

Equity & Inclusion Division/Health Care Interpreter Program

Certified HCI - Sign Language Application Checklist

Please use this checklist to assist you with your application. Include all the documents below with your HCI application:

Note: See the [OHA Health Licensing Office](#) for Sign Language Interpreter license requirements.

Check Box	What you are required to have:
☐	Must reside in the United States of America.
☐	A copy of a valid driver's license, passport or other valid government issued identification. (<i>Must be at least 18 years of age</i>)
☐	Certificate of successful completion of 60-hours OHA-approved HCI training
☐	Current RID (Registry of Interpreters for the Deaf) Certification (National Interpreter Certification [NIC] or Certified Deaf Interpreter Certification [CDI])
☐	Proof of passing a Sign Language proficiency exam, such as the American Sign Language Proficiency Interview or SLPI: ASL. For more information see Oregon Qualification and Certification for Sign Language Interpreters
☐	Proof of high school diploma (or GED equivalent) or higher.
☐	Proof of not being on the Medicaid exclusion list http://exclusions.oig.hhs.gov/

To apply, please go to the [Oregon Workforce Registry](#)

Applications will still be accepted via mail, fax, or email. Please include a completed application with hand-written signature or e-signature.