oth	0975	513,952	6,693,801	5,414,347	7,167,064	7,167,064	7,167,064
Lottery Bonds Proceeds	Oth	0565						
Transfers-In								
Intrafund	Oth	1010		922,377				
From Dept. Adminst Serv	Oth	1107					400,000	400,000
Oregon Military Department	Oth	1248	124,374		1,048,226			
From Marine Board	Oth	1250	407,306	400,000	408,350	400,000	400,000	400,000
Oregon Dept of Energy	Oth	1330						
OR Business Development	Oth	1123						
From Oregon Dept of State Lands	Oth	1141						
From Oregon Department of Forestry	Oth	1629						
From Oregon Department of Transportation	Oth	1730	23,549,676	21,492,485	23,600,433	22,138,833	22,138,833	22,138,833
From Dept of Fish/Wildlife	Oth	1635						

Budget Narrative

DETAIL OF LOTTERY FUNDS, OTHER FUNDS AND FEDERAL FUNDS REVENUES

Source	Fund	ORBITS Revenue Acct	2015-17 Actual	2017-19 Legislatively Approved	2017-19 Estimated	2019-21		
						Agency Request	Governor's Budget	Legislatively Adopted
Transfers-Out								
Intrafund	Oth	2010						
To Counties	Oth	2080						
To Oregon Department of Transportation	Oth	2730						
To OR Business Development	Oth	2123						
To Dept. of Agriculture	Oth	2603						
To Dept. of Forestry	Oth	2629	(73,932)	(87,492)	(87,492)	(111,497)	(111,497)	(111,497)
To Oregon State Police	Oth	2257						
<i>Total Other Funds</i>	Oth		63,165,281	60,861,567	67,262,410	68,874,573	68,019,910	68,157,421
<i>Federal Funds (Limited)</i>								
Federal Funds	Fed	0995	587,319	2,130,787	2,079,061	2,333,020	2,333,020	2,332,437
Oregon Department of Transportation	Fed	1730						
Oregon Military Dept	Fed	1248						
Transfers-Out								
To Dept of Fish/Wildlife	Fed	2635	(10,005)					
To Dept of Forestry	Fed	2629						
<i>Total Federal Funds - Limited</i>	Fed		577,314	2,130,787	2,079,061	2,333,020	2,333,020	2,332,437
TOTAL LIMITED			99,427,252	112,609,087	118,195,514	124,894,738	124,040,075	124,087,530
Lottery, Other, and Federal Funds			99,427,252	112,609,087	118,195,514	124,894,738	124,040,075	124,087,530

Budget Narrative

Direct Services

010 Non-PICS Psnl Svc / Vacancy Factor

Package Description

This package includes standard inflation of 3.8% on non PICS generated accounts unless otherwise described below:

- Mass Transit – adjustment to .6% of subject salary and wages.
- Pension Obligation Bonds – amount required for payment of bonds as calculated by the Department of Administrative Services (DAS).
- Vacancy Savings – an amount calculated based on the previous biennium's turnover rate plus the return of the hiring slow down limitation reduction.

Budget Narrative

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY														
Package No. 010 Non-PICS Psnl Svc/Vacancy Factor								63400-400-10-00-00000						
								Direct Services						
PERSONAL SERVICES														
Classification No.	Group by Classification Name	# of Pos.	FTE	Base Rate	Avg. Step	Avg. Salary	Avg. OPE	GF	LF	OF	FF	OF (Non-Ltd.)	All Funds	
				Temporary Appointments					11,246	11,809			23,055	
				Overtime Payments					9,535	10,012			19,547	
				Shift Differential					4,362	4,581			8,943	
				All Other Differential					233	245			478	
				Public Employees Retire Cont					2,398	2,518			4,916	
				Pension Bond Contribution					70,480	75,724	338		146,542	
				Social Security Taxes					1,941	2,038			3,979	
				Unemployment Assessments					27,457	28,830			56,287	
				Mass Transit Tax					14,145	15,829			29,974	
Vacancy Savings					905,046	1,025,087			1,930,133					
Total Personal Services								-	1,046,843	1,176,673	338	-	2,223,854	
SERVICES AND SUPPLIES														
Total Services and Supplies								-	-	-	-	-	-	
CAPITAL OUTLAY														
Total Capital Outlay								-	-	-	-	-	-	
SPECIAL PAYMENTS														
Total Special Payments								-	-	-	-	-	-	
TOTAL REQUESTS								-	\$1,046,843	\$1,176,673	\$338	\$0	\$2,223,854	
TOTAL POSITIONS/FTE			Pos	FTE										

Budget Narrative

Direct Services

021 Phase In

Package Description

This package phases in limitation related to the establishment of new positions for park operations. This adds limitation to have a full 24 months' worth of funding associated with the new positions.

Budget Narrative

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Package No. 021 Phase-In

63400-400-10-00-00000

Direct Services

PERSONAL SERVICES

Classification No.	Group by Classification Name	# of Pos.	FTE	Base Rate	Avg. Step	Avg. Salary	Avg. OPE	GF	LF	OF	FF	OF (Non-Ltd.)	All Funds
Total Personal Services								-	-	-	-	-	-

SERVICES AND SUPPLIES

4100	Instate Travel								3,532	3,708			7,240
4150	Employee Training								1,413	1,483			2,896
4175	Office Expenses								879	923			1,802
4200	Telecommunications								4,411	4,631			9,042
4475	Facilities Maintenance								11,773	12,361			24,134
4575	Agency Program Related S and S								10,785	11,325			22,110
4650	Other Services and Supplies								14,614	15,344			29,958
4700	Expendable Prop 250 - 5000								14,614	15,344			29,958
Total Services and Supplies								-	62,021	65,119	-	-	127,140

CAPITAL OUTLAY

Total Capital Outlay								-	-	-	-	-	-
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SPECIAL PAYMENTS

Total Special Payments								-	-	-	-	-	-
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TOTAL REQUESTS

								-	\$62,021	\$65,119	\$0	\$0	\$127,140
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TOTAL POSITIONS/FTE

Pos

FTE

Budget Narrative

Direct Services

022 Phase out Program and One time Costs

Package Description

This package phases out limitation related to Sudden Oak death eradication funds and Federal Emergency Management Agency (FEMA) funds carried over for storm clean up.

Budget Narrative

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY													
Package No. 022 Phase-out Pgm & One-time Costs								63400-400-10-00-00000					
								Direct Services					
PERSONAL SERVICES													
Classification No.	Group by Classification Name	# of Pos.	FTE	Base Rate	Avg. Step	Avg. Salary	Avg. OPE	GF	LF	OF	FF	OF (Non-Ltd.)	All Funds
Total Personal Services								-	-	-	-	-	-
SERVICES AND SUPPLIES													
4300	Professional Services									(200,000)			(200,000)
4475	Facilities Maintenance								(349,409)	(1,048,226)			(1,397,635)
Total Services and Supplies								-	(349,409)	(1,248,226)	-	-	(1,597,635)
CAPITAL OUTLAY													
													-
Total Capital Outlay								-	-	-	-	-	-
SPECIAL PAYMENTS													
													-
Total Special Payments								-	-	-	-	-	-
TOTAL REQUESTS								-	(\$349,409)	(\$1,248,226)	\$0	\$0	(\$1,597,635)
TOTAL POSITIONS/FTE			Pos	FTE									

Budget Narrative

Direct Services

031 Standard Inflation Adjustments

Package Description

This package includes standard inflation of 3.8% for all Services and Supplies, Capital Outlay and Special Payments unless otherwise described below. In addition, Professional Services accounts are granted 4.2% inflation.

Budget Narrative

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY													
Package No. 031 Standard Inflation								63400-400-10-00-00000					
								Direct Services					
PERSONAL SERVICES													
Classification No.	Group by Classification Name	# of Pos.	FTE	Base Rate	Avg. Step	Avg. Salary	Avg. OPE	GF	LF	OF	FF	OF (Non-Ltd.)	All Funds
Total Personal Services								-	-	-	-	-	-
SERVICES AND SUPPLIES													
4100	Instate Travel								10,650	11,902			22,552
4125	Out of State Travel								307	322			629
4150	Employee Training								4,577	5,205			9,782
4175	Office Expenses								15,616	47,726			63,342
4200	Telecommunications								13,012	13,662			26,674
4250	Data Processing								29	31			60
4275	Publicity and Publications								3,523	7,706			11,229
4300	Professional Services								35,570	43,527	28,936		108,033
4375	Employee Recruitment and Develop								395	414			809
4400	Dues and Subscriptions								100	105			205
4425	Facilities Rental and Taxes								1,141	2,484			3,625
4450	Fuels and Utilities								83,441	89,212			172,653
4475	Facilities Maintenance								75,780	105,834	4,812		186,426
4500	Food and Kitchen Supplies								4,057	4,259			8,316
4575	Agency Program Related S and S								69,161	221,186	43,784		334,131
4650	Other Services and Supplies								40,943	135,869			176,812
4700	Expendable Prop 250 - 5000								6,704	11,035			17,739
Total Services and Supplies								-	365,006	700,479	77,532	-	1,143,017
CAPITAL OUTLAY													
5350	Industrial and Heavy Equipment								28,476	31,450			59,926
5450	Agricultural Equip. and Mach.								6,670	7,060			13,730
5650	Land Improvements								24,297	29,261			53,558
5700	Building Structures								12,566	16,806			29,372
5900	Other Capital Outlay								6,025	8,043			14,068
Total Capital Outlay								-	78,034	92,620	-	-	170,654
SPECIAL PAYMENTS													
Total Special Payments								-	-	-	-	-	-
TOTAL REQUESTS								-	\$443,040	\$793,099	\$77,532	\$0	\$1,313,671
TOTAL POSITIONS/FTE			Pos	FTE									

Budget Narrative

Direct Services

032 Above Standard Inflation

Package Description

This package includes additional inflation allowed for DAS Fleet charges and Utility costs.

Budget Narrative

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY													
Package No. 032 Above Standard Inflation								63400-400-10-00-00000					
								Direct Services					
PERSONAL SERVICES													
Classification No.	Group by Classification Name	# of Pos.	FTE	Base Rate	Avg. Step	Avg. Salary	Avg. OPE	GF	LF	OF	FF	OF (Non-Ltd.)	All Funds
Total Personal Services								-	-	-	-	-	-
SERVICES AND SUPPLIES													
4450	Fuels and Utilities									83,112	87,269		170,381
4575	Agency Program Related S and S									67,195	70,557		137,752
Total Services and Supplies								-	-	150,307	157,826	-	308,133
CAPITAL OUTLAY													
													-
													-
Total Capital Outlay								-	-	-	-	-	-
SPECIAL PAYMENTS													
Total Special Payments								-	-	-	-	-	-
TOTAL REQUESTS								-	\$0	\$150,307	\$157,826	\$0	\$308,133
TOTAL POSITIONS/FTE		Pos		FTE									

Budget Narrative

Direct Services

091 Statewide Adjustment DAS Chngs

Package Description

Purpose:

The purpose of this package is to account for statewide adjustments.

How Achieved:

The agency's service charges from the Department of Administrative Services (DAS) were reduced based on changes made to DAS's budget during the Governor's Budget process.

Staffing Impact:

None.

Quantifying Results:

With reductions in charges from DAS, more funding is available for operating the state park system.

Revenue Source:

\$<0> Lottery Funds, \$<0> Other Funds

This package was not approved as part of the Legislatively Adopted Budget.

Budget Narrative

Direct Services

101 Operational Cost Increases

Package Description

Purpose:

The purpose of this package is to increase expenditure limitation for specific budget items where costs are increasing faster than inflation and the cost is generally outside the Department's control. In addition, this package increases expenditure limitation for specific dedicated accounts. Also, expenditure limitation is requested to spend additional funding from the Bureau of Reclamation (BOR).

How Achieved:

The state park system faces rising costs that do not stay within the standard inflation allowed. While the Department does all it can to control costs, increases outside its control are causing an erosion of limitation available to operate and maintain the park system.

Following are the budget line items that need additional limitation to cover accelerating costs:

- Utilities – this would be electricity, natural gas, water/sewer costs. The analysis looked at what is driving the increase and it is both rate increases and usage. The Department must pay what local utility companies charge and much of the utility usage in parks is customer driven. Amount requested: \$181,775.
- Fleet – this would be for the agency to lease three (3) new vehicles from DAS. The analysis looked at the needs associated with new staff added in the 2017-19 biennium. Amount requested: \$45,731.
- Fire Protection – OPRD pays the Oregon Department of Forestry (ODF) for fire protection. This increase in limitation covers the annual increases from ODF. Amount requested: \$186,017.

Business account spending is driven by the Department's customers. When customers buy park store items such as ice and firewood for use in the campground, inventory for those items needs to be replenished to be available for the next customer. The amount of purchases by customers is unpredictable; however, if there is no limitation left to replenish store items, there will be nothing for customers to purchase. Additional limitation will allow for increased demand. Amount requested: \$600,000.

Preventive maintenance funds are a percentage of Park User Fees; as revenue from Park User Fees increase, so does the portion transferred to the preventive maintenance account. Additional limitation for this account will allow the funds to be spent on necessary maintenance projects in the park system. Amount requested: \$300,000.

Budget Narrative

The Lower Deschutes River Dedicated Account is funded primarily through revenue from purchase of boater passes. Additional limitation for this account will allow the funds to be spent on necessary projects related to maintaining river oriented facilities and potentially additional development of facilities. Amount Requested: \$100,000.

OPRD receives annual funding from BOR for routine park operations and maintenance in the Prineville management unit. BOR has provided additional one time construction funds to be used in the 2019-21 biennium. These funds are expected to be used to build a new ADA cabin at Jasper; any remaining funds will be used to extend the boat trailer parking at Jasper and then to extend the sidewalk in the day use area of the main campground. Amount Requested: \$118,000.

Staffing Impact:

None.

Quantifying Results:

With additional expenditure limitation for utilities and fleet, the budget for other park operating costs should go up allowing for more routine maintenance and less need for larger maintenance and repair projects in the future. With additional expenditure limitation for preventive maintenance, additional maintenance projects can be completed in the park system.

Revenue Source:

\$201,717 Lottery Funds, \$1,211,806 Other Funds, \$118,000 Federal Funds (Bureau of Reclamation)

Budget Narrative

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY													
Package No. 101 Operational Cost Increase								63400-400-10-00-00000					
								Direct Services					
PERSONAL SERVICES													
Classification No.	Group by Classification Name	# of Pos.	FTE	Base Rate	Avg. Step	Avg. Salary	Avg. OPE	GF	LF	OF	FF	OF (Non-Ltd.)	All Funds
Total Personal Services								-	-	-	-	-	-
SERVICES AND SUPPLIES													
4450	Fuels and Utilities								88,670	93,105			181,775
4475	Facilities Maintenance									400,000	118,000		518,000
4575	Agency Program Related S and S								113,047	718,701			831,748
Total Services and Supplies								-	201,717	1,211,806	118,000	-	1,531,523
CAPITAL OUTLAY													
Total Capital Outlay								-	-	-	-	-	-
SPECIAL PAYMENTS													
Total Special Payments								-	-	-	-	-	-
TOTAL REQUESTS								-	\$201,717	\$1,211,806	\$118,000	\$0	\$1,531,523
TOTAL POSITIONS/FTE		Pos		FTE									

Budget Narrative

Direct Services

102 Grant Obligations from Past Biennium

Package Description

Purpose:

The purpose of this package is to request additional lottery and other fund limitation to compete expenditures on a grant awarded to the Department from the Federal Emergency Management Agency (FEMA).

How Achieved:

In December 2015, storms did damage to state park properties in the valley and along the coast. Due to necessary reviews and planning, not all work will be completed during the 2017-19 biennium as anticipated. There are five (5) projects that are expected to carry into the 2019-21 biennium for completion.

Staffing Impact:

None.

Quantifying Results:

As a result of this package, storm damage repairs will be completed.

Revenue Source:

\$158,423 Lottery Funds, \$475,271 Other Funds (Federal Emergency Management Agency)

Budget Narrative

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY													
Package No. 102 Grant Obligations from Past Biennium								63400-400-10-00-00000					
								Direct Services					
PERSONAL SERVICES													
Classification No.	Group by Classification Name	# of Pos.	FTE	Base Rate	Avg. Step	Avg. Salary	Avg. OPE	GF	LF	OF	FF	OF (Non-Ltd.)	All Funds
				Salaries & Wages									-
				Empl Rel Bd Assessments									-
				Public Employees Retire Cont									-
				Social Security Taxes									-
				Workers Comp Assessments									-
				Flexible Benefits									-
Total Personal Services								-	-	-	-	-	-
SERVICES AND SUPPLIES													
4475	Facilities Maintenance								158,423	475,271			633,694
Total Services and Supplies								-	158,423	475,271	-	-	633,694
CAPITAL OUTLAY													
Total Capital Outlay								-	-	-	-	-	-
SPECIAL PAYMENTS													
Total Special Payments								-	-	-	-	-	-
TOTAL REQUESTS								-	\$158,423	\$475,271	\$0	\$0	\$633,694
TOTAL POSITIONS/FTE		Pos		FTE									

Budget Narrative

Direct Services

103 Agency Shared Costs for State Capitol Park

Package Description

Purpose:

The purpose of this package is to re-establish a funding source for the maintenance and management of the State Capitol grounds.

**The Governor's Budget changed the purpose of this package to an evaluation of needs at the State Capitol State Park.*

How Achieved:

This funding source will be based on an assessment billed annually to each agency with more than 15 FTE. Agencies with less than 15 FTE will not be assessed. This methodology is consistent with the existing approach used by other assessments. Re-establishment of this funding source is necessary as the OPRD works to effectively maintain and manage the State Capitol Grounds (State Capital State Park). Prior to 2007, maintenance of the state capitol grounds was funded by an assessment under the Department of Administrative Services (DAS). In 2007, these lands became a responsibility of OPRD; use and complexity of managing the grounds continues to grow. By re-establishing the assessment, the State Capitol grounds will have a dedicated funding source earmarked specifically for better maintenance on and management of this challenging, high profile landmark.

Funds collected will be invested to address daily maintenance and management with existing staff for tasks such as cleaning restrooms and daily landscaping as well as resolving back logged projects. Examples of those projects include but are not limited to: Replacement of irrigation lines and internal sidewalks, repairs to monuments, fountains, and statues, and finally, safety improvements for children and pedestrians who use the Capitol.

**The Governor's Budget eliminated the establishment of the assessment to state agencies. In its place, DAS is going to transfer \$400,000 to OPRD to conduct an evaluation of the needed repairs at the State Capital State Park including the fountains. This evaluation will be used to determine future investments in the park.*

Staffing Impact:

None.

Budget Narrative

Quantifying Results:

Staff will track management efforts through maintenance management inspections and monitor the backlog of maintenance projects completed on a monthly, quarterly and annual basis as appropriate.

**Staff will work with necessary professionals to complete the evaluation. Evaluation will be completed in time to inform budget development decision making for the 2021-23 biennium.*

Revenue Source:

\$400,000 Other Funds (Transfer from DAS)

Budget Narrative

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY													
Package No. 103 Agency Shared Costs for State Capitol Park										63400-400-10-00-00000			
										Direct Services			
PERSONAL SERVICES													
Classification No.	Group by Classification Name	# of Pos.	FTE	Base Rate	Avg. Step	Avg. Salary	Avg. OPE	GF	LF	OF	FF	OF (Non-Ltd.)	All Funds
Total Personal Services								-	-	-	-	-	-
SERVICES AND SUPPLIES													
4650	Other Services and Supplies									400,000			400,000
													-
													-
													-
Total Services and Supplies								-	-	400,000	-	-	400,000
CAPITAL OUTLAY													
Total Capital Outlay								-	-	-	-	-	-
SPECIAL PAYMENTS													
Total Special Payments								-	-	-	-	-	-
TOTAL REQUESTS								-	\$0	\$400,000	\$0	\$0	\$400,000
TOTAL POSITIONS/FTE			Pos	FTE									

Budget Narrative

Direct Services

104 Improve and Develop Parks

Package Description

Purpose:

The purpose of this package is to develop and implement a comprehensive archaeological testing project for parks to identify key archaeological features and sites, to delineate site boundaries, and provide critical archaeological background information to expedite project clearances.

How Achieved:

OPRD is the steward of many parks that are rich with archaeological features and sites. It is important to have good assessments of the cultural resources in parks; currently the Department has uncertainty about where features and sites are specifically located or are unsure of their boundaries. This can lead to significant delays for implementing critical park projects or even basic maintenance. By performing park-wide testing, OPRD will be able to plan project and maintenance work more strategically and to receive archaeological clearances more quickly. A pilot project was conducted at Tumalo State Park and the park is currently seeing these benefits.

To achieve this goal, the Stewardship Section Archaeology team will identify one park per biennium in which to perform comprehensive testing. The team will work together to identify project goals and develop contract scope and specifications. The regional archaeologist will implement the contract.

Staffing Impact:

None.

Quantifying Results:

At the completion of each biennium, one park will have a comprehensive testing report identifying important park archaeological features and sites.

Budget Narrative

Revenue Source:

\$48,780 Lottery Funds, \$51,220 Other Funds

Budget Narrative

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY														
Package No. 104 Improve and Develop Parks								63400-400-10-00-00000						
								Direct Services						
PERSONAL SERVICES														
Classification No.	Group by Classification Name	# of Pos.	FTE	Base Rate	Avg. Step	Avg. Salary	Avg. OPE	GF	LF	OF	FF	OF (Non-Ltd.)	All Funds	
				Salaries & Wages									-	
				Empl Rel Bd Assessments									-	
				Public Employees Retire Cont									-	
				Social Security Taxes									-	
				Workers Comp Assessments									-	
				Flexible Benefits									-	
Total Personal Services								-	-	-	-	-	-	
SERVICES AND SUPPLIES														
4575	Agency Program Related S and S								48,780	51,220			100,000	
													-	
Total Services and Supplies								-	48,780	51,220	-	-	100,000	
CAPITAL OUTLAY														
Total Capital Outlay								-	-	-	-	-	-	
SPECIAL PAYMENTS														
Total Special Payments								-	-	-	-	-	-	
TOTAL REQUESTS								-	\$48,780	\$51,220	\$0	\$0	\$100,000	
TOTAL POSITIONS/FTE			Pos	FTE										

Budget Narrative

Direct Services

105 Improve Visitor Experience

Package Description

Purpose:

The purpose of this package is to provide funds to pay for revenue generating infrastructure enhancements that will provide opportunities to engage with the private sector in developing great experiences in Oregon State Parks.

How Achieved:

The Department has contracted for development of a concessions strategy that will provide a vision of future visitor experience enhancements potentially provided by the private sector. The consultant developed an analysis of the current state of OPRD's concession operations and compared the program to those offered by other states. The Department has not developed its park concession program to the extent that neighboring or similarly size states have done. There is an opportunity to enhance visitor experiences and provide additional revenue to provide sustainable services and maintenance across the state park system.

The consultant is also assisting in the development of a concessions strategy that will guide efforts over the next decade to improve the opportunities and regulatory structures of OPRD. The strategy proposal will be delivered to the Department in the fall of 2018. Based on the report from the consultant, the Department anticipates the adoption of a future strategy by the Oregon Parks and Recreation Department Commission.

Opportunities will be consistent with the mission of the Department, will be complementary to the public investment in public recreational opportunities and will honor the historical, cultural, and natural resources of Oregon. Examples of types of investments that could be operated by a private sector concessionaire include enhanced adventure opportunities, upgrades to special event or concession facilities, enhancements to underutilized buildings and structures to allow for new revenue generating services, and other opportunities to improve services and park experiences for visitors.

Staffing Impact:

1 position, 0.88 FTE Project Manager 2, Limited Duration Full Time

Budget Narrative

Quantifying Results:

ORPD will have a concessions strategy that provides valued services to visitors.

Revenue Source:

\$0 Lottery Funds, \$0 Other Funds

This package was not approved as part of the Legislatively Adopted Budget.

Budget Narrative

Direct Services

110 Support Multiagency Salmonberry Trail Project

Package Description

Purpose:

The purpose of this package is to provide position authority and limitation to support the Salmonberry Trail project.

How Achieved:

The Department has been working with the Department of Forestry and other local partners toward the goal of creating the Salmonberry Trail. The effort to create the Salmonberry Trail is a multi-biennium project; this package continues work started in the 2015-17 biennium. OPRD is providing project management support to the project.

This package also included limitation for project work on the trail. Funding would come from grants and other donated funds raised for the project.

Staffing Impact:

1 position, 1 FTE Project Manager 3, Limited Duration Full Time

Quantifying Results:

This project supports the agency's mission of providing quality outdoor experiences for Oregonians and other visitors to the Department's recreation and heritage sites and those of our partners statewide.

Revenue Source:

\$500,000 Other Funds

Budget Narrative

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY													
Package No. 110 Support Multiagency Salmonberry Trail Project								63400-400-10-00-00000					
								Direct Services					
PERSONAL SERVICES													
Classification No.	Group by Classification Name	# of Pos.	FTE	Base Rate	Avg. Step	Avg. Salary	Avg. OPE	GF	LF	OF	FF	OF (Non-Ltd.)	All Funds
X0856	Project Manager 3	1	1.00	8,740	8	209,760	86,946						
				Salaries & Wages						209,760			209,760
				Empl Rel Bd Assessments						61			61
				Public Employees Retire Cont						35,596			35,596
				Social Security Taxes						16,047			16,047
				Workers Comp Assessments						58			58
				Mass Transit Tax									-
				Flexible Benefits						35,184			35,184
Total Personal Services								-	-	296,706	-	-	296,706
SERVICES AND SUPPLIES													
4100	Instate Travel									1,868			1,868
4150	Employee Training									747			747
4175	Office Expenses									467			467
4200	Telecommunications									2,336			2,336
4475	Facilities Maintenance									6,228			6,228
4575	Agency Program Related S and S									176,182			176,182
4650	Other Service and Supplies									7,733			7,733
4700	Expendable Prop 250 - 5000									7,733			7,733
Total Services and Supplies								-	-	203,294	-	-	203,294
CAPITAL OUTLAY													
Total Capital Outlay								-	-	-	-	-	-
SPECIAL PAYMENTS													
Total Special Payments								-	-	-	-	-	-
TOTAL REQUESTS								-	\$0	\$500,000	\$0	\$0	\$500,000
TOTAL POSITIONS/FTE			1 Pos	1.00 FTE									

Budget Narrative

Direct Services

111 Invest in Parks and Heritage Staff

Package Description

Purpose:

The purpose of this package is to establish an additional Park Region Manager in support of the operation of Oregon's park system.

How Achieved:

Since the 2007-09 biennium, OPRD has carefully managed an increasing workload associated with increased visitation at Oregon State Parks. In the 2017-19 biennium, OPRD took the first step in addressing the workload by adding new park ranger staff. As the new staff were deployed across the state, OPRD was reviewing the management structure of park operations. It has become apparent that an additional Park Region Manager is needed to balance the increasing workload.

Staffing Impact:

1 position, 0.88 FTE Park Region Manager, Permanent Full Time

Quantifying Results:

This action supports the agency's mission of providing quality outdoor experiences for Oregonians and other visitors to the Department's recreation and heritage sites and those of our partners statewide.

Revenue Source:

\$112,591 Lottery Funds, \$118,222 Other Funds

Budget Narrative

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY													
Package No. 111 Invest in Parks and Heritage Staff								63400-400-10-00-00000					
								Direct Services					
PERSONAL SERVICES													
Classification No.	Group by Classification Name	# of Pos.	FTE	Base Rate	Avg. Step	Avg. Salary	Avg. OPE	GF	LF	OF	FF	OF (Non-Ltd.)	All Funds
X8439	Park Region Manager	1	0.88	6,542	2	137,382	64,714						
				Salaries & Wages					67,015	70,367			137,382
				Empl Rel Bd Assessments					26	27			53
				Public Employees Retire Cont					11,373	11,941			23,314
				Social Security Taxes					5,127	5,383			10,510
				Workers Comp Assessments					25	26			51
				Mass Transit Tax									-
				Flexible Benefits					15,017	15,769			30,786
Total Personal Services								-	98,583	103,513	-	-	202,096
SERVICES AND SUPPLIES													
4100	Instate Travel								797	837			1,634
4150	Employee Training								319	335			654
4175	Office Expenses								200	209			409
4200	Telecommunications								997	1,047			2,044
4475	Facilities Maintenance								2,658	2,791			5,449
4575	Agency Program Related S and S								2,437	2,558			4,995
4650	Other Service and Supplies								3,300	3,466			6,766
4700	Expendable Prop 250 - 5000								3,300	3,466			6,766
Total Services and Supplies								-	14,008	14,709	-	-	28,717
CAPITAL OUTLAY													
Total Capital Outlay								-	-	-	-	-	-
SPECIAL PAYMENTS													
Total Special Payments								-	-	-	-	-	-
TOTAL REQUESTS								-	\$112,591	\$118,222	\$0	\$0	\$230,813
TOTAL POSITIONS/FTE			1 Pos	0.88 FTE									

Budget Narrative

Direct Services

802 Technical Position Adjustments

Package Description

Purpose:

The purpose of this package is to move positions across budget structures to better align with agency operations. There is no increase or decrease in the budget across all the structures.

How Achieved:

The Agency adjusted workloads and reporting structures among the Deputy Director's and within Central Business Services. As a result, a number of positions moved to different managers within the Department. The associated budgets needed to be moved with the positions to avoid unnecessarily complicated budgets for managers. Positions were moved from Central Services to the Director's Office and Direct Services; another position was moved from Direct Services to Central Services and a position was moved from Community Support and Grants to Direct Services.

Staffing Impact:

3 positions, 3.0 FTE

Quantifying Results:

With the new alignment, services provide by staff will be more closely connected with customers, workloads of the Director's Team will be more balanced and budget reports to managers will reflect the positions and funding associated with their assignments.

Revenue Source:

\$263,748 Lottery Funds, \$509,345 Other Funds

Budget Narrative

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY													
Package No.		802 Technical Position Adjustments						63400-400-10-00-00000					
								Direct Services					
PERSONAL SERVICES													
Classification No.	Group by Classification Name	# of Pos.	FTE	Base Rate	Avg. Step	Avg. Salary	Avg. OPE	GF	LF	OF	FF	OF (Non-Ltd.)	All Funds
X8439	Park Region Manager	1	0.88	6,542	2	137,382	591,649						
				Salaries & Wages					166,757	333,259			500,016
				Empl Rel Bd Assessments					60	123			183
				Public Employees Retire Cont					28,299	56,555			84,854
				Social Security Taxes					12,758	25,494			38,252
				Workers Comp Assessments					56	118			174
				Mass Transit Tax					-	-			-
				Flexible Benefits					34,326	71,226			105,552
Total Personal Services								-	242,256	486,775	-	-	729,031
SERVICES AND SUPPLIES													
4100	Instate Travel								5,269	5,533			10,802
4150	Employee Training								3,427	3,599			7,026
4175	Office Expenses								1,578	1,657			3,235
4200	Telecommunications								1,140	1,200			2,340
4300	Professional Services								709	744			1,453
4375	Employee Recruitment and Develop								152	159			311
4450	Fuels and Utilities								592	622			1,214
4475	Facilities Maintenance								45	46			91
4575	Agency Program Related S&S								1,997	2,093			4,090
4650	Other Services and Supplies								6,130	6,438			12,568
4715	IT Expendable Property								453	479			932
Total Services and Supplies								-	21,492	22,570	-	-	44,062
CAPITAL OUTLAY													
Total Capital Outlay								-	-	-	-	-	-
SPECIAL PAYMENTS													
Total Special Payments								-	-	-	-	-	-
TOTAL REQUESTS								-	\$263,748	\$509,345	\$0	\$0	\$773,093
TOTAL POSITIONS/FTE			3	Pos	3.00	FTE							

Budget Narrative

Direct Services

810 Statewide Adjustments

Package Description

Purpose:

The purpose of this package is to account for statewide adjustments.

How Achieved:

The rate charged to state agencies for the Public Employee Retirement System (PERS) was modified during the Legislatively Adopted Budget process resulting in lower charges to agencies.

The agency's service charges from the Department of Administrative Services (DAS) were reduced based on changes made to DAS's budget during the Legislatively Adopted Budget process.

Staffing Impact:

None.

Quantifying Results:

With reductions in the rate for PERS, more funding is available for operating the state park system. With reductions in charges from DAS, more funding is available for operating the state park system.

Revenue Source:

\$<254,673> Lottery Funds, \$<268,356> Other Funds, \$<583> Federal Funds

Budget Narrative

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Package No.	810	Statewide Adjustments								63400-400-10-00-00000				
										Direct Services				
PERSONAL SERVICES														
Classification No.	Group by Classification Name	# of Pos.	FTE	Base Rate	Avg. Step	Avg. Salary	Avg. OPE	GF	LF	OF	FF	OF (Non-Ltd.)	All Funds	
				Salaries & Wages									-	
				Reconciliation Adjustment					(140,540)	(148,514)	(583)		(289,637)	
				Public Employees Retire Cont									-	
				Social Security Taxes									-	
				Workers Comp Assessments									-	
				Mass Transit Tax									-	
				Flexible Benefits									-	
Total Personal Services								-	(140,540)	(148,514)	(583)	-	(289,637)	
SERVICES AND SUPPLIES														
4200	Telecommunications									-			-	
4300	Professional Services									-			-	
4375	Employee Recruitment and Develop									-			-	
4450	Fuels and Utilities									-			-	
4475	Facilities Maintenance									-			-	
4575	Agency Program Related S&S								(114,133)	(119,842)			(233,975)	
4650	Other Services and Supplies									-			-	
4715	IT Expendable Property									-			-	
Total Services and Supplies								-	(114,133)	(119,842)	-	-	(233,975)	
CAPITAL OUTLAY														
Total Capital Outlay								-	-	-	-	-	-	
SPECIAL PAYMENTS														
Total Special Payments								-	-	-	-	-	-	
TOTAL REQUESTS								-	(\$254,673)	(\$268,356)	(\$583)	\$0	(\$523,612)	
TOTAL POSITIONS/FTE			Pos	FTE										

DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE

Parks & Recreation Dept
2019-21 Biennium

Agency Number: 63400

Cross Reference Number: 63400-400-10-00-00000

Source	2015-17 Actuals	2017-19 Leg Adopted Budget	2017-19 Leg Approved Budget	2019-21 Agency Request Budget	2019-21 Governor's Budget	2019-21 Leg. Adopted Budget
Lottery Funds						
Transfer In - Intrafund	-	762,690	762,690	-	-	-
Tsfr From Administrative Svcs	35,732,725	47,741,385	48,909,062	53,793,330	53,793,330	53,703,857
Tsfr To Forestry, Dept of	(48,068)	(55,019)	(55,019)	(106,185)	(106,185)	(106,185)
Total Lottery Funds	\$35,684,657	\$48,449,056	\$49,616,733	\$53,687,145	\$53,687,145	\$53,597,672
Other Funds						
Non-business Lic. and Fees	53	600,000	600,000	520,000	520,000	520,000
Park User Fees	32,871,840	27,850,508	27,850,508	33,191,426	33,191,426	33,328,937
Charges for Services	5,000	-	-	1,254,663	-	-
Rents and Royalties	1,647,919	-	-	-	-	-
Interest Income	107,268	60,348	60,348	216,426	216,426	216,426
Sales Income	3,045,644	2,929,540	2,929,540	4,097,658	4,097,658	4,097,658
Donations	699,143	-	-	-	-	-
Grants (Non-Fed)	267,038	-	-	-	-	-
Other Revenues	513,952	6,693,801	6,693,801	7,167,064	7,167,064	7,167,064
Transfer In - Intrafund	-	-	922,377	-	-	-
Tsfr From Administrative Svcs	-	-	-	-	400,000	400,000
Tsfr From Military Dept, Or	124,374	-	-	-	-	-
Tsfr From Marine Bd, Or State	407,306	400,000	400,000	400,000	400,000	400,000
Tsfr From Transportation, Dept	23,549,676	21,492,485	21,492,485	22,138,833	22,138,833	22,138,833
Tsfr To Forestry, Dept of	(73,932)	(87,492)	(87,492)	(111,497)	(111,497)	(111,497)
Total Other Funds	\$63,165,281	\$59,939,190	\$60,861,567	\$68,874,573	\$68,019,910	\$68,157,421
Federal Funds						
Federal Funds	587,319	2,123,199	2,130,787	2,333,020	2,333,020	2,332,437

____ Agency Request
2019-21 Biennium

____ Governor's Budget

____ Legislatively Adopted
Detail of LF, OF, and FF Revenues - BPR012

DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE

Parks & Recreation Dept
2019-21 Biennium

Agency Number: 63400

Cross Reference Number: 63400-400-10-00-00000

<i>Source</i>	2015-17 Actuals	2017-19 Leg Adopted Budget	2017-19 Leg Approved Budget	2019-21 Agency Request Budget	2019-21 Governor's Budget	2019-21 Leg. Adopted Budget
Federal Funds						
Tsfr To Fish/Wildlife, Dept of	(10,005)	-	-	-	-	-
Total Federal Funds	\$577,314	\$2,123,199	\$2,130,787	\$2,333,020	\$2,333,020	\$2,332,437

Budget Narrative

Park Development

Program Description

Oregon Parks and Recreation Department Park Development 2017-19



Budget Narrative

Oregon Parks and Recreation Department
Park Development
2019-21



Budget Narrative

Park Development

Executive Summary

The Park Development program looks forward, preparing the Oregon state park system for sustainable operations and growth in the face of changing societal needs, increasing expenses, and decreasing state resources for basic park maintenance. The program defines success through:

- Strategic, thoughtful park *acquisitions*.
- Exploiting improvements in *design and engineering* technologies to improve efficiency.
- Enhancement and major maintenance of parks and park facilities.

The program positions the state for a long-term commitment to both the Healthy Environment and Jobs Outcome Areas through the lands and facilities that it acquires, improves, and maintains. The working capital necessary to build and maintain the park system comes predominantly from constitutionally-dedicated Lottery Funds, but also from user-generated Other Funds and Federal Funds.

As the system ages, choices must be made in advance of facility replacement and improvement: which expenditures serve Oregon's long-term needs best.

Program Description

The Oregon Parks and Recreation Department has a broad leadership role to advocate for and promote outdoor recreation in Oregon. It is both a steward of natural, scenic, cultural and recreational resources and a provider of needed high-quality recreational facilities and sites that can fit harmoniously within natural and historic settings. The Department's Park Development program contains two key areas to help accomplish this mission: *property acquisitions* (strategically acquiring parks), and *facility maintenance/construction* (to address overdue maintenance and improve parks).

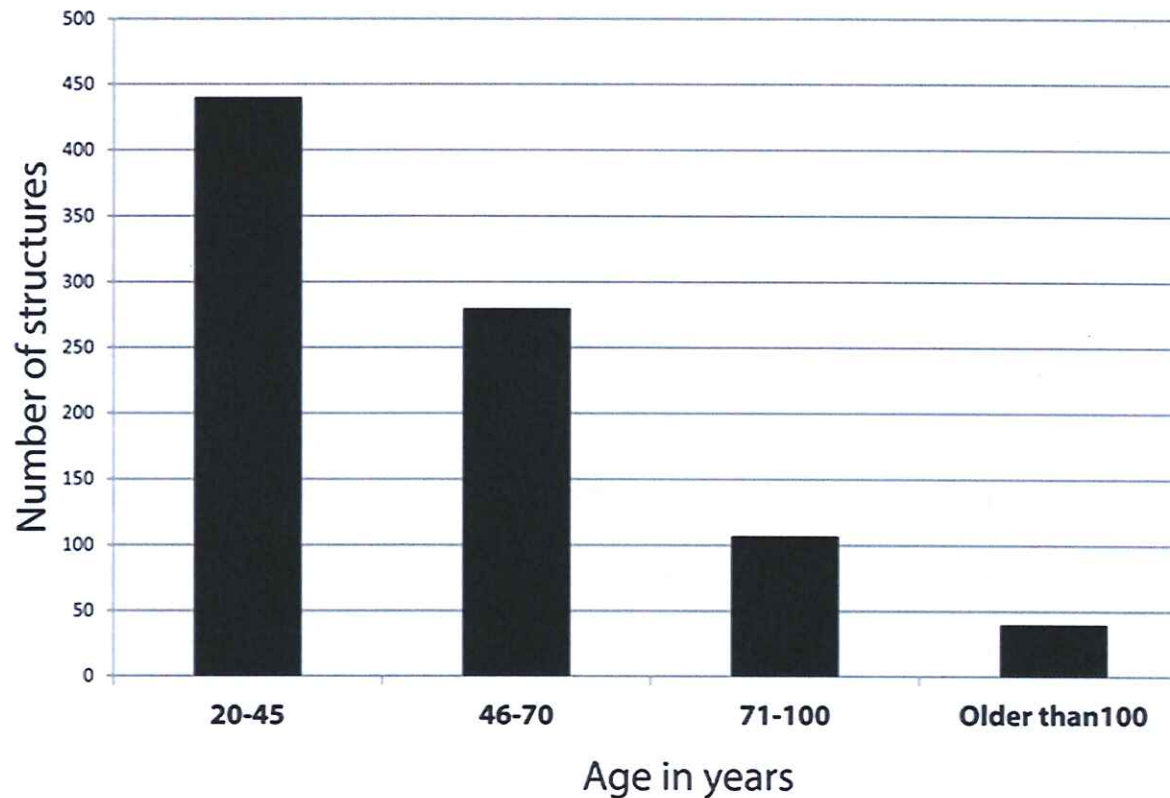
Property acquisition is responsible for the negotiation and purchase of new park properties to keep pace with changes in Oregon demographics, recreational habits and conservation priorities. Acquisitions—trades, easements, donations and purchases—are informed by state documents such as the Oregon Conservation Strategy, Statewide Comprehensive Outdoor Recreation Plan, Oregon Plan for Salmon and Watersheds and Species Management Plans. Protection of public lands and open spaces is a significant tool and goal of many of these plans, though improvement to existing parks is a higher priority than new acquisitions. A small number of high-priority acquisitions should be pursued patiently, relentlessly, and creatively in cooperation with public and nongovernment partners.

Facility maintenance/construction addresses needs for long-term investment in park infrastructure by making repairs, improving and expanding parks to meet future needs, and applying value-added facility designs that use long-life, efficient fixtures and techniques.

Budget Narrative

Overall costs for the program are driven by real estate market forces, visitor expectations, and the increasing cost to repair or replace facilities built over the last 96 years. A substantial number of facilities were designed fifty years ago to serve a fraction of the number of visitors who currently enjoy the state park system. Of the approximately 1,700 structures in the state park system, 26 would take more than a million dollars each to replace. Nearly one in ten is more than 70 years old and nearly fifty are more than 100 years old.

Age of Park Facilities



Program Justification and Link to 10-Year Outcome

The Park Development program that builds and maintains Oregon's state park system demonstrates Oregon's ongoing commitment to the "Responsible Environmental Stewardship" and "A Thriving Statewide Economy" outcome areas in ways that are meaningful and

Budget Narrative

evident across the state. Oregon's state park system represents the state's insistence and respect for a healthy environment through allowing the great outdoors to be both accessible and appreciated by broad sectors of the population. This is a strategic foundation for public support of other programs in the state's healthy environment. Support ten years from now for a continued commitment to a healthy environment depends on inspiring people today to value and conserve the natural environment through, in part, their connection to attractive and well-maintained parks throughout the state. The Park Development program conserves important lands and provide recreational opportunities that help define the character of our state by:

- Increasing access and availability to transit, rail, bicycle, and pedestrian travel; and
- Balancing ecological and economic interests to improve the health of watersheds, and fish and wildlife habitat.

Program Performance

The Oregon Parks and Recreation Department uses constitutionally-dedicated lottery funds, trades and other tools to gradually acquire park lands from willing sellers. By acting strategically to acquire properties that satisfy needs described in statewide conservation plans, the system has maintained a top position nationally for visitors served, and visitors served per state park acre.

Enabling Legislation/Program Authorization

ORS 390.112 Additional criteria for acquiring and developing new historic sites, parks and recreation areas. The State Parks and Recreation Department shall propose to the State Parks and Recreation Commission additional criteria for the acquisition and development of new historic sites, parks and recreation areas.

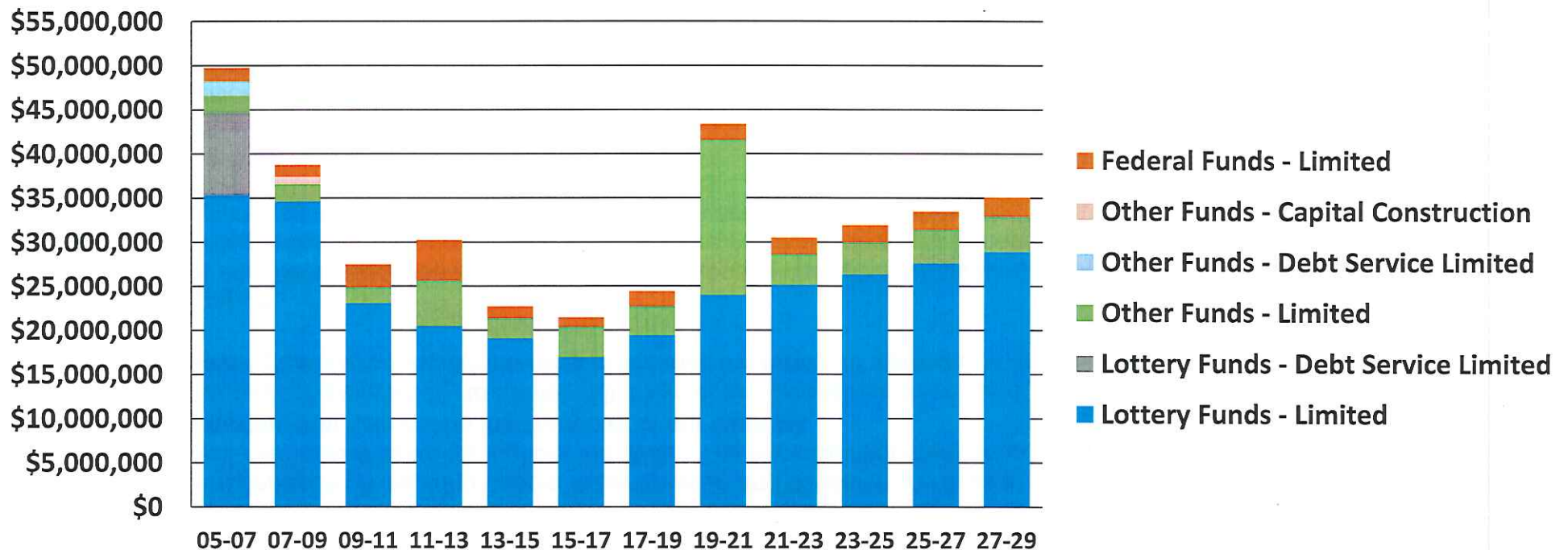
ORS 390.121 Powers of commission: In carrying out its responsibilities, the State Parks and Recreation Commission may ... Acquire by purchase, agreement, donation or by exercise of eminent domain, real property or any right or interest therein deemed necessary for the operation and development of state parks, roads, trails, campgrounds, picnic areas, boat ramps, nature study areas, waysides, relaxation areas, visitor and interpretive centers ... or other real property or any right or interest because of its natural, scenic, cultural, historic or recreational value, or any other places of attraction and scenic or historic value which in the judgment of the State Parks and Recreation Department will contribute to the general welfare, enjoyment and pleasure of the public.

Budget Narrative

Funding Streams

Park Development is almost entirely funded with dedicated Lottery Funds, supplemented by a small amount of Other Funds (from park visitor fees) and Federal Funds (mostly in the form of grants). The dedicated Lottery Funds are allocated in accordance with the following constitutional requirement. *Oregon Constitution, Article XV, Section 4a, Use of net proceeds from state lottery for parks and recreation areas:* In each biennium the Legislative Assembly shall appropriate all of the moneys in the parks subaccount of the parks and natural resources fund ... to achieve all of the following: Provide additional public parks, natural areas or outdoor recreational areas to meet the needs of current and future residents of the State of Oregon; Protect natural, cultural, historic and outdoor recreational resources of state or regional significance; Manage public parks, natural areas and outdoor recreation areas to ensure their long-term ecological health and provide for the enjoyment of current and future residents of the State of Oregon; and Provide diverse and equitable opportunities for residents of the State of Oregon to experience nature and participate in outdoor recreational activities in state, regional, local or neighborhood public parks and recreation areas.

Park Development



Budget Narrative

Significant Proposed Program Changes from 2017-19

Policy Option Package 104 provides \$3 million to improve environmental and recreational performance at Bates State Park in Grant County. Policy Option Package 105 invests \$3.5 million to improve restrooms, coastal camping, and compliance with the Americans with Disabilities Act. The Oregon coast and its public beaches represent half of the visits made to the state park system. Policy Option Package 106 invests in a significant project to highlight the Park System Centennial in 2022. Policy Option Package 107 invests in the Oregon Coast Trail and the Historic Columbia River Highway Trail. Policy Option Package 109 invests funds in target property acquisitions to enhance the park system.

Purpose, customers, and source of funding

The purpose of OPRD's Park Development program is to support the Direct Services program by maintaining and enhancing the state park system for visitors so as to give them a great park experience and increase their appreciation for the state of Oregon and its healthy environment. The customers are the general public, and they include Oregon residents, visitors, and tourists. An estimated 54.5 million unique visits were made in 2016 to the 250+ state park properties in Oregon. Of these, 2.7 million were for overnight stays by campers and 51.8 million were for day trips. Based on the recent visitor surveys, 56% of customers were Oregon residents. The funding for this program is primarily dedicated Lottery Funds (55%), but also includes some Other Funds (41%) from park user fees, agency transfers, and limitation for donations and grants, and some Federal Funds (4%) for grants and agency transfers.

Expenditures by fund type, positions and full-time equivalents

Park Development:							
	General	Lottery	Other	Federal	Total Funds	Positions	FTE
Property Acquisition		4,614,609	0	0	4,614,609		
Facilities Construct/Maintain		19,372,141	17,547,150	1,810,132	38,729,423	9	9.00
Total	0	23,986,750	17,547,150	1,810,132	43,344,032	9	9.00

Budget Narrative

Activities, programs, and issues in the program unit base budget

The Park Development program activities include, within *property acquisitions*, the funding for park property assessment, negotiation, due diligence, and purchase. The issues most affecting the program are availability of funding, real estate values, the willingness of property owners to sell lands to the state, and increasing conditions and regulation around siting parks in various areas throughout the state. In the *facility maintenance/construction* part of the budget, the main activities are major maintenance and repair of existing facilities and enhancement of the park system with new facilities. Because there is inadequate Lottery funding available to accomplish all of the deferred maintenance in the park system, a triage approach is used to address the most critical needs first. While significant progress has been made in reducing long-term deferred maintenance, the aging of the park system infrastructure continues and new emergencies occur constantly that impact the ability to deliver services and keep parks operating.

Important background for decision makers. Include trends in caseload and workload

Funding for *property acquisitions* has fluctuated over the years, reflecting market conditions and a constant search for balance. The state needs to provide memorable experiences in special places for a growing population and needs to relieve crowding on public lands that have family-friendly facilities. On the flip side, it also needs to continue avoiding acquisitions it cannot afford to protect, develop, and maintain. Perhaps more than any other function, the acquisition program relies on leveraging external funding through grants, strong partnerships, and creative mechanisms such as trades. Criteria for acquisition includes consideration of the Department's ability to build and/or maintain the property for the recreational enjoyment of Oregonians or the need to preserve an area for outstanding natural, scenic, or historical value. The end goal drives the size of the acquisition fund: providing outstanding visitor experiences consistently and sustainably over time. The *facility maintenance/construction* part of the program funds park improvements and maintenance. It was established in 1997 through the sale of \$15 million in Lottery-backed bonds, and continued by establishment of the Parks and Natural Resources Fund in the 1999-01 biennium. The activities undertaken by OPRD associated with major maintenance and enhancement of the park system through the design, permitting and construction of improvement projects. *Facility maintenance/construction* also encompasses the management systems (e.g., asset tracking, statewide bridge inspections) and personnel necessary to carry out program activities. Other funding sources augment the investment funding, including other agency transfers, grants (e.g., Oregon State Marine Board), donations, hydropower project mitigation funds, special allocations, or matching funds from federal and state agency programs (e.g., Bureau of Reclamation; Oregon Department of Transportation).

Expected results from the 2019-21 budget for the program unit.

The expected results from the 2019-21 budget are the completion of 30 to 35 of the top priority major maintenance projects in the state park system; acquisition of a small number of properties—mostly in-holdings, access improvements, and/or additions to existing parks. The continued investment in a small amount of land acquisition helps relieve crowding and attract underserved segments of the population to new experiences. Links to the 10-year outcome are discussed above. The other expected results are positive performance on the Department's principles:

- Save Oregon's Special Places

Budget Narrative

- Secure outstanding habitats, historic places and scenic settings.
 - Encourage public ownership through grants or public/private partnerships.
 - Acquire or help safeguard Oregon's historic places and stimulate activities that foster their use, care and conservation.
- Connect People to Meaningful Outdoor Experiences
 - Build or enable others to build new types of parks that will meet a growing population's needs.
- Take the Long View
 - Provide first class facilities designed to appeal to a wide variety of visitors and park users;
 - Promote the ethic that parks are vital to Oregon's way of life and that the Department has a civic responsibility to provide and protect them;
 - Reduce OPRD's environmental impact at all levels;
 - Maintain the physical infrastructure of the park system.

Revenue sources and proposed revenue changes

In Park Development, the Property Acquisition budget is funded by Lottery Funds. The Lottery funds are the Department's constitutionally dedicated share of the Parks and Natural Resource Fund. Lottery fund forecasts are provided by the Office of Economic Analysis.

The Facilities Construct/Maintain budget is funded by a combination of Lottery Funds, Other Funds and Federal Funds. The Lottery funds are the Department's constitutionally dedicated share of the Parks and Natural Resource Fund. Lottery fund forecasts are provided by the Office of Economic Analysis.

Park User Fees are generated by Day Use and Overnight camping fees charged to park visitors. The Department forecasts this revenue source based on historical and future reservation data.

Additional Other Funds are provided by the Department of Transportation (ODOT) for paving of state highways in state parks; ODOT provides this projected revenue amount to the Department.

Finally, this budget contains Other Revenue (Other Funds) and Federal revenue. These funds come from a variety of sources depending on what partners the Department works with during the biennium. Because the sources change from biennium to biennium, it is not possible to list specific revenue sources. The Department forecasts this revenue to remain constant from biennium to biennium.

Proposed new laws that apply to the program unit

None.

Budget Narrative

Summary of 2019-21 Budget Oregon Parks and Recreation Department

Park Development	TOTALS			FUND TYPE					
	POS	FTE	ALL FUNDS	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other	Federal
2017-19 LEGISLATIVELY ADOPTED BUDGET	13	13.00	24,389,519		19,372,489	3,274,456	1,742,574		
Emergency Board Actions (through 3/2018)			39,349		40,618	(1,269)			
2017-19 Legislatively Approved Budget	13	13.00	24,428,868		19,413,107	3,273,187	1,742,574		
Base Budget Adjustments:									
Net Cost of 2017-19 Position Actions:									
Administrative, Biennialized E-Board, Phase-Out	(4)	(4.00)	(757,190)		(635,181)	(122,009)			
Estimated Cost of 2019-21 Merit Increase									
Base Debt Service Adjustment									
Base Nonlimited Adjustment									
Capital Construction Adjustment									
Subtotal: 2019-21 Base Budget	9	9.00	23,671,678		18,777,926	3,151,178	1,742,574		
Essential Packages:									
Package No. 010									
Vacancy Factor (Increase)/Decrease			129,813		89,387	40,426			
Non-PICS Personal Service Increase/(Decrease)			(21,577)		(24,059)	2,482			
Subtotal			108,236		65,328	42,908			
Package No. 021/022									
021 - Phased-In Programs Excl. One-Time Costs									
022 - Phase-Out Programs and One-Time Costs									
Subtotal									
Package No. 031/032/033									
Cost of Goods & Services Increase/(Decrease)			822,454		650,166	104,730	67,558		
State Govt Service Charges Increase/(Decrease)									
Subtotal			822,454		650,166	104,730	67,558		
Package No. 040									
Mandated Caseload Increase/(Decrease)									
Package No. 050									
Fund Shifts									
Package No. 060									
Technical Adjustments									
Subtotal: 2019-21 Current Service Level Budget	9	9.00	24,602,368		19,493,420	3,298,816	1,810,132		
2019-21 Current Service Level - Page 1 Subtotal	9	9.00	24,602,368		19,493,420	3,298,816	1,810,132		
Package No. 070									
Revenue Shortfalls									
Subtotal: 2019-21 Modified Current Service Level	9	9.00	24,602,368		19,493,420	3,298,816	1,810,132		

Budget Narrative

Park Development	TOTALS			FUND TYPE					
	POS	FTE	ALL FUNDS	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other	Federal
Emergency Board Packages: (List ORBITS Package number and title)									
Subtotal Emergency Board Packages									
Policy Packages:									
090 Analyst Adjustments									
091 Statewide Adjustments DAS Chngs									
092 Statewide AG Adjustment									
101 Operational Cost Increases									
102 Grant Obligations from Past Biennium									
103 Agency Shared Costs fro State Capitol Park									
104 Improve and Develop Parks			3,000,000			3,000,000			
105 Improve Visitor Experience			3,500,000		1,500,000	2,000,000			
106 Prep for State Park Centennial in 2022			7,000,000			7,000,000			
107 Invest in Signature State Trails			2,250,000			2,250,000			
108 Apply Modern Tech to Improve Service									
109 Targeted Strategic Park Acquisitions			3,000,000		3,000,000				
110 Support Multiagency Salmonberry Trail Project									
111 Invest in Parks and Heritage Staff									
801 LFO Analyst Adjustments									
802 Technical Position Adjustments									
810 Statewide Adjustments			(8,336)		(6,670)	(1,666)			
811 Budget Reconciliation Adjustments									
Subtotal Policy Packages			18,741,664		4,493,330	14,248,334			
Total: 2019-21 Budget	9	9.00	43,344,032		23,986,750	17,547,150	1,810,132		
Percent Change From 2017-19 Leg. Approved	-30.8%	-30.8%	77.4%	0.0%	23.6%	436.1%	3.9%	0.0%	0.0%
Percent Change From Current Service Level Budget	0.0%	0.0%	76.2%	0.0%	23.1%	431.9%	0.0%	0.0%	0.0%

Budget Narrative

DETAIL OF LOTTERY FUNDS, OTHER FUNDS AND FEDERAL FUNDS REVENUES

Source	Fund	ORBITS Revenue Acct	2015-17 Actual	2017-19 Legislatively Approved	2017-19 Estimated	2019-21		
						Agency Request	Governor's Budget	Legislatively Adopted
<u>Lottery Funds</u>								
Interest Earnings	Lot	0605						
Interest Earnings (Non-Dedicated Lottery - Non-Measure 76)	Lot	0605						
Transfers-In								
Intrafund	Lot	1010						
From Dept. Adminst Serv (Dedicated Lottery - Measure 76)	Lot	1107	16,922,218	19,413,107	19,413,107	23,993,420	23,993,420	23,986,750
From Dept. Adminst Serv (Non-Dedicated Lottery - Non-Measure 76)	Lot	1107						
From Department of Forestry	Lot							
Transfers-Out								
Intrafund	Lot	2010						
Administrative Services	Lot	2107						
Dept. of Forestry	Lot	2629						
To Oregon Department of Transportation	Lot	2730						
Total Lottery Funds	Lot		16,922,218	19,413,107	19,413,107	23,993,420	23,993,420	23,986,750
<u>Other Funds (Limited)</u>								
Park User Fees	Oth	0255	819,916			14,250,000	14,250,000	14,248,334
Other Nonbusiness Lic & Fees	Oth	0210						
Charges for Services	Oth	0410						
Rents and Royalties	Oth	0510						
Interest Earnings	Oth	0605						
Sales Income	Oth	0705			38,500			
Donations	Oth	0905	94,661	-				
Grants (Non-Fed)	Oth	0910	150,286					
Other Revenues	Oth	0975	-	2,031,412		2,055,772	2,055,772	2,055,772
Lottery Bonds Proceeds	Oth	0565						
Transfers-In								
Intrafund	Oth	1010						
From Dept. Adminst Serv	Oth	1107						
Oregon Military Department	Oth	1248						
From Marine Board	Oth	1250	784,839					
Oregon Dept of Energy	Oth	1330						
OR Business Development	Oth	1123						
From Oregon Dept of State Lands	Oth	1141						
From Oregon Department of Forestry	Oth	1629	25,000					
From Oregon Department of Transportation	Oth	1730	1,075,804	1,243,044	1,243,044	1,243,044	1,243,044	1,243,044
From Dept of Fish/Wildlife	Oth	1635	500,000					

Budget Narrative

DETAIL OF LOTTERY FUNDS, OTHER FUNDS AND FEDERAL FUNDS REVENUES

Source	Fund	ORBITS Revenue Acct	2015-17 Actual	2017-19 Legislatively Approved	2017-19 Estimated	2019-21		
						Agency Request	Governor's Budget	Legislatively Adopted
Transfers-Out								
Intrafund	Oth	2010						
To Counties	Oth	2080						
To Oregon Department of Transportation	Oth	2730						
To OR Business Development	Oth	2123						
To Dept. of Agriculture	Oth	2603						
To Dept. of Forestry	Oth	2629						
To Oregon State Police	Oth	2257						
<i>Total Other Funds</i>	Oth		3,450,506	3,274,456	1,281,544	17,548,816	17,548,816	17,547,150
<u>Federal Funds (Limited)</u>								
Federal Funds	Fed	0995	1,090,189	1,742,574	1,778,787	1,810,132	1,810,132	1,810,132
Oregon Department of Transportation	Fed	1730						
Oregon Military Dept	Fed	1248						
Transfers-Out								
To Dept of Fish/Wildlife	Fed	2635						
To Dept of Forestry	Fed	2629						
<i>Total Federal Funds - Limited</i>	Fed		1,090,189	1,742,574	1,778,787	1,810,132	1,810,132	1,810,132
TOTAL LIMITED			21,462,913	24,430,137	22,473,438	43,352,368	43,352,368	43,344,032
Lottery, Other, and Federal Funds			21,462,913	24,430,137	22,473,438	43,352,368	43,352,368	43,344,032

Budget Narrative

Park Development

010 Non-PICS Psnl Svc / Vacancy Factor

Package Description

This package includes standard inflation of 3.8% on non PICS generated accounts unless otherwise described below:

- Mass Transit – adjustment to .6% of subject salary and wages.
- Pension Obligation Bonds – amount required for payment of bonds as calculated by the Department of Administrative Services (DAS).
- Vacancy Savings – an amount calculated based on the previous biennium's turnover rate plus the return of the hiring slow down limitation reduction

Budget Narrative

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Package No. 010 Non-PICS Psnl Svc/Vacancy Factor

63400-300-10-00-00000

Park Development

PERSONAL SERVICES

Classification No.	Group by Classification Name	# of Pos.	FTE	Base Rate	Avg. Step	Avg. Salary	Avg. OPE	GF	LF	OF	FF	OF (Non-Ltd.)	All Funds
				Temporary Appointments					1,803				1,803
				Overtime Payments									-
				Shift Differential									-
				All Other Differential									-
				Public Employees Retire Cont									-
				Pension Bond Contribution					(23,598)	2,860			(20,738)
				Social Security Taxes					138				138
				Unemployment Assessments									-
				Mass Transit Tax					(2,402)	(378)			(2,780)
				Vacancy Savings					89,387	40,426			129,813
Total Personal Services								-	65,328	42,908	-	-	108,236

SERVICES AND SUPPLIES

													-
													-
Total Services and Supplies								-	-	-	-	-	-

CAPITAL OUTLAY

Total Capital Outlay								-	-	-	-	-	-

SPECIAL PAYMENTS

Total Special Payments								-	-	-	-	-	-

TOTAL REQUESTS								-	\$65,328	\$42,908	\$0	\$0	\$108,236
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TOTAL POSITIONS/FTE				Pos		FTE							
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Budget Narrative

Park Development

031 Standard Inflation Adjustments

Package Description

This package includes standard inflation of 3.8% for all Services and Supplies, Capital Outlay and Special Payments unless otherwise described below. In addition, Professional Services accounts are granted 4.2% inflation.

Budget Narrative

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY													
Package No. 031 Standard Inflation								63400-300-10-00-00000 Park Development					
PERSONAL SERVICES													
Classification No.	Group by Classification Name	# of Pos.	FTE	Base Rate	Avg. Step	Avg. Salary	Avg. OPE	GF	LF	OF	FF	OF (Non-Ltd.)	All Funds
						Temporary Appointments							-
						Overtime Payments							-
						Shift Differential							-
						All Other Differential							-
						Public Employees Retire Cont							-
						Pension Bond Contribution							-
						Social Security Taxes							-
						Unemployment Assessments							-
						Mass Transit Tax							-
						Vacancy Savings							-
Total Personal Services								-	-	-	-	-	-
SERVICES AND SUPPLIES													
4100	Instate Travel								1,798				1,798
4125	Out of State Travel								140				140
4150	Employee Training								1,628				1,628
4175	Office Expenses								4,124				4,124
4200	Telecommunications								4,567				4,567
4275	Publicity and Publications								291				291
4300	Professional Services								31,973		14,066		46,039
4315	IT Professional Services								8				8
4375	Employee Recruitment and Development								194				194
4400	Dues and Subscriptions								97				97
4425	Facilities Rental and Taxes								1,102				1,102
4450	Fuels and Utilities								901				901
4475	Facilities Maintenance								21,577				21,577
4575	Agency Program Related S and S								491,740	104,730	53,492		649,962
4650	Other Services and Supplies								84,984				84,984
4700	Expendable Prop 250 - 5000								2,909				2,909
4715	IT Expendable Property								2,133				2,133
Total Services and Supplies								-	650,166	104,730	67,558	-	822,454
CAPITAL OUTLAY													
Total Capital Outlay								-	-	-	-	-	-
SPECIAL PAYMENTS													
Total Special Payments								-	-	-	-	-	-
TOTAL REQUESTS								-	650,166	104,730	67,558	\$0	822,454
TOTAL POSITIONS/FTE			Pos	FTE									

Budget Narrative

Park Development

104 Improve and Develop Parks

Package Description

Purpose:

The purpose of this package is to address fish passage and habitat concerns at Bates State Park.

How Achieved:

The existing Bates State Park pond dam fish ladder does not meet current fish passage requirements. An open pond is also not ideal for fish that do manage to pass the ladder. This project will renovate or rebuild the fish ladder to meet current standards including a fish stream bypass. The addition of the stream bypass will also reduce the effects of water temperature increase created by the pond, therefore improving the watershed wide water temperatures.

Staffing Impact:

None.

Quantifying Results:

Once the project is completed, technical monitoring of field conditions will show improvement in water temperature and fish passage.

Revenue Source:

\$3,000,000 Other Funds

Budget Narrative

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY														
Package No. 104 Improve and Develop Parks								63400-300-10-00-00000 Park Development						
PERSONAL SERVICES														
Classification No.	Group by Classification Name	# of Pos.	FTE	Base Rate	Avg. Step	Avg. Salary	Avg. OPE	GF	LF	OF	FF	OF (Non-Ltd.)	All Funds	
				Salaries & Wages									-	
				Empl Rel Bd Assessments									-	
				Public Employees Retire Cont									-	
				Social Security Taxes									-	
				Workers Comp Assessments									-	
				Flexible Benefits									-	
Total Personal Services								-	-	-	-	-	-	
SERVICES AND SUPPLIES														
4575	Agency Program Related S and S									3,000,000			3,000,000	
													-	
Total Services and Supplies								-	-	3,000,000	-	-	3,000,000	
CAPITAL OUTLAY														
Total Capital Outlay								-	-	-	-	-	-	
SPECIAL PAYMENTS														
Total Special Payments								-	-	-	-	-	-	
TOTAL REQUESTS								-	\$0	\$3,000,000	\$0	\$0	\$3,000,000	
TOTAL POSITIONS/FTE			Pos	FTE										

Budget Narrative

Park Development

105 Improve Visitor Experience

Package Description

The purpose of this package is to increase funding for accessibility improvements in existing day use and overnight facilities throughout the park system and enhance the overnight camping options on the Oregon coast.

How Achieved:

OPRD has been developing an ADA transition plan to provide a more inclusive park system. The need is being quantified through the ADA access evaluation work being incorporated into the park planning process. The funds would be used to either as specific projects or to supplement larger projects to expend ADA enhancements beyond parking lot and restroom improvements to picnic facilities, campgrounds, trail systems and viewpoints. Amount requested: \$500,000

Increased funding for restroom replacement will allow for an accelerated schedule of failing restroom replacements. Many restrooms in the state park system have exceeded their life expectancy; however, limitation funding only allows a few to be replaced each biennium. These additional funds would allow more restrooms to be replaced each biennium. New restrooms allow staff to focus on customer service and safety without having to spend as much time “patching” failing buildings to make them functional and safe for visitors. Amount requested: \$1,000,000

Campgrounds on the Oregon coast are some of the most popular parks in the state system. As a result, these campgrounds fill up quickly and are extremely busy during the summer and shoulder camping season. OPRD at times must turn customers away due to capacity issues. Funding for enhanced camping on the coast will allow OPRD to selective add additional camping along the coast – it might be a new camp loop or adding a new campground. Amount requested: \$2,000,000

Staffing Impact:

None.

Budget Narrative

Quantifying Results:

OPRD will improve ADA access to the park system as major and minor projects are completed; a growing number of restrooms in the system are new and additional camping facilities will be available to visitors to the Oregon coast.

Revenue Source:

\$1,500,000 Lottery Funds, \$2,000,000 Other Funds

Budget Narrative

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Package No.	105	Improve Visitor Experience
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63400-300-10-00-00000

Park Development

PERSONAL SERVICES

Classification No.	Group by Classification Name	# of Pos.	FTE	Base Rate	Avg. Step	Avg. Salary	Avg. OPE	GF	LF	OF	FF	OF (Non-Ltd.)	All Funds
				Salaries & Wages									-
				Empl Rel Bd Assessments									-
				Public Employees Retire Cont									-
				Social Security Taxes									-
				Workers Comp Assessments									-
				Mass Transit Tax									-
				Flexible Benefits									-
Total Personal Services								-	-	-	-	-	-

SERVICES AND SUPPLIES

4575	Agency Program Related S and S		1,500,000	2,000,000			3,500,000
Total Services and Supplies		-	1,500,000	2,000,000	-	-	3,500,000

CAPITAL OUTLAY

[illegible]

SPECIAL PAYMENTS

[illegible]

TOTAL REQUESTS

[illegible]

Budget Narrative

Park Development

106 Prep for State Park System Centennial in 2022

Package Description

Purpose:

The purpose of this package is to increase limitation to allow construction of several projects in Commemoration of the State Parks Centennial.

How Achieved:

As OPRD approaches the 100th year anniversary of the state parks system, the goal is construction of a series of signature projects across Oregon. The Department has a list of projects that are being evaluated for design and construction. These projects will highlight the legacy of the system, while building new opportunities for the next generation of park users.

Staffing Impact:

None.

Quantifying Results:

This action supports the agency's mission of providing quality park experiences for Oregonians and other visitors to the Department's recreation and heritage sites.

Revenue Source:

\$7,000,000 Other Funds

Budget Narrative

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Package No. 106 Prep for State Park System Centennial in 2022

63400-300-10-00-00000

Park Development

PERSONAL SERVICES

Classification No.	Group by Classification Name	# of Pos.	FTE	Base Rate	Avg. Step	Avg. Salary	Avg. OPE	GF	LF	OF	FF	OF (Non-Ltd.)	All Funds
				Salaries & Wages									-
				Empl Rel Bd Assessments									-
				Public Employees Retire Cont									-
				Social Security Taxes									-
				Workers Comp Assessments									-
				Mass Transit Tax									-
				Flexible Benefits									-
Total Personal Services								-	-	-	-	-	-

SERVICES AND SUPPLIES

[illegible]

CAPITAL OUTLAY

[illegible]

SPECIAL PAYMENTS

[illegible]

TOTAL REQUESTS		-	\$0	\$7,000,000	\$0	\$0	\$7,000,000
TOTAL POSITIONS/FTE	Pos	FTE					

Budget Narrative

Park Development

107 Invest in Signature State Trails

Package Description

Purpose:

The purpose of this package is to provide funding for work on closing gaps in the Oregon Coast Trail (OCT) and for improvements associated with the extension of the Historic Columbia River Highway Trail.

How Achieved:

OPRD's Planning + Design section is working with the Association of Oregon Counties on the development of an Action Plan to address the 'gaps' in the Oregon Coast Trail. The requested funding would be used to do the following on sections of the existing trail that are currently within OPRD park boundaries.

- Assessment of existing trail conditions and trailside facility/amenity needs/deficiencies
- Heavy restoration or trail reroutes to achieve sustainability and maintenance goals
- Design and construction of identified trail side facilities and amenities including restrooms, hiker/biker camps, bike pods, etc.
- Improve trail wayfinding signage as needed.

In addition, the funds would be used to evaluate the conditions and alignment of the existing sections of the OCT along with identifying any issues associated with unauthorized camping, waste disposal, wayfinding challenges, etc. on the existing OPRD controlled and maintained sections of the trail. The needs would be prioritized to ensure that effective allocation of the available funds was realized.
Amount Requested: \$1,250,000

In 2021, ODOT and Federal Highways will be extending the Historic Columbia River Highway Trail past Viento State Park to Hood River Oregon. The proposed trail alignment would turn the existing shop road into a shared use corridor creating some congestion and safety issues. It would also reduce the size of the already crowded shop area. OPRS's East Gorge MU Manager and the Planning + Design staff are working with ODOT's design consultant to refine the concept plan to reduce the length of shared use corridor and eliminate the impact on the shop yard, perhaps even improve the function of the shop yard.

Budget Narrative

The additional funds would be used for development of elements identified in the Gorge Plan and make numerous operational improvements at the site including:

- Enhancement to the *Drive In* camping area
- Construction of the Hiker Biker Campsite as identified in the updated Master Plan
- Pave the shop yard
- Additions to the main shop building to potentially include a counter where annual park passes could be sold to park visitors.
- Pave the beach access road and parking area in the north section of the park

The funds would be used to supplement ODOT funds that would be used for the site grading and construction of a new shop access road and employee parking area. Planning + Design staff would provide site design review and direction to ensure the facilities are constructed to meet the intent identified in the master plan. Amount Requested: \$1,000,000

Staffing Impact:

None.

Quantifying Results:

The resulting improvements would demonstrate to the general public an OPRD commitment to the OCT and the Historic Columbia River Highway Trail.

Revenue Source:

\$2,250,000 Other Funds

Budget Narrative

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Package No.	107	Invest in Signature State Trails								63400-300-10-00-00000			
										Park Development			
PERSONAL SERVICES													
Classification No.	Group by Classification Name	# of Pos.	FTE	Base Rate	Avg. Step	Avg. Salary	Avg. OPE	GF	LF	OF	FF	OF (Non-Ltd.)	All Funds
				Salaries & Wages									-
				Empl Rel Bd Assessments									-
				Public Employees Retire Cont									-
				Social Security Taxes									-
				Workers Comp Assessments									-
				Mass Transit Tax									-
				Flexible Benefits									-
Total Personal Services								-	-	-	-	-	-
SERVICES AND SUPPLIES													
4575	Agency Program Related S and S									2,250,000			2,250,000
Total Services and Supplies								-	-	2,250,000	-	-	2,250,000
CAPITAL OUTLAY													
Total Capital Outlay								-	-	-	-	-	-
SPECIAL PAYMENTS													
Total Special Payments								-	-	-	-	-	-
TOTAL REQUESTS								-	\$0	\$2,250,000	\$0	\$0	\$2,250,000
TOTAL POSITIONS/FTE				Pos		FTE							

Budget Narrative

Park Development

109 Targeted Strategic Park Acquisitions

Package Description

Purpose:

The purpose of this package is to invest additional funds in acquisition of state park property.

How Achieved:

Acquisition funds allow the Department to protect iconic sites in Oregon by purchasing the property, protecting the natural and historic resources plus allowing Oregonians to enjoy the site. Additionally, acquisition funds allow for select purchases to expand current park properties to allow a larger number of Oregonians to enjoy a popular site. The Department works with willing sellers to acquire property.

Staffing Impact:

None.

Quantifying Results:

This action supports the agency's mission of providing quality outdoor experiences for Oregonians and other visitors to the Department's recreation and heritage sites and those of our partners statewide.

Revenue Source:

\$3,000,000 Lottery Funds

Budget Narrative

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Package No.	109	Targeted Strategic Park Acquisitions								63400-300-10-00-00000				
										Park Development				
PERSONAL SERVICES														
Classification No.	Group by Classification Name	# of Pos.	FTE	Base Rate	Avg. Step	Avg. Salary	Avg. OPE	GF	LF	OF	FF	OF (Non-Ltd.)	All Funds	
				Salaries & Wages									-	
				Empl Rel Bd Assessments									-	
				Public Employees Retire Cont									-	
				Social Security Taxes									-	
				Workers Comp Assessments									-	
				Mass Transit Tax									-	
				Flexible Benefits									-	
Total Personal Services								-	-	-	-	-	-	
SERVICES AND SUPPLIES														
4575	Agency Program Related S and S								3,000,000					3,000,000
Total Services and Supplies								-	3,000,000	-	-	-	-	3,000,000
CAPITAL OUTLAY														
Total Capital Outlay								-	-	-	-	-	-	
SPECIAL PAYMENTS														
Total Special Payments								-	-	-	-	-	-	
TOTAL REQUESTS								-	\$3,000,000	\$0	\$0	\$0	\$3,000,000	
TOTAL POSITIONS/FTE			Pos	FTE										

Budget Narrative

Park Development

810 Statewide Adjustments

Package Description

Purpose:

The purpose of this package is to account for statewide adjustments.

How Achieved:

The rate charged to state agencies for the Public Employee Retirement System (PERS) was modified during the Legislatively Adopted Budget process resulting in lower charges to agencies.

Staffing Impact:

None.

Quantifying Results:

With reductions in the rate for PERS, more funding is available for operating the state park system.

Revenue Source:

\$<6,670> Lottery Funds, \$<1,666> Other Funds

Budget Narrative

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Package No.	810	Statewide Adjustments
-------------	-----	-----------------------

63400-300-10-00-00000

Park Development

PERSONAL SERVICES

Classification No.	Group by Classification Name	# of Pos.	FTE	Base Rate	Avg. Step	Avg. Salary	Avg. OPE	GF	LF	OF	FF	OF (Non-Ltd.)	All Funds
				Salaries & Wages									-
				Reconciliation Adjustment					(6,670)	(1,666)			(8,336)
				Public Employees Retire Cont									-
				Social Security Taxes									-
				Workers Comp Assessments									-
				Mass Transit Tax									-
				Flexible Benefits									-
Total Personal Services								-	(6,670)	(1,666)	-	-	(8,336)

SERVICES AND SUPPLIES

4575	Agency Program Related S and S	-	-	-	-	-	-
Total Services and Supplies		-	-	-	-	-	-

CAPITAL OUTLAY

[illegible]

SPECIAL PAYMENTS

[illegible][illegible]

TOTAL POSITIONS/FTE		Pos	FTE

Budget Narrative

DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE

**Parks & Recreation Dept
2019-21 Biennium**

Agency Number: 63400

Cross Reference Number: 63400-300-10-00-00000

<i>Source</i>	2015-17 Actuals	2017-19 Leg Adopted Budget	2017-19 Leg Approved Budget	2019-21 Agency Request Budget	2019-21 Governor's Budget	2019-21 Leg. Adopted Budget
Lottery Funds						
Tsfr From Administrative Svcs	16,922,218	19,372,489	19,413,107	23,993,420	23,993,420	23,986,750
Total Lottery Funds	\$16,922,218	\$19,372,489	\$19,413,107	\$23,993,420	\$23,993,420	\$23,986,750
Other Funds						
Park User Fees	819,916	-	-	14,250,000	14,250,000	14,248,334
Donations	94,661	-	-	-	-	-
Grants (Non-Fed)	150,286	-	-	-	-	-
Other Revenues	-	2,031,412	2,031,412	2,055,772	2,055,772	2,055,772
Tsfr From Marine Bd, Or State	784,839	-	-	-	-	-
Tsfr From Forestry, Dept of	25,000	-	-	-	-	-
Tsfr From Fish/Wildlife, Dept of	500,000	-	-	-	-	-
Tsfr From Transportation, Dept	1,075,804	1,243,044	1,243,044	1,243,044	1,243,044	1,243,044
Total Other Funds	\$3,450,506	\$3,274,456	\$3,274,456	\$17,548,816	\$17,548,816	\$17,547,150
Federal Funds						
Federal Funds	1,090,189	1,742,574	1,742,574	1,810,132	1,810,132	1,810,132
Total Federal Funds	\$1,090,189	\$1,742,574	\$1,742,574	\$1,810,132	\$1,810,132	\$1,810,132

____ Agency Request
2019-21 Biennium

____ Governor's Budget
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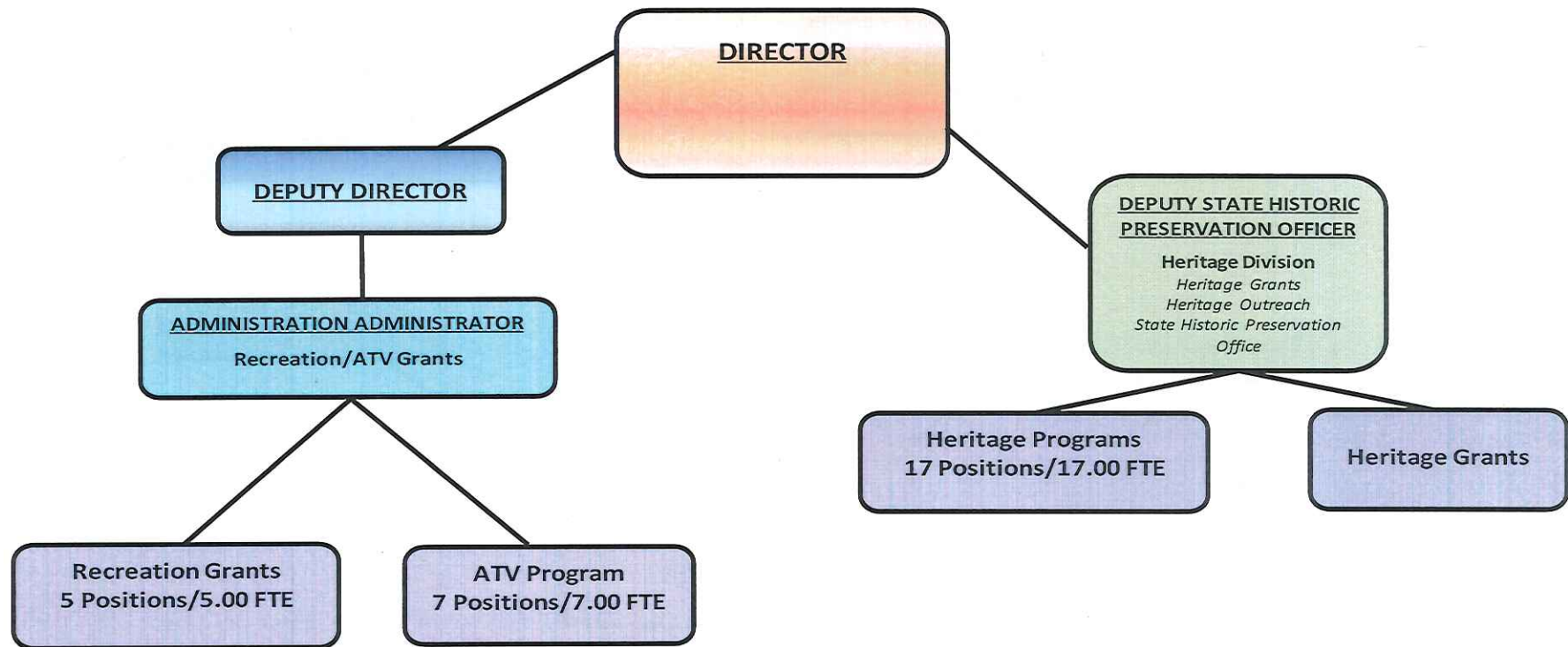
____ Legislatively Adopted
Detail of LF, OF, and FF Revenues - BPR012

Budget Narrative

Community Support and Grants

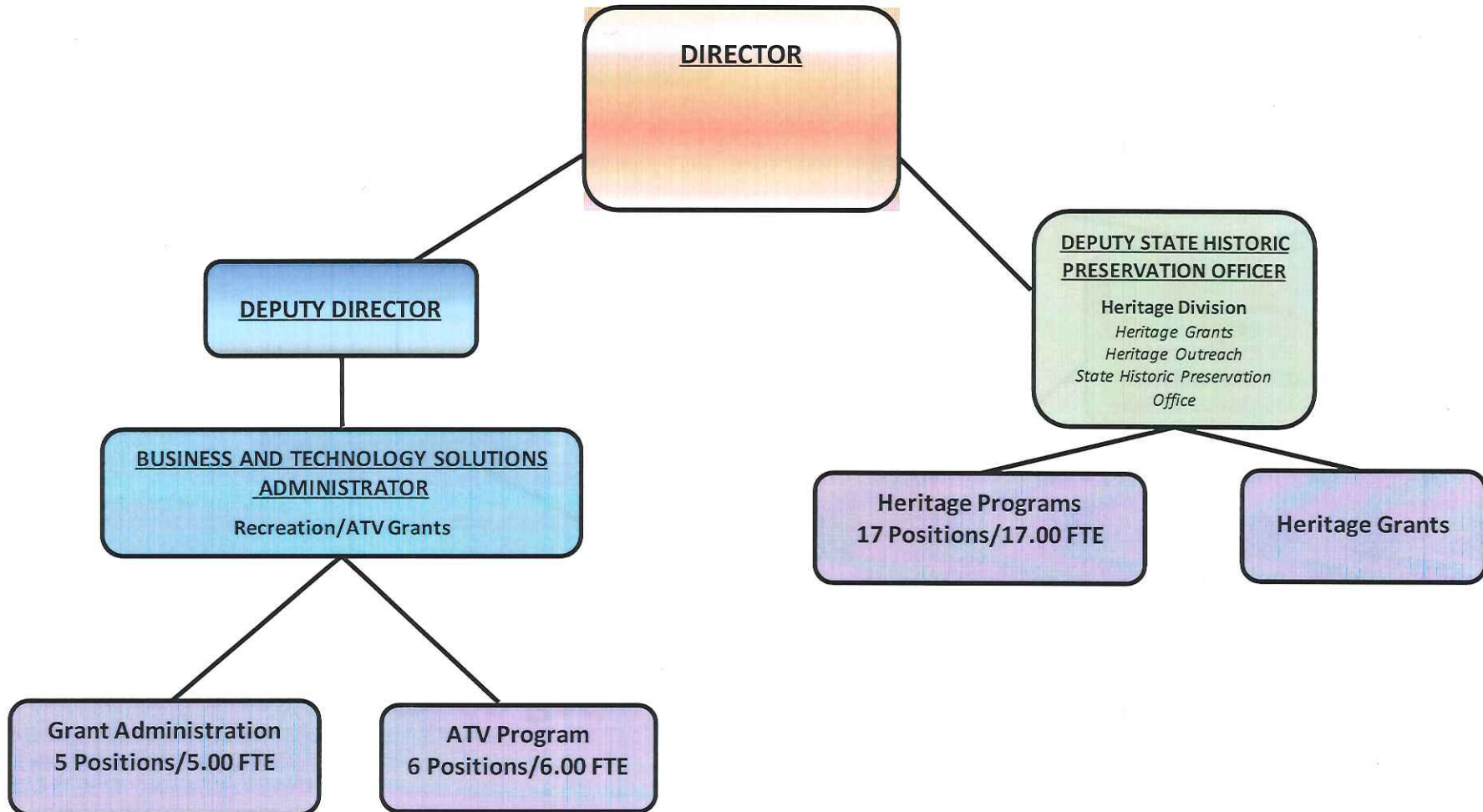
Program Description

Oregon Parks and Recreation Department Community Support and Grants 2017-19



Budget Narrative

Oregon Parks and Recreation Department Community Support and Grants 2019-21



Budget Narrative

Community Support and Grants

Executive Summary

The Community Support and Grants program serves Oregon property owners, local governments and organizations, and land managers by assisting them to navigate state and federal laws related to historical and archaeological resources, and by providing matching grants to fund citizen needs. This program is funded with constitutionally-dedicated Lottery Funds, Federal Funds, and Other Funds (such as Oregon ATV funds).

Program Description

Services in the Community Support and Grants program are grouped into four main areas. The first two—*recreation grants* and *heritage grants*—support communities and other service providers to provide a range of competitive grants and federal pass-through dollars. Local communities meet criteria, then use the money to directly serve their citizens' needs.

The *all-terrain vehicle* program manages a statewide safety certification service and dispenses funding for education, law enforcement and safety, and riding area improvements on federal, state, county and other public-use lands (these riding areas exist entirely outside the state park system).

The *heritage program* assists private and public entities improve their historic resources, successfully navigate federal and state laws, and tap the expertise of historic and archaeological professionals to protect Oregon's cultural identity. This program manages Oregon's presence in the federal National Register of Historic Places program.

Program Justification and Link to 10-Year Outcome

The *recreation grants* and *heritage grants* programs—a suite of 10 programs funded by federal, Oregon Lottery, recreational vehicle license and other monies—deliver crucial funding to county, regional and city governments. These matching funds are fast, efficient and in strong demand by government jurisdictions hard-pressed to fund services demanded by their constituents. Recreation grants:

- Local Government (Lottery Funds)
- Recreation Trails (Federal Funds)
- Land and Water Conservations Funds (Federal Funds)
- County Opportunity (Other Funds – a share of recreational vehicle licenses)
- All-Terrain Vehicles (Other Funds – gas tax refunds)

Budget Narrative

Heritage grants:

- Certified Local Government (Federal Funds)
- Heritage (Lottery Funds)
- Historic Cemetery (Lottery Funds)
- Museum (Lottery Funds)
- Preserving Oregon (Lottery Funds)
- Oregon Main Street Revitalization (Other Funds)

Both heritage and recreation programs drive an increasing amount of tourism traffic, producing economic benefits in rural areas. The *recreation grants* and *heritage grants* programs fulfill both Responsible Environmental Stewardship and A Thriving Statewide Economy:

- Increases access and availability to transit, rail, bicycle, and pedestrian travel; and
- Balances ecological and economic interests to improve the health of watersheds, and fish and wildlife habitat.
- Supports regional solutions and align local, regional, and state economic development priorities.

The *all-terrain vehicle* program is at the forefront of a national effort to improve safety, protect public lands and serve people engaged in a growing outdoor sport. It addresses the overarching goal of the healthy environment outcome by helping communities and businesses create places where people want to live, work and play, and that Oregon will be proud to pass on to the next generation.”

The *heritage program* is a service unique to OPRD, and it serves two main functions. First, it bridges the gap between property owners and the several state and federal requirements which protect historic and archaeological resources. Land owners (public and private) must be careful to protect historically-valuable landscapes, buildings, and prehistoric cultural artifacts, and they need friendly professionals who can assist in finding solutions by interpreting the law. Second, the heritage program helps extend the usable life of historic buildings and downtown districts. The first, best way to reduce resource consumption and prevent urban sprawl is to use existing buildings which have not only stood the test of time but are located where infrastructure already exists. This program directly fulfills the outcome by:

- Supporting regional solutions and align local, regional, and state economic development priorities.

Program Performance

Community Support staff work constantly to assist local communities, and that includes encouraging them to apply for grant opportunities and service programs that may be new to them.

Budget Narrative

Enabling Legislation/Program Authorization

Under authority of the Federal Historic Preservation Act of 1966 [54 U.S.C. 300101 et seq.] and federal rule [36 CFR Parts 60 and 61], Oregon cooperates with the federal government on a program that encompasses survey, planning, registration activities, grants-in-aid, tax benefits, and federal project review. Oregon also has a parallel program through ORS 358 and ORS 390, and the Community Support program implements a wide range of statutes related to its *heritage program*:

- ORS 97.774 (Oregon Commission on Historic Cemeteries)
- ORS 358.475 (Special Assessment of Historic Property)
- ORS 358.570 (Oregon Heritage Commission)
- ORS 358.622 (State Advisory Committee on Historic Preservation)
- ORS 358.612 (Authorities of State Historic Preservation Officer)
- ORS 358.653 (Preservation of state-owned historic property)
- ORS 358.680 (Oregon Property Management Program)
- ORS 358.905 (General Archaeology)
- ORS 390.235 (Issuance of Archeological Permits)
- Executive Order 98-16 (Oregon Historic Trails Advisory Council)

Federal establishment of the *Land and Water Conservation Fund* is found in 16 U.S.C. 460: “providing funds for and authorizing Federal assistance to the States in planning, acquisition, and development of needed land and water areas and facilities”.

The federal *Recreation Trails Program* fund is established through the Federal Highways Administration in 23 U.S.C. 104(h): “the [Transportation] Secretary, in consultation with the Secretary of the Interior and the Secretary of Agriculture, shall carry out a program to provide and maintain recreational trails ... the Governor of the State shall designate the State agency or agencies that will be responsible for administering apportionments made to the State.”

ORS 390.134 State Parks and Recreation Department Fund; sources; uses; advisory committee; rules; subaccounts. ... 12% of the amount transferred to the State Parks and Recreation Department Fund from the Parks Subaccount shall be used only to carry out the purposes and achievements described in ORS 390.135 (2) and (3) through the awarding of grants to regional or local government entities to acquire property for public parks, natural areas or outdoor recreation areas or to develop or improve public parks, natural areas or outdoor recreation areas ... Forty-five percent of the amount transferred to the State Parks and Recreation Department under ORS 366.512 from the registration of travel trailers, campers and motor homes and under ORS 803.601 from recreational vehicle trip permits must be deposited in a separate subaccount within the fund to be distributed for the acquisition, development, maintenance, care and use of county park and recreation sites.

Budget Narrative

ORS 390.565 All-Terrain Vehicle Advisory Committee; appointment; term; duties. The All-Terrain Vehicle Advisory Committee is established ...The committee shall ... make recommendations to the State Parks and Recreation Commission ... [and] recommend appropriate safety requirements to protect child operators and riders of off-highway vehicles to the commission ... [and] Advise the State Parks and Recreation Department on the allocation of moneys in the All-Terrain Vehicle Account established by ORS 390.555; and review grant proposals and make recommendations to the commission as to which projects should receive grant funding.

Funding Streams

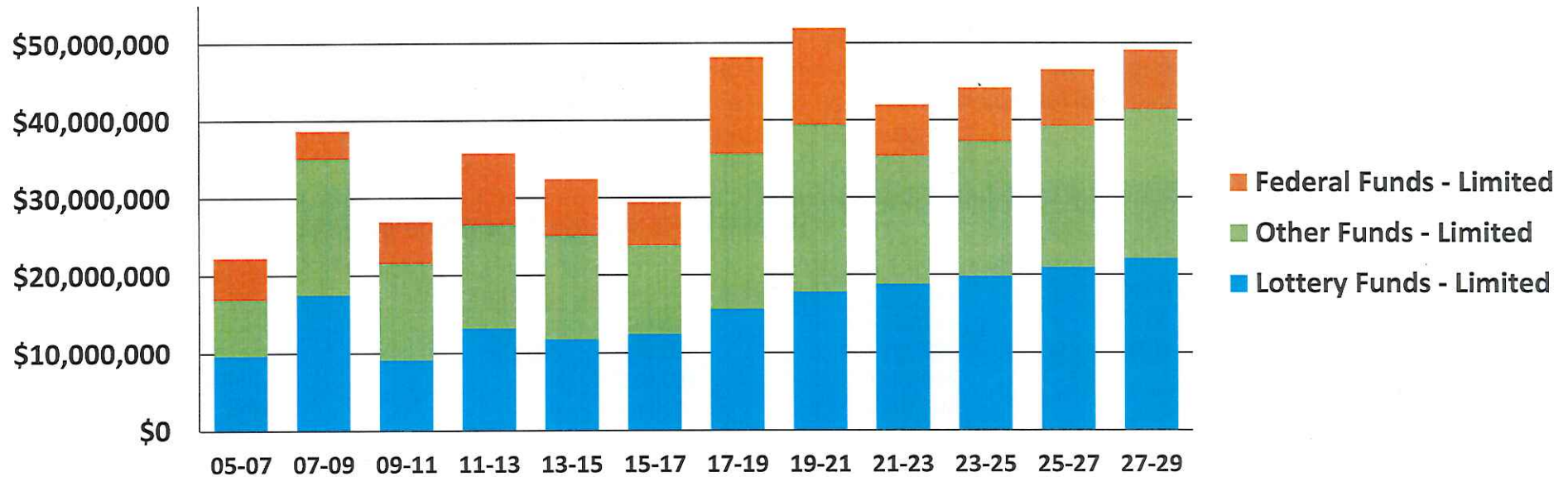
Community Support and Grants are funded by dedicated and non-dedicated Oregon Lottery funds (for heritage grants and Main Street grants, respectively), Federal Funds (for heritage and recreation grants, see 16 USC and 23 USC references above), and Other Funds (all-terrain vehicle, private donations, and the Oregon Cultural Trust).

Oregon Constitution, Article XV, Section 4a, Use of net proceeds from state lottery for parks and recreation areas: In each biennium the Legislative Assembly shall appropriate all of the moneys in the parks subaccount of the parks and natural resources fund ... to achieve all of the following:

Provide additional public parks, natural areas or outdoor recreational areas to meet the needs of current and future residents of the State of Oregon; Protect natural, cultural, historic and outdoor recreational resources of state or regional significance; Manage public parks, natural areas and outdoor recreation areas to ensure their long-term ecological health and provide for the enjoyment of current and future residents of the State of Oregon; and Provide diverse and equitable opportunities for residents of the State of Oregon to experience nature and participate in outdoor recreational activities in state, regional, local or neighborhood public parks and recreation areas. ... In each biennium the Legislative Assembly shall appropriate no less than twelve percent of the moneys in the parks subaccount for local and regional grants

Budget Narrative

Community Support and Grants



Significant Proposed Program Changes from 2017-2019

Policy Option Package 101 increases funding for ATV Grants. Policy Option Package 102 allows for payment of already awarded grants. Policy Option Package 106 increases funding for Heritage Grant Programs.

Purpose, customers, and source of funding

The *recreation grants* program provides local governments and organizations funds to develop or enhance outdoor recreation facilities, such as parks, trails, campgrounds, and memorials. Funding sources include Federal, State (Lottery), and Other funds (RV registration fees).

The *heritage grants* program provides funds to local governments, organizations, and historic property owners to preserve and restore historic buildings, sites, records, and artifacts so they can benefit their communities. Funding sources include Federal, State (Lottery), and Other funds (private donations, non-dedicated lottery bond revenue, and Oregon Cultural Trust).

Budget Narrative

The *all-terrain vehicle* program manages a statewide safety certification service and dispenses funding for education, law enforcement and safety, and riding area improvements on federal, state, county and other public-use lands. The program is funded by Other funds, specifically gas tax refunds and ATV registration fees.

The *heritage program* assists private and public entities in preserving and enhancing their historic resources and successfully navigating federal and state laws. Training and assisting local heritage organizations is a major part of this effort. Funding sources include Federal, State (Lottery), and Other funds (private donations and Oregon Cultural Trust funds).

Expenditures by fund type, positions and full-time equivalents

Community Support and Grants:							
	General	Lottery	Other	Federal	Total Funds	Positions	FTE
Heritage Programs		4,153,768	527,452	2,086,782	6,768,002	17	17.00
Land & Water Conservation		0	0	4,924,271	4,924,271		
Recreation Trails Program		0	0	5,053,600	5,053,600		
Natural Heritage Grants		0	0	478,601	478,601		
Local Government Grants		13,138,597	0	0	13,138,597		
RV County Oppurtunity Grants		0	2,134,101	0	2,134,101		
Main Street Grant Program		0	10,290,092	0	10,290,092		
Grant Administration		907,862	630,031	0	1,537,893	5	5.00
ATV Program		0	12,876,874	0	12,876,874	6	6.00
Total	0	18,200,227	26,458,550	12,543,254	57,202,031	28	28.00

Activities, programs, and issues in the program unit base budget

Recreation Grants: General duties include grant administration, assistance and guidance to grant applicants and recipients, project inspections, and processing reimbursement payments for the following grant programs:

- Local Government: Acquire, develop, or upgrade city, county, or regional parks.
- Land and Water Conservation Fund (federal): Acquire, develop, or upgrade outdoor recreation facilities.
- Recreation Trails Program (federal): Acquire, develop, and maintain both motorized and non-motorized trails.
- County Opportunity: Acquire, develop, plan, or upgrade county-owned campgrounds.
- All-Terrain Vehicles: Acquire, develop, or maintain ATV recreational areas, and support local law enforcement and emergency medical services related to ATV activities.
- Veterans and War Memorials: Construct and maintain memorials honoring military veterans.

Budget Narrative

Heritage Grants: General duties include grant administration, assistance and guidance to grant applicants and recipients, project inspections, and processing reimbursement payments for the following grant programs:

- Certified Local Government (federal): Support city or county historic preservation programs, including historic register designations, building rehabilitation, landmark commission reviews, and public education.
- Heritage: Support a broad range of local history and heritage activities.
- Historic Cemetery: Stabilize and upgrade officially designated historic cemeteries.
- Museum: Support projects related to history museum collections and operations.
- Preserving Oregon: Rehabilitation work on historic buildings and archaeological site documentation.
- Oregon Main Street Revitalization: Acquisition, rehabilitation, and construction in designated downtown areas.

All-Terrain Vehicle Program:

- Issue biennial permits required of all ATVs ridden on public land.
- Manage a statewide safety certification program for ATV riders.
- Coordinate and conduct education and training related to ATV use.

Heritage Program: General duties include administering a variety of programs for historic building and archaeological site preservation, local historical museums, historical societies, and other providers of heritage services and activities.

- Maintain records of all known historic structures and archaeological sites in Oregon.
- Administer the National Register of Historic Places program.
- Issue permits required by state law for archaeological site excavation and testing.
- Coordinate statewide heritage-related commemorations, events, and activities, including the annual Heritage Conference.
- Administer state and federal tax incentive programs for historic building rehabilitation.
- Conduct or oversee surveys to identify historic and archaeological sites throughout the state.
- Provide staff support for several heritage boards: Historic Trails Advisory Council, Commission on Historic Cemeteries, Heritage Commission, and the State Advisory Committee on Historic Preservation.
- Prepare and implement the Historic Preservation Plan and the Heritage Plan (5 year cycle for each).
- Train and assist local heritage partner organizations so they can succeed with their projects and programs.
- Assist government agencies and others in complying with state and federal cultural resource laws and regulations.

Important background for decision makers. Include trends in caseload and workload

All of the programs in Community Support and Grants are on a fairly steady track in terms of caseload and workload. The grant programs and the outreach programs to local partners remain very popular and effective. The grants provide critical funding for local governments, who are especially strapped financially in the current economic climate. The agency's staff expertise is also very valuable

Budget Narrative

to grant recipients and local partners, given that they do not typically have heritage, grant, or recreation specialists on their staffs. Federally funded programs are being watched carefully, given the potential volatility (mostly on the reduction side) in federal funding, but for now they are relatively stable.

Expected results from the 2019-21 budget for the program unit.

Recreation Grants and Heritage Grants:

- Assist communities and other partners in improving the array of parks, outdoor recreation facilities, and heritage offerings throughout the state.
- Develop more streamlined, but still effective, grant administration processes that make it easier for applicants to apply for and manage their grants, and more efficient for staff to administer.
- Maintain a high level of local government participation in the grant programs. The agency's Key Performance Measure #3 has a goal of 50% participation (47% in FY 2017).

ATV Program:

- Promote partnerships with riders and land managers both public and private, clubs and organizations, the OHV industry, which is based on mutual respect and minimizes conflicts among various public land uses. Maintained or improved the number and quality of training and education programs related to ATV activities.

Heritage Program:

- Continued increase in both the number of local heritage partner organizations and their effectiveness in preserving and putting to useful purpose the state's heritage resources.
- Continued increase in the number of historic properties listed in the National Register of Historic Places (approximately 20-25 per year), as reported in the agency's Key Performance Measure #2.
- Improved methods for tracking the economic benefits of heritage-related activities, especially in the areas of heritage tourism and historic downtown revitalization, and actual improvement in those numbers.

Revenue sources and proposed revenue changes

The budget in Community Support and Grants is funded by a mixture of Lottery, Other and Federal funds.

Lottery Funds are used by the Heritage Program, Heritage Grants and the Local Government Grant Program. The Lottery funds are from the Department's constitutionally dedicated share of the Parks and Natural Resource Fund. The constitution requires 12% of the Department's lottery funds be dedicated to the Local Government Grant program. Lottery fund forecasts are provided by the Office of

Budget Narrative

Economic Analysis. To fund grants awarded in one biennium, but disbursed in the next, a substantial amount of funding is carried over from 2017-19 into 2019-21.

Other Funds are provided by the Department of Transportation (ODOT) for the ATV Program (unrefunded fuel tax), RV registrations for transfer to Oregon Counties, and for the RV County Opportunity Grant Program.

Other funds are deposited in the Oregon Property Management Account primarily from Special Assessment Program fees; the account also contains various donations for historic preservation. The Department forecasts this revenue based on historical information.

Other funds are received from the Cultural Trust of Oregon via the Oregon Business Development Department (Business Oregon). Estimated amounts are provided by the sending agency.

Other funds are deposited in the Oregon Main Street Revitalization Grant Program fund from the sale of lottery backed bonds.

Interest income is earned on funds in the Department's bank account. The Department forecasts this revenue based on historical average earnings.

Federal Funds are used by the following programs:

- State Historic Preservation Office (funds from the National Parks Service)
- Land and Water Conservation Fund (funds from the National Parks Service)
- Recreation Trails Program (funds from Federal Highway Administration)
- Natural Heritage Grants (funds from US Fish and Wildlife Service)

The Department forecasts federal revenue based on historical information and the assumption that the most current federal fiscal year award is representative of future years.

Proposed new laws that apply to the program unit

No new laws are proposed for any of the programs in this unit

Budget Narrative

Summary of 2019-21 Budget Oregon Parks and Recreation Department

Community Support and Grants	TOTALS			FUND TYPE					
	POS	FTE	ALL FUNDS	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other	Nonlimited Federal
2017-19 LEGISLATIVELY ADOPTED BUDGET	29	29.00	47,988,373		15,483,997	19,980,226	12,524,150		
Emergency Board Actions (through 3/2018)			157,831		111,478	21,862	24,491		
2017-19 Legislatively Approved Budget	29	29.00	48,146,204		15,595,475	20,002,088	12,548,641		
Base Budget Adjustments:									
Net Cost of 2017-19 Position Actions:									
Administrative, Biennialized E-Board, Phase-Out			183,224		90,886	39,278	53,060		
Estimated Cost of 2019-21 Merit Increase									
Base Debt Service Adjustment									
Base Nonlimited Adjustment									
Capital Construction Adjustment									
Subtotal: 2019-21 Base Budget	29	29.00	48,329,428		15,686,361	20,041,366	12,601,701		
Essential Packages:									
Package No. 010									
Vacancy Factor (Increase)/Decrease			162,040		93,322	68,718			
Non-PICS Personal Service Increase/(Decrease)			6,305		4,515	(632)	2,422		
Subtotal			168,345		97,837	68,086	2,422		
Package No. 021/022									
021 - Phased-In Programs Excl. One-Time Costs									
022 - Phase-Out Programs and One-Time Costs			(14,262,341)		(20,000)	(7,715,836)	(6,526,505)		
Subtotal			(14,262,341)		(20,000)	(7,715,836)	(6,526,505)		
Package No. 031/032/033									
Cost of Goods & Services Increase/(Decrease)			2,095,168		1,502,075	400,913	192,180		
State Govt Service Charges Increase/(Decrease)									
Subtotal			2,095,168		1,502,075	400,913	192,180		
Package No. 040									
Mandated Caseload Increase/(Decrease)									
Package No. 050									
Fund Shifts									
Package No. 060									
Technical Adjustments									
Subtotal: 2019-21 Current Service Level Budget	29	29.00	36,330,600		17,266,273	12,794,529	6,269,798		
2019-21 Current Service Level - Page 1 Subtotal	29	29.00	36,330,600		17,266,273	12,794,529	6,269,798		
Package No. 070									
Revenue Shortfalls									
Subtotal: 2019-21 Modified Current Service Level	29	29.00	36,330,600		17,266,273	12,794,529	6,269,798		

Budget Narrative

Community Support and Grants	TOTALS			FUND TYPE					
	POS	FTE	ALL FUNDS	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited	
								Other	Federal
Emergency Board Packages: (List ORBITS Package number and title)									
Subtotal Emergency Board Packages									
Policy Packages:									
090 Analyst Adjustments									
091 Statewide Adjustments DAS Chngs									
092 Statewide AG Adjustment									
101 Operational Cost Increases			3,000,000			3,000,000			
102 Grant Obligations from Past Biennium			12,066,858			5,796,868	6,269,990		
103 Agency Shared Costs fro State Capitol Park									
104 Improve and Develop Parks									
105 Improve Visitor Experience									
106 Prep for State Park Centennial in 2022			490,000		490,000				
107 Invest in Signature State Trails									
108 Apply Modern Tech to Improve Service									
109 Targeted Strategic Park Acquisitions									
110 Support Multiagency Salmonberry Trail Project									
111 Invest in Parks and Heritage Staff			17,110		9,607		7,503		
801 LFO Analyst Adjustments									
802 Technical Position Adjustments	(1)	(1.00)	(232,402)			(232,402)			
810 Statewide Adjustments			(25,491)		(14,422)	(7,032)	(4,037)		
811 Budget Reconciliation Adjustments			5,555,356		448,769	5,106,587			
Subtotal Policy Packages	(1)	(1.00)	20,871,431		933,954	13,664,021	6,273,456		
Total: 2019-21 Budget	28	28.00	57,202,031		18,200,227	26,458,550	12,543,254		
Percent Change From 2017-19 Leg. Approved	-3.4%	-3.4%	18.8%	0.0%	16.7%	32.3%	0.0%	0.0%	0.0%
Percent Change From Current Service Level Budget	-3.4%	-3.4%	57.4%	0.0%	5.4%	106.8%	100.1%	0.0%	0.0%

Budget Narrative

DETAIL OF LOTTERY FUNDS, OTHER FUNDS AND FEDERAL FUNDS REVENUES

Source	Fund	ORBITS Revenue Acct	2015-17 Actual	2017-19 Legislatively Approved	2017-19 Estimated	2019-21		
						Agency Request	Governor's Budget	Legislatively Adopted
<u>Lottery Funds</u>								
Interest Earnings	Lot	0605						
Interest Earnings (Non-Dedicated Lottery - Non-Measure 76)	Lot	0605						
Transfers-In								
Intrafund	Lot	1010						
From Dept. Adminst Serv (Dedicated Lottery - Measure 76)	Lot	1107	13,243,848	15,871,775	15,871,775	17,765,880	17,963,657	18,200,227
From Dept. Adminst Serv (Non-Dedicated Lottery - Non-Measure 76)	Lot	1107						
From Department of Forestry	Lot							
Transfers-Out								
Intrafund	Lot	2010						
Administrative Services	Lot	2107						
Dept. of Forestry	Lot	2629						
To Oregon Department of Transportation	Lot	2730	-					
Total Lottery Funds	Lot		13,243,848	15,871,775	15,871,775	17,765,880	17,963,657	18,200,227
<u>Other Funds (Limited)</u>								
Park User Fees	Oth	0255	107,234	574,423	632,345	630,031	630,031	630,031
Other Nonbusiness Lic & Fees	Oth	0210	1,602,498	1,531,121	1,604,506	1,609,287	1,609,287	1,609,287
Charges for Services	Oth	0410						
Rents and Royalties	Oth	0510						
Interest Earnings	Oth	0605	106,219	72,152	226,173	226,173	226,173	226,173
Sales Income	Oth	0705						
Donations	Oth	0905	50,724	-				
Grants (Non-Fed)	Oth	0910						
Other Revenues	Oth	0975	58,182	188,530	150,000	176,438	176,438	176,438
Lottery Bonds Proceeds	Oth	0565	2,500,000	5,111,682	5,139,288			5,106,587
Transfers-In								
Intrafund	Oth	1010		5,822				
From Dept. Adminst Serv	Oth	1107						
Oregon Military Department	Oth	1248						
From Marine Board	Oth	1250						
Oregon Dept of Energy	Oth	1330						
OR Business Development	Oth	1123	241,602	260,000	260,000	260,000	260,000	260,000
From Oregon Dept of State Lands	Oth	1141						
From Oregon Department of Forestry	Oth	1629						
From Oregon Department of Transportation	Oth	1730	27,128,800	25,336,299	30,295,981	27,148,056	27,148,056	27,148,056
From Dept of Fish/Wildlife	Oth	1635						

Budget Narrative

DETAIL OF LOTTERY FUNDS, OTHER FUNDS AND FEDERAL FUNDS REVENUES

Source	Fund	ORBITS Revenue Acct	2015-17 Actual	2017-19 Legislatively Approved	2017-19 Estimated	2019-21		
						Agency Request	Governor's Budget	Legislatively Adopted
Transfers-Out								
Intrafund	Oth	2010						
To Counties	Oth	2080	(14,814,947)	(13,475,069)	(15,217,190)	(14,252,405)	(14,252,405)	(14,252,405)
To Oregon Department of Transportation	Oth	2730	(503,826)	(538,928)	(593,285)	(580,308)	(580,308)	(580,308)
To OR Business Development	Oth	2123						
To Dept. of Agriculture	Oth	2603						
To Dept. of Forestry	Oth	2629	(1,058,925)	(1,111,531)	(1,111,531)	(1,374,175)	(1,374,175)	(1,374,175)
To Oregon State Police	Oth	2257	(535,190)	(567,353)	(567,353)	(690,898)	(690,898)	(690,898)
<i>Total Other Funds</i>	Oth		14,882,371	17,387,148	20,818,934	13,152,199	13,152,199	18,258,786
<i>Federal Funds (Limited)</i>								
Federal Funds	Fed	0995	5,698,056	12,548,641	12,532,075	12,547,291	12,547,291	12,543,254
Oregon Department of Transportation	Fed	1730						
Oregon Military Dept	Fed	1248						
Transfers-Out								
To Dept of Fish/Wildlife	Fed	2635						
To Dept of Forestry	Fed	2629	(98,712)					
<i>Total Federal Funds - Limited</i>	Fed		5,599,344	12,548,641	12,532,075	12,547,291	12,547,291	12,543,254
TOTAL LIMITED			33,725,563	45,807,564	49,222,784	43,465,370	43,663,147	49,002,267
Lottery, Other, and Federal Funds			33,725,563	45,807,564	49,222,784	43,465,370	43,663,147	49,002,267

Budget Narrative

Community Support and Grants

010 Non-PICS Psnl Svc / Vacancy Factor

Package Description

This package includes standard inflation of 3.8% on non PICS generated accounts unless otherwise described below:

- Mass Transit – adjustment to .6% of subject salary and wages.
- Pension Obligation Bonds – amount required for payment of bonds as calculated by the Department of Administrative Services (DAS).
- Vacancy Savings – an amount calculated based on the previous biennium's turnover rate plus the return of the hiring slow down limitation reduction.

Budget Narrative

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY													
Package No.		010 Non-PICS Psnl Svc/Vacancy Factor								63400-500-10-00-00000			
										Community Support and Grant			
PERSONAL SERVICES													
Classification No.	Group by Classification Name	# of Pos.	FTE	Base Rate	Avg. Step	Avg. Salary	Avg. OPE	GF	LF	OF	FF	OF (Non-Ltd.)	All Funds
				Temporary Appointments					809	13			822
				Overtime Payments					151	189	31		371
				Shift Differential									-
				All Other Differential									-
				Public Employees Retire Cont					26	32	5		63
				Pension Bond Contribution					1,244	919	2,384		4,547
				Social Security Taxes					74	15	2		91
				Unemployment Assessments									-
				Mass Transit Tax					2,211	(1,800)			411
				Vacancy Savings					93,322	68,718			162,040
Total Personal Services								-	97,837	68,086	2,422	-	168,345
SERVICES AND SUPPLIES													
Total Services and Supplies								-	-	-	-	-	-
CAPITAL OUTLAY													
Total Capital Outlay								-	-	-	-	-	-
SPECIAL PAYMENTS													
Total Special Payments								-	-	-	-	-	-
TOTAL REQUESTS								-	\$97,837	\$68,086	\$2,422	\$0	\$168,345
TOTAL POSITIONS/FTE			Pos	FTE									

Budget Narrative

Community Support and Grants

022 Phase out Program and One time Costs

Package Description

This package phases out limitation related to grant program funds carried over to pay awarded grants not yet fully paid out (Land and Water Conservation Fund, Recreation Trails Program, Maritime Grants, RV County Opportunity Grant Program). In addition, phases out limitation associated with bond proceeds for the Main Street grant program and the Chetco fire grants.

Budget Narrative

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY													
Package No. 022 Phase-out Pgm & One-time Costs										63400-500-10-00-00000			
										Community Support and Grant			
PERSONAL SERVICES													
Classification No.	Group by Classification Name	# of Pos.	FTE	Base Rate	Avg. Step	Avg. Salary	Avg. OPE	GF	LF	OF	FF	OF (Non-Ltd.)	All Funds
Total Personal Services								-	-	-	-	-	-
SERVICES AND SUPPLIES													
4625	Other COP Costs									(111,682)			(111,682)
Total Services and Supplies								-	-	(111,682)	-	-	(111,682)
CAPITAL OUTLAY													
Total Capital Outlay								-	-	-	-	-	-
SPECIAL PAYMENTS													
6015	Dist to Cities										(3,013,727)		(3,013,727)
6020	Dist to Counties									(104,154)	(3,428,613)		(3,532,767)
6025	Dist to Other Gov Unit									(7,500,000)			(7,500,000)
6030	Dist to Non-Gov Units								(20,000)		(84,165)		(104,165)
Total Special Payments								-	(20,000)	(7,604,154)	(6,526,505)	-	(14,150,659)
TOTAL REQUESTS													
								-	(\$20,000)	(\$7,715,836)	(\$6,526,505)	\$0	(\$14,262,341)
TOTAL POSITIONS/FTE				Pos		FTE							

Budget Narrative

Community Support and Grants

031 Standard Inflation Adjustments

Package Description

This package includes standard inflation of 3.8% for all Services and Supplies, Capital Outlay and Special Payments unless otherwise described below. In addition, Professional Services accounts are granted 4.2% inflation.

Budget Narrative

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY														
Package No. 031 Standard Inflation								63400-500-10-00-00000 Community Support and Grant						
PERSONAL SERVICES														
Classification No.	Group by Classification Name	# of Pos.	FTE	Base Rate	Avg. Step	Avg. Salary	Avg. OPE	GF	LF	OF	FF	OF (Non-Ltd.)	All Funds	
Total Personal Services								-	-	-	-	-	-	
SERVICES AND SUPPLIES														
4100	Instate Travel								239	3,467	2,026		5,732	
4125	Out of State Travel								40		683		723	
4150	Employee Training								180	1,947	891		3,018	
4175	Office Expenses								253	3,592	2,468		6,313	
4200	Telecommunications								-	221	128		349	
4250	Data Processing									1	847		848	
4275	Publicity and Publications								138	2,165	257		2,560	
4300	Professional Services								100	10,540	13,014		23,654	
4315	IT Professional Service									8,397			8,397	
4375	Employee Recruitment and Develop										317		317	
4400	Dues and Subscriptions										39		39	
4425	Facilities Rental and Taxes										558		558	
4450	Fuels and Utilities								35	978	71		1,084	
4475	Facilities Maintenance										881		881	
4575	Agency Program Related S and S								1,316	23,360	42,662		67,338	
4650	Other Services and Supplies								951	4,945	219		6,115	
4700	Expendable Prop 250 - 5000								50	76	995		1,121	
Total Services and Supplies								-	3,302	59,689	66,056	-	129,047	
CAPITAL OUTLAY														
Total Capital Outlay								-	-	-	-	-	-	
SPECIAL PAYMENTS														
6015	Dist to Cities								157,699	4,425	53,917		216,041	
6020	Dist to Counties								177,312	72,062	50,413		299,787	
6025	Dist to Other Gov Unit								104,458	242,580	19,738		366,776	
6030	Dist to Non-Gov Units								11,228	22,157	265		33,650	
6035	Dist to Individuals										1,791		1,791	
Total Special Payments								-	450,697	341,224	126,124	-	918,045	
TOTAL REQUESTS								-	\$453,999	\$400,913	\$192,180	\$0	\$1,047,092	
TOTAL POSITIONS/FTE				Pos	FTE									

Budget Narrative

Community Support and Grants

032 Above Standard Inflation

Package Description

Ballot Measure 76 approved by Oregon voters requires that 12% of OPRD's share of Lottery funds are given out as grants to local governments. In order to comply, an increase above standard inflation is included in this package.

Budget Narrative

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY													
Package No. 032 Above Standard Inflation								63400-500-10-00-00000					
								Community Support and Grant					
PERSONAL SERVICES													
Classification No.	Group by Classification Name	# of Pos.	FTE	Base Rate	Avg. Step	Avg. Salary	Avg. OPE	GF	LF	OF	FF	OF (Non-Ltd.)	All Funds
Total Personal Services								-	-	-	-	-	-
SERVICES AND SUPPLIES													
Total Services and Supplies								-	-	-	-	-	-
CAPITAL OUTLAY													
Total Capital Outlay								-	-	-	-	-	-
SPECIAL PAYMENTS													
6015	Dist to Cities								524,038				524,038
6020	Dist to Counties								524,038				524,038
Total Special Payments								-	1,048,076	-	-	-	1,048,076
TOTAL REQUESTS								-	\$1,048,076	\$0	\$0	\$0	\$1,048,076
TOTAL POSITIONS/FTE			Pos		FTE								

Budget Narrative

Community Support and Grants

090 Analyst Adjustments

Package Description

The purpose of this package is to adjust for the increase in the Lottery forecast in September 2018 and November 2018.

How Achieved:

The Special Payments budget is increased to equal 12% of OPRD's constitutionally dedicated Lottery Funds.

Staffing Impact:

None.

Quantifying Results:

With this action, the agency will be able to grant additional funds to local governments to enhance the park experience for Oregonians.

Revenue Source:

\$0 Lottery Funds

This package was not approved as part of the Legislatively Adopted Budget.

Budget Narrative

Community Support and Grants

101 Operational Cost Increases

Package Description

The purpose of this package is to increase funds available to award grants for operations, maintenance and law enforcement of ATV riding areas.

How Achieved:

The general purpose of the ATV program is to plan, promote and implement a statewide all-terrain vehicle (ATV) program, including providing funds to local partners for law enforcement and to acquire, develop and maintain ATV recreation areas. Additionally, the program administers safety training certification for ATV riders. The program operates a grant program to accomplish its mission; grant applications are reviewed, scored and recommended for approval by the ATV Advisory Committee and approved by the State Parks Commission. Funds are generated from ATV registrations and Unrefunded fuels tax.

Recently the applications for grant assistance have exceeded the budget limitation available for grants. With the increase in fuels tax approved by the Legislature in 2017, additional funds are available to this program. Increased limitation will allow make more grant funds available for operations, maintenance, law enforcement and acquisition of ATV riding areas.

Staffing Impact:

None.

Quantifying Results:

The results of this package would be more grants to ATV groups applying for funds.

Revenue Source:

\$3,000,000 Other Funds

Budget Narrative

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY													
Package No. 101 Operational Cost Increase								63400-500-10-00-00000 Community Support and Grant					
PERSONAL SERVICES													
Classification No.	Group by Classification Name	# of Pos.	FTE	Base Rate	Avg. Step	Avg. Salary	Avg. OPE	GF	LF	OF	FF	OF (Non-Ltd.)	All Funds
Total Personal Services								-	-	-	-	-	-
SERVICES AND SUPPLIES													
Total Services and Supplies								-	-	-	-	-	-
CAPITAL OUTLAY													
													-
Total Capital Outlay								-	-	-	-	-	-
SPECIAL PAYMENTS													
													-
6020	Dist to Counties									182,100			182,100
6025	Dist to Other Gov Unit									2,619,900			2,619,900
6030	Dist to Non-Gov Units									198,000			198,000
													-
Total Special Payments								-	-	3,000,000	-	-	3,000,000
TOTAL REQUESTS								-	\$0	\$3,000,000	\$0	\$0	\$3,000,000
TOTAL POSITIONS/FTE			Pos	FTE									

Budget Narrative

Community Support and Grants

102 Grant Obligations from Past Biennium

Package Description

The purpose of this package is to request additional other and federal limitation for Oregon Main Street Grant program, the County Opportunity Grant program, the Land and Water Conservation Fund and the Recreation Trails program.

How Achieved:

As the program administrator, the Department awards grants to various applicants for heritage preservation, acquisition, development and maintenance of park properties and trails. Once grantees spend the funds, OPRD provides reimbursement. However, the Department has little control over when reimbursement is requested by the grantee.

This request provides limitation to allow payment of already awarded grants; these grants would have been awarded during the 2017-19 biennium.

Staffing Impact:

None.

Quantifying Results:

This package will result in smooth payment of reimbursement requests from those entities awarded grants. Grantees that are slow to seek reimbursement will be paid timely as will those grantees that immediately accomplish their projects and seek reimbursement.

Revenue Source:

\$5,796,868 Other Funds (\$5,183,505 Main Street, \$613,363 County Opportunity), \$6,269,990 Federal Funds (\$3,418,715 Land and Water, \$2,851,275 Recreation Trails)

Budget Narrative

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY														
Package No. 102 Grant Obligations from Past Biennium								63400-500-10-00-00000 Community Support and Grant						
PERSONAL SERVICES														
Classification No.	Group by Classification Name	# of Pos.	FTE	Base Rate	Avg. Step	Avg. Salary	Avg. OPE	GF	LF	OF	FF	OF (Non-Ltd.)	All Funds	
				Salaries & Wages									-	
				Empl Rel Bd Assessments									-	
				Public Employees Retire Cont									-	
				Social Security Taxes									-	
				Workers Comp Assessments									-	
				Flexible Benefits									-	
Total Personal Services								-	-	-	-	-	-	
SERVICES AND SUPPLIES														
Total Services and Supplies								-	-	-	-	-	-	
CAPITAL OUTLAY														
Total Capital Outlay								-	-	-	-	-	-	
SPECIAL PAYMENTS														
6015	Dist to Cities										3,134,996		3,134,996	
6020	Dist to Counties									613,363	3,134,994		3,748,357	
6025	Dist to Other Gov Unit									5,183,505			5,183,505	
Total Special Payments								-	-	5,796,868	6,269,990	-	12,066,858	
TOTAL REQUESTS								-	\$0	\$5,796,868	\$6,269,990	\$0	\$12,066,858	
TOTAL POSITIONS/FTE			Pos	FTE										

Budget Narrative

Community Support and Grants

106 Prep for State Park System Centennial in 2022

Package Description

Purpose:

The purpose of this package is to increase funding for four (4) Heritage grant programs.

How Achieved:

There are two main objectives embedded in this proposal; eliminate the reliance of the Diamonds in the Rough grant program on unstable funding sources, and increase funding in the grant programs where demand consistently outstrip supply.

1). Diamonds in the Rough historic preservation grant program. The program is currently funded at \$150,000 per biennium for the Diamonds in the Rough grant program. Diamonds in the Rough grants are funded by Other Funds; the funding is a combination of the SHPO's annual allotment of revenue from the Cultural Trust and revenue from Oregon Property Management Account (OPMA). Cultural Trust money varies every year and is reliant on that agency having a successful donation year earned from a tax credit. The tax credit is subject to reauthorization by the legislature, which may or may not happen in 2019. The money in OPMA currently is revenue from Special Assessment application fees. The Special Assessment program is also up for reauthorization, and the fees generate only about \$30,000 per biennium, depending on how many owners apply. Amount Requested: \$150,000

2). Preserving Oregon historic preservation and archaeology grant program. The program is currently funded at \$250,000 per biennium in lottery money to give out for Preserving Oregon grants. Grants are awarded every year; grant applications consistently exceed available funds. OPRD is able to fund 30-40% of eligible applicants. The demand is far outpacing supply in this grant program. Amount Requested: \$150,000

3). Heritage grant program. This is one of two grant programs under the Oregon Heritage Commission. The program is currently funded at \$230,000 per biennium to award for all types of non-building heritage projects; it's SHPO's most inclusive grant program as far as projects go. Grants are awarded once per biennium, and consistently find that applications exceed available funds. OPRD is able to fund 50% of eligible applicants. The demand is far outpacing supply in this grant program. Amount Requested: \$150,000

Budget Narrative

4). Museum grant program. This is one of two grant programs under the Oregon Heritage Commission. The program is currently funded at \$110,000 per biennium of lottery money to award. This program was created in 1995 with \$50,000 for 24 museums. In 2017, SHPO had \$110,000 for at least 230 museums. Between 2007 and 2015 OPRD was only able to award 43% of eligible applicants. The demand is far outpacing supply in this grant program. Amount Requested: \$40,000.

Staffing Impact:

None.

Quantifying Results:

Success is defined by being able to award a higher percentage of eligible applicants. For Diamonds in the Rough, success is defined by providing a stable, reliable revenue source.

Revenue Source:

\$490,000 Lottery Funds

Budget Narrative

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY														
Package No.	106 Prep for State Park System Centennial in 2022								63400-500-10-00-00000					
									Community Support and Grant					
PERSONAL SERVICES														
Classification No.	Group by Classification Name	# of Pos.	FTE	Base Rate	Avg. Step	Avg. Salary	Avg. OPE	GF	LF	OF	FF	OF (Non-Ltd.)	All Funds	
				Salaries & Wages									-	
				Empl Rel Bd Assessments									-	
				Public Employees Retire Cont									-	
				Social Security Taxes									-	
				Workers Comp Assessments									-	
				Flexible Benefits									-	
Total Personal Services								-	-	-	-	-	-	
SERVICES AND SUPPLIES														
													-	
Total Services and Supplies								-	-	-	-	-	-	
CAPITAL OUTLAY														
													-	
Total Capital Outlay								-	-	-	-	-	-	
SPECIAL PAYMENTS														
6015	Dist to Cities								115,101				115,101	
6020	Dist to Counties								18,424				18,424	
6025	Dist to Other Gov Unit								131,957				131,957	
6030	Dist to Non-Gov Units								224,518				224,518	
Total Special Payments								-	490,000	-	-	-	490,000	
TOTAL REQUESTS								-	490,000	-	-	-	490,000	
TOTAL POSITIONS/FTE			Pos	FTE										

Budget Narrative

Community Support and Grants

111 Invest in Parks and Heritage Staff

Package Description

Purpose:

The purpose of this package is to reclass two existing positions to better reflect current duties.

How Achieved:

Heritage Programs has a permanently increasing workload in the area of SHPO compliance reviews. The program would like to repurpose and reclass a vacant Administrative Specialist 2 position to a Natural Resource Specialist 3. This position would work as an archaeologist reviewing projects for compliance with applicable state and federal requirements, working on state permits and agreement documents. This would allow the SHPO to meet the workload needs of the public plus state and federal agencies.

The program would also like to reclass an Information Systems Specialist 5 to an Information Systems Specialist 6. This position is responsible for design and maintenance of customized databases that support state and federal heritage programs. As more of the databases are online and available to the general public, there is increased complexity to the job.

Staffing Impact:

Permanently reclass two (2) positions upward.

Quantifying Results:

This action supports the agency's mission of providing quality outdoor experiences for Oregonians and other visitors to the Department's recreation and heritage sites and those of our partners statewide.

Revenue Source:

\$9,607 Lottery Funds, \$7,503 Federal Funds (Historic Preservation)

Budget Narrative

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY													
Package No. 111 Invest in Parks and Heritage Staff								63400-500-10-00-00000 Community Support and Grant					
PERSONAL SERVICES													
Classification No.	Group by Classification Name	# of Pos.	FTE	Base Rate	Avg. Step	Avg. Salary	Avg. OPE	GF	LF	OF	FF	OF (Non-Ltd.)	All Funds
C1485	Info Systems Specialist 5	-1	-1	6,902	9	(165,648)	(76,085)						
C1486	Info Systems Specialist 6	1	1	7,056	8	169,344	76,996						
C0107	Administrative Specialist 1	-1	-1	4,096	9	(98,304)	(59,505)						
C8503	Natural Resource Specialist 3	1	1	4,514	1	108,336	61,976						
				Salaries & Wages					7,708		6,020		13,728
				Empl Rel Bd Assessments									-
				Public Employees Retire Cont					1,309		1,022		2,331
				Social Security Taxes					590		461		1,051
				Workers Comp Assessments									-
				Flexible Benefits									-
Total Personal Services								-	9,607	-	7,503	-	17,110
SERVICES AND SUPPLIES													
													-
Total Services and Supplies								-	-	-	-	-	-
CAPITAL OUTLAY													
Total Capital Outlay								-	-	-	-	-	-
SPECIAL PAYMENTS													
Total Special Payments								-	-	-	-	-	-
TOTAL REQUESTS								-	\$9,607	\$0	\$7,503	\$0	\$17,110
TOTAL POSITIONS/FTE			Pos	FTE									

Budget Narrative

Community Support and Grants

802 Technical Position Adjustments

Package Description

Purpose:

The purpose of this package is to move positions across budget structures to better align with agency operations. There is no increase or decrease in the budget across all the structures.

How Achieved:

The Agency adjusted workloads and reporting structures among the Deputy Director's and within Central Business Services. As a result, a number of positions moved to different managers within the Department. The associated budgets needed to be moved with the positions to avoid unnecessarily complicated budgets for managers. Positions were moved from Central Services to the Director's Office and Direct Services; another position was moved from Direct Services to Central Services and a position was moved from Community Support and Grants to Direct Services.

Staffing Impact:

<1> position, <1.0> FTE

Quantifying Results:

With the new alignment, services provide by staff will be more closely connected with customers, workloads of the Director's Team will be more balanced and budget reports to managers will reflect the positions and funding associated with their assignments.

Revenue Source:

\$<232,402> Other Funds

Budget Narrative

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY													
Package No. 802 Technical Position Adjustments								63400-500-10-00-00000 Community Support and Grants					
PERSONAL SERVICES													
Classification No.	Group by Classification Name	# of Pos.	FTE	Base Rate	Avg. Step	Avg. Salary	Avg. OPE	GF	LF	OF	FF	OF (Non-Ltd.)	All Funds
				Salaries & Wages						(158,160)			(158,160)
				Empl Rel Bd Assessments						(61)			(61)
				Public Employees Retire Cont						(26,840)			(26,840)
				Social Security Taxes						(12,099)			(12,099)
				Workers Comp Assessments						(58)			(58)
				Flexible Benefits						(35,184)			(35,184)
Total Personal Services								-	-	(232,402)	-	-	(232,402)
SERVICES AND SUPPLIES													
													-
Total Services and Supplies								-	-	-	-	-	-
CAPITAL OUTLAY													
Total Capital Outlay								-	-	-	-	-	-
SPECIAL PA YMENTS													
Total Special Payments								-	-	-	-	-	-
TOTAL REQUESTS								-	\$0	(\$232,402)	\$0	\$0	(\$232,402)
TOTAL POSITIONS/FTE			(1)	(1.00) FTE									

Budget Narrative

Community Support and Grants

810 Statewide Adjustments

Package Description

Purpose:

The purpose of this package is to account for statewide adjustments.

How Achieved:

The rate charged to state agencies for the Public Employee Retirement System (PERS) was modified during the Legislatively Adopted Budget process resulting in lower charges to agencies.

Staffing Impact:

None.

Quantifying Results:

With reductions in the rate for PERS, more funding is available for operating the state park system.

Revenue Source:

\$<14,422> Lottery Funds, \$<7,032> Other Funds, \$<4,037> Federal Funds

Budget Narrative

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY													
Package No.		810 Statewide Adjustments							63400-500-10-00-00000 Community Support and Grants				
PERSONAL SERVICES													
Classification No.	Group by Classification Name	# of Pos.	FTE	Base Rate	Avg. Step	Avg. Salary	Avg. OPE	GF	LF	OF	FF	OF (Non-Ltd.)	All Funds
				Salaries & Wages									-
				Reconciliation Adjustment					(14,422)	(7,032)	(4,037)		(25,491)
				Public Employees Retire Cont									-
				Social Security Taxes									-
				Workers Comp Assessments									-
				Flexible Benefits									-
Total Personal Services								-	(14,422)	(7,032)	(4,037)	-	(25,491)
SERVICES AND SUPPLIES													
													-
Total Services and Supplies								-	-	-	-	-	-
CAPITAL OUTLAY													
Total Capital Outlay								-	-	-	-	-	-
SPECIAL PAYMENTS													
Total Special Payments								-	-	-	-	-	-
TOTAL REQUESTS								-	(\$14,422)	(\$7,032)	(\$4,037)	\$0	(\$25,491)
TOTAL POSITIONS/FTE			FTE										

Budget Narrative

Community Support and Grants

811 Budget Reconciliation Adjustments

Package Description

Purpose:

The purpose of this package is to:

- a. Adjust for the increase in the Lottery forecast between June 2018 and May 2019,
- b. Adjust for the bond proceeds included in the close of session bill for the Main Street program.

How Achieved:

The Special Payments budget for the Local Government Grant Program is increased to equal 12% of OPRD's constitutionally dedicated Lottery Funds.

The bond proceeds will allow the Main Street Program to continue to award grants in local communities. The program was started in the 2015-17 biennium, continued in the 2017-19 and now funded for the 2019-21 biennium.

Staffing Impact:

None.

Quantifying Results:

With this action, the agency will be able to grant additional funds to local governments to enhance the park experience for Oregonians.

This action supports the agency's mission of providing support to the Department's partners statewide in preservation of heritage sites.

Revenue Source:

\$448,769 Lottery Funds; \$5,106,587 Other Funds (Bond Proceeds)

Budget Narrative

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY													
Package No. 811 Budget Reconciliation Adjustments								63400-500-10-00-00000 Community Support and Grants					
PERSONAL SERVICES													
Classification No.	Group by Classification Name	# of Pos.	FTE	Base Rate	Avg. Step	Avg. Salary	Avg. OPE	GF	LF	OF	FF	OF (Non-Ltd.)	All Funds
				Salaries & Wages									-
				Reconciliation Adjustment									-
				Public Employees Retire Cont									-
				Social Security Taxes									-
				Workers Comp Assessments									-
				Flexible Benefits									-
Total Personal Services								-	-	-	-	-	-
SERVICES AND SUPPLIES													
4625	Other COP Costs									106,587			106,587
													-
Total Services and Supplies								-	-	106,587	-	-	106,587
CAPITAL OUTLAY													
Total Capital Outlay								-	-	-	-	-	-
SPECIAL PAYMENTS													
6015 Dist to Cities									224,384				224,384
6020 Dist to Counties									224,385				224,385
6025 Dist to Other Gov Unit										5,000,000			5,000,000
Total Special Payments								-	448,769	5,000,000	-	-	5,448,769
TOTAL REQUESTS								-	\$448,769	\$5,106,587	\$0	\$0	\$5,555,356
TOTAL POSITIONS/FTE				FTE									

Budget Narrative

DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE

**Parks & Recreation Dept
2019-21 Biennium**

Agency Number: 63400

Cross Reference Number: 63400-500-10-00-00000

<i>Source</i>	2015-17 Actuals	2017-19 Leg Adopted Budget	2017-19 Leg Approved Budget	2019-21 Agency Request Budget	2019-21 Governor's Budget	2019-21 Leg. Adopted Budget
Lottery Funds						
Tsfr From Administrative Svcs	13,243,848	15,760,297	15,871,775	17,765,880	17,963,657	18,200,227
Total Lottery Funds	\$13,243,848	\$15,760,297	\$15,871,775	\$17,765,880	\$17,963,657	\$18,200,227
Other Funds						
Non-business Lic. and Fees	1,602,498	1,531,121	1,531,121	1,609,287	1,609,287	1,609,287
Park User Fees	107,234	574,423	574,423	630,031	630,031	630,031
Lottery Bonds	2,500,000	5,111,682	5,111,682	-	-	5,106,587
Interest Income	106,219	72,152	72,152	226,173	226,173	226,173
Donations	50,724	-	-	-	-	-
Other Revenues	58,182	188,530	188,530	176,438	176,438	176,438
Transfer In - Intrafund	-	-	5,822	-	-	-
Tsfr From OR Business Development	241,602	260,000	260,000	260,000	260,000	260,000
Tsfr From Transportation, Dept	27,128,800	25,336,299	25,336,299	27,148,056	27,148,056	27,148,056
Transfer to Counties	(14,814,947)	(13,475,069)	(13,475,069)	(14,252,405)	(14,252,405)	(14,252,405)
Tsfr To Police, Dept of State	(535,190)	(567,353)	(567,353)	(690,898)	(690,898)	(690,898)
Tsfr To Forestry, Dept of	(1,058,925)	(1,111,531)	(1,111,531)	(1,374,175)	(1,374,175)	(1,374,175)
Tsfr To Transportation, Dept	(503,826)	(538,928)	(538,928)	(580,308)	(580,308)	(580,308)
Total Other Funds	\$14,882,371	\$17,381,326	\$17,387,148	\$13,152,199	\$13,152,199	\$18,258,786
Federal Funds						
Federal Funds	5,698,056	12,524,150	12,548,641	12,547,291	12,547,291	12,543,254
Tsfr To Forestry, Dept of	(98,712)	-	-	-	-	-
Total Federal Funds	\$5,599,344	\$12,524,150	\$12,548,641	\$12,547,291	\$12,547,291	\$12,543,254

____ Agency Request
2019-21 Biennium

____ Governor's Budget

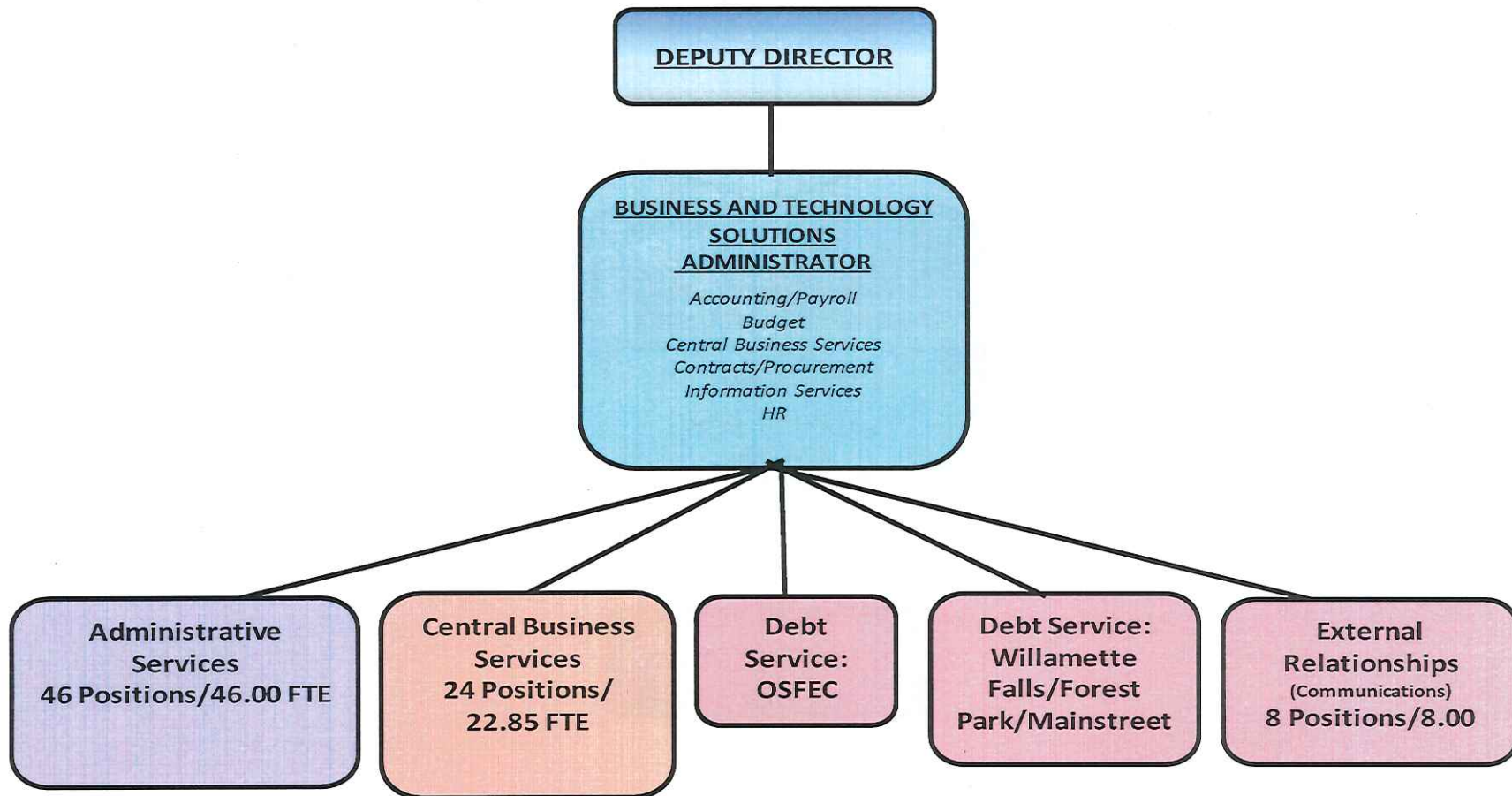
____ Legislatively Adopted
Detail of LF, OF, and FF Revenues - BPR012

Budget Narrative

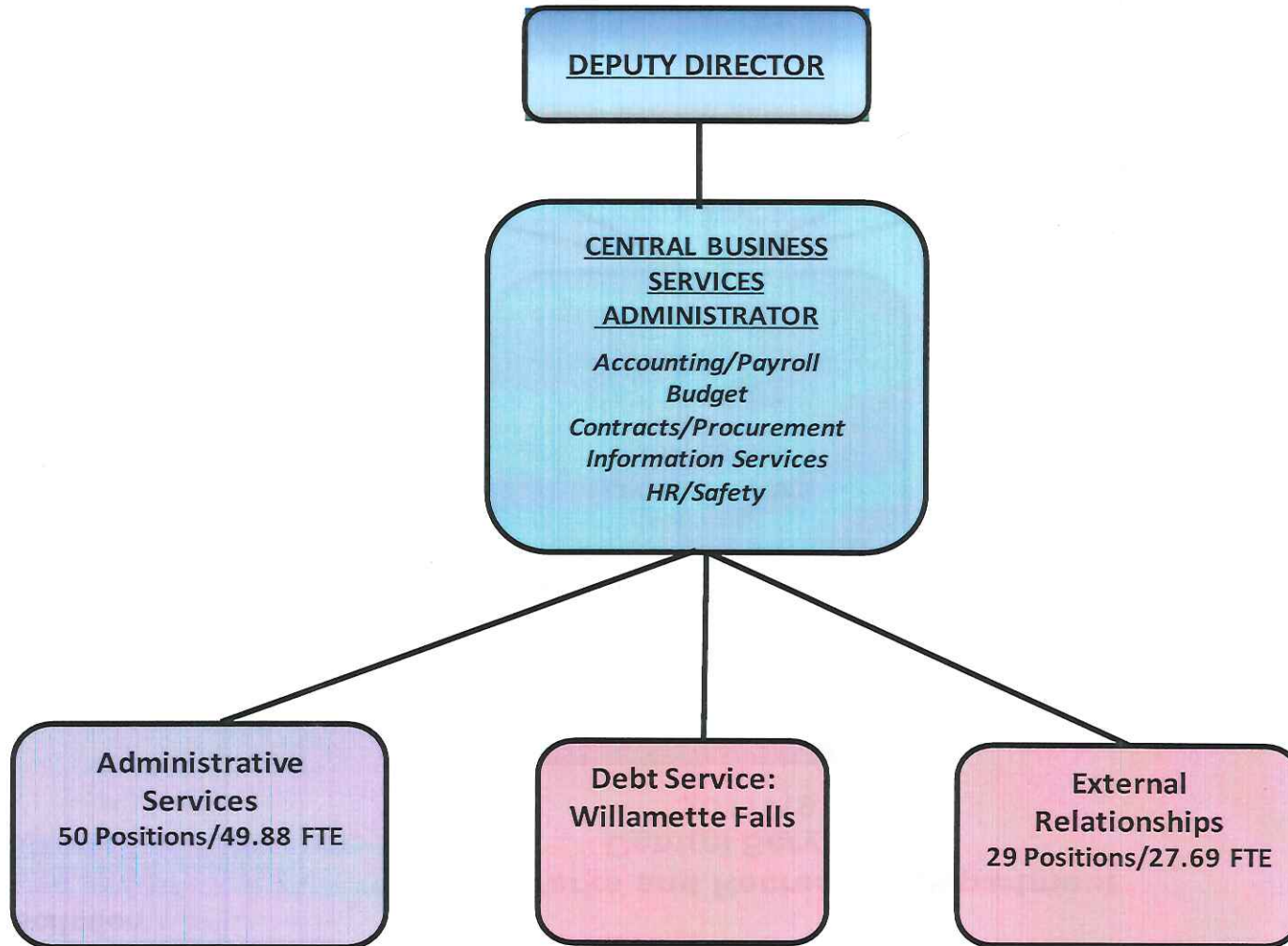
Central Services

Program Description

Oregon Parks and Recreation Department Central Services 2017-19



Budget Narrative
Oregon Parks and Recreation Department
Central Services
2019-21



Budget Narrative

Central Services

Executive Summary

The Central Services program provides the legally-necessary administrative support—budgeting, accounting, contracting, human resources, information technology—so all other agency programs can serve their constituents efficiently, accurately and effectively. This program is funded with revenue from park visitors and constitutionally-dedicated Lottery Funds.

Program Description

Many aspects of the Oregon Parks and Recreation Department are decentralized to allow each of the agency's public services to tailor itself to the needs of its customers, but every unit needs a basic set of professional support functions. The Central Services program includes this core back-office support: accounting and payroll, budget, contracts and procurement, human resources, and information technology services. The Central Services program's direct customers are OPRD employees, other state agencies, and the Legislature. Costs are driven by the labor market, inflation and the increased expense of complying with laws related to privacy and data security.

The *communications program* manages media and public communications, state park interpretation, marketing and e-commerce, customer information services, and customer research. The unit works in coordination with the quality assurance program to coordinate agency policies, procedures and rules and to improve agency rulemaking and policy development.

The *human resources* program manages and provides agency-wide guidance on employee recruitment, training and development, retention, and discipline. Safety Services provides statewide oversight to the Department's safety program.

Administrative practices required by state and federal law generally fall into this program, including record management, performance measurements, and purchasing practices, including the SPOTS program.

Program Justification and Link to 10-Year Outcome

The root purpose of these Central Services is to improve the effectiveness and efficiency of OPRD's other functions (Direct Services, Park Development, Director's Office, and Community Support and Grants). In conjunction with the Director's office, Central Services is home to key professional staff responsible for four 10-Year Outcomes:

1. Invest in **Operational Efficiency** Initiatives
2. Develop **Flexible Service Delivery** Models
3. Enhance Overall **Online Service** Delivery
4. **Measure Performance** with State Agency Scorecards

Budget Narrative

Program Performance

Central support services make it possible for staff to serve their customers in a timely, efficient, helpful manner. This program also directly serves the bulk of OPRD's constituents by operating key information and reservation functions. More than 90% of agency customers continue to rate their service experience as "Good" or "Excellent":

Central services also provides key training and orientation to the Oregon State Parks and Recreation Commission on budget, ethics, and other best practices. The Commission has sustained a perfect record, meeting 100% of recommended Oregon best practices since it began measuring this performance measure in 2007.

Enabling Legislation/Program Authorization

ORS 390.131 Duties of director: The State Parks and Recreation Director is the executive head of the State Parks and Recreation Department and shall ... Be responsible to the State Parks and Recreation Commission for administration and enforcement of the duties, functions and powers imposed by law upon the commission and the department ... [and] Establish such administrative divisions as are necessary to carry out properly the commission's functions and activities.

Funding Streams

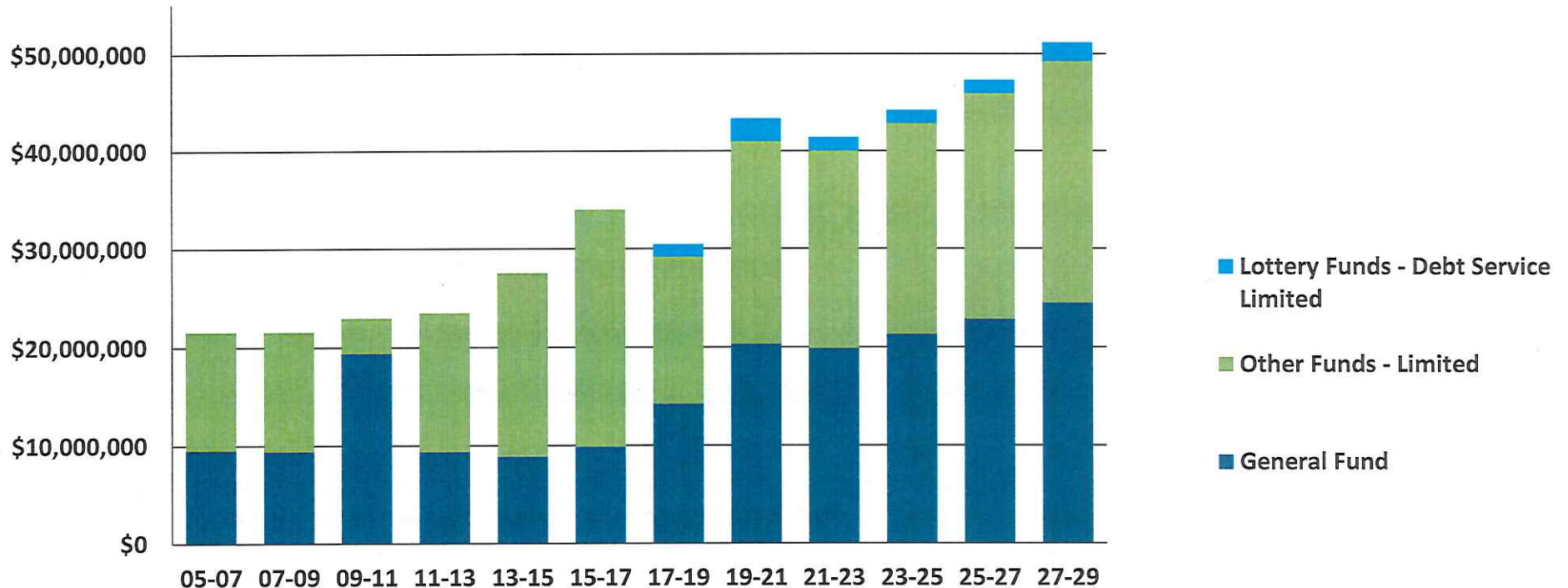
The Central Services is funded by a roughly equal split of dedicated Lottery Funds and Other Funds (primarily revenue from park visitors).

Oregon Constitution, Article XV, Section 4a, Use of net proceeds from state lottery for parks and recreation areas: In each biennium the Legislative Assembly shall appropriate all of the moneys in the parks subaccount of the parks and natural resources fund ... to achieve all of the following:

- Provide additional public parks, natural areas or outdoor recreational areas to meet the needs of current and future residents of the State of Oregon;
- Protect natural, cultural, historic and outdoor recreational resources of state or regional significance;
- Manage public parks, natural areas and outdoor recreation areas to ensure their long-term ecological health and provide for the enjoyment of current and future residents of the State of Oregon;
- Provide diverse and equitable opportunities for residents of the State of Oregon to experience nature and participate in outdoor recreational activities in state, regional, local or neighborhood public parks and recreation areas.

Budget Narrative

Central Services



Significant Proposed Program Changes from 2017-19

Policy Option Package 105 provides \$200,000 to update the reservation system visitors use to access the state park system, and to fund training and outreach ensuring agency services are welcoming to all people regardless of their background or demographics. Package 108 seeks to establish a limited duration position and funding for information technology services that will improve the state park visitor experience.

Purpose, customers, and source of funding

The purpose of the Central Services program is to provide the administrative functions and support to operate and maintain the parks system. The Central Services program customers are agency staff, partners/stakeholders and other agencies. The funding for the Central Services program comes from Park User Fees (Other Funds) and Parks and Natural Resources Funds (Lottery).

Budget Narrative

Expenditures by fund type, positions and full-time equivalents

Central Services:	General	Lottery	Other	Federal	Total Funds	Positions	FTE
Administrative Services		13,965,148	14,015,764	0	27,980,912	50	49.88
External Relationships		3,059,489	3,213,097	0	6,272,586	29	27.69
Debt Service - Willamette Falls		2,297,543	33,023	0	2,330,566		
Total	0	19,322,180	17,261,884	0	36,584,064	79	77.57

Activities, programs, and issues in the program unit base budget

The Central Services Program consists of the following agency-wide programs: Accounting, Budget, Payroll, Human Resources, Contracts and Procurement, Communications, Information Services, Safety and Risk; Debt Service and the Central Business Services Administrator who oversees the program activities, provides oversight and direction for the agency-wide, centralized business functions. OPRD is highly decentralized. Administration coordinates and maintains various Department-wide programs including, record management, performance measurements, internal/external communications, customer information by phone and email, website contact, interpretation coordination, and purchasing practices, including the SPOTS program.

Important background for decision makers. Include trends in caseload and workload

There are not trends in caseload or workload that are applicable for the Central Services program.

Expected results from the 2019-21 budget for the program unit.

The administrative functions of the Central Services Program Area help provide the support needed to effectively advance the goals of OPRD and the Centennial Horizon Plan.

Centennial Horizon Principle 7 – Prioritize Based on the Vision by routinely demonstrating creative, collaborative solutions to business challenges:

- Develop additional technology-based tools for park staff to provide exceptional services to their patrons;
- Improve the methods and efficiency of receiving payment for fees and services;
- Create and maintain collaborative processes with private vendors that expand services to state park visitors without increasing state costs over the long run; and
- Contract for a reservation system provider to replace OPRD's expiring contract with the current provider.

Budget Narrative

Revenue sources and proposed revenue changes

In Central Services, Administrative Services and External Relations (Communications Division) are funded by a standard mixture of Lottery Funds and Other Funds (Park User Fees, Interest Income).

The Lottery funds are the Department's constitutionally dedicated share of the Parks and Natural Resource Fund. Lottery fund forecasts are provided by the Office of Economic Analysis.

Park User Fees are generated by Day Use and Overnight camping fees charged to park visitors. The Department forecasts this revenue source based on historical and future reservation data.

Interest income is earned on funds in the Department's bank account. The Department forecasts this revenue based on historical average earnings.

The Debt Service for Willamette Falls, Forest Park and Oregon Main Street is funded by non dedicated Lottery Funds from the Economic Development Fund.

Proposed new laws that apply to the program unit

There are no new laws proposed that apply to the Central Services program.

Budget Narrative

Summary of 2019-21 Budget Oregon Parks and Recreation Department

Central Services	TOTALS			FUND TYPE					
	POS	FTE	ALL FUNDS	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other	Federal
2017-19 LEGISLATIVELY ADOPTED BUDGET	78	76.85	30,930,970		16,137,822	14,793,148			
Emergency Board Actions (through 3/2018)			348,871		214,238	134,633			
2017-19 Legislatively Approved Budget	78	76.85	31,279,841		16,352,060	14,927,781			
Base Budget Adjustments:									
Net Cost of 2017-19 Position Actions:									
Administrative, Biennialized E-Board, Phase-Out	3	2.84	1,079,029		849,168	229,861			
Estimated Cost of 2019-21 Merit Increase									
Base Debt Service Adjustment			221,510		221,510				
Base Nonlimited Adjustment									
Capital Construction Adjustment									
Subtotal: 2019-21 Base Budget	81	79.69	32,580,380		17,422,738	15,157,642			
Essential Packages:									
Package No. 010									
Vacancy Factor (Increase)/Decrease			442,040		205,914	236,126			
Non-PICS Personal Service Increase/(Decrease)			69,227		46,422	22,805			
Subtotal			511,267		252,336	258,931			
Package No. 021/022									
021 - Phased-In Programs Excl. One-Time Costs									
022 - Phase-Out Programs and One-Time Costs									
Subtotal									
Package No. 031/032/033									
Cost of Goods & Services Increase/(Decrease)			559,874		273,108	286,766			
State Govt Service Charges Increase/(Decrease)			1,932,974		942,905	990,069			
Subtotal			2,492,848		1,216,013	1,276,835			
Package No. 040									
Mandated Caseload Increase/(Decrease)									
Package No. 050									
Fund Shifts									
Package No. 060									
Technical Adjustments									
Subtotal: 2019-21 Current Service Level Budget	81	79.69	35,584,495		18,891,087	16,693,408			
2019-21 Current Service Level - Page 1 Subtotal	81	79.69	35,584,495		18,891,087	16,693,408			
Package No. 070									
Revenue Shortfalls									
Subtotal: 2019-21 Modified Current Service Level	81	79.69	35,584,495		18,891,087	16,693,408			

Budget Narrative

Central Services	TOTALS			FUND TYPE					
	POS	FTE	ALL FUNDS	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other	Federal
Emergency Board Packages: (List ORBITS Package number and title)									
Subtotal Emergency Board Packages									
Policy Packages:									
090 Analyst Adjustments									
091 Statewide Adjustments DAS Chngs									
092 Statewide AG Adjustment									
101 Operational Cost Increases			1,263,821		616,492	647,329			
102 Grant Obligations from Past Biennium									
103 Agency Shared Costs fro State Capitol Park									
104 Improve and Develop Parks									
105 Improve Visitor Experience			200,000		97,560	102,440			
106 Prep for State Park Centennial in 2022									
107 Invest in Signature State Trails									
108 Apply Modern Tech to Improve Service	1	0.88	1,712,876		835,541	877,335			
109 Targeted Strategic Park Acquisitions									
110 Support Multiagency Salmonberry Trail Project									
111 Invest in Parks and Heritage Staff									
801 LFO Analyst Adjustments									
802 Technical Position Adjustments	(3)	(3.00)	(933,267)		(455,247)	(478,020)			
810 Statewide Adjustments			(1,276,884)		(663,253)	(613,631)			
811 Budget Reconciliation Adjustments			33,023			33,023			
Subtotal Policy Packages	(2)	(2.12)	999,569		431,093	568,476			
Total: 2019-21 Budget	79	77.57	36,584,064		19,322,180	17,261,884			
Percent Change From 2017-19 Leg. Approved	1.3%	0.9%	17.0%	0.0%	18.2%	15.6%	0.0%	0.0%	0.0%
Percent Change From Current Service Level Budget	-2.5%	-2.7%	2.8%	0.0%	2.3%	3.4%	0.0%	0.0%	0.0%

Budget Narrative

DETAIL OF LOTTERY FUNDS, OTHER FUNDS AND FEDERAL FUNDS REVENUES

Source	Fund	ORBITS Revenue Acct	2015-17 Actual	2017-19 Legislatively Approved	2017-19 Estimated	2019-21		
						Agency Request	Governor's Budget	Legislatively Adopted
<u>Lottery Funds</u>								
Interest Earnings (Dedicated Lottery - Measure 76)	Lot	0605	203,593	144,964	658,412	200,914	200,914	200,914
Interest Earnings (Non-Dedicated Lottery - Non-Measure 76)	Lot	0605	7,276					
Transfers-In								
Intrafund	Lot	1010		546,738				
From Dept. Adminst Serv (Dedicated Lottery - Measure 76)	Lot	1107	24,850,206	18,926,459	19,606,445	8,979,364	10,429,732	11,918,730
From Dept. Adminst Serv (Non-Dedicated Lottery - Non-Measure 76)	Lot	1107		1,318,425	1,318,425	2,374,100	2,374,100	2,292,182
From Department of Forestry	Lot							
Transfers-Out								
Intrafund	Lot	2010	-	(1,309,428)				
Administrative Services	Lot	2107						
Dept. of Forestry	Lot	2629						
To Oregon Department of Transportation	Lot	2730						
Total Lottery Funds	Lot		25,061,075	19,627,158	21,583,282	11,554,378	13,004,746	14,411,826
<u>Other Funds (Limited)</u>								
Park User Fees	Oth	0255	15,732,302	21,321,543	23,471,520	6,955,427	6,955,427	6,621,467
Other Nonbusiness Lic & Fees	Oth	0210						
Charges for Services	Oth	0410						
Rents and Royalties	Oth	0510	37,094					
Interest Earnings	Oth	0605	833,430	370,376	1,454,563	1,688,672	1,688,672	1,688,672
Sales Income	Oth	0705						
Donations	Oth	0905						
Grants (Non-Fed)	Oth	0910						
Other Revenues	Oth	0975	103,926					
Lottery Bonds Proceeds	Oth	0565	9,051,905	-				
Transfers-In								
Intrafund	Oth	1010	-	134,633				
From Dept. Adminst Serv	Oth	1107	-	-				
Oregon Military Department	Oth	1248						
From Marine Board	Oth	1250						
Oregon Dept of Energy	Oth	1330						
OR Business Development	Oth	1123						
From Oregon Dept of State Lands	Oth	1141						
From Oregon Department of Forestry	Oth	1629						
From Oregon Department of Transportation	Oth	1730						
From Dept of Fish/Wildlife	Oth	1635						

Budget Narrative

DETAIL OF LOTTERY FUNDS, OTHER FUNDS AND FEDERAL FUNDS REVENUES

Source	Fund	ORBITS Revenue Acct	2015-17 Actual	2017-19 Legislatively Approved	2017-19 Estimated	Agency Request	2019-21 Governor's Budget	Legislatively Adopted
Transfers-Out								
Intrafund	Oth	2010	-	(1,072,742)	(1,690,799)			
To Counties	Oth	2080						
To Oregon Department of Transportation	Oth	2730						
To OR Business Development	Oth	2123						
To Dept. of Agriculture	Oth	2603						
To Dept. of Forestry	Oth	2629						
To Oregon State Police	Oth	2257						
<i>Total Other Funds</i>	Oth		25,758,657	20,753,810	23,235,284	8,644,099	8,644,099	8,310,139
<u>Federal Funds (Limited)</u>								
Federal Funds	Fed	0995						
Oregon Department of Transportation	Fed	1730						
Oregon Military Dept	Fed	1248						
Transfers-Out								
To Dept of Fish/Wildlife	Fed	2635						
To Dept of Forestry	Fed	2629						
<i>Total Federal Funds - Limited</i>	Fed		-	-	-	-	-	-
TOTAL LIMITED			41,767,827	40,380,968	44,818,566	20,198,477	21,648,845	22,721,965
Lottery, Other, and Federal Funds			50,819,732	40,380,968	44,818,566	20,198,477	21,648,845	22,721,965

Budget Narrative

Central Services

010 Non-PICS Psnl Svc / Vacancy Factor

Package Description

This package includes standard inflation of 3.8% on non PICS generated accounts unless otherwise described below:

- Mass Transit – adjustment to .6% of subject salary and wages.
- Pension Obligation Bonds – amount required for payment of bonds as calculated by the Department of Administrative Services (DAS).
- Vacancy Savings – an amount calculated based on the previous biennium's turnover rate plus the return of the hiring slow down limitation reduction.

Budget Narrative

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY													
Package No. 010 Non-PICS Psnl Svc/Vacancy Factor								63400-200-10-00-00000 Central Services					
PERSONAL SERVICES													
Classification No.	Group by Classification Name	# of Pos.	FTE	Base Rate	Avg. Step	Avg. Salary	Avg. OPE	GF	LF	OF	FF	OF (Non-Ltd.)	All Funds
				Temporary Appointments					4,173	4,382			8,555
				Overtime Payments					3,646	3,829			7,475
				Shift Differential					35	37			72
				All Other Differential					1,256	1,319			2,575
				Public Employees Retire Cont					838	880			1,718
				Pension Bond Contribution					32,527	10,711			43,238
				Social Security Taxes					697	731			1,428
				Mass Transit Tax					3,250	916			4,166
				Vacancy Savings					205,914	236,126			442,040
Total Personal Services								-	252,336	258,931	-	-	511,267
SERVICES AND SUPPLIES													
Total Services and Supplies								-	-	-	-	-	-
CAPITAL OUTLAY													
Total Capital Outlay								-	-	-	-	-	-
SPECIAL PAYMENTS													
Total Special Payments								-	-	-	-	-	-
TOTAL REQUESTS								-	\$252,336	\$258,931	\$0	\$0	\$511,267
TOTAL POSITIONS/FTE			Pos	FTE									

Budget Narrative

Central Services

031 Standard Inflation Adjustments

Package Description

This package includes standard inflation of 3.8% for all Services and Supplies, Capital Outlay and Special Payments unless otherwise described below. In addition, Professional Services accounts are granted 4.2% inflation.

This package includes adjustment to State Government Services Charges based on the DAS Price List published as part of the budget instructions. Changes included are in assessment based charges and standard inflation.

Budget Narrative

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY													
Package No.		031 Standard Inflation						63400-200-10-00-00000					
								Central Services					
PERSONAL SERVICES													
Classification No.	Group by Classification Name	# of Pos.	FTE	Base Rate	Avg. Step	Avg. Salary	Avg. OPE	GF	LF	OF	FF	OF (Non-Ltd.)	All Funds
Total Personal Services								-	-	-	-	-	-
SERVICES AND SUPPLIES													
4100	Instate Travel								2,726	2,862			5,588
4150	Employee Training								2,371	2,490			4,861
4175	Office Expenses								6,247	6,560			12,807
4200	Telecommunications								15,709	16,494			32,203
4225	State Gov. Service Charges								942,905	990,069			1,932,974
4250	Data Processing								18,559	19,487			38,046
4275	Publicity and Publications								12,865	13,509			26,374
4300	Professional Services								31,674	33,258			64,932
4315	IT Professional Services								7,230	7,592			14,822
4425	Facilities Rental and Taxes								26,025	27,327			53,352
4450	Fuels and Utilites								91	95			186
4475	Facilities Maintenance								511	536			1,047
4575	Agency Program Related S and S								8,777	9,216			17,993
4650	Other Services and Supplies								2,569	2,697			5,266
4700	Expendable Prop 250 - 5000								2,346	2,463			4,809
4715	IT Expendable Property								3,572	3,750			7,322
Total Services and Supplies								-	1,084,177	1,138,405	-	-	2,222,582
CAPITAL OUTLAY													
5600	Data Processing Hardware								1,700	1,785			3,485
Total Capital Outlay								-	1,700	1,785	-	-	3,485
SPECIAL PAYMENTS													
Total Special Payments								-	-	-	-	-	-
TOTAL REQUESTS								-	\$1,085,877	\$1,140,190	\$0	\$0	\$2,226,067
TOTAL POSITIONS/FTE			Pos	FTE									

Budget Narrative

Central Services

032 Above Standard Inflation

Package Description

This package includes additional inflation allowed for DAS Uniform Rent charges for Parks Headquarters building being greater than standard inflation. Rates increased from \$1.45 per square foot to \$1.79 per square foot.

Budget Narrative

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY													
Package No. 032 Above Standard Inflation										63400-200-10-00-00000			
										Central Services			
PERSONAL SERVICES													
Classification No.	Group by Classification Name	# of Pos.	FTE	Base Rate	Avg. Step	Avg. Salary	Avg. OPE	GF	LF	OF	FF	OF (Non-Ltd.)	All Funds
Total Personal Services								-	-	-	-	-	-
SERVICES AND SUPPLIES													
4425	Facilities Rental and Taxes							130,136	136,645				266,781
Total Services and Supplies								-	130,136	136,645	-	-	266,781
CAPITAL OUTLAY													
Total Capital Outlay								-	-	-	-	-	-
SPECIAL PAYMENTS													
Total Special Payments								-	-	-	-	-	-
TOTAL REQUESTS								-	\$130,136	\$136,645	\$0	\$0	\$266,781
TOTAL POSITIONS/FTE			Pos	FTE									

Budget Narrative

Central Services

091 Statewide Adjustment DAS Chngs

Package Description

Purpose:

The purpose of this package is to account for statewide adjustments.

How Achieved:

The agency's assessments from the Department of Administrative Services (DAS) were reduced based on changes made to DAS's budget during the Governor's Budget process. In addition, DAS charges for services were also reduced based on changes made to DAS's budget.

Staffing Impact:

None.

Quantifying Results:

With reductions in charges from DAS, more funding is available for operating the state park system.

Revenue Source:

\$0 Lottery Funds, \$0 Other Funds

This package was not approved as part of the Legislatively Adopted Budget.

Budget Narrative

Central Services

101 Operational Cost Increases

Package Description

Purpose:

The purpose of this package is to increase expenditure limitation for specific operational cost that are increasing faster than inflation or are new due changes in operations.

How Achieved:

OPRD provides a reservation system for most of the Department's parks that offer overnight camping. This system is provided via contract with a vendor. Customers may make reservations on line at any time. Reservations may also be made over the phone; OPRD has contracted out this service with the vendor providing the reservation system. Since this is a new business practice, OPRD need limitation to pay the vendor for the service. Amount requested: \$1,168,224.

In addition, since reservations are made by phone or on the website, OPRD is charged merchant fees for credit card transactions (essentially all transactions). As the public has moved to paying more with debit and credit cards, the cost to OPRD for merchant fees continues to rise. Amount requested: \$40,006.

OPRD uses financial systems provided by the Department of Administrative Services (DAS). There are charges associated with using these systems; for OPRD the cost is rising faster than standard inflation allowed in the development of budget. Amount requested: \$55,591.

Staffing Impact:

None.

Quantifying Results:

This action supports the agency's mission of providing quality park experiences for Oregonians and other visitors to the Department's recreation and heritage sites.

Budget Narrative

Revenue Source:

\$616,492 Lottery Funds, \$647,329 Other Funds

Budget Narrative

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY													
Package No 101 Operational Cost Increases								63400-200-10-00-00000 Central Services					
PERSONAL SERVICES													
Classificati on No.	Group by Classificati on Name	# of Pos.	FTE	Base Rate	Avg. Step	Avg. Salary	Avg. OPE	GF	LF	OF	FF	OF (Non- Ltd.)	All Funds
				Salaries & Wages									-
				Empl Rel Bd Assessments									-
				Public Employees Retire Cont									-
				Social Security Taxes									-
				Workers Comp Assessments									-
				Flexible Benefits									-
Total Personal Services								-	-	-	-	-	-
SERVICES AND SUPPLIES													
4575	Agency Program Related S and S								589,375	618,855			1,208,230
4650	Other Services and Supplies								27,117	28,474			55,591
													-
Total Services and Supplies								-	616,492	647,329	-	-	1,263,821
CAPITAL OUTLAY													
Total Capital Outlay								-	-	-	-	-	-
SPECIAL PA YMENTS													
Total Special Payments								-	-	-	-	-	-
TOTAL REQUESTS								-	\$616,492	\$647,329	\$0	\$0	\$1,263,821
TOTAL POSITIONS/FTE			Pos	FTE									

Budget Narrative

Central Services

105 Improve Visitor Experience

Package Description

Purpose:

The purpose of this package is to secure funding to allow OPRD to either select a new on-line reservation system or renew the current contract, implement an ongoing inclusion competency training program for all OPRD staff and develop an effective branding strategy for the Department.

How Achieved:

OPRD's current contract for an on-line reservation system expires in April 2020. Over the last several years many enhancements have been made to reservation systems available on the open market. The present system has a number of limitation that hinder the Department's ability to react to changes reflected in data analysis or implement changes timely, efficiently or effectively. OPRD has begun the stage gate process as the Department looks to issue a Request for Proposal (RFP) to determine the best options for an on-line reservation system in the future. Amount Requested: \$100,000

**This portion of the package was not included in the Governor's Budget.*

The Department will secure professional created and delivered Inclusion Competency training for all agency staff. By attending three (3) half day training sessions, OPRD expects that agency staff will develop a common language and understanding of "welcoming" and inclusive actions all agency staff can take. Trainings will continue to be offered across the state until all interested staff have attended the highly recommended training. Amount requested: \$100,000

The branding strategy needs to incorporate the Department's brand promise and agency values into a cohesive plan/image that allows for universal application and market positioning. Through an appropriate procurement process and a Request for Proposal (RFP), OPRD will find a company with a background and expertise in government and natural resources that has experience to support OPRD in developing strategies through similar organizational work. Agency staff do not have the background, skills or availability to create a long-term sustainable brand. By engaging this external expertise, the Department will leverage the messaging to attract new and diverse visitors while enhancing the knowledge of existing visitors, meeting the mission of the Agency and increase revenues for the system. Amount requested: \$100,000

Budget Narrative

Staffing Impact:

None.

Quantifying Results:

OPRD staff will provide a welcoming environment to all people visiting the park system. OPRD will develop strategies to effectively market and brand the park system to world.

Revenue Source:

\$97,560 Lottery Funds, \$102,440 Other Funds

Budget Narrative

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY													
Package No. 105 Improve Visitor Experience								63400-200-10-00-00000 Central Services					
PERSONAL SERVICES													
Classification No.	Group by Classification Name	# of Pos.	FTE	Base Rate	Avg. Step	Avg. Salary	Avg. OPE	GF	LF	OF	FF	OF (Non-Ltd.)	All Funds
				Salaries & Wages									-
				Empl Rel Bd Assessments									-
				Public Employees Retire Cont									-
				Social Security Taxes									-
				Workers Comp Assessments									-
				Flexible Benefits									-
Total Personal Services								-	-	-	-	-	-
SERVICES AND SUPPLIES													
4150	Employee Training								48,780	51,220			100,000
4300	Professional Services								48,780	51,220			100,000
													-
													-
Total Services and Supplies								-	97,560	102,440	-	-	200,000
CAPITAL OUTLAY													
Total Capital Outlay								-	-	-	-	-	-
SPECIAL PAYMENTS													
Total Special Payments								-	-	-	-	-	-
TOTAL REQUESTS								-	\$97,560	\$102,440	\$0	\$0	\$200,000
TOTAL POSITIONS/FTE		Pos		FTE									

Budget Narrative

Central Services

108 Apply Modern Tech to Improve Service

Package Description

Purpose:

The purpose of this package is to pay for increased costs of Enterprise Technology Services (ETS) for security services, transition to the state's preferred solution of Office 365 for document creation, sharing and storage and initiate the process of infrastructure evaluation by first mapping locations of underground infrastructure in state parks.

How Achieved:

Business processes are increasingly dependent on technology infrastructure and in today's connected world the demands will only increase. OPRD's wide area network is supported by both Enterprise Technology services (State Data Center) provided circuits and circuits provided via alternative communications. Some circuits are as slow as 1.5 MB while others are of acceptable speeds. In a connected world a minimum of 20MB is required. This is the network that connects OPRD locations to each other and the Internet, workstation management, direct customer support, and tools to manage an increasingly complex environment. This package includes additional infrastructure and mobile support for the implementation of increased speeds to support new and changing business processes including support for customer transactions throughout the park for self-registration, information kiosks, self-payment stations, and mobile payments for incidentals. Amount requested: \$4,990,000.

**This portion of the package was not included in the Governor's Budget. However, the Governor's Budget does include \$500,000 for planning purposes related to the reservation system which will need to include infrastructure as well; this is one time funding.*

OPRD has made great strides in IT security management program, and to date have not had the crisis of a breach or major incursion. The virus management program has held, our scanning services for external web servers have helped, and reliance on ETS services for security monitoring has proven very useful. But as the IT infrastructure and business systems rely more heavily on technology the resources committed to vulnerability management must expand to keep the agency secure. Increases in this area are focused on the ongoing management of a secure network, managed devices, monitoring and service from ETS, a more robust disaster preparedness solution, and focused mobile/desktop patching solutions. Amount requested: \$380,000

The State is implementing Office 365 over the next two biennia. OPRD is positioned to make the move having already implemented Microsoft Active Directory, and by working to architect a cloud solution for offsite file and directory services. The move will keep OPRD

Budget Narrative

on current office products, and prepare for One Drive, Skype for Business, Patch Management, and desktop/operating system deployment. License fees to Microsoft for both permanent and seasonal staff would be an annual cost (first year) of approximately \$179,000. Following years can expect an annual cost of approximately \$162,000. One-time expenditures of \$75,000 for change management consulting services and \$75,000 for staff training services will be necessary. Business processes enhanced by the collaboration and sharing tools offered by Office 365 will require additional investment in equipment to fully share the tools with staff at a cost of \$90,000. Amount requested: \$581,000

The OPRIS/GIS application is designed to record and manage critical infrastructure for park properties and retain the institutional knowledge about each property. The visible objects in the park have been pretty closely managed, both mapped as objects in GIS, and with maintenance programs laid out in OPRIS. However, the infrastructure that is most difficult to deal with lies beneath the ground. It is imperative that ORPD mount a serious effort to record in GIS the potable water lines, irrigation lines, sewer lines, electrical runs, and telecommunications runs. Generally the employees with extensive knowledge of the parks are still employed and it is the time to get this work done.

The mapping portion of this package consists of one LD employee for 21 months focused on data collection and consultation with park personnel. The individual should be well versed in the ESRI toolsets for GIS mapping, and field work in data collection. The classification is an ISS4. Travel and tools would also be required at a cost of \$75,000. Amount requested: \$251,876

Staffing Impact:

1 position, 0.88 FTE Information Systems Specialist 4, Limited Duration Full Time

Quantifying Results:

This investment will provide the ability to plan for the new reservation system plus needed infrastructure; will allow for avoidance of significant IT security breaches; will provide a successful transition to desktop and mobile device tools that conform to ETS standards; each significant park will have a GIS mapped infrastructure diagram that is usable for repair and replacement decision making.

Revenue Source:

\$835,541 Lottery Funds, \$877,335 Other Funds

Budget Narrative

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY													
Package No 108 Apply Modern Tech to Improve Service								63400-200-10-00-00000 Central Services					
PERSONAL SERVICES													
Classification No.	Group by Classification Name	# of Pos.	FTE	Base Rate	Avg. Step	Avg. Salary	Avg. OPE	GF	LF	OF	FF	OF (Non-Ltd.)	All Funds
C1484	Info Systems Specialist 4	1	0.88	4,481	2	94,101	54,058						
				Salaries & Wages					45,902	48,199			94,101
				Empl Rel Bd Assessments					26	27			53
				Public Employees Retire Cont					7,790	8,179			15,969
				Social Security Taxes					3,512	3,687			7,199
				Workers Comp Assessments					25	26			51
				Flexible Benefits					15,017	15,769			30,786
Total Personal Services								-	72,272	75,887	-	-	148,159
SERVICES AND SUPPLIES													
4100	Instate Travel								20,309	21,325			41,634
4150	Employee Training								36,904	38,750			75,654
4175	Office Expenses								200	209			409
4200	Telecommunication								997	1,047			2,044
4250	Data Processing								166,340	174,660			341,000
4315	IT Professional Services								146,340	153,660			300,000
4475	Facilities Maintenance								2,658	2,791			5,449
4575	Agency Program Related S and S								246,337	258,658			504,995
4650	Other Services and Supplies								3,300	3,466			6,766
4700	Expendable Prop 250 - 5000								3,300	3,466			6,766
4715	IT Expendable Property								136,584	143,416			280,000
Total Services and Supplies								-	763,269	801,448	-	-	1,564,717
CAPITAL OUTLAY													
Total Capital Outlay								-	-	-	-	-	-
SPECIAL PAYMENTS													
Total Special Payments								-	-	-	-	-	-
TOTAL REQUESTS								-	\$835,541	\$877,335	\$0	\$0	\$1,712,876
TOTAL POSITIONS/FTE			1	Pos	0.88	FTE							

Budget Narrative

Central Services

802 Technical Position Adjustments

Package Description

Purpose:

The purpose of this package is to move positions across budget structures to better align with agency operations. There is no increase or decrease in the budget across all the structures.

How Achieved:

The Agency adjusted workloads and reporting structures among the Deputy Director's and within Central Business Services. As a result, a number of positions moved to different managers within the Department. The associated budgets needed to be moved with the positions to avoid unnecessarily complicated budgets for managers. Positions were moved from Central Services to the Director's Office and Direct Services; another position was moved from Direct Services to Central Services and a position was moved from Community Support and Grants to Direct Services.

Staffing Impact:

<3> positions, <3.0> FTE

Quantifying Results:

With the new alignment, services provide by staff will be more closely connected with customers, workloads of the Director's Team will be more balanced and budget reports to managers will reflect the positions and funding associated with their assignments.

Revenue Source:

\$<455,247> Lottery Funds, \$<478,020> Other Funds

Budget Narrative

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY													
Package No 802 Technical Position Adjustments									63400-200-10-00-00000 Central Services				
PERSONAL SERVICES													
Classificati on No.	Group by Classification Name	# of Pos.	FTE	Base Rate	Avg. Step	Avg. Salary	Avg. OPE	GF	LF	OF	FF	OF (Non- Ltd.)	All Funds
						-							
				Salaries & Wages					(274,194)	(287,910)			(562,104)
				Empl Rel Bd Assessments					(90)	(93)			(183)
				Public Employees Retire Cont					(46,531)	(48,859)			(95,390)
				Social Security Taxes					(20,977)	(22,025)			(43,002)
				Workers Comp Assessments					(84)	(90)			(174)
				Flexible Benefits					(51,489)	(54,063)			(105,552)
Total Personal Services								-	(393,365)	(413,040)	-	-	(806,405)
SERVICES AND SUPPLIES													
4100	Instate Travel								(10,147)	(10,655)			(20,802)
4150	Employee Training								(5,866)	(6,160)			(12,026)
4175	Office Expenses								(2,066)	(2,169)			(4,235)
4200	Telecommunication								(2,359)	(2,481)			(4,840)
4275	Publicity and Publications								(732)	(768)			(1,500)
4300	Professional Services								(709)	(744)			(1,453)
4450	Fuels and Utilities								(488)	(512)			(1,000)
4475	Facilities Maintenance								(1,118)	(1,173)			(2,291)
4575	Agency Program Related S&S								(25,668)	(26,947)			(52,615)
4650	Other Services and Supplies								(8,569)	(8,999)			(17,568)
4700	Expendable Prop 250-5000								(3,707)	(3,893)			(7,600)
4715	IT Expendable Property								(453)	(479)			(932)
Total Services and Supplies								-	(61,882)	(64,980)	-	-	(126,862)
CAPITAL OUTLAY													
Total Capital Outlay								-	-	-	-	-	-
SPECIAL PAYMENTS													
Total Special Payments								-	-	-	-	-	-
TOTAL REQUESTS								-	(\$455,247)	(\$478,020)	\$0	\$0	(\$933,267)
TOTAL POSITIONS/FTE			(3)	(3.00) FTE									

Budget Narrative

Central Services

810 Statewide Adjustments

Package Description

Purpose:

The purpose of this package is to account for statewide adjustments.

How Achieved:

The rate charged to state agencies for the Public Employee Retirement System (PERS) was modified during the Legislatively Adopted Budget process resulting in lower charges to agencies.

The agency's assessments from the Department of Administrative Services (DAS) were reduced based on changes made to DAS's budget during the Legislatively Adopted Budget process. In addition, DAS charges for services were also reduced based on changes made to DAS's budget. Adjustments were made to reduce Debt Service related to bonds for Main Street, Willamette Falls and Forest Park. The agency's hourly billing rate from the Department of Justice (DOJ) was reduced based on changes made to DOJ's budget during the Legislatively Adopted Budget phase.

Staffing Impact:

None.

Quantifying Results:

With reductions in the rate for PERS, more funding is available for operating the state park system.

With reductions in charges from DAS, more funding is available for operating the state park system.

With reductions to charges from the DOJ, more funding is available for operating the state park system.

Budget Narrative

Revenue Source:

\$<586,696> Lottery Funds, \$<613,631> Other Funds, \$<76,557> Lottery Fund Debt Service (non-Measure 76)

Budget Narrative

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Package Nc 810 Statewide Adjustments

63400-200-10-00-00000

Central Services

PERSONAL SERVICES

Classification No.	Group by Classification Name	# of Pos.	FTE	Base Rate	Avg. Step	Avg. Salary	Avg. OPE	GF	LF	OF	FF	LF Debt Svc Ltd	All Funds
									-	-			-
									(33,162)	(32,408)			(65,570)
									-	-			-
									-	-			-
									-	-			-
									-	-			-
									-	-			-
									-	(33,162)	(32,408)	-	(65,570)

SERVICES AND SUPPLIES

[illegible]

DEBT SERVICE

7100	Principal- Bonds						-		(76,557)	(76,557)
	Total Capital Outlay						-	-	(76,557)	(76,557)

SPECIAL PAYMENTS

[illegible]

TOTAL REQUESTS

TOTAL POSITIONS/FTE				FTE		(2009-2010)	(2010-2011)	\$0	(2010-2011)	(2010-2011)
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Budget Narrative

Central Services

811 Budget Reconciliation Adjustments

Package Description

Purpose:

The purpose of this package is to adjust debt service payments for interest earned on bond proceeds.

How Achieved:

The interest earned and reflected in the Department's accounting records will be used to pay debt service therefore lowering the amount of non-Measure 76 lotter funds required to make debt service payments.

Staffing Impact:

None.

Quantifying Results:

This action supports the Department's goal of having professional back office support by reflecting the most appropriate use of funds received by OPRD.

Revenue Source:

\$33,023 Other Funds (Interest earnings)

Budget Narrative

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Package Nc 811 Reconciliation Adjustments

63400-200-10-00-00000

Central Services

PERSONAL SERVICES

[illegible]

SERVICES AND SUPPLIES

[illegible]

DEBT SERVICE

7150	Interest- Bonds		-		33,023	33,023
Total Capital Outlay		-	-	-	33,023	33,023

SPECIAL PAYMENTS

[illegible]

TOTAL REQUESTS

TOTAL POSITIONS/FTE

FTE

DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE

**Parks & Recreation Dept
2019-21 Biennium**

Agency Number: 63400

Cross Reference Number: 63400-200-10-00-00000

<i>Source</i>	2015-17 Actuals	2017-19 Leg Adopted Budget	2017-19 Leg Approved Budget	2019-21 Agency Request Budget	2019-21 Governor's Budget	2019-21 Leg. Adopted Budget
Lottery Funds						
Interest Income	210,869	144,964	144,964	200,914	200,914	200,914
Transfer In - Intrafund	-	546,738	546,738	-	-	-
Tsfr From Administrative Svcs	24,850,206	13,305,309	20,244,884	11,353,464	12,803,832	14,210,912
Transfer Out - Intrafund	-	(1,309,428)	(1,309,428)	-	-	-
Total Lottery Funds	\$25,061,075	\$12,687,583	\$19,627,158	\$11,554,378	\$13,004,746	\$14,411,826
Other Funds						
Park User Fees	15,732,302	21,321,543	21,321,543	6,955,427	6,955,427	6,621,467
Rents and Royalties	37,094	-	-	-	-	-
Lottery Bonds	9,051,905	-	-	-	-	-
Interest Income	833,430	370,376	370,376	1,688,672	1,688,672	1,688,672
Other Revenues	103,926	-	-	-	-	-
Transfer In - Intrafund	-	-	134,633	-	-	-
Transfer Out - Intrafund	-	-	(1,072,742)	-	-	-
Total Other Funds	\$25,758,657	\$21,691,919	\$20,753,810	\$8,644,099	\$8,644,099	\$8,310,139

____ Agency Request
2019-21 Biennium

____ Governor's Budget

____ Legislatively Adopted

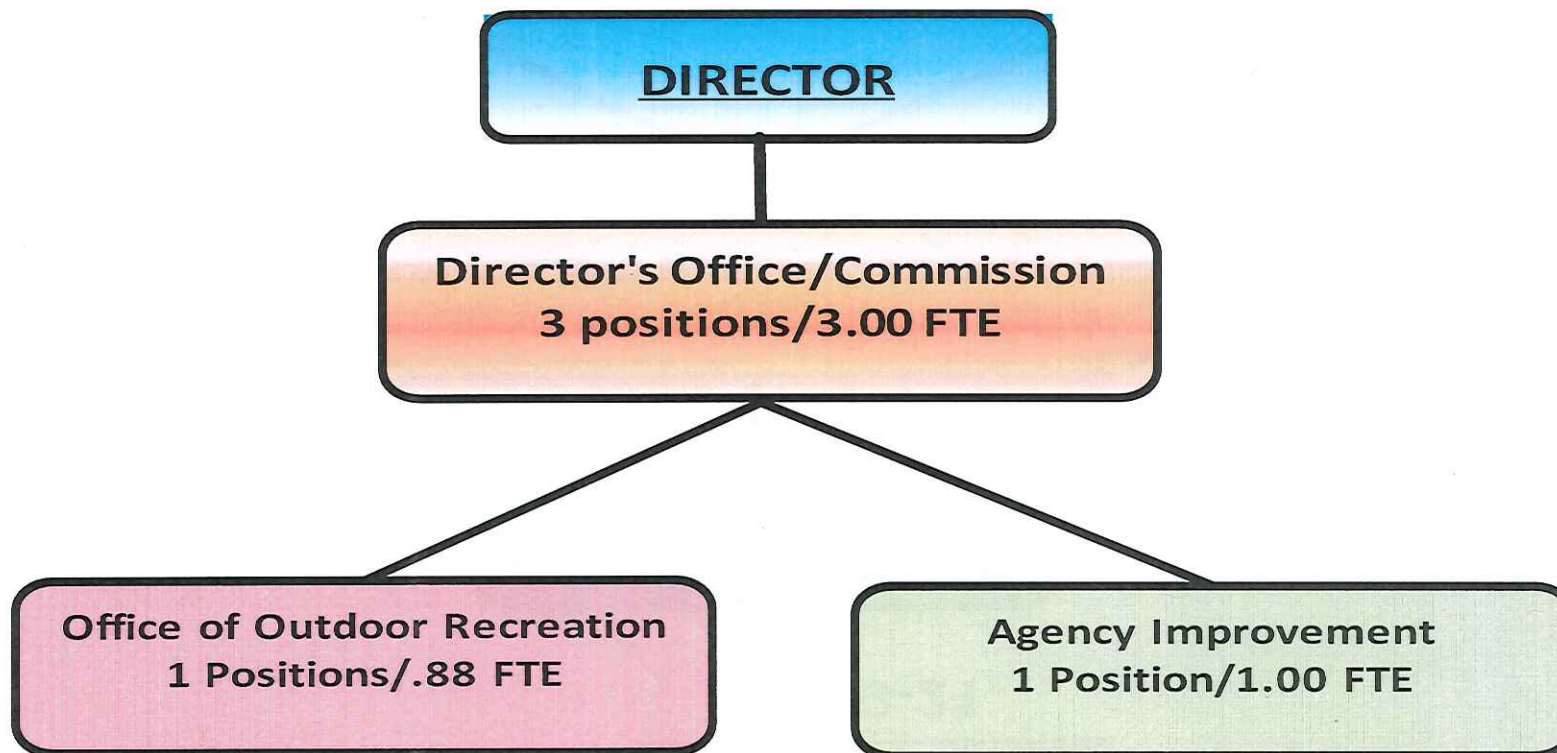
Detail of LF, OF, and FF Revenues - BPR012

Budget Narrative

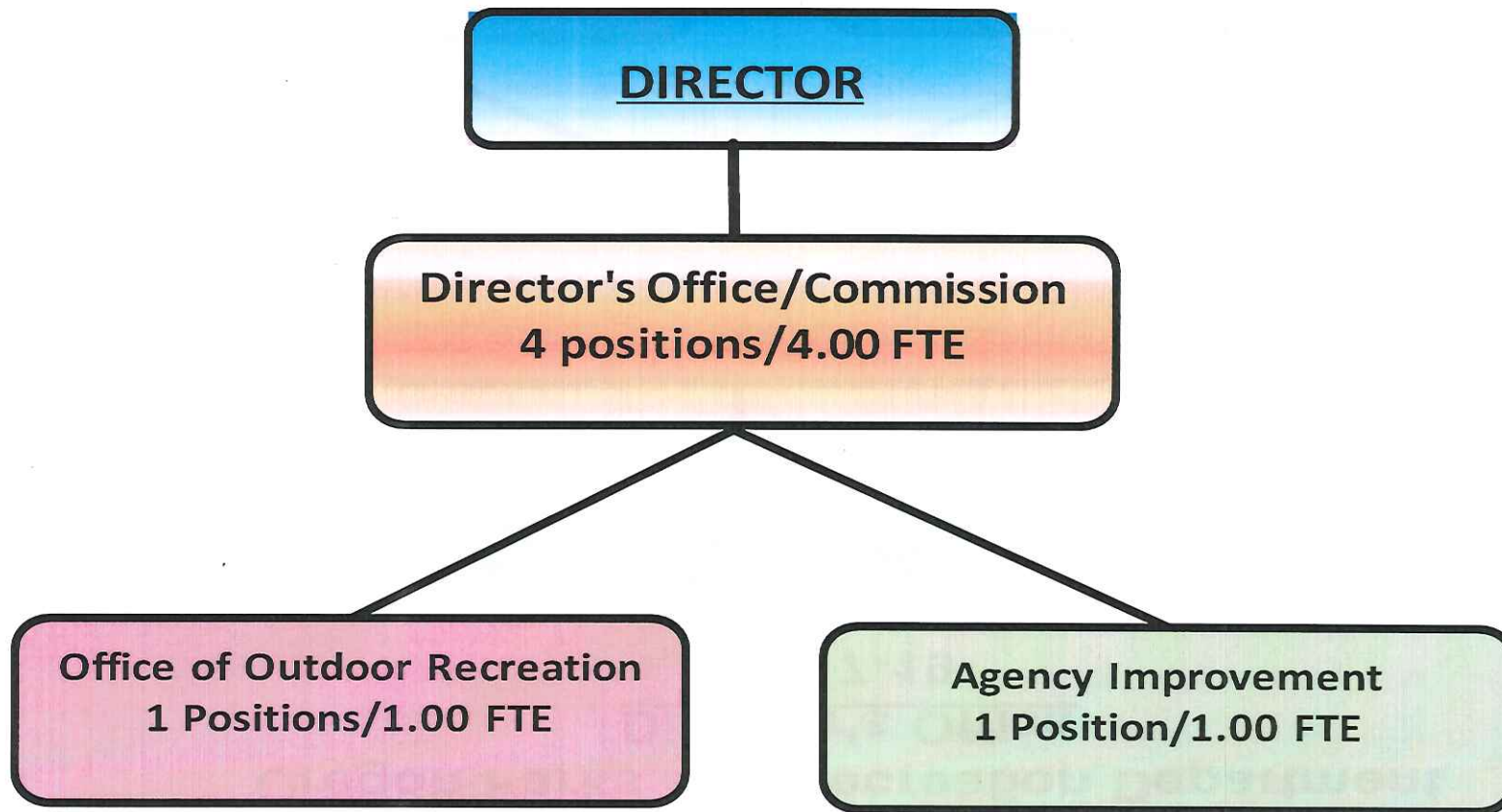
Director's Office

Program Description

Oregon Parks and Recreation Department Director's Office 2017-19



Oregon Parks and Recreation Department
Director's Office
2019-21



Budget Narrative

Director's Office

Executive Summary

The Director's Office is responsible for *executive leadership*, the proper functioning of various official *commissions*, overall evaluation and internal auditing of the agency's performance through a *quality assurance* function, *human resources* management, and essential agency *communications*, and cross-jurisdictional strategies through the *Office of Outdoor Recreation*.

Program Description

The Director's Office oversees agency operations and provides *executive leadership* and strategic direction to department programs and operations. The Director also represents the Department with the Governor and the Governor's Policy Advisors, before the Oregon Legislature, in cooperative efforts with other state natural resource agencies. The Director administers several official commissions, including the governor-appointed Oregon State Parks and Recreation Commission, created by the State Legislature in 1989 to establish policies, adopt rules necessary to execute the duties of the Department, set fees, acquire property, promote the state's outdoor recreation policy, and appoint the OPRD Director. The Director's Office leads the agency to accomplish a three-pronged purpose:

- 1) Protect Oregon's special places ...
- 2) Deliver great experiences, and ...
- 3) Do both in a sustainable way ...

The Director's Office is guiding the agency to intentionally rethink its approach to providing and promoting outdoor recreation and historic programs and services so they intentionally include the broadest possible swath of Oregonians, regardless of background or experience.

The *quality assurance* program reviews agency programs and conducts annual internal audits.

The *Office of Outdoor Recreation* works across business, nonprofit, and government sectors to build consensus on strategies that elevate recreation in every corner of the state by improving access, public participation, and resource protection.

Program Justification and Link to 10-Year Outcome

The agency's other four programs—Direct Services, Central Services, Community Support and Grants, Park Development—are united under the leadership of the Director's Office. Together with the Oregon State Parks and Recreation Commission, the Director's Office coordinates all other agency programs to accomplish four of the "Improving Government" goals:

1. Invest in Operational Efficiency Initiatives
2. Develop Flexible Service Delivery Models

Budget Narrative

3. Enhance Overall Online Service Delivery
4. Measure Performance with State Agency Scorecards

Program Performance

The effectiveness of the Director's Office is reflected in the performance of the agency's other five programs. The Oregon State Parks and Recreation Commission has sustained a perfect record, meeting 100% of the recommended Oregon best practices since it began measuring this performance measure in 2007.

Enabling Legislation/Program Authorization

ORS 390.131 Duties of director: The State Parks and Recreation Director is the executive head of the State Parks and Recreation Department and shall ... Be responsible to the State Parks and Recreation Commission for administration and enforcement of the duties, functions and powers imposed by law upon the commission and the department ... [and] Establish such administrative divisions as are necessary to carry out properly the commission's functions and activities.

Funding Streams

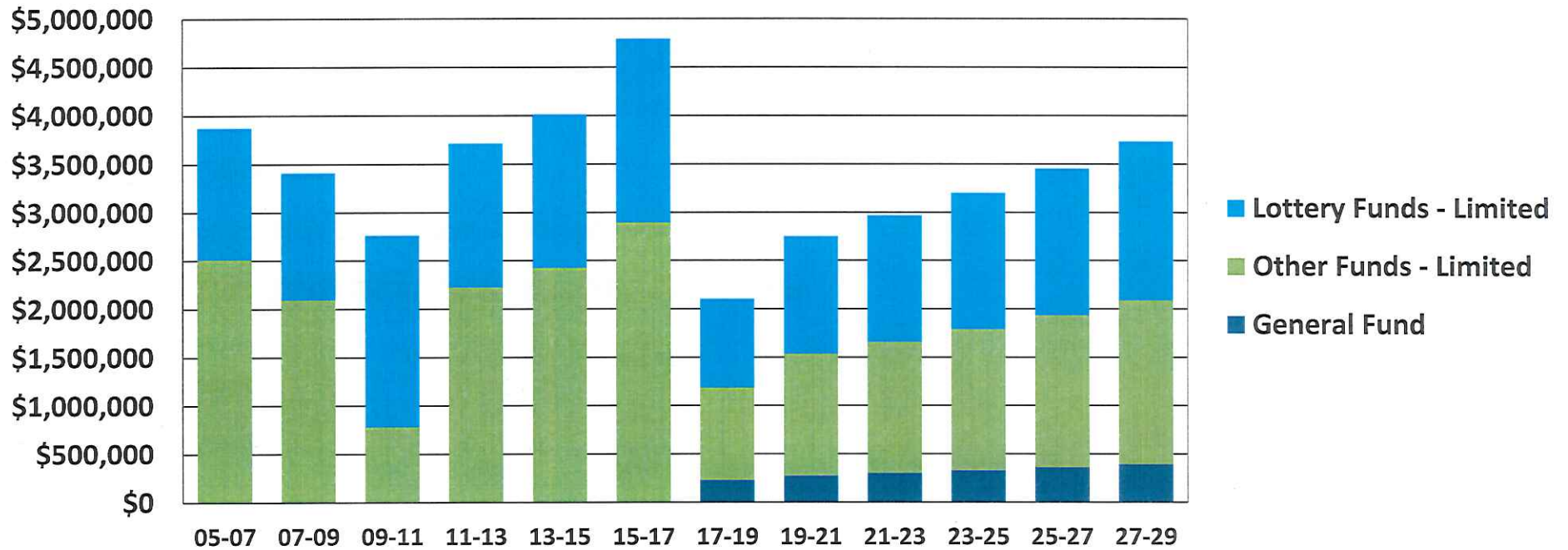
More than half the Director's Office budget is funded by Other Funds (mostly park visitor revenue), and slightly less than half is funded by constitutionally dedicated Lottery Funds. The Office of Outdoor Recreation is General Fund, as directed by its enabling legislation.

Oregon Constitution, Article XV, Section 4a, Use of net proceeds from state lottery for parks and recreation areas: In each biennium the Legislative Assembly shall appropriate all of the moneys in the parks subaccount of the parks and natural resources fund ... to achieve all of the following:

Provide additional public parks, natural areas or outdoor recreational areas to meet the needs of current and future residents of the State of Oregon; Protect natural, cultural, historic and outdoor recreational resources of state or regional significance; Manage public parks, natural areas and outdoor recreation areas to ensure their long-term ecological health and provide for the enjoyment of current and future residents of the State of Oregon; and Provide diverse and equitable opportunities for residents of the State of Oregon to experience nature and participate in outdoor recreational activities in state, regional, local or neighborhood public parks and recreation areas.

Budget Narrative

Director's Office



Budget Narrative

Significant Proposed Program Changes from 2017-19

None.

Purpose, customers, and source of funding

The OPRD Commission and OPRD Director oversee Department operations and provide leadership to the Department's programs. The Communications program provides information to the Department's customers, internal and external, via the Web and printed documents. The Quality Assurance program provides reviews and advice to various parts of the Department to assure that policy and procedure are being followed. The Office of Outdoor Recreation seeks to increase public benefits -- to personal well-being, community vibrance, economic strength -- in every corner of the state.

Expenditures by fund type, positions and full-time equivalents

Director's Office:							
	General	Lottery	Other	Federal	Total Funds	Positions	FTE
Director's Office/Commission		1,255,790	1,301,116	0	2,556,906	4	4.00
Agency Improvement		149,375	156,851	0	306,226	1	1.00
Office of Outdoor Recreation		273,580	0	0	273,580	1	1.00
Total	0	1,678,745	1,457,967	0	3,136,712	6	6.00

Activities, programs, and issues in the program unit base budget

The Director's Office consists of the following agency-wide programs:

Director's Office/Commission

- The Oregon Parks and Recreation Commission was created by the State Legislature in 1989 to establish policies, adopt rules necessary to execute the duties of the Department, set fees, acquire property, promote the state's outdoor recreation policy, and appoint the OPRD Director. Commissioners serve four-year terms. They are appointed by the Governor and confirmed by the State Senate.
- The agency Director oversees agency operations and provides leadership and strategic direction to Department programs and operations. The Director also represents the Department with the Governor and the Governor's Policy Advisors, before the

Budget Narrative

Oregon Legislature, in cooperative efforts with other state natural resource agencies.

Quality Assurance

- Through the Audit Committee the Quality Assurance Coordinator is responsible to:
 - Conduct agency wide risk assessment
 - Create annual audit plan
 - Complete adopted audit plan
 - Conduct agency program reviews
 - Report audit/review findings and management actions to Audit Committee

Office of Outdoor Recreation

The Office of Outdoor Recreation was created by the legislature in 2017 and takes a broad view, developing strategies that apply to local, state, federal, and private recreation interests.

Form a Commission-appointed advisory to set priorities for work on outdoor recreation strategies.

- **Research:** determine and distribute factual, actionable intelligence related to the personal, community, and economic roles of outdoor recreation in Oregon down to the regional or county level.
- **Organize:** develop and seek advocates for state policy improvements that encourage and facilitate statewide public access, especially among traditionally underserved communities, increase public and private investment in outdoor recreation, and create a positive climate for outdoor-oriented businesses. Encourage the development of vocational, technical, and professional academic programs to help lead Oregon's outdoor recreation industry.
- **Engage:** create an official, Commission-appointed advisory forum that encourages top-level management synchronicity between public and private outdoor recreation providers, advocates, businesses, and funders.
- **Advocate:** Research and prioritize solutions for removing significant barriers to the ongoing success of outdoor recreation experiences in Oregon, especially sustainable funding. Advocate consistently, noticeably, and effectively to key community decision-makers to protect resources, provide access, and encourage participation.

Important background for decision makers. Include trends in caseload and workload

The ongoing development of online social media combined with greater mobility and accessibility increases the communications workload and pace of this unit. Increasing rate of retirement and other reasons for turnover affect the workload and pace in human

Budget Narrative

resources. Changes in state and federal law, and greater levels of interest in unusual partnerships and business relationships, increase the workload for the Quality assurance program.

Expected results from the 2019-21 budget for the program unit.

The Director's Office helps to ensure that the Centennial Horizon principles and strategies come alive.

Centennial Horizon Principle 5 – Build the State Park System with Purpose and Vision

- Examine the department's public services, especially the world-famous state park system, to make sure it is equipped to serve the entire breadth of Oregon's population, regardless of age, ethnicity, income, education, or previous experience with outdoor recreation and heritage experiences.
- Use strategic, long-range changes to revise public services and internal hiring and retention practices, and introduce new targeted branding and marketing methods, to reach previously-underserved Oregonians.

Revenue sources and proposed revenue changes

The Director's Office is mostly funded by a standard mixture of Lottery funds and Other Funds (Park User Fees), with a small amount of General Fund.

The Lottery funds are the Department's constitutionally dedicated share of the Parks and Natural Resource Fund. Lottery fund forecasts are provided by the Office of Economic Analysis.

Park User Fees are generated by Day Use and Overnight camping fees charged to park visitors. The Department forecasts this revenue source based on historical and future reservation data.

The Office of Outdoor Recreation, given its broad mandate to create strategic statewide, cross-jurisdictional consensus, is General Fund.

Proposed new laws that apply to the program unit

There are no new laws proposed that apply to the Director's Office.

Budget Narrative

Summary of 2019-21 Budget Oregon Parks and Recreation Department

Director's Office	TOTALS			FUND TYPE					
	POS	FTE	ALL FUNDS	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other	Nonlimited Federal
2017-19 LEGISLATIVELY ADOPTED BUDGET	5	4.88	2,064,585	218,894	904,444	941,247			
Emergency Board Actions (through 3/2018)			36,625	9,835	16,880	9,910			
2017-19 Legislatively Approved Budget	5	4.88	2,101,210	228,729	921,324	951,157			
Base Budget Adjustments:									
Net Cost of 2017-19 Position Actions:									
Administrative, Biennialized E-Board, Phase-Out		0.12	94,735	37,131	28,704	28,900			
Estimated Cost of 2019-21 Merit Increase									
Base Debt Service Adjustment									
Base Nonlimited Adjustment									
Capital Construction Adjustment									
Subtotal: 2019-21 Base Budget	5	5.00	2,195,945	265,860	950,028	980,057			
Essential Packages:									
Package No. 010									
Vacancy Factor (Increase)/Decrease									
Non-PICS Personal Service Increase/(Decrease)			8,708	2,566	3,037	3,105			
Subtotal			8,708	2,566	3,037	3,105			
Package No. 021/022									
021 - Phased-In Programs Excl. One-Time Costs			4,101	4,101					
022 - Phase-Out Programs and One-Time Costs									
Subtotal			4,101	4,101					
Package No. 031/032/033									
Cost of Goods & Services Increase/(Decrease)			41,250	1,053	19,607	20,590			
State Govt Service Charges Increase/(Decrease)									
Subtotal			41,250	1,053	19,607	20,590			
Package No. 040									
Mandated Caseload Increase/(Decrease)									
Package No. 050									
Fund Shifts									
Package No. 060									
Technical Adjustments									
Subtotal: 2019-21 Current Service Level Budget	5	5.00	2,250,004	273,580	972,672	1,003,752			
2019-21 Current Service Level - Page 1 Subtotal	5	5.00	2,250,004	273,580	972,672	1,003,752			
Package No. 070									
Revenue Shortfalls									
Subtotal: 2019-21 Modified Current Service Level	5	5.00	2,250,004	273,580	972,672	1,003,752			

Budget Narrative

Director's Office	TOTALS			FUND TYPE					
	POS	FTE	ALL FUNDS	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other	Federal
Emergency Board Packages: (List ORBITS Package number and title)									
Subtotal Emergency Board Packages									
Policy Packages:									
090 Analyst Adjustments									
091 Statewide Adjustments DAS Chngs									
092 Statewide AG Adjustment									
101 Operational Cost Increases									
102 Grant Obligations from Past Biennium									
103 Agency Shared Costs fro State Capitol Park									
104 Improve and Develop Parks									
105 Improve Visitor Experience			500,000		243,900	256,100			
106 Prep for State Park Centennial in 2022									
107 Invest in Signature State Trails									
108 Apply Modern Tech to Improve Service									
109 Targeted Strategic Park Acquisitions									
110 Support Multiagency Salmonberry Trail Project									
111 Invest in Parks and Heritage Staff									
801 LFO Analyst Adjustments				(273,580)	273,580				
802 Technical Position Adjustments	1	1.00	392,576		191,499	201,077			
810 Statewide Adjustments			(5,868)		(2,906)	(2,962)			
811 Budget Reconciliation Adjustments									
Subtotal Policy Packages	1	1.00	886,708	(273,580)	706,073	454,215			
Total: 2019-21 Budget	6	6.00	3,136,712		1,678,745	1,457,967			
Percent Change From 2017-19 Leg. Approved	20.0%	23.0%	49.3%	-100.0%	82.2%	53.3%	0.0%	0.0%	0.0%
Percent Change From Current Service Level Budget	20.0%	20.0%	39.4%	-100.0%	72.6%	45.3%	0.0%	0.0%	0.0%

Budget Narrative

DETAIL OF LOTTERY FUNDS, OTHER FUNDS AND FEDERAL FUNDS REVENUES

Source	Fund	ORBITS Revenue Acct	2015-17 Actual	2017-19 Legislatively Approved	2017-19 Estimated	2019-21		
						Agency Request	Governor's Budget	Legislatively Adopted
<u>Lottery Funds</u>								
Interest Earnings	Lot	0605						
Interest Earnings (Non-Dedicated Lottery - Non-Measure 76)	Lot	0605						
Transfers-In								
Intrafund	Lot	1010	-	-		-	-	
From Dept. Adminst Serv (Dedicated Lottery - Measure 76)	Lot	1107	1,902,298	921,324	921,324	1,216,572	1,216,572	1,678,745
From Dept. Adminst Serv (Non-Dedicated Lottery - Non-Measure 76)	Lot	1107						
From Department of Forestry	Lot							
Transfers-Out								
Intrafund	Lot	2010						
Administrative Services	Lot	2107						
Dept. of Forestry	Lot	2629						
To Oregon Department of Transportation	Lot	2730						
Total Lottery Funds	Lot		1,902,298	921,324	921,324	1,216,572	1,216,572	1,678,745
<u>Other Funds (Limited)</u>								
Park User Fees	Oth	0255	2,867,661	941,247	1,036,157	1,259,852	1,259,852	1,457,967
Other Nonbusiness Lic & Fees	Oth	0210						
Charges for Services	Oth	0410						
Rents and Royalties	Oth	0510						
Interest Earnings	Oth	0605						
Sales Income	Oth	0705	22,968					
Donations	Oth	0905						
Grants (Non-Fed)	Oth	0910						
Other Revenues	Oth	0975						
Lottery Bonds Proceeds	Oth	0565						
Transfers-In								
Intrafund	Oth	1010	-	9,910				
From Dept. Adminst Serv	Oth	1107						
Oregon Military Department	Oth	1248						
From Marine Board	Oth	1250						
Oregon Dept of Energy	Oth	1330						
OR Business Development	Oth	1123						
From Oregon Dept of State Lands	Oth	1141						
From Oregon Department of Forestry	Oth	1629						
From Oregon Department of Transportation	Oth	1730						
From Dept of Fish/Wildlife	Oth	1635						

Budget Narrative

DETAIL OF LOTTERY FUNDS, OTHER FUNDS AND FEDERAL FUNDS REVENUES

Source	Fund	ORBITS Revenue Acct	2015-17 Actual	2017-19 Legislatively Approved	2017-19 Estimated	2019-21		
						Agency Request	Governor's Budget	Legislatively Adopted
Transfers-Out								
Intrafund	Oth	2010						
To Counties	Oth	2080						
To Oregon Department of Transportation	Oth	2730						
To OR Business Development	Oth	2123						
To Dept. of Agriculture	Oth	2603						
To Dept. of Forestry	Oth	2629						
To Oregon State Police	Oth	2257						
<i>Total Other Funds</i>	Oth		2,890,629	951,157	1,036,157	1,259,852	1,259,852	1,457,967
<u>Federal Funds (Limited)</u>								
Federal Funds	Fed	0995						
Oregon Department of Transportation	Fed	1730						
Oregon Military Dept	Fed	1248						
Transfers-Out								
To Dept of Fish/Wildlife	Fed	2635						
To Dept of Forestry	Fed	2629						
<i>Total Federal Funds - Limited</i>	Fed		-	-	-	-	-	
TOTAL LIMITED			4,792,927	1,872,481	1,957,481	2,476,424	2,476,424	3,136,712
Lottery, Other, and Federal Funds			4,792,927	1,872,481	1,957,481	2,476,424	2,476,424	3,136,712

Budget Narrative

Director's Office

010 Non-PICS Psnl Svc / Vacancy Factor

Package Description

This package includes standard inflation of 3.8% on non PICS generated accounts unless otherwise described below:

- Mass Transit – adjustment to .6% of subject salary and wages.
- Pension Obligation Bonds – amount required for payment of bonds as calculated by the Department of Administrative Services (DAS).
- Vacancy Savings – an amount calculated based on the previous biennium's turnover rate plus the return of the hiring slow down limitation reduction.

Budget Narrative

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY													
Package No. 010 Non-PICS Psnl Svc/Vacancy Factor								63400-100-10-00-00000 Directors Office					
PERSONAL SERVICES													
Classification No.	Group by Classification Name	# of Pos.	FTE	Base Rate	Avg. Step	Avg. Salary	Avg. OPE	GF	LF	OF	FF	OF (Non-Ltd.)	All Funds
				Temporary Appointments									-
				Overtime Payments									-
				Shift Differential									-
				All Other Differential					787	827			1,614
				Public Employees Retire Cont					134	140			274
				Pension Bond Contribution				1,624	1,793	1,889			5,306
				Social Security Taxes					60	63			123
				Unemployment Assessments									-
				Mass Transit Tax				942	263	186			1,391
Vacancy Savings										-			
Total Personal Services								2,566	3,037	3,105	-	-	8,708
SERVICES AND SUPPLIES													
Total Services and Supplies								-	-	-	-	-	-
CAPITAL OUTLAY													
Total Capital Outlay								-	-	-	-	-	-
SPECIAL PAYMENTS													
Total Special Payments								-	-	-	-	-	-
TOTAL REQUESTS								2,566	\$3,037	\$3,105	\$0	\$0	\$8,708
TOTAL POSITIONS/FTE			Pos	FTE									

Budget Narrative

Director's Office

021 Phase In

Package Description

This package phases in limitation related to the establishment of the Office of Outdoor Recreation. This brings the program to 24 months' worth of funding.

Budget Narrative

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY													
Package No. 021 Phase-In								63400-100-10-00-00000					
								Directors Office					
PERSONAL SERVICES													
Classification No.	Group by Classification Name	# of Pos.	FTE	Base Rate	Avg. Step	Avg. Salary	Avg. OPE	GF	LF	OF	FF	OF (Non-Ltd.)	All Funds
Total Personal Services								-	-	-	-	-	-
SERVICES AND SUPPLIES													
4100	Instate Travel							234					234
4150	Employee Training							93					93
4175	Office Expenses							58					58
4200	Telecommunications							292					292
4475	Facilities Maintenance							779					779
4575	Agency Program Related S and S							713					713
4650	Other Services and Supplies							966					966
4700	Expendable Prop 250 - 5000							966					966
Total Services and Supplies								4,101	-	-	-	-	4,101
CAPITAL OUTLAY													
Total Capital Outlay								-	-	-	-	-	-
SPECIAL PAYMENTS													
Total Special Payments								-	-	-	-	-	-
TOTAL REQUESTS								4,101	\$0	\$0	\$0	\$0	\$4,101
TOTAL POSITIONS/FTE			Pos	FTE									

Budget Narrative

Director's Office

031 Standard Inflation Adjustments

Package Description

This package includes standard inflation of 3.8% for all Services and Supplies, Capital Outlay and Special Payments unless otherwise described below. In addition, Professional Services accounts are granted 4.2% inflation. The Attorney General account was inflated by the approved rate of 20.14%.

Budget Narrative

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY														
Package No. 031 Standard Inflation								63400-100-10-00-00000						
								Directors Office						
PERSONAL SERVICES														
Classification No.	Group by Classification Name	# of Pos.	FTE	Base Rate	Avg. Step	Avg. Salary	Avg. OPE	GF	LF	OF	FF	OF (Non-Ltd.)	All Funds	
Total Personal Services								-	-	-	-	-	-	
SERVICES AND SUPPLIES														
4100	Instate Travel							60	1,094	1,149			2,303	
4125	Out of State Travel								169	177			346	
4150	Employee Training							24	407	427			858	
4175	Office Expenses							15	337	354			706	
4200	Telecommunications							75	19	20			114	
4275	Publicity and Publications								94	98			192	
4300	Professional Services								823	865			1,688	
4325	Attorney General								13,159	13,817			26,976	
4375	Employee Recruitment and Develop								375	394			769	
4475	Facilities Maintenance							200					200	
4575	Agency Program Related S and S							183	2,782	2,922			5,887	
4650	Other Services and Supplies							248	161	170			579	
4700	Expendable Prop 250 - 5000							248	187	197			632	
Total Services and Supplies								1,053	19,607	20,590	-	-	41,250	
CAPITAL OUTLAY														
Total Capital Outlay								-	-	-	-	-	-	
SPECIAL PAYMENTS														
Total Special Payments								-	-	-	-	-	-	
TOTAL REQUESTS								1,053	\$19,607	\$20,590	\$0	\$0	\$41,250	
TOTAL POSITIONS/FTE			Pos	FTE										

Budget Narrative

Director's Office

092 Statewide AG Adjustment

Package Description

Purpose:

The purpose of this package is to account for statewide adjustments.

How Achieved:

The agency's hourly billing rate from the Department of Justice (DOJ) was reduced based on changes made to DOJ's budget during the Governor's Budget phase.

Staffing Impact:

None.

Quantifying Results:

With reductions to charges from the DOJ, more funding is available for operating the state park system.

Revenue Source:

\$0 Lottery Funds, \$0 Other Funds

This package was not approved as part of the Legislatively Adopted Budget.

Budget Narrative

Director's Office

105 Improve Visitor Experience

Package Description

Purpose:

The purpose of this package is to enhance the Department's recreation outreach and inclusion resources to allow for additional strategies to reach Oregonians currently not accessing the state park system.

How Achieved:

OPRD is focused on connecting everyone to Oregon's special places because no one should feel unwelcome in an Oregon park. No one should feel that Oregon's parks are off limits to them. Initial small steps include having conversations, listening to one other and learning to understand each other's perspectives. This is vital to treating each other and park visitors with respect. OPRD is engaging in a model of "Engage, Relate, Adapt".

Staffing Impact:

None.

Quantifying Results:

OPRD will see increased attendance by visitors currently not actively taking part in activities offered by the park system.

Revenue Source:

\$243,900 Lottery Funds, \$256,100 Other Funds

Budget Narrative

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Package No.	105	Improve Visitor Experience
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63400-100-10-00-00000

Directors Office

PERSONAL SERVICES

Classification No.	Group by Classification Name	# of Pos.	FTE	Base Rate	Avg. Step	Avg. Salary	Avg. OPE	GF	LF	OF	FF	OF (Non-Ltd.)	All Funds
				Salaries & Wages									-
				Empl Rel Bd Assessments									-
				Public Employees Retire Cont									-
				Social Security Taxes									-
				Workers Comp Assessments									-
				Mass Transit Tax									-
				Flexible Benefits									-
Total Personal Services								-	-	-	-	-	-

SERVICES AND SUPPLIES

[illegible]

CAPITAL OUTLAY

						-	-	-	-	-
Total Capital Outlay						-	-	-	-	-

SPECIAL PAYMENTS

[illegible]

				-	\$243,900	\$256,100	\$0	\$0	\$500,000
TOTAL REQUESTS									
TOTAL POSITIONS/FTE		Pos	FTE						

Budget Narrative

Director's Office

801 LFO Analyst Adjustment

Package Description

Purpose:

The purpose of this package is to shift the funding for the Office of Outdoor Recreation from General Fund to Lottery Fund.

How Achieved:

The Department will update accounting and budget structures to reflect the use of constitutionally dedicated Lottery Funds to support the Office of Outdoor Recreation.

Staffing Impact:

None.

Quantifying Results:

Lottery funds, dedicated to the state park system, will be used by the Office of Outdoor Recreation to provide increased coordination across government agencies and other parties interested in outdoor recreation.

Revenue Source:

\$273,580 Lottery Funds, \$<273,580> General Fund

Budget Narrative

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY													
Package No. 801 LFO Analyst Adjustments								63400-100-10-00-00000 Directors Office					
PERSONAL SERVICES													
Classification No.	Group by Classification Name	# of Pos.	FTE	Base Rate	Avg. Step	Avg. Salary	Avg. OPE	GF	LF	OF	FF	OF (Non-Ltd.)	All Funds
						Salaries & Wages		(157,008)	157,008				-
						Empl Rel Bd Assessments		(61)	61				-
						Public Employees Retire Cont		(26,644)	26,644				-
						Pension Obligation Bond		(8,849)	8,849				-
						Social Security Taxes		(12,011)	12,011				-
						Workers Comp Assessments		(58)	58				-
						Mass Transit Tax		(942)	942				-
						Flexible Benefits		(35,184)	35,184				-
Total Personal Services								(240,757)	240,757	-	-	-	-
SERVICES AND SUPPLIES													
4100	Instate Travel							(1,869)	1,869				-
4150	Employee Training							(747)	747				-
4175	Office Expenses							(467)	467				-
4200	Telecommunications							(2,336)	2,336				-
4475	Facilities Maintenance							(6,229)	6,229				-
4575	Agency Program Related S and S							(5,709)	5,709				-
4650	Other Services and Supplies							(7,733)	7,733				-
4700	Expendable Prop 250-5000							(7,733)	7,733				-
Total Services and Supplies								(32,823)	32,823	-	-	-	-
CAPITAL OUTLAY													
Total Capital Outlay								-	-	-	-	-	-
SPECIAL PAYMENTS													
Total Special Payments								-	-	-	-	-	-
TOTAL REQUESTS								(273,580)	\$273,580	\$0	\$0	\$0	\$0
TOTAL POSITIONS/FTE			Pos	FTE									

Budget Narrative

Director's Office

802 Technical Position Adjustments

Package Description

Purpose:

The purpose of this package is to move positions across budget structures to better align with agency operations. There is no increase or decrease in the budget across all the structures.

How Achieved:

The Agency adjusted workloads and reporting structures among the Deputy Director's and within Central Business Services. As a result, a number of positions moved to different managers within the Department. The associated budgets needed to be moved with the positions to avoid unnecessarily complicated budgets for managers. Positions were moved from Central Services to the Director's Office and Direct Services; another position was moved from Direct Services to Central Services and a position was moved from Community Support and Grants to Direct Services.

Staffing Impact:

1 position, 1.0 FTE

Quantifying Results:

With the new alignment, services provide by staff will be more closely connected with customers, workloads of the Director's Team will be more balanced and budget reports to managers will reflect the positions and funding associated with their assignments.

Revenue Source:

\$191,499 Lottery Funds, \$201,077 Other Funds

Budget Narrative

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY													
Package No. 802 Technical Position Adjustments								63400-100-10-00-00000 Directors Office					
PERSONAL SERVICES													
Classification No.	Group by Classification Name	# of Pos.	FTE	Base Rate	Avg. Step	Avg. Salary	Avg. OPE	GF	LF	OF	FF	OF (Non-Ltd.)	All Funds
				Salaries & Wages				-	107,437	112,811			220,248
				Empl Rel Bd Assessments				-	30	31			61
				Public Employees Retire Cont				-	18,232	19,144			37,376
				Social Security Taxes				-	8,219	8,630			16,849
				Workers Comp Assessments				-	28	30			58
				Mass Transit Tax				-	-				-
				Flexible Benefits				-	17,163	18,021			35,184
Total Personal Services								-	151,109	158,667	-	-	309,776
SERVICES AND SUPPLIES													
4100	Instate Travel							-	4,878	5,122			10,000
4150	Employee Training							-	2,439	2,561			5,000
4175	Office Expenses							-	488	512			1,000
4200	Telecommunications							-	1,219	1,281			2,500
4275	Publicity and Publications							-	732	768			1,500
4400	Dues and Subscriptions								488	512			1,000
4450	Fuels and Utilities								488	512			1,000
4475	Facilities Maintenance								1,073	1,127			2,200
4575	Agency Program Related S and S							-	22,439	23,561			46,000
4650	Other Services and Supplies							-	2,439	2,561			5,000
4700	Expendable Prop 250-5000							-	3,707	3,893			7,600
Total Services and Supplies								-	40,390	42,410	-	-	82,800
CAPITAL OUTLAY													
Total Capital Outlay								-	-	-	-	-	-
SPECIAL PAYMENTS													
Total Special Payments								-	-	-	-	-	-
TOTAL REQUESTS								-	\$191,499	\$201,077	\$0	\$0	\$392,576
TOTAL POSITIONS/FTE			1	Pos	1.00	FTE							

Budget Narrative

Director's Office

810 Statewide Adjustments

Package Description

Purpose:

The purpose of this package is to account for statewide adjustments.

How Achieved:

The rate charged to state agencies for the Public Employee Retirement System (PERS) was modified during the Legislatively Adopted Budget process resulting in lower charges to agencies.

Staffing Impact:

None.

Quantifying Results:

With reductions in the rate for PERS, more funding is available for operating the state park system.

Revenue Source:

\$<2,906> Lottery Funds, \$<2,962> Other Funds

Budget Narrative

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY													
Package No. 810 Statewide Adjustments								63400-100-10-00-00000 Directors Office					
PERSONAL SERVICES													
Classification No.	Group by Classification Name	# of Pos.	FTE	Base Rate	Avg. Step	Avg. Salary	Avg. OPE	GF	LF	OF	FF	OF (Non-Ltd.)	All Funds
						Salaries & Wages		-	-	-			-
						Reconciliation Adjustment		-	(2,906)	(2,962)			(5,868)
						Public Employees Retire Cont		-	-	-			-
						Social Security Taxes		-	-	-			-
						Workers Comp Assessments		-	-	-			-
						Mass Transit Tax		-	-				-
						Flexible Benefits		-	-	-			-
Total Personal Services								-	(2,906)	(2,962)	-	-	(5,868)
SERVICES AND SUPPLIES													
4100	Instate Travel							-	-	-			-
4150	Employee Training							-	-	-			-
4175	Office Expenses							-	-	-			-
4200	Telecommunications							-	-	-			-
4275	Publicity and Publications							-	-	-			-
4400	Dues and Subscriptions								-	-			-
4450	Fuels and Utilities								-	-			-
4475	Facilities Maintenance								-	-			-
4575	Agency Program Related S and S							-	-	-			-
4650	Other Services and Supplies							-	-	-			-
4700	Expendable Prop 250-5000							-	-	-			-
Total Services and Supplies								-	-	-	-	-	-
CAPITAL OUTLAY													
Total Capital Outlay								-	-	-	-	-	-
SPECIAL PAYMENTS													
Total Special Payments								-	-	-	-	-	-
TOTAL REQUESTS								-	(\$2,906)	(\$2,962)	\$0	\$0	(\$5,868)
TOTAL POSITIONS/FTE			Pos	FTE									

Budget Narrative

DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE

Parks & Recreation Dept
2019-21 Biennium

Agency Number: 63400

Cross Reference Number: 63400-100-10-00-00000

<i>Source</i>	2015-17 Actuals	2017-19 Leg Adopted Budget	2017-19 Leg Approved Budget	2019-21 Agency Request Budget	2019-21 Governor's Budget	2019-21 Leg. Adopted Budget
Lottery Funds						
Tsfr From Administrative Svcs	1,902,298	904,444	921,324	1,216,572	1,216,572	1,678,745
Total Lottery Funds	\$1,902,298	\$904,444	\$921,324	\$1,216,572	\$1,216,572	\$1,678,745
Other Funds						
Park User Fees	2,867,661	941,247	941,247	1,259,852	1,259,852	1,457,967
Sales Income	22,968	-	-	-	-	-
Transfer In - Intrafund	-	-	9,910	-	-	-
Total Other Funds	\$2,890,629	\$941,247	\$951,157	\$1,259,852	\$1,259,852	\$1,457,967

____ Agency Request
2019-21 Biennium

____ Governor's Budget

____ Legislatively Adopted

Detail of LF, OF, and FF Revenues - BPR012

Budget Narrative

Facilities Maintenance

Facility Plan - Facilities Planning Narrative 107BF02 2017-19 Biennium

Agency Name

Oregon Parks and Recreation Department

1. What are the key drivers for your agency's facility needs, and how do you measure space/facility demand?

- A) Park Visitation - Increasing visitation due to longer summer season and population growth requires increased levels of preventive maintenance and accelerates the aging of our infrastructure. Facilities such as utilities struggle to keep up with the increased demand.
- B) Increases in space are not generally needed as increased visitation has not meant an increase to staffing levels or major infrastructure.

2. What are the key facility-related challenges over the next 10-years? (Please answer in order of priority)

- A) Aging infrastructure - Key infrastructure such as utilities and restroom facilities that have far exceeded their useful lifespan.
- B) Emerging maintenance - As the Backlog is brought down emerging maintenance has increased and is quickly exceeding backlog costs.
- C) As demand maintenance increases due to visitation staffing levels remain constant. Other areas such as preventive maintenance start to suffer.

3. What do you need to meet these challenges?

- A) Adequate funding as to meet the emergent maintenance needs - Just because backlog has been significantly reduced doesn't mean the aging facility issue is cured.
- B) Staffing levels need to be increased as to meet increased usage due to longer seasons.

Budget Narrative

Facility Plan - Facility Summary Report 107BF16a
2017-19 Biennium

Agency Name

Oregon Parks and Recreation Department

Table A: Owned Assets Over \$1M CRV

FY 2016 DATA

Total Number of Facilities Over \$1M		19			
Current Replacement Value \$ (CRV)	1	\$59,981,249	Source	4	Risk
Total Gross Square Feet (GSF)		98,389			
Office/Administrative Usable Square Feet (USF)	2	1000	Estimate/Actual	5	0.010163738
					% USF/GSF
					* 1000 based on Rooster
					Rock and individual
Occupants Position Count (PC)	3	15	Office/Admin USF/PC	6	66.66666667
			or Agency Measure	7	
					secondary office locations (desks)

Table B: Owned facilities under \$1M CRV

Number of Facilities Under \$1M		1
CRV	1	\$0
GSF		31,500

Table C: Leased Facilities

Total Rentable SF	8	3000			
Total 2017-2019 Biennial Lease Cost		48000			
Additional 2015-2017 Costs for Lease Properties (O&M)	9	NA			
Office/Administrative Usable Square Feet (USF)	2	3000	Estimate/Actual	5	100
Occupants Position Count (PC)	3	12	Office/Admin USF/PC	6	250
					% USF/GSF

Definitions

CRV	1	Current Replacement Value Reported to Risk Management <i>or</i> Calculated Replacement Value Reported from iPlan Facility Conditions Assessment (FCA)
USF	2	Usable Square Feet per BOMA definition for office/administrative uses. Area of a floor occupiable by a tenant where personnel or furniture are normally housed plus building amenity areas that are convertible to occupant area and not required by code or for the operations of a building. If not known, estimate the percentage.
Occupant Position Count (PC)	3	Total Legislatively Approved Budget (LAB) Position Count within the buildings or leases as applicable.
Source	4	Enter Source of CRV as "Risk" or "FCA"
Estimate/Actual	5	Use actual USF % of USF to GSF, if available. If not known, estimate the percentage.
Office/Administrative USF/PC	6	Divide your USF by your position count. If office/admin space is a less than 10% of your space use, fill in N/A and fill in #7, "Agency Measure".
Agency Measure	7	If not using USF/PC, insert Agency Measure as defined in 107BF02 question #1.
RSF	8	Rentable SF per BOMA definition. The total usable area plus a pro-rated allocation of the floor and building common areas within a building.
O&M	9	Total Operations and Maintenance Costs for facilities including all maintenance, utilities and janitorial

Budget Narrative

Facility Plan - Facility O&M/DM Report 107B16b
2017-19 Biennium

Agency Name

Oregon Parks & Recreation Department

Facilities Operations and Maintenance (O&M) Budget
excluding Capital Improvements and Deferred
Maintenance

Personal Services (PS) Operations and Maintenance
Services and Supplies (S&S) Operations and Maintenance
Utilities not included in PS and S&S above
Total O&M
O&M \$/SF

1	2013-15 Actual	2015-17 LAB	2017-19 Budgeted	2019-21 Projected
	\$47,165,618	\$52,487,770	\$60,392,811	\$66,994,037
	\$20,468,888	\$15,787,357	\$17,785,349	\$18,461,192
	\$1,678,860	\$979,673	\$1,024,955	\$1,063,903
	\$69,313,366	\$69,254,800	\$79,203,115	\$86,519,132
	\$704.48	\$703.89	\$805.00	\$879.36

* OPRD does not separate OEM by buildings alone, includes total asset maintenance

Total O&M SF

98,389

Include only the SF for which your agency provides O&M funding.

O&M Estimated Fund Split Percentage %

	General Fund	Lottery Fund	Other Funds	Federal Funds
2	0	39.14	60.86	0

Note: %'s vary by biennium

Total Short and Long Term Deferred Maintenance Plan
for Facilities Value Over \$1M

Priorities 1-3 - Currently, Potentially and Not Yet Critical
Priority 4 - Seismic & Natural Hazard
Priority 5 - Modernization
Total Priority Need

Facility Condition Index (Priority 1-3 Needs/CRV)

3	Current Costs (2016)	Ten Year Projection	2017-19 Budgeted	2019-21 Projected
4,5,6	\$0	\$0	\$0	TBD
7	TBD	TBD	\$0	TBD
8	\$0	TBD	\$0	TBD
	\$0	\$0	\$0	TBD
9	0.000%	0.000%		

Assets Over \$1M CRV

\$59,981,249

Current Replacement Value Reported to Risk *or* Calculated Replacement Value
Reported from Facility Conditions Assessment (FCA)

Process/Software for routine maintenance (O&M)
Process/Software for deferred maintenance/renewal
Process for funding facilities maintenance

Oregon Parks and Recreation Information System (OPRIS). Maintenance Software	Provide narrative
Oregon Parks and Recreation Information System (OPRIS). Maintenance Software	Provide narrative
Field Investment Fund, Preventive Maintenance Fund, and Operations Funding	Provide narrative

Budget Narrative

Definitions

		The Facilities Operations and Maintenance budget includes costs to operate and maintain facilities and keep them in repair including utilities, janitorial and maintenance costs. Maintenance costs are categorized as external building (roof, siding, windows, etc.); interior systems (electrical, mechanical, interior walls, doors, etc.); roads and ground (groundskeeper, parking lots, sidewalks, etc.) and centrally operated systems (electrical, mechanical, etc.). Agencies with significant facilities may include support staff if directly associated with facilities maintenance activities. Do not include other overhead costs such as accounting, central government charges, etc.
Facilities Operations and Maintenance Budget	1	
O&M Estimated Fund Split Percentage %	2	Show the fund split by percentage of fund source allocated to facility O&M for your agency
Total Short and Long Term Maintenance and Deferred Maintenance Plan for Facilities Value Over \$1M	3	All Maintenance excluding routine O&M costs
Priority One: Currently Critical	4	From the Budget Instruction: Priority One projects are conditions that require immediate action in order to address code and accessibility violations that affect life safety. Building envelope issues (roof, sides, windows and doors) that pose immediate safety concerns should be included in this category.
Priority Two: Potentially Critical	5	From the Budget Instruction: Priority Two projects are to be undertaken in the near future to maintain the integrity of the facility and accommodate current agency program requirements. Included are systems that are functioning improperly or at limited capacity, and if not addressed, will cause additional system deterioration and added repair costs. Also included are significant building envelope issues (roof, sides, windows and doors) that, if not addressed, will cause additional system deterioration and added repair costs.
Priority Three: Necessary - Not yet Critical	6	From the Budget Instructions: Priority Three projects could be undertaken in the near to mid-term future to maintain the integrity of a building and to address building systems, building components and site work that have reached or exceeded their useful life based on industry standards, but are still functioning in some capacity. These projects may require attention currently to avoid deterioration, potential downtime and consequently higher costs if corrective action is deferred.
Priority Four: Seismic and Natural Hazard Remediation	7	From the Budget Instructions: Priority Four projects improve seismic performance of buildings constructed prior to 1995 building code changes to protect occupants, minimize building damage and speed recovery after a major earthquake. Projects also include those that mitigate significant flood hazards.
Priority Five: Modernization	8	From the Budget Instructions: Priority Five projects are alterations or replacement of facilities solely to implement new or higher standards to accommodate new functions, significantly improve existing functionality as well as replacement of building components that typically last more than 50 years (such as the building structure or foundations). These standards include system and aesthetic upgrades which represent sensible improvements to the existing condition. These projects improve the overall usability and reduce long-term maintenance requirements. Given the significant nature of these projects, the work typically addresses deficiencies that do not conform to current codes, but are 'grandfathered' in their existing condition to the extent feasible.
Facility Condition Index	9	A calculated measure of facility condition relative to its current replacement value (expressed as a percentage)

Budget Narrative

Audit Reports

Statewide Audit of Selected Financial Accounts for the Year Ended June 30, 2017

The audit was conducted to determine that selected accounts were presented fairly in accordance with generally accepted accounting principals in relation to the statewide financial statements. This report was issued January 10, 2018.

Audit Results:

The Audits Division did not identify any deficiencies in internal control over financial reporting that they consider to be material weaknesses.

Statewide Audit of Selected Financial Accounts for the Year Ended June 30, 2016

The audit was conducted to determine that selected accounts were presented fairly in accordance with generally accepted accounting principals in relation to the statewide financial statements. This report was issued February 14, 2017.

Audit Results:

The Audits Division did not identify any deficiencies in internal control over financial reporting that they consider to be material weaknesses.

Statewide Audit of Selected Financial Accounts for the Year Ended June 30, 2015

The audit was conducted to determine that selected accounts were presented fairly in accordance with generally accepted accounting principals in relation to the statewide financial statements. This report was issued January 22, 2016.

Audit Results:

It was determined the department had significant deficiencies in internal control in the following:
Transaction Entry and Review Procedures Need Improvement

Budget Narrative

The Audits Division Recommends:

Management revisit state accounting policies related to recording transactions and ensure the transaction review process includes examination of proper coding and effective dates.

Agency Response:

OPRD agrees with the recommendation and appreciates the audit team bringing to our attention an opportunity to strengthen our internal controls. Management will revisit the state accounting policies related to recording transactions and ensure the transaction review process includes examination of proper coding and effective dates. We will work to document review procedures and then ensure review processes are followed.

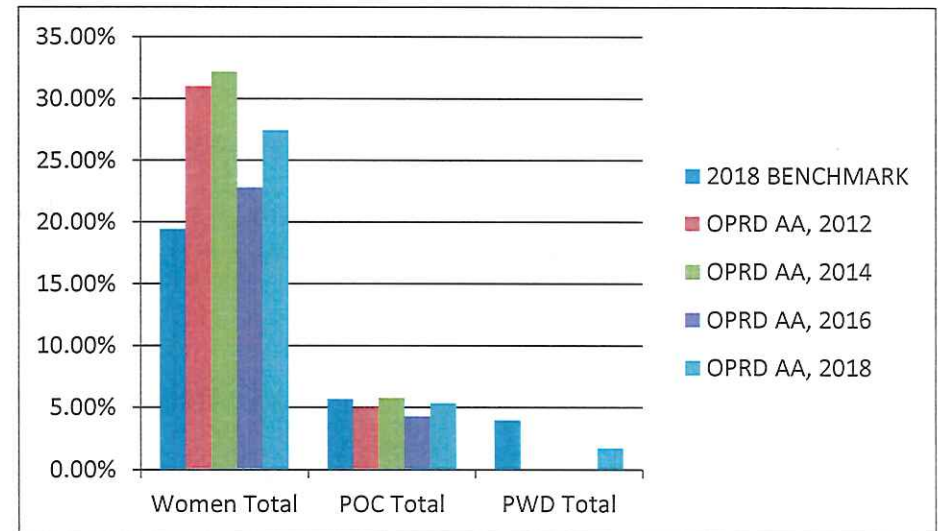
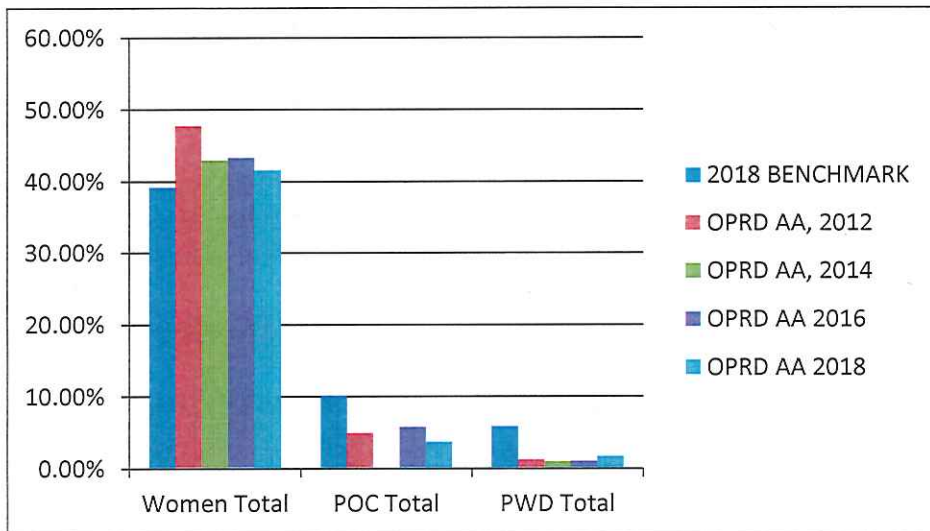
Budget Narrative

AFFIRMATIVE ACTION REPORT

Below are comparison charts of the OPRD Affirmative Action percentages based upon the 06/30/18 report distributed by DAS. Chart 1 summarizes the hiring percentage based upon OPRD as a whole with the benchmark established by DAS indicated by the line. Chart 2 reflects hiring percentages of OPRD Management only with the benchmark established by DAS indicated by the line.

EEO CATEGORY TOTAL AGENCY %	WOMEN TOTAL	POC* TOTAL	PWD** TOTAL
2018 BENCHMARK	39.19%	10.05%	5.84%
OPRD AA, 2012	47.76%	4.91%	1.22%
OPRD AA, 2014	42.96%	4.9.%	0.98%
OPRD AA 2016	43.34%	5.74%	1.04%
OPRD AA 2018	41.62%	3.69%	1.72%

EEO CATEGORY TOTAL MGMT %	WOMEN MGMT	POC* MGMT	PWD** MGMT
2018 BENCHMARK	19.43%	5.67%	3.96%
OPRD AA, 2012	31.00%	5.00%	0.00%
OPRD AA, 2014	32.18%	5.75%	0%
OPRD AA, 2016	22.85%	4.28%	0%
OPRD AA, 2018	27.47%	5.33%	1.72%



*POC, Persons of Color

**PWD, Persons with Disabilities

EEO, Equal Employment Opportunity

AA, Affirmative Action

Budget Narrative

Action plan for 2019 - 2021

- Provide regular on-going training and education opportunities to managers and employees agency-wide.
- Reinforce management responsibility to OPRD's goal of promoting a diverse workforce.
- Market OPRD as an employer of choice – one who is committed to a diverse work environment and employee retention.

OPRD's on-going plan

- Continue supporting the creation of agency diverse-management structure, such as the Inclusion Committee, which will create and deliver diversity development system, tools and services that lead and support organizational and workforce development to achieve department goals. This includes:
 - Creating internal and external training and outreach opportunities that create and promote cultural awareness.
 - Active participation in the State Annual Diversity Conference.
- Create an environment of increased cultural awareness by:
 - Ensuring that all executive and management service employees have appropriate affirmative action and diversity responsibilities included in their position descriptions and annual performance evaluations;
 - Communicate and display the Affirmative Action Policy;
 - Distribute Human Resources updates including diversity topics.
 - Make certain that all employees are aware and encouraged to participate in diversity training and activities.
 - Seek out new Diversity opportunities to engage and attract youth, people of color, people with disabilities and women to work for Parks.
 - Continue the Director's Inclusion Initiative work started in 2015 focused on fostering and growing awareness of inclusion and diversity internally and externally.

Budget Narrative

- Address recruitment and retention issues through outreach to local community groups and resources. This includes:
 - Increase career fair participation, utilization of web sites, community agencies, community leaders and schools to improve minority outreach to youth, people of color, people with disabilities and women;
 - Further develop college and high school internship program to bring young people into the Park system to experience the potential career opportunities, improving outreach efforts, and bridge the gap expected due to future retirements.

Budget Narrative

IT Project Reporting

OPRD -- State Parks Reservation System

Natural Resources Policy Areas

CRITERIA	WEIGHT	SCORING GUIDE	Project Name: Parks Reservation System	
TOTAL WEIGHTED PROJECT SCORE			183	
Strategic Value			Raw	Weighted
Required Service/Product-Business Alignment (are any of these are true?) - Mandate (legislative, federal or state) - Meets a strategic business need - Governor Initiative/Strategy - Priority/Compliance for industry	5	0: none are true 3: one is true 6: two or three are true 9: all are true	9	45
Value to Customer Number of users and the level of positive impact for using the product/service. Consumers or users of the service, product or data. Customer could be citizens, internal agency users, other state/local agencies or other external stakeholders. Or, projects that are funded through grants, IGAs, etc.	5	0: no value to customer 3: low value to customer 6: medium value to customer 9: high value to customer	9	45
Leverage Potential Multiplier effect: - Service/product can be leveraged as a shared or managed service across agencies or policy area - Service/product can be leveraged as a utility service - Service/product adds value for external partners	3	0: no potential, isolated service 3: low potential 6: medium potential 9: high potential	6	18
Risk				
Importance to Risk Mitigation Would the agency, state, or its customer be exposed to a risk or impact if the service or product is not offered? Or, is an existing service at risk? Do other current services/products depend on it? This could be security, safety, legal or any other risk related in loss.	5	0: no risk to state/ customer if not offered 3: low risk to state/customer if not offered 6: medium risk to state/customer if not offered 9: high risk to state/customer if not offered	9	45
Financial				
Return on Investment (ROI) / Cost Avoidance Project ROI reduces cost in expenditures once project becomes a program. Must have a way to measure ongoing ROI and pay for itself over time, and/or the amount of cost that will be avoided due to implementation of the project.	5	0: ROI none or unknown 3: ROI gained over two biennia 6: ROI gained within two biennia 9: ROI gained within one biennium	6	30

Budget Narrative

Parks and Recreation Department

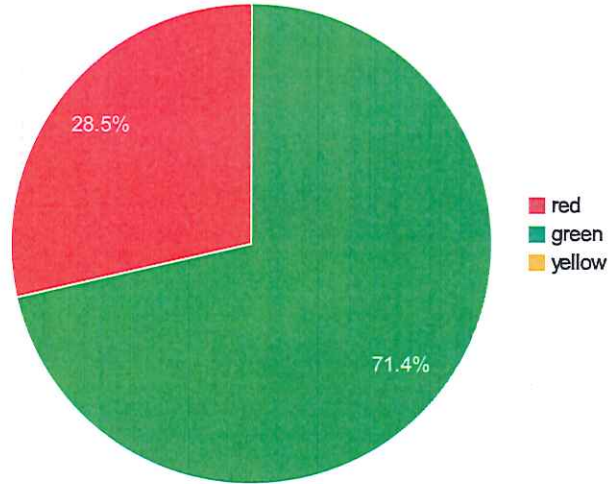
Annual Performance Progress Report

Reporting Year 2018

Published: 9/17/2018 7:08:18 AM

KPM # Approved Key Performance Measures (KPMs)

1	PARK VISITATION - Visitors per acre of Oregon Parks and Recreation Department property.
2	HERITAGE PROGRAM BENEFITS - Number of properties, sites, or districts that benefit from an OPD-managed heritage program.
3	Grant Programs - Percent of Oregon communities that benefit from an OPD-managed grant program.
4	PROPERTY ACQUISITION - Recreation lands index: Park lands and waters acquired by OPD as a percentage of total goal. (Linked to Oregon Benchmark #91)
5	FACILITIES BACKLOG - Percent reduction in facilities backlog since 1999.
6	CUSTOMER SATISFACTION - Percent of customers rating their satisfaction with the agency's customer service as "good" or "excellent": overall customer service, timeliness, accuracy, helpfulness, expertise and availability of information.
7	COMMISSION BEST PRACTICES - Percent of total best practices met by the State Parks and Recreation Commission.



Performance Summary

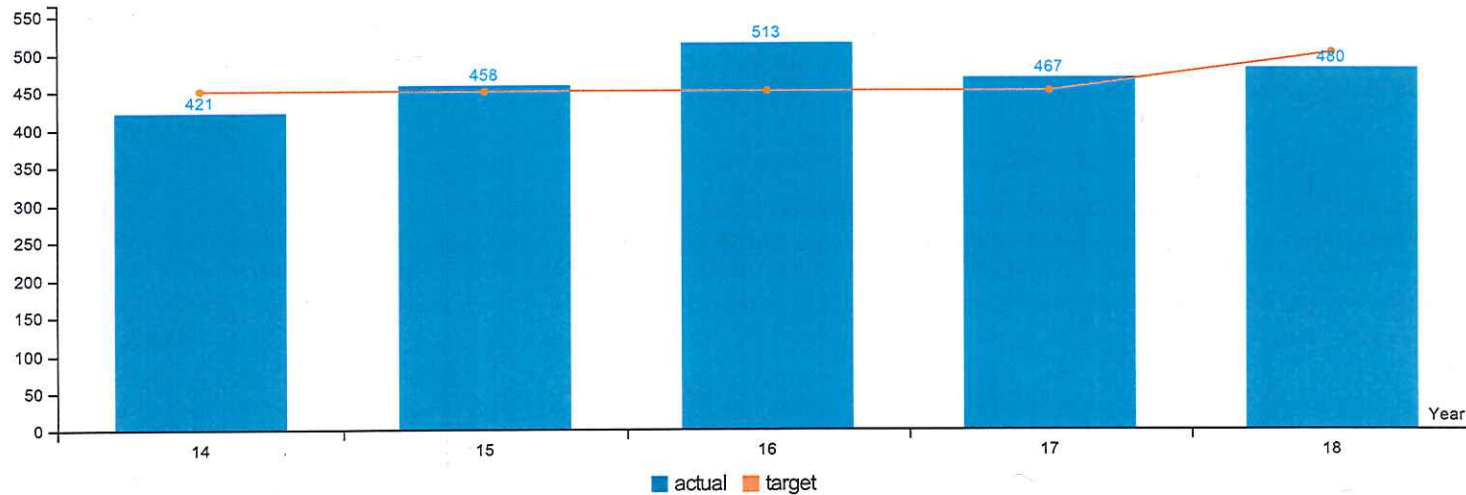
Summary Stats:

Green	Yellow	Red
= Target to -5%	= Target -5% to -15%	= Target > -15%
71.43%	0%	28.57%

KPM #1 PARK VISITATION - Visitors per acre of Oregon Parks and Recreation Department property.

Data Collection Period: Jul 01 - Jun 30

* Upward Trend = negative result



Report Year	2014	2015	2016	2017	2018
Visitors Per Acre of Oregon Parks and Recreation Department Property					
Actual	421	458	513	467	480
Target	450	450	450	450	500

How Are We Doing

FY 2018 results are 480 visitors per acre which is a 2.8% increase from 467 visitors per acre in FY 2017, and is below the target of 500 per acre. The main contributing factor to this increase is a small increase in property acquisition (denominator) along with a larger increase in visitation (numerator). The Department has continued to increase park acreage in order to best serve an increasing population while maintaining a quality visitor experience. The total visitation in FY 2018 was 54.3 million, a 2.9% increase from FY 2017.

Factors Affecting Results

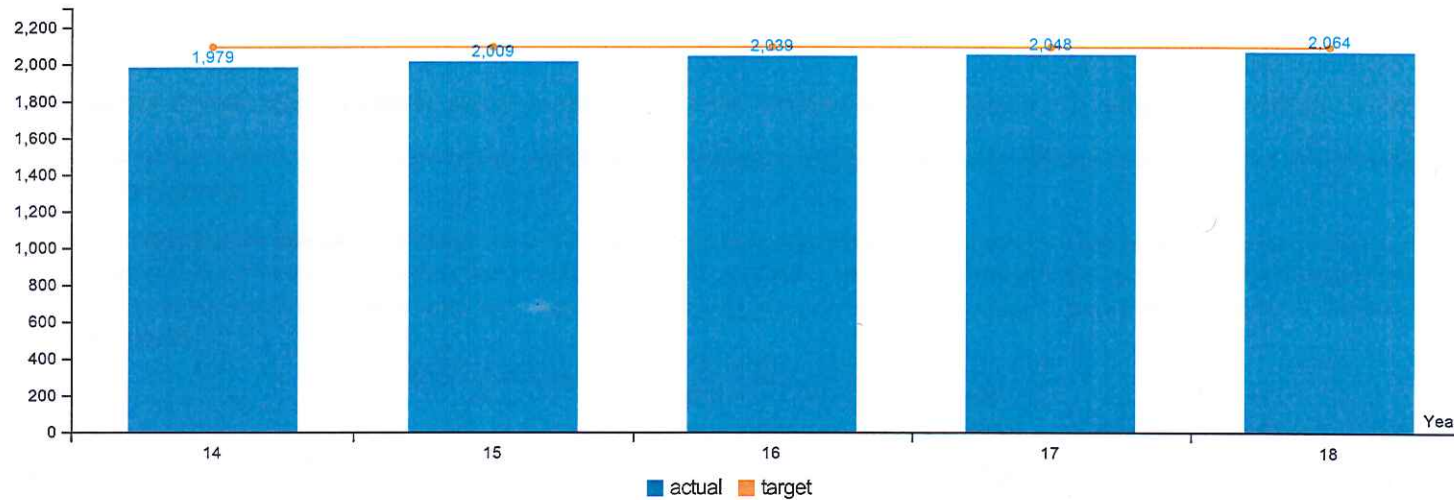
Factors affecting the numerator (visitor attendance) include weather, economic conditions, perceived attractiveness of the recreational offering, and park closures (e.g. due to construction, etc.).

Factors affecting the denominator (acreage) include availability of land for acquisition (e.g. willing sellers) and availability of funds for purchase.

KPM #2 HERITAGE PROGRAM BENEFITS - Number of properties, sites, or districts that benefit from an OPRD-managed heritage program.

Data Collection Period: Jul 01 - Jun 30

* Upward Trend = positive result



Report Year	2014	2015	2016	2017	2018
Number of Properties, Sites, or Districts That Benefit From an OPRD-Managed Heritage Program					
Actual	1,979	2,009	2,039	2,048	2,064
Target	2,087	2,087	2,087	2,087	2,087

How Are We Doing

Oregon continues to perform well when compared against neighboring western states, listing far more properties in the National Register than either Idaho or Nevada. Oregon recognized a comparable number of properties to Washington, a more populous state with similar historic resources. Twelve new properties were added to the list in Oregon, including two historic districts that enjoyed broad public support. These include the Peacock Lane Historic District in Portland and the Redmond Downtown Historic District in Redmond. Several properties were also listed by federal agencies on their own lands. A total of 2,064 properties, including 131 historic districts, located across the state's 36 counties and representing many aspects of our rich history, are now listed in the National Register.

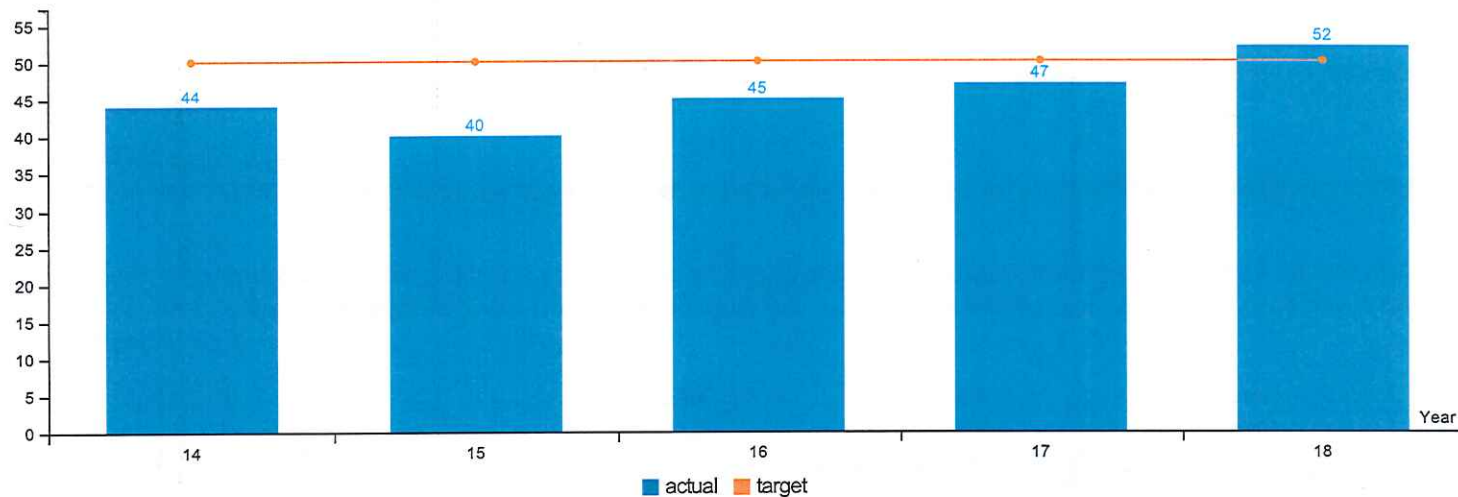
Factors Affecting Results

The overall numbers of new designations is relatively steady in comparative states over the last several years, including in Oregon. The State's comparative success is remarkable considering that the National Register program coordinator position was vacant between June and December 2017, which reduced the expected number of listings. Efforts over the next several years under the recently published Oregon Historic Preservation Plan will focus on reaching out to non-traditional and underrepresented populations to achieve greater geographic and thematic diversity in the stories represented by our recognized historic places.

KPM #3 Grant Programs - Percent of Oregon communities that benefit from an OPRD-managed grant program.

Data Collection Period: Jul 01 - Jun 30

* Upward Trend = positive result



Report Year	2014	2015	2016	2017	2018
Percent of Oregon communities that benefit from an OPRD-managed grant program					
Actual	44%	40%	45%	47%	52%
Target	50%	50%	50%	50%	50%

How Are We Doing

FY 2018 results include an unduplicated count of the number of communities that were awarded Department grants for FY 2017 and FY 2018. Results show that 52% of Oregon communities (145 of 277) have benefited from an OPRD-managed grant program over this time period. This year's percentage is higher than the 47% reported last year.

Success in meeting this measurement is attributed to continued outreach efforts and education. In 2017, grant training was provided at the annual Oregon Parks and Recreation Association (ORPA) conference. In addition, a number of grant advisory committee members, as well as staff, reach out to unsuccessful grant applicants in an effort to provide direct education and assistance.

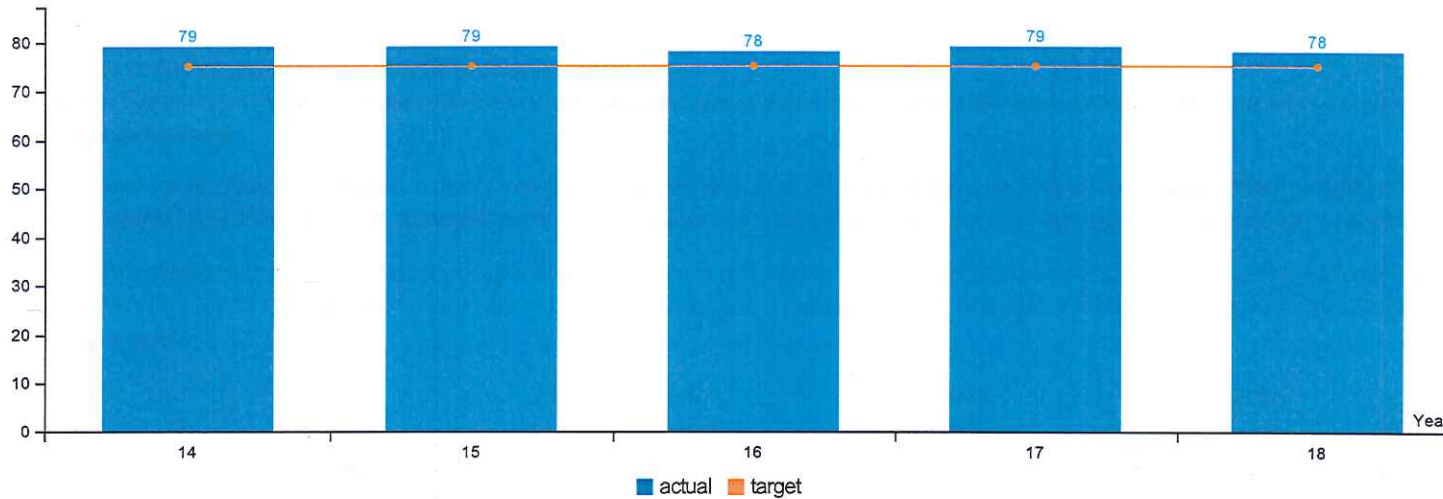
Factors Affecting Results

Availability of grant funding, grant program requirements for local match and other local commitments, maximum allowable grant award amounts, number of grant applicants and geographic distribution of grant applicants are the factors that affect results.

KPM #4 PROPERTY ACQUISITION - Recreation lands index: Park lands and waters acquired by OPRD as a percentage of total goal. (Linked to Oregon Benchmark #91)

Data Collection Period: Jul 01 - Jun 30

* Upward Trend = positive result



Report Year	2014	2015	2016	2017	2018
Park Lands and Waters Acquired by OPRD as a Percentage of Total Goal					
Actual	79%	79%	78%	79%	78%
Target	75%	75%	75%	75%	75%

How Are We Doing

Targets for this measure indicate the desire of moving towards a total goal of approximately 35 acres per 1,000 population. The data are measured and reported by fiscal year. The information assists the Department in making decisions about future expansion of the system as park areas reach capacity, and keeping the balance between recreation opportunities and natural resource protection.

FY 2018 results indicate that the agency was at 78% of the total goal, and above the target of 75%. Results decreased slightly from last year since park acreage was acquired slower than the rate that Oregon's population increased.

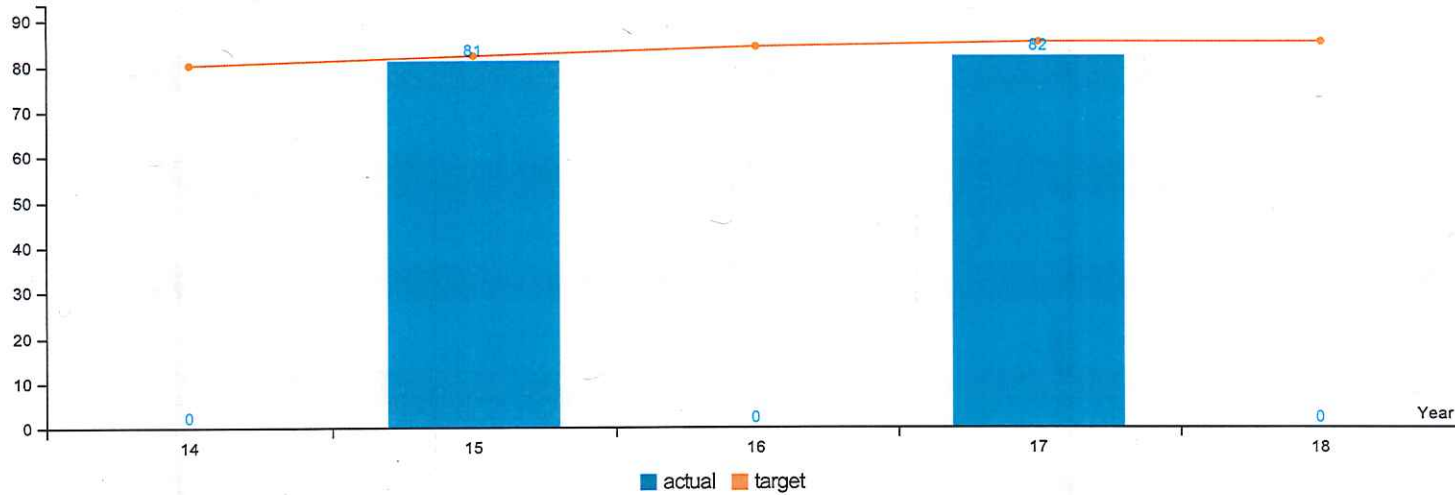
Factors Affecting Results

Oregon's population has been increasing at a higher rate than many states, thus impacting the denominator in calculating results. Acquisition is affected by the availability of land meeting agency criteria, the availability of adequate funds for purchase, and real estate prices.

KPM #5 FACILITIES BACKLOG - Percent reduction in facilities backlog since 1999.

Data Collection Period: Jul 01 - Jun 30

* Upward Trend = positive result



Report Year	2014	2015	2016	2017	2018
Percent Reduction in Facilities Backlog					
Actual	No Data	81%	No Data	82%	0%
Target	80%	82%	84%	85%	85%

How Are We Doing

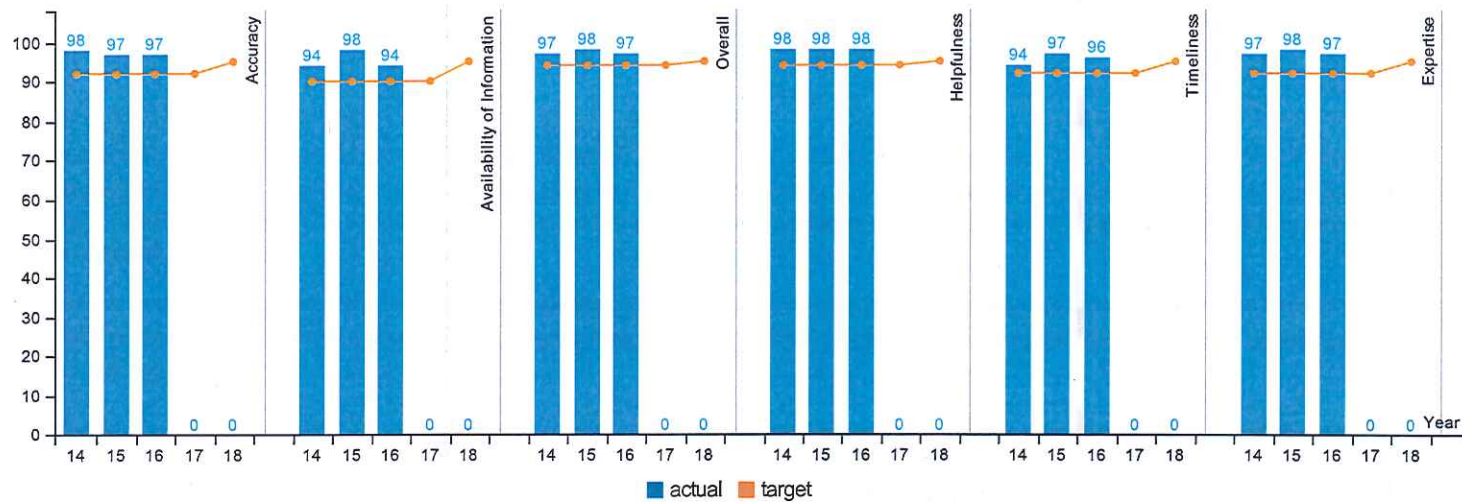
While data is tracked continuously, it is reported biennially, with the next reporting of data to be done at the end of FY 2019. FY 2017 data shows that progress continues to be made in reducing the maintenance backlog. Efforts are continuing to re-assess additional maintenance backlog and deferred maintenance that has accrued since 1999.

Factors Affecting Results

The Park Construction Priorities are funded each biennium from the Parks and Natural Resources Fund. Investments are made in two areas: 1) major maintenance to reduce backlogged repairs and deferred maintenance, including improvements in efficiency and sustainability; and 2) enhancements to meet future needs. The backlog reduction could be impacted by decisions to increase or decrease the focus of resources on the enhancement projects. The Department continues an emphasis on buying down of the original backlog. Emergent maintenance issues arise that compete for funding.

KPM #6 CUSTOMER SATISFACTION - Percent of customers rating their satisfaction with the agency's customer service as "good" or "excellent": overall customer service, timeliness, accuracy, helpfulness, expertise and availability of information.

Data Collection Period: Jul 01 - Jun 30



Report Year	2014	2015	2016	2017	2018
Accuracy					
Actual	98%	97%	97%	No Data	0%
Target	92%	92%	92%	92%	95%
Availability of Information					
Actual	94%	98%	94%	No Data	0%
Target	90%	90%	90%	90%	95%
Overall					
Actual	97%	98%	97%	No Data	0%
Target	94%	94%	94%	94%	95%
Helpfulness					
Actual	98%	98%	98%	No Data	0%
Target	94%	94%	94%	94%	95%
Timeliness					
Actual	94%	97%	96%	No Data	0%
Target	92%	92%	92%	92%	95%
Expertise					
Actual	97%	98%	97%	No Data	0%
Target	92%	92%	92%	92%	95%

How Are We Doing

The data source for this KPM is no longer functioning, and OPRD anticipates there won't be a working replacement until 2019. OPRD is in the process of switching data sources from an automated phone survey to a web-based survey, and were unexpectedly unable to retrieve data from the obsolete system before it was deactivated. There will be a gap in the data until the new system starts producing results. A new reporting system is currently in the pilot stage.

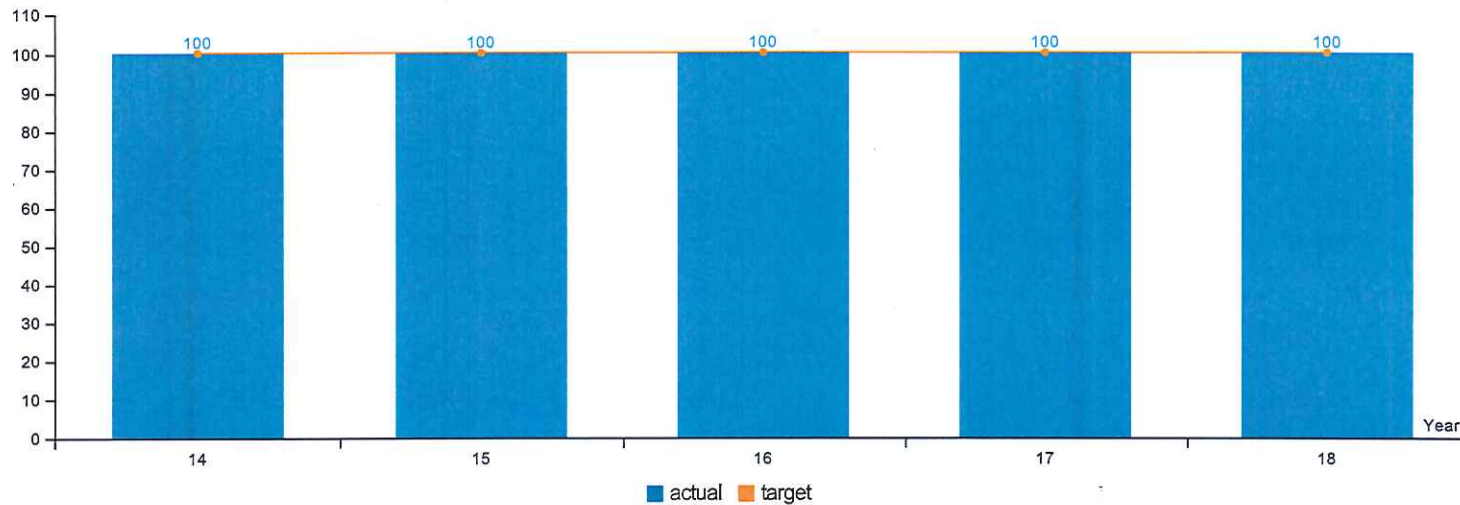
Factors Affecting Results

Satisfaction dips when parks are crowded, even if the quality of service remains high.

KPM #7 COMMISSION BEST PRACTICES - Percent of total best practices met by the State Parks and Recreation Commission.

Data Collection Period: Jul 01 - Jun 30

* Upward Trend = positive result



Report Year	2014	2015	2016	2017	2018
Percent of Commission Best Practices Met					
Actual	100%	100%	100%	100%	100%
Target	100%	100%	100%	100%	100%

How Are We Doing

This measure is required of all agencies by the Department of Administrative Services. A list of 15 mandated best practices include business processes, oversight duties, budgeting and financial planning, and training.

Annual self-evaluation are conducted by members of the Oregon State Parks and Recreation Commission where commissioners independently evaluate group performance, then collectively discuss their findings to produce a consensus report. The process for self-evaluation and discussion will be improved over time.

The first data was available in November, 2007. The most recent data applies to FY 2018.

Factors Affecting Results

Many measures are subjective, and require experienced Commissioners to develop reasoned answers. Newly-appointed Commissioners can affect the results.