



ORGANIC CERTIFICATION FEE SCHEDULE

Purpose

To establish and document the fees charged to customers for organic certification services.

Scope

Fees are applicable to all applicants for organic certification and are charged annually to certified operations for application fees and charges related to organic certification.

Policy Reference

[7 CFR §205.642](#) Fees and other charges for certification.

[7 CFR §205.402\(c\)](#) Withdrawal of application.

[OAR 603-053-0250](#) Inspection Fees for Certification Program Services.

[OAR 603-053-0200](#) Inspection Fees for Agricultural Products.

Organic Certification Fees

Certification services conducted by the Oregon Department of Agriculture (ODA) are charged through application fees and fees related to announced and unannounced inspections and document review at a rate set in rule [OAR 603-053-0250](#).

All crop, handler and handler-broker/transporter scopes of organic certification are subject to this fee schedule, regardless of the operation size, type, or complexity and are required to pay the required fees annually for renewal applications and on-site inspection to continue certified status. Note, if an operation surrenders organic certification, they may still be subject to an annual inspection within the year of surrender and will be responsible for fee payment. Once an application is accepted for review and reviewed for compliance, the ODA will send the applicant an estimate of the total cost of the inspection based on the initial review of the application.

All fees are non-refundable, including application fees, and cost of services before and up to the date when an application is withdrawn, pursuant to 7 CFR §205.402(c) of the National Organic Program standards.

The fees are outlined below:

\$1,000	First time applicants only, initial non-refundable application fee. <i>ODA will not work on your file until this fee is paid.</i>
\$750	Non-refundable renewal application fee. <i>This fee must be paid every year after your first year of certification. ODA will not begin to work on your file until this fee is paid.</i>
\$108/hr.	• Materials receiving. • Initial materials review (including time spent on label and formulation review). • On-site inspection including travel time and time spent on site. • Follow-up activities. • Inspector report writing time. • Final review. • Quality assurance review and certificate issuance. • All applicants are subject to a four (4) hour minimum of service. • <u>Label approval</u> for labels submitted separate from the initial application submission process. Fees will be applied and rounded to the nearest quarter-hour. <i>Labels are required to be submitted every three years or when they are changed.</i> • <u>Formulation approval</u> for formulations submitted separate from initial application submission process. Fee will be applied and rounded to the nearest quarter-hour. • Miscellaneous charges at \$108 / hour: ▪ Export Documentation/labelling requirements. Fee will be applied and rounded to the nearest quarter-hour ▪ Non-compliance. Administration costs for all compliances activities - fees will be applied and rounded to the nearest quarter-hour. ▪ Certificate Updates: Operations that need additions to their certificates after their annual certification has been issued will be charged.
Travel	Mileage, lodging, and per diem are charged at state rates established by the Oregon Department of Administrative services.

