

Tip Sheet for CCare Clinics

Is a client eligible for the RH Access Fund (RHAF)?

Can we bill the RHAF for their family planning services?

CIRCUMSTANCE		IS THE CLIENT ELIGIBLE?	CAN WE BILL RHAF?	OTHER NOTES
Insurance Coverage	Client has private insurance (either their own or through someone else)	Yes	Must bill insurance first, unless they've express need for confidentiality.	May balance bill RHAF the difference between what insurance paid and the RH Access Fund's reimbursement rate.
	Client has OHP	No	No	This would be considered "double dipping" since one of the RHAF's funding sources, CCare, is a Medicaid program.
	Client doesn't know	Maybe	Maybe	Look to see if client has OHP – if they do, they do not qualify for RHAF. If they don't, they may qualify for RHAF but you should encourage them to enroll into OHP.
Income	Teen doesn't know parents' income	Maybe	Maybe	Just count the <i>client's</i> income. If the client's income is 250% or below FPL, they are eligible.
	Teen's parents' income is more than 250% FPL	Maybe	Maybe	
	Client doesn't know roommate(s)' income(s).	Maybe	Maybe	Just count the <i>client's</i> income. If the client's income is 250% or below FPL, they are eligible

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Citizenship/ Immigration	Client's citizenship was not verified through the state process.	Yes	Maybe	Contact the client and request citizenship documentation and/or submit a birth certificate request. Once you have documentation, update their Eligibility Database record. If the updated record indicates the client's enrollment is active, you may bill RHAF for their CCare services.
	Client marked Eligible Immigration Status, Don't want to answer, or skipped the question.	Yes	Yes	Continue with enrollment process
	Client marked Another Status	Yes	No	Refer the client to a RHCare clinic
Client did not enroll	Client declined to enroll	Client cannot be forced to enroll	No	Follow normal clinic practices

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Client did not enroll	Client's income is over 250% FPL	No	No	Follow normal clinic practices
	Client does not have reproductive capacity	No	No	Follow normal clinic practices
	Client has OHP	No	No	Bill OHP
	Error with Enrollment Form (e.g. not given chance to enroll, no signature, etc.)	Maybe	No	DO NOT BILL THE CLIENT Next time the client is in the office, correct the error and enter the correction into the Eligibility Database. If the updated record indicates the client's enrollment is active, you may bill RHAF for the family planning services they received during their enrollment period.
Client does not want their insurance billed	Client has private insurance (either their own or through someone else)	Maybe	If they are enrolled, yes	If the client is enrolled in the RHAF, complete the CVR and enter Explanation Code (or TPR code) "OT" in Section 17A.
	Client has OHP	No	No	Bill OHP fee-for-service

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Client does not want their insurance billed	Client has both private insurance and OHP	No	No	Bill OHP Complete the CMS-1500 claim form entering <u>"N/C, Confidential"</u> in box 9. Submit claim directly to: OHA.FFSOHPClaims@odhsoha.oregon.gov , or 500 Summer St. NE, E44 Salem, OR 97301 Attn: Confidential Claims
Insurance paid separately for visit and supplies	<u>Total</u> paid by insurance is less than what RHAF would have paid	N/A	If client is enrolled	Balance bill RHAF the difference between what insurance paid and the RH Access Fund's reimbursement rate. DO NOT BILL THE CLIENT