

To: Gatekeepers
From: Homeless Services Section Staff
Date: 2/19/2025

Please distribute to: ☒ Executive Directors ☒ All Staff

Category: Action Required

Update For:

☒ Other: Website Updates for Federally Funded Programs

Greetings CAA Network,

On February 4, 2025, the Office of Community Services (OCS) issued guidance requiring all federally funded recipients to ensure their program websites comply with federal regulations. The key requirements are as follows:

- **Remove any ACF or HHS logos from your website.**
- **Include a disclaimer** clarifying that your website is not operated or endorsed by federal agencies. A sample disclaimer is provided below:

This website is supported by Grant Number [xyz] from the [ACF Office/Program] within the Administration for Children and Families (ACF), part of the U.S. Department of Health and Human Services (HHS). Neither ACF nor any of its components operate, control, endorse, or take responsibility for this website, including its content, infrastructure, policies, or any services provided. The views expressed here do not necessarily reflect those of ACF, HHS, or the [ACF Office/Program].

OHCS has reviewed our website and found no instances requiring changes. Below are key clarifications regarding this guidance:

- **Who does this apply to?**
Organizations displaying HHS/ACF logos or using federal funds to maintain their websites. For example, if your website features the LIHEAP logo, you must remove it or add the disclaimer.



- **Where can I find my grant number?**
Check your grant documentation. Sub-recipients may use their subaward number if the federal award number is unavailable. Contact me for your CSBG grant number if applicable should CSBG fund your website.

- **Do CAAs need to include the disclaimer if they don't use CSBG funds for their websites?**
No, unless the official CSBG logo is displayed. Removing the logo eliminates the need for the disclaimer.
- **Does this apply only to direct federal recipients, or does it include CAAs?**
It applies to any publicly accessible website featuring an HHS/ACF logo or funded by federal dollars.
- **Does this apply to brochures or other external materials?**
No, this guidance applies only to websites.

Please review your website for compliance and reach out if you have any questions.



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