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OHA Instruction Guide: OHA Support Requests

The OHA Support Request (See Definitions Below) is to ensure HB 2005 requirements are met and ensures Plan of Resolution, which is defined in the CFAA. The OHA Support Request works congruently with the Consultation Report to ensure continuous Community Transition Planning. The Support Request is a Smartsheet form that is located on the OHA Intensive Services website.

Definitions

Appropriate Placement

This means the Least Restrictive Environment, determined by a team of qualified professionals and clinicians, that meets a defendant's specific medical, behavioral and social needs at a particular point in time and is reviewed regularly to ensure the placement continues to be appropriate as the defendant's needs change.

No Appropriate Placements have been identified

This means the CMHP has made referrals to the recommended level(s) of care and the provider has denied placement or providers listed are not accepting referrals. Appropriate Placements have been identified when referrals are in progress for the recommended level(s) of care, the defendant is screening or when the defendant has been waitlisted.

OHA Support Request

This is to request OHAs support in identifying and securing placement per ORS 161.371(3)(b), OAR 309-088-0125 and OAR 309-088-0130. CMHPs must transition plan and list, in their Consultation Report submission, specific provider

information of referrals attempted and the status of those referrals so that the necessary information is available to OHA to provide support in identifying and securing placement. The Support Request is submitted when:

- The Court orders a Supplemental Community Consultation and the CMHP has documented within the consultation referrals attempted for the recommended level(s) of care and is wanting OHAs help to identify and secure a placement per ORS 161.371(3)(b); or
- When the defendant has been RTP for 30 days and no Appropriate Placement has been identified as defined in definitions (supports Plan of Resolution); or
- When a defendant is within 30 days of end of commitment to the State Hospital and no Appropriate Placements have been identified as defined in definitions; or
- At the request of OHA.

Sections of the OHA Support Request Form

Submission Date

The date the request is submitted.

Individual Completing OHA Support Request

This section is to be filled out with the contact information/credentials of whomever is completing the form. If wanting the Support Request to go to more than one email separate the emails with a comma.

Defendant Information

This section is completed to collect basic information on the defendant that the OHA Support Report is being completed for.

OHA Support Request Submission Choices and OHA Process

CMHP Request

If CMHP is requesting OHA Support, designated OHA staff will reach out within 3 business days with a response to the Support Request and schedule a staffing (either virtually or in writing) to take place within 10 business days.

OHA Request

If OHA has not received an OHA Support Request for defendants reviewed and determined to not have appropriate placements identified, OHA will remind CMHP and request the CMHP to complete an OHA Support Request within 3 business days for the following timelines:

- When the defendant has been RTP for 30 days and no Appropriate Placements have been identified; or
- When a defendant is within 30 days of end of commitment to the State Hospital and no Appropriate Placements have been identified.

Within 30 days of end of commitment

CMHP is submitting OHA Support Request to notify and receive OHA Support because the defendant does not have Appropriate Placements identified. Designated OHA staff will reach out within 3 business days with a response to the Support Request and schedule a staffing (either virtually or in writing) to take place within 10 business days.

30-Day RTP

CMHP is submitting OHA Support Request to notify and receive OHA Support because the defendant does not have Appropriate Placements identified. Designated OHA staff will reach out within 3 business days with a response to the Support Request and schedule a staffing (either virtually or in writing) to take place within 10 business days.

After an OHA Support staffing the CMHP director must follow OHAs recommendations from the staffing and update the Supplemental Community Consultation Report or 30-Day Community Transition Planning Update prior to submission to the Court, parties to the case, OSH and OHA, per ORS 161.371(3)(b).