

OREGON INVENTORY OF HISTORIC PROPERTIES

SECTION 106 DETERMINATION OF ELIGIBILITY

Instructions

Follow these instructions when completing the Determination of Eligibility (DOE), Individual Properties form for all Oregon Department of Transportation (ODOT) projects. Individual Property DOE forms that do not follow these instructions will be returned for revision. An individual completing this form must meet the Secretary of the Interior's Professional Qualifications Standards for Architectural History (36 CFR 61) and be an ODOT Qualified Cultural Resources Consultant. Please provide complete, concise information and expand table cells in the form as needed. Follow standards and guidelines from the Oregon Historic Sites Database and the National Register of Historic Places to describe and evaluate historic resources. Be transparent about details that are uncertain, assumed, or suggested (such as "circa" dates, inaccessible features, unknown materials). The document must have a clear and consistent style; the Chicago Manual of Style is strongly preferred. Consult ODOT Cultural Resources staff to address questions and clarify the level of detail that is required for a specific project.

Agencies, Project Name, Federal-Aid No., ODOT Key No.: Insert project information as provided by ODOT.

Property Name: Follow the standards and guidelines from National Park Service (NPS) Bulletin 16: Part A ("How to Complete the National Register Registration Form," pgs. 8-9). Do not use abbreviations (such as "Union Pacific Railroad" instead of "UPRR").

Street Address, City, County: Insert the situs address as provided by tax assessor records or other official sources. If the property address is uncertain add "(suggested)." If the historic resource has no address, be as specific as possible, using directions and names of streets at nearest intersection. Use the term "vicinity" to indicate a property outside city limits (such as "Athena vicinity").

Latitude/Longitude Coordinates: Indicate the decimal latitude and longitude coordinates of the property to a minimum of five decimal points. If the historic property is large, use coordinates that are centered approximately on the primary features of the property.

District Association, Current Use, Architectural Classification, Resource Type, Window Type And Material, Roof Type And Material, Exterior Surface Material, Condition, Integrity: Follow standards and guidelines from the Oregon Historic Sites Database and the National Register of Historic Places.

Construction Date: Provide the year the resource was constructed. If uncertain of the construction date, estimate the construction date as narrowly as possible, and mark "circa" to indicate the construction date is an estimate. If there are multiple resources within the property, use this box for the primary feature. Note construction dates for outbuildings in "Alterations & Dates" and "Description."

Alterations & Dates: Provide known dates for any major alterations and additions, particularly changes that impact integrity.

Figure 1 Photo: Provide a current, representative view of the historic property and a brief caption, including the resource name, direction of the photo, photographer name, and date.

Preliminary National Register Findings: Select all applicable boxes.

State Historic Preservation Office Comments: Do not complete anything within this box.

Footer (Surveyor, Agency, and Date Recorded): Include the first and last names of primary authors and their affiliation (such as a consultant firm or agency). Update the date between the draft and final versions of the form, as needed.

Page 2 Header: Copy information from Page 1.

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Property Description: Describe all substantial property features (such as buildings, structures, landscape, and setting). Include details that are pertinent to the resource's history, character, and integrity. Organize the description such that a reader can visualize and understand the property without seeing maps and photos. Specify character-defining features.

Boundary Description and Justification: Describe the NRHP boundary and explain which features are included or excluded.

Property History: Describe substantial events that have shaped the property are pertinent to integrity and significance (such as construction dates, alterations, change of use, and change of ownership).

Historic Context: Provide historic context statements that are pertinent to the property's area(s) of significance (such as the context of a specific community, industry, event, architectural style, construction method, or person).

Integrity: Evaluate and discuss each aspect of integrity (location, setting, design, materials, workmanship, feeling, and association).

Statement of Significance: Evaluate and discuss the property's significance under each NRHP Criterion (A, B, C, and D). Specify the level of significance (local, state, or national) and period of significance for each NRHP Criterion. Include any Criteria Considerations that apply.

Conclusion: Briefly summarize NRHP eligibility. For example: "Al's Shoes and Boots retains all seven aspects of integrity and is significant under NRHP Criteria A, B, and C and is considered eligible for listing in the NRHP."

Sources Consulted: Use a clear and consistent style; the most recent edition of *The Chicago Manual of Style* is strongly preferred. Include all references that are cited in the previous narrative sections. Include pertinent sources that were reviewed to prepare the form, even if they were not productive (such as historic Sanborn maps and tax assessor records). This information can be useful for future research, and it demonstrates that these sources were not overlooked. Short URLs are appropriate (such as the URL for a homepage rather than a specific article).

Property Location and Boundary Maps: Demonstrate the property location (vicinity map). Illustrate the historic property boundary, contributing features, and non-contributing features. Include a scale, north arrow, labels or legend, and basemap source for each map. Consider accessibility standards (such as high contrast colors, alt text, and not relying on color to communicate information).

Property Photos: Provide a current photographic record of the property. Include all sides of each contributing feature within the property boundary, at least one view of each non-contributing feature within the property boundary, relationships between property features, and any details that are pertinent to the property's history, character, and integrity. Provide a brief caption for each photo, including the resource shown, direction of the photo, photographer's name, and date. Photos must be clear; plan fieldwork to account for lighting conditions and access.

Additional Figures: Include historic maps, photos, newspaper clips, etc. that are pertinent to the evaluation. Provide a brief caption that includes the source.