

To: Gatekeepers
From: CSBG Program Coordinator
Date: 2/28/2025

Please distribute to: ☒ Executive Directors ☒ Fiscal Staff ☒ Homeless Services Program Staff
☒ Rental Assistance Program Staff

Category: Program Informational

Greetings All,

The CSBG 2024 Annual Reports are coming in, and I want to thank you all for staying on top of communication and promptly returning the Smart Forms.

The Office of Community Services (OCS) recently announced changes to the Module 4 form, which will now only collect data for Male and Female categories. Please note that OHCS will handle these updates directly, so agencies will not need to resubmit forms. Once all data has been uploaded into the OLDC system, we will share the final version with your agency for your records.

This memo is simply to let you know that this change will not create any additional work for your agency.

Sincerely,

Leeann Marx

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