



BOARD OF LICENSED PROFESSIONAL COUNSELORS & THERAPISTS

3218 Pringle Road SE, Suite 120 • Salem, OR 97302

503-378-5499 • Fax: 503-470-6266

Oregon.gov/OBLPCT

Frequently Asked BLPCT Applicant Questions

1. Q: Does my education qualify?

A: The board does not review transcripts or courses in advance of an application. You can review the board's education requirements [here](#). Before applying, we strongly recommend all applicants to thoroughly research our state rules and regulations to ensure they meet the specific requirements for Oregon licensure.

2. Q: Where can I get fingerprinted?

A: Please see the board's [fingerprinting instructions](#). Fingerprinting must be completed by the applicant no more than 90 days prior to submitting an application.

3. Q: Can the board accept documentation from the applicant?

A: The Oregon Board of Licensed Professional Counselors and Therapists conducts primary source verification of applicants' education, examination, training, and other jurisdictional licenses, registrations, or certifications (if applicable). Acceptable sources include documents sent directly from the educational institution, supervisor, approved examining organization, or other state licensing/credentialing authority. It is the applicants' responsibility to arrange for their documents to be sent to the board.

4. Q: How long does it take for the board to review my application?

A: All application forms, fees and background check information must be submitted to the board before application is considered complete. Documents and forms are not reviewed until after an application is complete, please allow 2-4 weeks once complete.

5. Q: What is my application status?

A: Please log into the [Applicant Portal](#) to ensure that all documents and forms are received. If you are unsure about which forms to submit, please review the document connection in your portal. For documents marked as "Not Received," please reach out to the respective person or agency responsible for submitting information on your behalf. For documents in need of correction, please follow the instructions provided in the comment section.

6. Q: How do I receive communication from the board?

A: The board's automated system sends important notices via email. We recommend adding this address to your safe or contact list: oblpc@thentiacloud.net. Please note that this email address does not receive replies.

7. Q: How will I be notified of my application status?

A: It is the responsibility of the applicant to periodically log into the Applicant Portal to verify application status and review application documents. Once the application has been reviewed, notes will be left behind in the document connection of your portal. Once the application is approved, you will receive email notification from oblpc@thentiacloud.net.

8. Q: Why do I need to complete the Educational Record Form?

A: Applicants that have graduated from a regionally accredited university must complete this [form](#).

9. Q: Can you verify my out of state license online?

A: No. You must have a license verification submitted directly from the other board you are licensed with.



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10.Q: How many hours of post-degree supervised clinical experience does Oregon require?

A: A minimum of 3 years (36 months) of supervised clinical experience, including at least 1,900 hours of supervised direct client contact are required for licensure. Refer to the [Experience](#) page for full detail.

11.Q: I'm a reciprocity applicant, does the board have to verify my post - degree hours?

A: Yes. If you have been licensed for less than 3 years, the board must receive the [Post- Degree Supervised Work Experience \(Form 2\)](#). This form is to be completed by the primary supervisor if the post-degree supervision experience.

12.Q: I can't get ahold of my post-degree supervisors.

A: It is the applicant's responsibility to document attempts to locate a former supervisor and to provide sufficient evidence of those attempts to the board.

13.Q: I accrued post-degree supervision hours in Oregon before applying for licensure, will these be accepted?

A: For hours accrued in Oregon on or after June 30, 2002; to count towards the licensure requirements, the person must be in a board-approved associate registration plan.