

January 2026 – January 2027

HCW Payroll Calendar

Updated: March 12, 2026

January 2026

Sun.	Mon.	Tues.	Wed.	Thur.	Fri.	Sat.
				1 H	2	3
4	5	6 +	7 \$/LE	8	9	10 ■
11 ▲	12	13	14 ●	15	16	17
18	19 H	20 +	21 \$/LE	22	23	24 ■
25 ▲	26	27	28 ●	29	30	31

February 2026

Sun.	Mon.	Tues.	Wed.	Thur.	Fri.	Sat.
1	2	3 +	4 \$/LE	5	6	7 ■
8 ▲	9	10	11 ●	12	13	14
15	16 H	17 +	18 \$/LE	19	20	21 ■
22 ▲	23	24	25 ●	26	27	28

 =Time Entries Due
  =Pay Period Starts
 \$=Pay Processing Date
  =OT/HO Pay Cycle
 =Pay Period Ends
 H=Holiday/Office Closure
 LE=Pay Processing Date for Late Entries

January 2026 – January 2027 HCW Payroll Calendar Updated: March 12, 2026

March 2026

Sun.	Mon.	Tues.	Wed.	Thur.	Fri.	Sat.
1	2	3 ✚	4 \$/LE	5	6	7 ■
8 ▲	9	10	11 ●	12	13	14
15	16	17 ✚	18 \$/LE	19	20	21 ■
22 ▲	23	24	25 ●	26	27	28
29	30	31 ✚				

April 2026

Sun.	Mon.	Tues.	Wed.	Thur.	Fri.	Sat.
			1 \$/LE	2	3	4 ■
5 ▲	6	7	8 ●	9	10	11
12	13	14 ✚	15 \$/LE	16	17	18 ■
19 ▲	20	21	22 ●	23	24	25
26	27	28 ✚	29 \$/LE	30		

● = Time Entries Due ▲ = Pay Period Starts \$ = Pay Processing Date ✚ = OT/HO Pay Cycle
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May 2026

Sun.	Mon.	Tues.	Wed.	Thur.	Fri.	Sat.
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24/31	25	26	27	28	29	30

June 2026

Sun.	Mon.	Tues.	Wed.	Thur.	Fri.	Sat.
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

 =Time Entries Due
  =Pay Period Starts
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July 2026

Sun.	Mon.	Tues.	Wed.	Thur.	Fri.	Sat.
			1 	2	3	4 H
5	6	7 	8 \$/LE	9	10	11 
12 	13	14	15 	16	17	18
19	20	21 	22 \$/LE	23	24	25 
26 	27	28	29 	30	31	

August 2026

Sun.	Mon.	Tues.	Wed.	Thur.	Fri.	Sat.
						1
2	3	4 	5 \$/LE	6	7	8 
9 	10	11	12 	13	14	15
16	17	18 	19 \$/LE	20	21	22 
23/30 	24/31	25	26 	27	28	29

 =Time Entries Due
  =Pay Period Starts
 \$=Pay Processing Date
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 H=Holiday/Office Closure
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September 2026

<u>Sun.</u>	<u>Mon.</u>	<u>Tues.</u>	<u>Wed.</u>	<u>Thur.</u>	<u>Fri.</u>	<u>Sat.</u>
		1 ✚	2 \$/LE	3	4	5 ■
6 ▲	7 H	8	9	10 ●	11	12
13	14	15 ✚	16 \$/LE	17	18	19 ■
20 ▲	21	22	23 ●	24	25	26
27	28	29 ✚	30 \$/LE			

October 2026

<u>Sun.</u>	<u>Mon.</u>	<u>Tues.</u>	<u>Wed.</u>	<u>Thur.</u>	<u>Fri.</u>	<u>Sat.</u>
				1	2	3 ■
4 ▲	5	6	7 ●	8	9	10
11	12	13 ✚	14 \$/LE	15	16	17 ■
18 ▲	19	20	21 ●	22	23	24
24	26	27 ✚	28 \$/LE	29	30	31 ■

● = Time Entries Due ▲ = Pay Period Starts \$ = Pay Processing Date ✚ = OT/HO Pay Cycle
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November 2026

Sun.	Mon.	Tues.	Wed.	Thur.	Fri.	Sat.
 1	2	3	 4	5	6	7
8	9	10 \$/LE/ 	11 H	12	13	14 
 15	16	17	 18	19	20	21
22	23	24 	25 \$/LE	26 H	27 H	28 
 29	30					

December 2026

Sun.	Mon.	Tues.	Wed.	Thur.	Fri.	Sat.
		1	 2	3	4	5
6	7	8 	9 \$/LE	10	11	12 
 13	14	15	 16	17	18	19
20	21	22 	23 \$/LE	24	25 H	26 
 27	28	29	 30	31		

 =Time Entries Due
  =Pay Period Starts
 \$=Pay Processing Date
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January 2027

Sun.	Mon.	Tues.	Wed.	Thur.	Fri.	Sat.
					1 H	2
3	4	5 +	6 \$/LE	7	8	9 ■
10 ▲	11	12	13 ●	14	15	16
17	18 H	19 +	20 \$/LE	21	22	23 ■
24/31 ▲ /	25	26	27	28	29	30

 **=Submit all Time Entries Correctly by this Date:** The deadline that time entries must be submitted in PTC DCI to be paid on time for that pay period. HCWs have 3 business days after the end of the pay period to submit correctly completed time entries. **Correctly completed time entries that are not submitted on time may not be paid on the pay processing date.** This deadline is 3 business days after the end of the pay period.

 **=Service Period Start/**  **=End Date:** The dates that pay periods start and end.

 =Time Entries Due  =Pay Period Starts \$=Pay Processing Date  =OT/HO Pay Cycle
 =Pay Period Ends H=Holiday/Office Closure LE=Pay Processing Date for Late Entries

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\$ =Payment Processing Date: The date that checks are mailed, and the date the State’s current financial institution processes the direct deposit file (the next business day after the state deadline / 8 business days after the time submission deadline).

- Checks may be received 1-3 business days after the check date, depending on mail service. Direct deposits will be available approximately 3 business days after the pay process date.
- Effective the first day of the first pay period following January 1, 2025, or six (6) months after the date of the PTC Phase 2 implementation is complete, whichever is later, if a Pay Processing Date falls on an Oregon or Federal Holiday the date will be moved to the prior business day. The Pay Processing Date shall be every other Wednesday. If a Pay Processing Date falls on a weekend or an Oregon or Federal Holiday, the date will be moved to the prior business day.

LE =Pay Processing Date for Late Entries: The date that checks are mailed, and the date the State’s current financial institution processes the direct deposit file (the next business day after the state deadline / 8 business days after the time submission deadline).

- Checks may be received 1-3 business days after the check date, depending on mail service. Direct deposits will be available approximately 3 business days after the pay process date.
- Effective the first day of the first pay period following January 1, 2025, or six (6) months after the date of the PTC Phase 2 implementation is complete, whichever is later, if a Pay Processing Date falls on an Oregon or Federal Holiday the date will be moved to the prior business day. The Pay Processing Date shall be every other Wednesday. If a Pay

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Processing Date falls on a weekend or an Oregon or Federal Holiday,
the date will be moved to the prior business day.

H =Holidays / Office Closures: During the current CBA timeframe.

+ = Overtime and holiday pay cycle: The date the overtime and holiday cycle
are run so payments are processed on the next pay processing date.

➤ **Contacts:** APD Hotline: 1-844-369-4164 / SEIU Member Resource Center: 1-
844-503-SEIU (7348).