



Physical Education Expansion K-8 (PEEK-8) Teacher Hire (TH) Grant Application 2025-2027

This grant application includes

1. Part One Application Information/Instructions
2. Part Two Grant Cover Page
3. Part Three District & School General Assurances Form
4. Part Four Grant Application Form
5. Part Five Budget Worksheet

ODE Education Equity Stance

Education equity is the equitable implementation of policy, practices, procedures, and legislation that translates into resource allocation, education rigor, and opportunities for historically and currently marginalized youth, students, and families including civil rights protected classes. This means the restructuring and dismantling of systems and institutions that create the dichotomy of beneficiaries and the oppressed and marginalized.

Notice of Nondiscrimination

It is the policy of the State Board of Education and a priority of the Oregon Department of Education that there will be no discrimination or harassment on the grounds of race, color, sex, marital status, religion, national origin, age, sexual orientation, or disability in any educational programs, activities, or employment. Persons having questions about equal opportunity and nondiscrimination should contact the Office of the State Superintendent of Public Instruction at the Oregon Department of Education.

This is a legislatively funded program; project timeline, reporting dates, and requirements are contingent upon the Oregon Department of Education receiving funding for 2025-2027 biennium from the Oregon Legislature and are subject to change as state requirements change.

GRANT APPLICATION DUE DATE:

August 8, 2025, AT 12:00 P.M.

**Applications received after this date will not be
considered for funding.**

Table of Contents

I. Legislative Background	3
II. Frequently Asked Questions	4
III. Application Dates and Submission.....	6
A. Timeline-Important Dates	6
B. Instructions for Submission.....	6
C. Scoring Process and Criteria.....	7
PART ONE: Grant Application Instructions.....	8
PART TWO: Cover Page	9
PART THREE: General District Assurances to the Oregon Department of Education	10
PART FOUR: Grant Application.....	11
Physical Education Goals	13
PART FIVE: Budget Worksheet	15
Grant Application Review Criteria	16
Submission Instructions	18

Teacher Hire

Grant Application Information

I. Legislative Background

Intent

***NOTE: This grant is to support full implementation of physical education minutes. 150 minutes per week for the entire school year in grades K-5(6), and for students in grades 6 through 8 for at least an average of 150 minutes during each school week, as calculated over the duration of a school year.**

The Teacher Hire (TH) Physical Education Expansion K-8 (PEEK-8) grant was established by the 2007 Oregon Legislature (ORS 329.501). During the 2025 Legislative Session, additional funding allocations were approved for the 2025-27 biennium. The Teacher Hire Grant provides funds to school districts and public charter schools **to hire licensed physical education teachers**. The grant is designed to support activities related to meeting the physical education instructional requirements for students in kindergarten through grade 8 as described in **ORS 329.496** and **OAR 581-022-2263**.

Related Oregon Revised Statutes

The ORSs pertaining to the physical education and the PEEK-8 grants give additional about requirements set by the Oregon Legislature.

ORS 329.496 and 329.501

During the 2023 legislative session [House Bill 3199](#) amended **ORS 329.496** Physical Education requirements, and ORS 329.498 Data related to physical education data reporting requirements, effective July 1, 2023.

SECTION 1:

Every public school student in kindergarten through grade 8 shall participate in physical education for the entire school year. Students in kindergarten through grade 5 shall participate in physical education for at least 150 minutes during each school week for the entire school year. Students in grades 6 through 8 shall participate in physical education for at least an average of 150 minutes during each school week, as calculated over the duration of a school year.

SECTION 1 and 2: ORS 329.501 states:

- (1) The Department of Education shall award grants to school districts and public charter schools for the purpose of meeting the physical education requirements of ORS 329.496.
- (2) A district or school that receives a grant may use the grant to:
 - (a) Hire teachers who specialize in physical education; and
 - (b) Provide in-service training to teachers on the academic content standards for physical education and the requirements of ORS 329.496.

II. Frequently Asked Questions

Who is eligible to apply for the PEEK-8 Teacher Hire (TH) Grant?

Any school/school district or charter school in Oregon may apply for this grant.

Is this a district application or school application?

This is a school application with district approval. Each school will submit its own application, and it must include the district superintendent's initials and signature on the general district assurances page. School applications will be reviewed and scored individually, on their own merit.

What must schools or charter schools do to receive this money?

In order to receive funding, schools or charter schools must submit a completed application to the Oregon Department of Education (ODE) by August 8, 2025. Applications must be approved by ODE before funds are distributed.

Does the school awarded this grant have to provide the minimum amount of physical education minutes required by law?

Yes, it is understood with the grant funds, the school will provide the minimum number of instructional minutes as required:

- 150 minutes/week for the entire school year for grades K-5(6).
- Students in grades 6 through 8 shall participate in physical education for at least an average of 150 minutes during each school week, as calculated over the duration of a school year.

How may the PEEK-8 Teacher Hire Grant funds be used?

PEEK-8 Teacher Hire Grant funds may be used to hire and pay the salary of a physical education teacher who is licensed to teach physical education or who is allowed to teach physical education. The grant-hired teachers may only teach grades K-8 or any combination of those grades.

Can the PEEK-8 Teacher Hire Grant funds pay for benefits as required by teacher contract?

No, the grant funds may only be used for salary. Districts must pay for any fringe benefits required by teacher contract.

Is there a limit on the number of licensed PE teachers a school may request?

Yes, only one FTE licensed PE teacher may be requested per school, even if more teachers are needed to meet the physical education instructional requirements.

What is the amount of each PEEK-8 Teacher Hire Grant?

Each school may apply for up to 1 full time equivalent teacher of physical education not to exceed \$70,000 per school per year in salary (benefits not included).

When will the PEEK-8 Teacher Hire Grant funds be distributed?

The Oregon Department of Education will announce award the funds on **August 29, 2025**.

What is the scoring process for qualifying for grant funding?

Proposals received by the **August 8, 2025, deadline** will be reviewed by ODE staff for completeness and compliance with the requirements set forth in the RFA. Any questions about significant omissions from a proposal or about applicant eligibility will be referred to the grant applicant's project director.

A review panel will score eligible applications. Reviews will be based on specific criteria listed in this RFA and scored using the scoring rubric. If the funds are insufficient for all eligible applicants, the Department of Education shall award grants on a competitive basis. Additional priorities that will be taken into consideration in the determination of funding:

- 1. Identifying as economically disadvantaged community or Title 1 designated school.**
- 2. The school is not served by any physical education teachers who are licensed to teach in physical education.**
- 3. Matching salary funds are provided by the district, thereby reducing the total grant request.**
- 4. The school has not received previous Teacher Hire PEEK 8 grant funding.**

Will there be more than one year of funds for an awarded grant?

(There are two separate applications – one for a Teacher Hire grant, and another for a Professional Development grant.)

Teacher Hire grants are for two years. Professional Development grants are for one year of the biennium only.

Teacher Hire grants are designed for a two year period, however,

availability of grant funds for a second year is contingent on the availability of funds and the individual grant awardee SMART goals results from the 2025-2026 school year.

The Oregon Department of Education may require revision of grant proposals and budget prior to approval, award, or release of funds. **Decisions of the Oregon Department of Education on funding and awarding of grants shall be final.**

Who do we contact if we have questions or need assistance?

You may contact Suzanne Hidde at suzanne.hidde@ode.oregon.gov or 971-208-3950

III. Application Dates and Submission

A. Timeline-Important Dates

This is a legislative-funded program. Project timeline, reporting dates, and requirements are contingent upon the Oregon Department of Education receiving funding from the Oregon Legislature and are subject to change as state requirements change.

Completion Date	Activities
June 9, 2025	Official Release of Request for Application (RFA)
August 8, 2025	Applications received by the Oregon Department of Education by 12:00 PM
August 27, 2025	Applications reviewed and scored
August 29, 2025	Grant awards announced

B. Instructions for Submission

- Complete the application forms starting with Part One.
- Submit application no later than 12:00 pm on August 8, 2025.

***ALL submissions documents MUST BE named:
Teacher Hire [Your School and District Name] PEEK-8 Grant***

- Email your application to: cameron.morris@ode.oregon.gov

- **Applications must be RECEIVED NO LATER THAN
12:00 P.M. on August 8, 2025**

IMPORTANT NOTE:

Please direct inquiries regarding this Request for Application to:

Suzanne Hidde, Education Specialist

Office of Teaching, Learning & Assessment

Suzanne.hidde@ode.oregon.gov, or 971-208-0395

C. Scoring Process and Criteria

Proposals received by the **August 8, 2025, deadline** will be reviewed by ODE staff for completeness, and compliance with the application requirements. Any questions about significant omissions from a proposal, or about applicant eligibility will be referred to the grant applicant's project director.

A review panel will score eligible applications. Reviews will be based on specific criteria listed in this RFA and scored using the scoring rubric. If the funds are insufficient for all eligible applicants, the Department of Education shall award grants on a competitive basis.

The Oregon Department of Education may require revision of grant information and budgets prior to the award or release of funds. Decisions of the Oregon Department of Education on awarding and funding of grants shall be final.

PART ONE: Grant Application Instructions

Physical Education Expansion K-8 (PEEK-8): Teacher Hire Application

On the Teacher Hire (TH) PEEK-8 Grant Application, each school is required to:

1. **Provide the number of minutes** students **previously received** physical education instruction at the school by grade level in **2024-2025** and **identify the typical number** of physical education students taught at one time per physical education teacher. Please also include the projected number of students for the **2025-2026** school year. To meet best practices, this number should be equivalent to other content areas.
2. **Provide the 2024-2025 current and the proposed 2025-2026 schedule for physical education instruction.**
3. **Provide a narrative description** of how the school will provide the fully required number of physical education instructional minutes to all K-8 students in the **2025-2026** school year (150 minutes per week for the entire school year for grades K-5(6). Students in grades 6 through 8 shall participate in physical education for at least an average of 150 minutes during each school week, as calculated over the duration of a school year. **Be very specific in showing when, where, and the amount of time each grade level is receiving the required amount of physical education minutes, and who is teaching those classes.** *Example: PE teacher will teach 30 minutes each day to every grade level for the entire school year - OR- PE teacher teaches all grade levels 90 minutes per week and Elementary classroom teachers will teach PE to their own classes 12 minutes each day x 5 days a week - 60 minutes per week for a total of 150 minutes per week for the entire school year. *Grades 6-8 require a licensed PE teacher to teach all minutes required.*
4. **Provide the number of physical education FTE** currently teaching (2024-2025 school year) at the school and the number of FTE being requested for funding through this grant.
5. **Describe the current physical education facilities** and how they will be used with the proposed funded physical education teacher. Include any challenges or issues to providing the required number of minutes and how you will overcome those challenges.
6. **Identify five (5) Appropriate Practices** from the National Association of Sports and Physical Education's (NASPE) list of appropriate practices for physical education, to be used as a measure for the implementation of the TH PEEK-8 Grant. Develop and include a SMART goal for each appropriate practice on the template provided:
 - [Appropriate Instructional Practices Guidelines K-12, Side by Side Comparison](#)
 - [Appropriate Practices for Middle School Physical Education](#)

Priorities: Please identify the categories your school meets by checking the box if yes:

- **An economically disadvantaged community or a designated Title 1 school.**
- **Schools that do not have a licensed Physical Education teacher.**
- **First time applicants.**

PART TWO: Cover Page

Physical Education Expansion K-8 (PEEK-8): Teacher Hire Application

School District:

Name of School:
Superintendent of School District:
County:

Fiscal Agent:
Contact Name:
Address:
City:
State:
Zip:
Phone:
Fax:
E-mail:

Project Director (School):
Address:
City:
State:
Zip:
Phone:
Fax:
E-mail:

PART THREE: General District Assurances to the Oregon Department of Education

Physical Education Expansion K-8 (PEEK-8): Teacher Hire Application

Superintendent: *Read and hand initial each statement below regarding district and school responsibilities for participation in the TH PEEK-8 Grant.*

1. ___ Grantee shall use the funding to hire licensed physical education teachers.
2. ___ Grantee shall use grant funds to pay only for areas described in the district's approved application.
3. ___ Grantee shall adhere to the Oregon Department of Education reporting and evaluation requirements including submission of qualitative and quantifiable data on the areas and goals outlined in the grant.
4. ___ If applying for more than one school within a district Grantee shall determine which schools will participate. Each school needs its own separate application. Such determination will be based on the assertion that the district has the capacity to support the number of schools proposed.
5. ___ Grantee shall submit a mid-year (January 2026 and 2027) and final report (June 2026 and 2027) detailing the review and evaluation of the grant activities.
6. ___ Grantee shall ensure those schools participating in this grant shall continue to offer, during and after the time period of the grant, the required number of minutes of physical education instruction described in ORS 329.496.

Name of School:
School District:
Address:
County:

Superintendent's Name (Print): _____

Superintendent's Signature: _____

Date: _____

School Principal's Name (Print): _____

School Principal's Signature: _____

Date: _____

PART FOUR: Grant Application

Physical Education Expansion K-8 (PEEK-8): Teacher Hire Application

Name of School:

School District:

50 points (10 points each) - DESCRIPTION OF PHYSICAL EDUCATION

- **Current minutes:** Provide the number of minutes students received physical education instruction in each week during the entire **2024-2025** school year **for each grade level** and **provide actual 2024-2025 school year and projected 2025-2026 average class sizes for physical education instruction.**
- **Provide the physical education instruction proposed schedule** showing how all students will receive the **2025-2026** required number of minutes by grade level during the grant funded school year (with the additional FTE). **Note: recess does not count as physical education instructional minutes.**
- **Provide a narrative for the 2025-2026 schedule for physical education instruction.** Be sure to outline who is teaching the minutes, the grade level, the days of the week students are taught, and the total number of minutes per week students are receiving physical education for the entire school year. **Describe how the school will provide the full required number of physical education instructional minutes to all K-5(6), K-8, or 6th-8th grade students in 2023-2024 school year. (150 minutes per week for the entire school year for grades K-5(6) or students in grades 6 through 8 shall participate in physical education for at least an average of 150 minutes during each school week, as calculated over the duration of a school year.**
- **Provide the current number of physical education FTE** teaching at the school and the number FTE being requested for funding through this grant.
- **Describe the current physical education facilities** and how the facilities will be used with the proposed funded physical education teacher. Include any challenges or issues to providing the required number of minutes and how you will overcome those challenges.

35 points - DESCRIPTION OF PHYSICAL EDUCATION & GOALS

- **Identify and describe which five (5) Appropriate Practices**, as selected from the National Association of Sports and Physical Education's (NASPE) list of appropriate practices for physical education teachers, will be used to measure the implementation of the PEEK-8 Teacher Hire grant. Develop and include a SMART goal for each appropriate practice on the template provided.

- [*Appropriate Instructional Practices Guidelines K-12, Side by Side Comparison*](#)
- [*Appropriate Practices for Middle School Physical Education*](#)

Physical Education Goals

Use the following template for the Appropriate Practices and SMART goals.

Identify the five Appropriate Practices of physical education that will be used to measure the implementation of the TH PEEK-8 Grant. For each appropriate practice, include a SMART goal to measure the teacher's implementation of the appropriate practice. (Appropriate Practices, on page 10 of this grant)

Performance Measure	Appropriate Practice	SMART goal (expected teacher outcome of the appropriate practice)	Assessment
Example Performance Measure	Example: <i>1.3.1 Programs are designed to guide children to take responsibility for their own behavior and learning. Emphasis is on intrinsic, rather than extrinsic, incentives.</i>	Example: At least 75% of the students engaged in physical activity during the physical education class with data being collected each week. 1. PBIS stage 1 referral reduced or maintained if less than 3 per quarter as track by PBIS data. Adjustments may be made quarterly.	Example: Staff will chart direct instruction time in relation to time spent managing inappropriate behaviors. We expect to see less behavioral issues in relation to class size, and more direct instruction. These two items will be presented as data to Administration on a monthly basis, and prepared for Site Council review on the site council calendar.
Performance Measure #1			
Performance Measure #2			
Performance Measure #3			
Performance Measure #4			
Performance Measure #5			

15 points – 5 points each for the following priorities *Check box if yes

☐

Schools that identify as economically disadvantaged or a designated Title 1 school.

☐

Schools that do not currently have a licensed Physical Education teacher.

☐

Schools that have not received previous PEEK 8 grants.

[Grab your reader's attention with a great quote from the document or use this space to emphasize a key point. To place this text box anywhere on the page, just drag it.]

PART FIVE: Budget Worksheet

Physical Education Expansion K-8 (PEEK-8): Teacher Hire Application

Name of School:
School District:

Please provide a breakdown of funds being provided by the district, and grant requested funds.

Note: No administrative costs including benefits may be requested from grant funds.

Function	District Provided Funds	Grant Requested Salary
Primary, K-5 or K-6	\$	\$
Middle/Junior High, Grades 6-8	\$	\$
Administrative Costs at _____%	\$	N/A
TOTAL:	\$	\$

Grant Application Review Criteria

Physical Education Expansion K-8 (PEEK-8): Teacher Hire Application

• 50 Points - DESCRIPTION OF PHYSICAL EDUCATION (10 points each)

- The **2024-2025** school year's number of physical education instructional minutes received by student per grade level per week are provided, and the average physical education class sizes for the **2024-2025** SY are clearly described for the school. In addition, the projected average class size for the **2025-2026** school year for physical education classes is clear.
- The **2025-2026** schedule of physical education instruction is provided. (Note: recess does not count as physical education instructional minutes).
- A narrative for the **2025-2026** schedule for physical education instruction is provided with the following details: who is teaching the minutes, the grade level, the days of the week students are taught, and the total number of minutes per week students are receiving physical education for the entire school year. Describe how the school will provide the full required number of physical education instructional minutes to all K-5(6), K-8, or 6th-8th grade students in 2023-2024 school year. (150 minutes per week for the entire school year for grades K-5(6) or students in grades 6 through 8 shall participate in physical education for at least an average of 150 minutes during each school week, as calculated over the duration of a school year.
- The **2024-2025** number of physical education FTE is provided, and the number of FTE being requested for funding through the grant is also clearly described.
- The current facilities and how the facilities will be used with the proposed funded physical education teacher is clearly described. Any challenges or issues to providing the required number of minutes and how they will overcome those challenges are described.

35 points - DESCRIPTION OF PHYSICAL EDUCATION & GOALS (7 points each)
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- **Identify and describe which five (5) Appropriate Practices**, as selected from the National Association of Sports and Physical Education's (NASPE) list of appropriate practices for physical education teachers, will be used to measure the implementation of the PEEK-8 Teacher Hire grant. Develop and include a SMART goal for each appropriate practice on the template provided.

<i>15 points – 5 points each for the following PRIORITIES</i>
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- Schools that identify as economically disadvantaged or a designated Title 1 school.
- The school does not currently have any licensed Physical Education teachers.
- The school has not previously received a PEEK 8 Teacher Hire grant.

Submission Instructions

Physical Education Expansion K-8 (PEEK-8): Teacher Hire Application

- Submit application, no later than 12:00 pm on August 8, 2025.
- **ALL submissions MUST BE plainly marked:**

TH [Your School and District Name] PEEK-8 Grant

- Email your application to: Cameron.morris@ode.oregon.gov

**Grant Applications must be RECEIVED NO LATER THAN
12:00 P.M. on August 8, 2025**

IMPORTANT NOTE:

Please direct inquiries regarding this Request for Application to:

Suzanne Hidde, Education Specialist

Office of Teaching, Learning & Assessment

Suzanne.hidde@ode.oregon.gov, or 971-208-0395