

Breakfast After the Bell (BAtB)

Questions and Answers

1. What is the Breakfast After the Bell (BAtB) requirement?

The Oregon [Student Success Act](#) (SSA) includes a requirement that school districts, public charter schools, and education service districts are required to make breakfast accessible at no cost to all students, after the start of the school day, at a school site if 70 percent or more of the students at that school site are eligible for federal free or reduced-price meal benefits.

2. Are Private Schools required to participate in Breakfast After the Bell due to the SSA?

Private schools are not required to participate in Breakfast After the Bell. However, they may choose to participate.

3. What schools are required to implement BAtB?

The requirement applies to schools that meet the following two criteria:

1. The school is either administered by a school district (common, joint, and union school districts) or education service district, or the school is a public charter school; and
2. 70 percent or more of the students at the school, in the second preceding school year, were eligible for free or reduced-price meals under the U.S. Department of Agriculture's (USDA) guidelines.

Schools required to implement BAtB can be found on the Breakfast After the Bell Required and Exempt Eligible Site List. This list is available on the SNP [Meal Components and Quantities](#) web page under the Breakfast After the Bell Section.

4. What is the requirement for BAtB schools?

- ✓ Schools required to implement BAtB must make breakfast accessible to all students after the beginning of the school day.
- ✓ Ensure breakfast is accessible to all students that arrive at school at least 30 minutes before the start of the lunch service.
- ✓ Provide breakfast at no cost for all students.

5. Is there a cut-off time for when breakfast must be made available?

The cut-off time is 30 minutes before the start of the school site's lunch service. If a school has a staggered lunch schedule, the time of when the first lunch service starts will apply.

6. Are there any requirements on how BAtB is provided?

There is no required implementation method. There are many ways to implement a successful BAtB program. Collaborators should work together at the local level to implement the best model for each school. Implementation models include:

- ✓ Offering a second chance breakfast in the cafeteria
- ✓ Grab-n-go pick-up tables in the hallways with an acceptable point of service
- ✓ Vending machines
- ✓ Serving breakfast in the classroom

ODE is confident that school and district administrators, teachers, parents, and students know the model that will best serve their students and their schools.

7. What BAtB model is best?

Each school site is unique. Deciding which BAtB model is best suited to a school should be made on a site-by-site basis. Factors that should be considered when choosing a model include: bell schedules and timing, delivery capacity, space considerations and equipment. Resources available that can help with decision-making and implementation are available from the [Food Research and Action Center](#), [No Kid Hungry](#) and [Meal Pattern and Nutritional Quality Components](#) webpages.

8. Is there an exemption from the BAtB requirement?

Yes, a school site subject to the requirement can apply for an exemption if the school has demonstrated that 70 percent or more students eligible for free or reduced-price meals regularly receive breakfast at that school, regardless of when it is served. ODE has compiled a Breakfast After the Bell Required and Exempt Eligible Site List indicating exempt schools based on evaluated breakfast claims data. This list is available on the SNP [Meal Pattern and Nutritional Quality Components](#) web page under the Breakfast After the Bell section.

ODE will review each school site's exemption eligibility during the renewal process to approve or deny requested exemptions.

9. Is there funding available to help with BAtB program implementation?

Yes, the legislature appropriates funding directed towards the BAtB equipment grants. The purpose is to assist districts with the costs of purchasing or upgrading necessary equipment required to provide BAtB. Grant funds are allocated to participating sites and sponsors will receive a grant agreement detailing those sites and the total grant funds they will receive. Reimbursements are based on expenditure documentation provided.

10. Where should the BAtB Equipment Grant award be deposited?

Public schools and charter schools may not deposit their BAtB Equipment Grant awards into the nonprofit food service accounts. Recipients of a BAtB Equipment Grant award must deposit this grant award into a separate account. [OAR 581-051-0605 \(6a\)](#)

If you purchase the equipment using your nonprofit food service account, you will still need to deposit the grant award into separate account. You would make a transfer of the claim amount to reimburse the nonprofit food service account for the equipment purchase.

11. What are the allowable uses of our BAtB Equipment Grant award?

A recipient of a BAtB Equipment Grant award may use their award only for purchasing new equipment, repairing, renovating, or upgrading equipment the recipient already owns, which is necessary and required to provide students' breakfast after the school day begins. The BAtB Equipment Grant award may not be used for administrative costs.

As a reminder, "Equipment" means tangible personal property having a useful life of more than one year that is necessary and required to provide breakfast after the beginning of the school day. ([OAR 581-051-0605](#))

Here are some examples of reimbursable BAtB equipment:

- Breakfast Carts
- Coolers (portable, soft-sided or plug in)
- Pans/Trays
- Worktables

Items such as cleaners, paper products, food, etc. are not reimbursable.

12. What are the procurement requirements for equipment purchased with this grant?

Oregon BAAtB funds are state funds. However, due to this grant being administered as a reimbursement grant, the procurement requirements will depend on the funding source used at the time of purchase.

- ✓ General Funds Account: If the School Food Authority purchases, repairs, renovates, or upgrades the necessary equipment with funds from General Funds or other non-federal funds state procurement standards outlined in [ORS 279B would be followed.](#)
- ✓ If the School Food Authority purchases, repairs, renovates, or upgrades the necessary equipment with funds from the nonprofit food service account, then federal procurement standards outlined in 2 CFR 200.318 through 200.327 must be followed. If the unit cost of the equipment exceeds \$5,000 and the equipment is not on the ODE CNP capital equipment pre-approval list, the School Food Authority will need to meet the requirement of 2 CFR 200.439.
- ✓ If the school food authority uses a combination of federal and non-federal funds the more restrictive procurement standards must be applied.

The awardee can find more information and resources on the [Oregon Department of Education Child Nutrition Procurement Resources](#) website for these requirements.

13. What if the equipment is over the amount of the grant?

The nonprofit food service account or general funds account can be used to pay the remaining balance.

14. Can I purchase one piece of equipment for multiple sites? If so, how do I complete my claim?

You may split your equipment expenses shown on your invoice for two or more sites. You must ensure that these sites will use this equipment for breakfast after the bell. You will complete a BAAtB Equipment Grant Claim Form and show how you are splitting the cost. Please submit this for approval along with your invoice.

15. How do I make a claim for the BAAtB Equipment Grant?

To submit your claim, please follow these steps:

1. Complete one of the BAAtB Equipment Grant Claim Forms below using the data from the invoice. Instructions are available on the "Instructions" tab of the form.
 - [BAAtB Equipment Grant Claim Form for version 365 or above](#) with new formulas and functions.
 - [BAAtB Equipment Grant Claim Form - Sponsor \(non Excel 365 version\)](#)
2. Email completed BAAtB Equipment Grant Claim Form and invoice to ode.schoolnutrition@ode.oregon.gov. Include in the subject line of the email, "BAAtB Equipment Grant Reimbursement – (School Name)"
3. ODE CNP will notify you if the claim is approved or corrections are needed.
4. After approval, you can submit your claim(s) through the [Electronic Grant Management System](#).

16. Can I move funding from one site to another or combine the funding for sites within my school district?

We will not be able to combine two or more sites' allocation or redistribute funding from one site another. OAR 581-051-0605 states we are to distribute the grant to eligible school sites each year in which grant funds are eligible. However, you will be able to purchase one piece for multiple sites that will use the same equipment for breakfast after the bell purposes.

OAR 581-051-0605 states that the state agency can reallocate BAAtB equipment grant funds. However, we will need to do this equitably for all the eligible sites and due to the lengthy process involved, it is not feasible. At the beginning of the year, we released a survey for all sponsors to select if they wish to receive the funding for all sites, some sites or decline the grant district wide. This has enabled better utilization of the grant and distribute the grant funds to those have need of it.