OREGON DEPARTMENT OF EDUCATION

Assessment & Accountability
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GENERAL ANNOUNCEMENTS

Upcoming System Downtime

This is a reminder of the upcoming scheduled system downtime for Test Information Distribution Engine (TIDE), Test Delivery System (TDS), and Online Reporting System (ORS). The all-system downtime is scheduled from **Friday, May 17 at 5:00 p.m. PT to Sunday, May 19 at 7:00 p.m. PT**. The full list of Scheduled Downtimes is available on the OSAS Portal.

2019-20 District Test Coordinator and Information Only Contact Forms

ODE requires that districts annually designate a District Test Coordinator (DTC) using the District Test Coordinator Designation Form. This form is used to maintain ODE's internal contact database and email listservs. (Please note that this form does not automatically grant access to the TIDE system.) DTCs must register with ODE for the 2019-20 school year by **July 17, 2019**.

The 2019-20 District Test Coordinator and Information Only Contact Form is now available on the ODE website. Forms must be completed, signed by the district superintendent, and submitted by July 17, 2019 to Renée LeDoux by e-mail or fax (503-378-5156).

Also, please keep in mind that the first required DTC training for the 2019-20 Kindergarten Assessment takes place **Tuesday, May 21**. For anyone that is unable to attend there will be a second training opportunity scheduled for **August 14** (DTCs can register for the webinar). If your district plans to have a new DTC for the 2019-20 school year, you will either need to ensure that the 2019-20 DTC attends one of the ODE-provided Kindergarten Assessment training opportunities (May 21 or August 14) or have the current DTC participate in the ODE-provided training and arrange to locally provide the 2019-20 DTC a make-up training opportunity prior to the start of the 2019-20 Kindergarten Assessment test window.

For questions, please contact your Regional ESD Partner.

PSAT Update

Beginning this summer, the College Board is making a change to the available gender options. Students registering for our assessments and participating in programs like Student Search Service® will choose from female, male, or "*Another, (not listed)* _____" with the option to fill in the space. "Another" or an abbreviation of it may appear in your reports. We're enacting this new policy after listening to students, educators, and other key stakeholders, and the change is consistent with the laws and gender reporting guidelines in several states, the District of Columbia, New York City, and many of our member colleges and universities. This change will be added to various College Board programs, websites, and tools throughout the year.

For additional information, please contact Karly Nelson-Aparicio at 541-705-5122.

Weekly Count of Administered Tests
Numbers as of May 9, 2019

	STARTED	COMPLETED
ELA CAT:	248,366	226,092
ELA PT:	222,996	186,715
MATH CAT:	115,976	91,261
MATH PT:	91,063	84,027
ELPA Screener:	4,077	4,029
ELPA Summative:	50,534	50,262
Science:	82,694	75,018
Social Sciences:	2,217	1,964
TOTAL	817,923	719,368

TEST ADMINISTRATION

EXTENDED ASSESSMENT

Oregon Extended Assessment: Data Entry Deadline

The data entry window for grades 3-8 and 11 closes **May 10, 2019**.

Please Note: To allow for the timely development and dissemination of performance (scaled) scores, these deadlines are fixed. With that in mind, ODE strongly encourages districts to have a "Plan B" to cover unforeseen circumstances that could adversely impact the timely data entry of the Oregon Extended Assessment.

Please contact Brad Lenhardt at 503-947-5755 with questions or concerns.

KINDERGARTEN ASSESSMENT

2019-20 Kindergarten Assessment District Test Coordinator Training REPEAT

This is a reminder that **all** District Test Coordinators, School Test Coordinators, and Test Administrators must complete required training for the Kindergarten Assessment, using materials developed by the Assessment Team. If you are a District Test Coordinator, you must register to attend one of the required ODE provided Kindergarten Assessment webinar trainings:

- May 21 at 3:00 PM
  OR
- August 14 at 9:00 AM

ESSENTIAL SKILLS

Spring AESRP Meeting on May 17, 2019 REPEAT

This is a reminder that the spring Assessment of Essential Skills Review Panel (AESRP) meeting will occur **May 17, 2019**, 9 - 10:30 a.m., via webinar. Please register to attend the meeting.

For more information, please see the article posted in the April 11 A&A Update.

If you have further questions or potential topics of discussion, contact Tony Bertrand at 503-947-5830.

ACCOUNTABILITY & REPORTING

ELPA Batch 3 Scores Available

Scores for students who completed the English Language Proficiency Assessment (ELPA) between March 1 and March 31, 2019 were posted in Student Centered Staging, Accountability Warehouse Extract (AWE), and Secure Assessment Reports 2.0 (SAR) on the ODE secure district website and also in Online Reports (ORS) on the OSAS Portal on Tuesday, May 7.

District Test Coordinators may download or review records in Student Centered Staging to edit accommodation, modification, or administration codes (see the Test Administration Manual, Appendix C). **Please note** that there is a one-day lag for changes to test records in Student Centered Staging (district edits or newly loaded records) to be available in the Warehouse applications (AWE and SAR).

If you have questions or need assistance with your assessment data, please contact your Regional ESD Partner.

2018-19 Summer Contacts for Accountability

With the end of the year fast approaching, and in an effort to best serve your district/school during the summer months, we are compiling a list of summer contact information for the individuals who play a key role in working with your accountability data (assessment, collections and validations).

Please complete this 2018-19 Summer Contact Information Google form. If you have multiple staff who have accountability responsibilities, please ask them to complete this form, or feel free to complete the form on their behalf. If there is a period of time that you will not be available this summer, please include this in the Additional Notes field on the form. We will use this list to communicate reminders during the summer months.

This information should be submitted using the form above as soon as possible, but **must be submitted prior to schools closing for summer vacation**. For questions or comments about this form, please contact your Regional ESD Partner.

Class Roster Collection Opens Today

The Class Roster Collection opens today, **Thursday, May 9**, after 1:00 PM and will remain open through the end of the day on **Monday, July 1**.

The purpose of the Class Roster Collection is to link teachers and students with instructional courses, and it is the source for the Class Size Report. A web training was held on Thursday, May 2, and a recording of this training has been posted on ODE's Video Training site. For more information, please see the Class Roster Resources page, contact your Regional ESD Partner or the Class Roster data owner, Ryan Clark at 503-947-5632.

Ninth Grade On-Track Collection Opens Today

The Ninth Grade On-Track Collection (formerly known as the Freshman On-Track Collection) opens today at 1 PM and will close on **Monday, July 1 at 11:59 PM**. During this time, please log into the collection through the District Website and submit ninth graders who are on-track to graduate. A web training for this collection was held yesterday, and the recording should be posted online soon. If you have any questions, please contact your Regional ESD Partners or Beth Blumenstein at 503-947-5767.

Annual Cumulative ADM Collection Window Opens May 16

The collection window for Annual Cumulative Average Daily Membership (ADM) opens **Thursday, May 16 at 1 p.m.** Annual Cumulative ADM is the submission of ADM records for the period of July 1, 2018 - June 30, 2019. You can find information about the Annual Cumulative ADM collection on the ADM Resources Page and in the web training from May 9. If you have any questions, please contact your Regional ESD Partners or Amanda Leopard at 503-947-5674.

Annual Cumulative ADM Web Training May 9 **REPEAT**

ODE will provide a [web training](#) on **Thursday, May 9 at 2 p.m.** for the 2018-19 Annual Cumulative Annual Cumulative Average Daily Membership (ADM) collection. This training will cover the submission of Annual ADM records for the period of July 1, 2018 - June 30, 2019.

If you are unable to attend this web training, it will be recorded, and the video should be available within a week of the training at the same web location listed above. If you have any questions, please contact your [Regional ESD Partners](#) or [Amanda Leopard](#) at 503-947-5674.

Institutions for Accountability Reporting Validation Closes May 13 **REPEAT**

The Institutions for Accountability Reporting Validation closes **Monday, May 13**. A recording of the Institutions for Accountability Reporting Validation [web training](#) is available online. If you have any questions, please contact [Amanda Leopard](#) at 503-947-5674 or send an e-mail to ode.institutions-request@state.or.us.