



2026 HANDLING SITE REGISTRATION

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| 1. All sites must be inspected annually unless certified organic by another certifying body. |
| 2. Each site must be accounted for. Each site must be registered individually |
| 3. Attach a map and process flow with this site registration. |

Business Name:

Site Name:

Site Physical Address:

Mailing Address:

Responsible Contact:

Phone Number:

Email:

Site Type:

Storage	Processing Facility	Packhouse	Retail Store
Grocery	Restaurant	Seed Cleaning	Coffeehouse
Cold Storage		Distribution	Wholesale Warehouse
Other			

Is the site currently certified organic by ODA or another certifying body?

No

Yes. List the certifying body.

Do you lease or own the site?

Owned

Leased. *Provide lease details (how long will you lease the site) or a copy of the agreement.*

Do other operations (certified organic or not) share the use of this site?

No

Yes

Are both organic and conventional product handled?

No

Yes – *describe how you prevent contamination/comingling:*

Is exposed, unpackaged, bulk or loose organic product handled at this operation?

No

Yes – *describe how you prevent contamination/comingling:*

Who is responsible for cleaning and sanitation?

Are materials used for cleaning or pest control used at this site?

No

Yes – *list all items on your input inventory*

I, _____, as an authorized representative of _____
(business name) affirm all statements are true and correct to the best of my knowledge.