

MEETING PACKET

Oregon Geographic Information Council



Meeting Date: **October 25, 2023**

Time: **10:00am to 2:00pm**

Location: Oregon Dept. of Fish and Wildlife, Classroom
4034 Fairview Industrial Dr. SE
Salem, OR 97302

OGIC Chair: Brad Cross

OGIC Chair-Elect: Molly Gartrell Earle

OGIC Members				
*Representative Paul Evans		Patti Sauers		Ed Flick
*Senator Dennis Linthicum		Tom Rohlffing		Traci Naile
Margarite Becenti		Lisa Gaines		Dan Brown
Brad Cross		Molly Gartrell Earle		Madeline Steele
Brenda Bateman		Steven Hoffert		
Maylian Pak		Shad Campbell		Fed. Govt - vacant
Rachel L. Smith		Brent Grimsrud		Public Utility – vacant
Chris Wright		Ned Fairchild		Special District - vacant

* denotes a non-voting member by statute. (ORS 276A.503)

Time	Agenda Items	Presenter
10:00am (5 min)	OGIC Roll Call	Brad Cross
10:05am (5 min)	Item 1: Consent Agenda and Agenda Approval - Draft July Meeting Minutes - GPL Report <u>Action:</u> OGIC <u>will</u> be asked to make a decision on this item.	Brad Cross
10:10am (35 min)	Item 2: Statewide Parcels Initiative <u>Action:</u> OGIC <u>will not</u> be asked to make a decision on this item.	Rachel Smith



Time	Agenda Items	Presenter
10:45am (15 min)	Item 3: Legislative Coordination Committee Update - Legislative Outreach Planning - Performance Measures <u>Action:</u> OGIC <u>will not</u> be asked to make a decision on this item.	Steven Hoffert
11:00pm (25 min)	Item 4: Outreach & Communications Committee Update - Booth/Outreach Materials and Events - GovDelivery, List Serves, and Communications Plan - Performance Measures <u>Action:</u> OGIC <u>will not</u> be asked to make a decision on this item.	Rachel Smith
11:25pm (20 min)	Item 5: Framework Data Inventory - Data Elements to Remove (from inventory) - Future Considerations List <u>Action:</u> OGIC <u>will</u> be asked to make a decision on this item	Melissa Foltz
11:45pm (30 min)	Break / Working Lunch	
12:15pm (10 min)	Item 6: OGIC Leadership / Chair-Elect Nominations <u>Action:</u> OGIC <u>will</u> be asked to make a decision on this item.	Brad Cross
12:25pm (45 min)	Item 7: Data Sharing and Governance Committee Update - Framework Grant Program Recommendation - OGIC Fund Recommendation - Performance Measures <u>Action:</u> OGIC <u>will</u> be asked to make a decision on this item.	Shad Campbell Melissa Foltz
1:10pm (10 min)	Item 8: OGIC Performance Measures <u>Action:</u> OGIC <u>will</u> be asked to make a decision on this item.	Brad Cross
1:20pm (30 min)	Item 9: Imagery for Oregon <u>Action:</u> OGIC <u>will not</u> be asked to make a decision on this item	Rachel Smith



Time	Agenda Items	Presenter
1:50pm (10 min)	Item 10: Public Comment <u>Action:</u> OGIC <u>will not</u> be asked to make a decision on this item.	Brad Cross
2:00pm	Adjourn	

October 25, 2023

To: Oregon Geographic Information Council
From: Rachel L. Smith, Geographic Information Officer (GIO),
rachel.l.smith@das.oregon.gov

AGENDA ITEM 1: Consent Agenda

SUMMARY:

The Consent Agenda contains a list of items that are more administrative in nature and typically do not need any discussion by the Council. Use of the Consent Agenda allows OGIC to handle administrative items in a quick manner. Items on the Consent Agenda are not discussed by OGIC and a single vote is used to approve all individual items at one time. If any item needs discussion, OGIC members should request an item be pulled from the consent agenda and handled separately.

The individual items on the Consent Agenda are:

- GIS Program Leaders (GPL) Report
- Draft July 2023 OGIC Meeting Minutes – see supplemental document included in meeting packet

Additionally with the approval of the Consent Agenda, the OGIC chair will ask for agenda revisions and approval of the agenda for the meeting.

OGIC will be asked to make a decision on this item.

REPORT:

The Consent Agenda contains a list of items that are more administrative in nature and typically do not need any discussion by the Council. Additional details for each of the Consent Agenda Items is provided for OGIC member review prior to the meeting.

GIS Program Leaders (GPL) Report

GPL Chair: Thom York, OR Dept. of Revenue, thomas.york@dor.oregon.gov

GPL has met 3 times since the July 2023 OGIC meeting. One of those was a joint meeting with the OGIC-TAC. Two new GPL members have been added from the Oregon Dept. of Human Services and the Oregon State Fire Marshall. GPL was called upon to complete a survey for the Cadastral FIT about state agency use of taxlot data.

GPL received presentations on the following topics:

<u>Month</u>	<u>Agency/Vendor</u>	<u>Presenter Name</u>	<u>Presentation Topic</u>
Aug	OSU	Chris Dunn	Wildfire Risk Map
Aug	GEO	Tom Elder	Geocoder update
Sept	DOGAMI	Lisa Reinhart	DEQ Water Quality Permitting Program
Sept	ESRI	Helen Thompson	Data Collab Part 1: Business Analyst
Oct	OPRD	Brady Callahan	OPRD Update
Oct	DOR	Thomas York	Cadastral FIT's Data Consumer Survey

Draft Meeting Minutes

Rachel L. Smith, State GIO, rachel.l.smith@das.oregon.gov

Draft meeting minutes for the July 2023 OGIC meeting were sent to OGIC members within 2 weeks of the July meeting for review and edit. No edits were received at that time. The draft minutes are posted online as a separate document. Please review this document in addition to this staff report.

OPTIONS:

Approve the Consent Agenda: *I move to approve the Consent Agenda.*

If OGIC members would like to discuss an item in more detail than provided in this report, please request that the specific item be pulled from the consent agenda for further discussion. At that time, the item will be pulled and the Chair will ask for a motion to approve the Consent Agenda.

October 25, 2023

To: Oregon Geographic Information Council
From: Rachel L. Smith, Geographic Information Officer
rachel.l.smith@das.oregon.gov

AGENDA ITEM 2: Statewide Parcels Initiative

SUMMARY:

The Statewide Parcels Initiative is a new effort launched in September 2023 by the State of Oregon, Geospatial Enterprise Operations (GEO) to create and publish a geospatial dataset of parcels that is available for all to use and download. The goal is for this dataset to include all parcels in the state and updated on a regular basis. GEO is using an online tool to collect parcel data from Oregon counties and a new integration engine to validate the data. GEO will then aggregate and publish a single geospatial dataset that meets the Cadastral Data Exchange Standard for display, use, and analysis.

Parcel data is a priority dataset for the Oregon Geographic Information Council (OGIC) due to the many use cases and organizations that need these data on a regular basis to support government operations. This presentation will provide an in-depth look into the project plan for the initiative, highlight the long-standing challenges with this dataset, give OGIC an opportunity to ask questions, and determine the opportunities where OGIC can and should be engaged over the course of the initiative.

OGIC **will not** be asked to make a decision on this item.

REPORT:

Parcel data are a critical geospatial dataset that is needed for government service delivery. It is a resource that informs decisions in many areas such as economic development, emergency management and response, transportation planning, land development, utility management, and forestry. These data are created by local governments in Oregon and shared with the Oregon Department of Revenue (DOR) as a requirement of existing data sharing agreements between most counties and DOR. These agreements dictate the parcel data that DOR can share with state agencies while also hindering the agencies' ability to use the data as needed to carry out government operations.

This initiative aims to alleviate the many problems caused by the existing data sharing agreements and allow GEO to partner with Oregon local governments to streamline parcel data delivery to the State while also expanding the use and distribution of the data. Furthermore, the initiative will establish the processes and infrastructure needed to support the

implementation of ORS 276A.509 and OGIC's requirement for local governments to share their parcel data following the OGIC endorsed Cadastral Data Exchange Standard v.3.2.

The goals of the initiative are to develop and launch parcel data aggregation within GEO, create processes for efficient and regular data updates from the counties, and publish a statewide parcel dataset for the public and public body consumption and use. GEO will also build a web viewer for public viewing of the statewide dataset.

Initiative Phases

The Statewide Parcels Initiative will be implemented in three phases as shown below. The project plan presented to OGIC is focused only on the Pilot portion of the overall initiative.



Pilot phase is using five volunteer counties to develop a program strategy and determine and test processes, tools, and workflows. It also gives GEO time to learn the knowledge, skills, and abilities needed to carry out the initiative.

Expansion will focus on onboarding additional counties to parcel data aggregation.

Operations and maintenance phase is reached when all counties are contributing data to GEO for aggregation and distribution.

Pilot Project Components

The pilot project is organized into following components:

- Kick-off
- Governance
- Data Intake, QA/QC and Transformation
- Communications
- User Training/Onboarding

Pilot Project Team

The pilot project team includes staff from the following organizations:

- Geospatial Enterprise Office
- OR Dept. of Revenue
- Yamhill County
- Marion County
- Baker County
- Harney County
- Washington County

CONCLUSION:

OGIC will receive a presentation on this high-profile project that is aimed at resolving long-standing data sharing issues. The Statewide Parcels Initiative as a whole will take several years to reach a state of standard operations and maintenance. Since parcels are an OGIC priority dataset, it is anticipated that OGIC will receive regular project updates from GEO and/or local government OGIC representatives participating in the initiative.

OPTIONS:

OGIC will not be asked to make a decision on this agenda item.

October 25, 2023

To: Oregon Geographic Information Council
From: Legislative Coordination Committee,
 Steven Hoffert, steven.hoffert@oya.oregon.gov

AGENDA ITEM 3: Legislative Coordination Committee Update

SUMMARY:

This agenda item provides an update on the activities of the Legislative Coordination Committee since the last quarterly OGIC meeting: preparing outreach to legislators and drafting performance measures for OGIC's review and approval. The Committee has continued to meet every two weeks since the July OGIC meeting.

OGIC **will not** be asked to make a decision on this item.

REPORT:

Legislative Outreach Planning

The Legislative Coordination Committee has focused its discussions on legislative outreach committee members plan to undertake at upcoming legislative days over the next year. The committee discussed meeting strategies, key talking points, and materials/hand-outs to leave with legislators at these meetings.

Performance Measures

The committee also spent time reviewing and drafting performance measures for the two OGIC priority initiatives within the workplan that are aligned with the legislative coordination committee. The following performance measures were drafted for OGIC's review and approval at the October quarterly meeting. Measure 3 is drafted for the *Support Sustainable Funding* priority initiative and Measures 7, 8, and 9 support the *Legislative Coordination and Advocacy* priority initiative.

Measure ID	Potential Performance Measures
3	Measure: # of OGIC recommended Policy Option Packages and Legislative Concepts related to sustainable funding approved by the legislature. Baseline: variable; # proposed Frequency of Measure: annually; Jul



7	Measure: GIS community survey regarding OGIC’s legislative coordination and advocacy role. Baseline: Questions will be created for January release of survey. Frequency of Measure: annually; Jan
8	Measure: # of legislators OGIC members met with to promote and discuss GIS-related topics. Baseline: 8 Oregon senators and representatives Frequency of Measure: annually; Jan Target: Meetings with at least 8 unique individuals in one year.
9	Measure: # of bills receiving public comment or written testimony from OGIC. Baseline: none Frequency of Measure: annually; Jul

Finally, the committee monitored the progress of potential OGIC funding requests in coordination with the Data Governance and Transparency manager, Kathryn Helms. No substantial movement on this topic has occurred since the July meeting. Draft requests are in progress and awaiting further instructions and guidance by Enterprise Information System leadership.

OPTIONS:

OGIC will not be asked to make a decision on this agenda item. All performance measures will be reviewed with the committee updates and approved by OGIC as a whole during agenda item #7.

October 25, 2023

To: Oregon Geographic Information Council
From: Outreach and Communications Committee,
Rachel L. Smith, rachel.l.smith@das.oregon.gov

AGENDA ITEM 4: Outreach and Communications Committee Update

SUMMARY:

This agenda item provides an update on the activities of the Outreach and Communications Committee (OCC) since the last quarterly OGIC meeting. The committee focused on designing and purchasing vendor booth materials and graphics to support OGIC outreach activities, using GovDelivery for communications, and drafting performance measures for OGIC's review and approval.

Additionally, OGIC sponsored an exhibitor booth at the NW GIS User Group Conference in September in Yakima, WA which included 2 conference registrations. GEO staff member, Willow Crum, gave a presentation on the launch of GEOHub and manned a table for OGIC in the exhibitor area.

The OCC update will showcase the new booth materials and graphics purchased by OGIC to use for future outreach activities, provide a summary of the NWGIS User Group Conference experience, provide an update on the use of GovDelivery for communications, and review draft performance measures to support the *Strengthen Communications* priority initiative.

OGIC **will not** be asked to make a decision on this item.

REPORT:

The Outreach and Communications Committee (OCC) has continued to meet every two weeks since the July OGIC meeting and has focused its time on designing and purchasing vendor booth materials and graphics to support OGIC outreach activities, using GovDelivery for communications, and drafting performance measures for OGIC's review and approval.

Vendor Booth Materials / Graphics

The OCC worked with GEO staff member, Scott Fowler, to purchase a vendor booth setup that OGIC members can use at various conferences, workshops, and events. Scott led the effort to locate a supplier, showcase booth options, and put together a cohesive design for the committee to consider, tweak, and approve on behalf of OGIC. In the end, OGIC purchased a booth setup that contains three pieces: 6' fabric table cover/skirt, 10' lighted backdrop, and a

36"x90" vertical stand. The package was \$1,234.50 and the expense was approved by the OGIC executive committee in early October.

The OCC also determined that a single graphic was needed for various outreach and communications activities. The idea was to use the OGIC acronym in a font and design that could be presented in a more stylish fashion. The following graphic was created by Scott with design guidance provided by the committee:



NWGIS User Group Conference

Unfortunately the materials discussed above were not completed and delivered in time for the NWGIS User Group Conference held in mid-September in Yakima, WA. But in an effort to begin outreach for OGIC, the OGIC executive committee approved the sponsorship of an OGIC booth at this regional GIS conference for \$350 which included two conference registrations. We were not able to find an OGIC member who could attend the conference, so GEO staff member Willow Crum, attended for OGIC, manned the vendor table, and presented to attendees on the launch of GEOHub, Oregon's brand new authoritative source for geospatial data.

The OGIC table had 1-page flyers for GEOHub and the OGIC Strategic Plan, a few copies of the full Strategic Plan, a computer setup to provide live demos of GEOHub, and a bowl of candy to attract attendees. Moving forward the committee would like to have a few additional small swag items like pens and stickers to give out to event attendees. In the end, it was a good start to outreach events and gave the committee some perspective and ideas regarding appropriate events, who could best represent OGIC at different events, and general goals for OGIC in attending future outreach events.

GovDelivery, List Serves, and Communication Plan

At the July OGIC meeting the OCC presented a draft communications plan that included a section on the use of GovDelivery. GovDelivery is a robust communications platform created to support government operations. This tool is used by the Oregon Department of Administrative Services and Enterprise Information Services (EIS) and allows for users to subscribe to receive communications based on their topics of interest. However, the use of this tool was also being evaluated by EIS over the summer to determine how communications for EIS and its associated boards and commissions would be sent out to subscribers.

OGIC had proposed to use three GovDelivery Topics to allow interested parties to subscribe to the areas of OGIC’s work/activities they would like to receive official communications about. However, EIS has decided to go a different route and only allow a single topic to be used for all of EIS’s programs, boards, and commissions. The EIS Communications Manager is planning to send monthly newsletters to all subscribers of the EIS newsletter.

The OCC does not believe that this decision by EIS to use a single newsletter will adequately serve the communication needs of OGIC. The OCC will contribute some information to the EIS newsletter, but this single newsletter for all will not support the full breadth of OGIC content to reach OGIC’s audience/stakeholders. The OCC also does not believe that OGIC will be able to reach its intended audience with an EIS-focused newsletter. Therefore, the OCC is planning to head in a new direction with the use of a new list serve.

The committee has not had the opportunity to figure out a completely new plan for using a list serve as the decision by EIS was relayed to the OCC in early October. Therefore, more information on this new direction will be provided at the January OGIC meeting. A revised Communication Plan will also be provided in January for OGIC’s review and approval.

Performance Measures

The committee spent time reviewing and drafting performance measures for the *Strengthen Communications* priority initiative within the OGIC Workplan that is aligned to the Outreach and Communications Committee. The following performance measures were drafted for OGIC’s review and approval at the October quarterly meeting.

Measure ID	Potential Performance Measures
1	Measure: Increase in the # of new subscribers to OGIC communications list serve. Baseline: # of existing subscribers on the 1st of the previous quarterly month. Frequency of Measure: quarterly; Jan, Apr, Jul, Oct Example: baseline set on January 1, 2024; measured on April 1, 2024 Target: Set annual target following 2024
2	Measure: GIS community survey regarding general awareness of OGIC’s responsibilities and activities. Baseline: Questions will be created for January release of survey. Frequency of Measure: annually; Jan

OPTIONS:

OGIC will not be asked to make a decision on this agenda item. All performance measures will be reviewed with the committee updates and approved by OGIC as a whole during agenda item #7.

October 25, 2023

To: Oregon Geographic Information Council
From: Melissa Foltz, Framework Coordinator, melissa.foltz@das.oregon.gov

AGENDA ITEM 5: Framework Data Inventory

SUMMARY:

The Framework Program has been working on updating the Framework Data Inventory since January 2022. Proposed changes for the data inventory, along with a summary and methodology, were extensively reviewed and posted on the GEO website for public review throughout the month of June (2023). After close of the public comment period, the Framework Coordinator began working with OGIC's Technical Advisory Committee (TAC) to resolve the comments received. In July 2023, OGIC approved TAC's recommendations for four out of six tables:

- Proposed Theme Changes and Descriptions
- Existing Framework Data Elements with Changes Proposed
- New Framework Data Elements
- Existing Framework Data Elements with NO Changes Proposed

Following July's meeting, the Framework Coordinator resumed coordination with TAC and the Framework Program FIT Leads to review the Data Elements Proposed for Removal and to determine whether the Data Elements for Future Consideration should be incorporated into the inventory or managed separately. The Framework Coordinator will present final recommendations regarding these two remaining tables for OGIC's approval.

OGIC will be asked to make a decision on this item.

REPORT:

The Oregon Framework Program Data Inventory is a list of geospatial datasets, also known as data elements, that is used as a foundational component for many aspects of OGIC's work. It has also been used since 2017 as a baseline for data sharing and management performance measures for both the Framework Program and OGIC. Since it has cascading impacts to both the Program and OGIC, an update to the Inventory should not be taken lightly.

The goal of the Inventory update is to review the 2017 version of the inventory, document proposed changes, and produce an updated data inventory that will establish a new baseline for evaluating the performance of the Framework Program and geospatial data sharing and management in Oregon.

Prior Approvals

The Framework Program has been working on updating the Framework Data Inventory since January 2022. The Framework program posted Public Review Drafts (See Attachment A) of the 2023 Framework Data Element Tables and Methodology making them available for public comment throughout the month of June.

Previous reports to the Council have included a timeline of the extensive review process¹ throughout the Framework Data Inventory update. As submitted in prior updates, Table 1 outlines the requirements for a dataset to be included as a Framework Data Element. These requirements will also be important in today's review as the Framework Program is submitting the following tables for OGIC's approval:

- Existing Framework Data Elements Proposed for Removal
- Framework Data Elements for Future Consideration

Table 1. Framework Data Element Requirements

Requirement	Description
Multiple, well-defined use cases	Multiple, well-defined business uses that articulate the importance and need for the creation and long-term maintenance of the data.
Multiple, well-defined users	Well-defined set of users or government organizations who rely on the data for their business needs.
Authoritative Data	Data that a public body, under applicable provisions of law or on the basis of scientific methodology, technical standards, or technical expertise, creates, generates, provides or aggregates, identifies as necessary to support the business processes of a governmental agency.
Statewide	Statewide datasets are the goal, however, data aggregation may be required and some data gaps remain.

¹ Previous Framework Data Inventory Reports and extensive review process can be found in July 2023 meeting packet. https://www.oregon.gov/geo/OGIC%20Documents/July_2023_OGIC_Mtg_Packet.pdf

Required by Legislation	Data required in Oregon Revised Statute for a government agency to acquire, create or maintain.
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Note 1: As part of updating the Inventory, it was recognized that the 2017 Inventory includes data owned and maintained by federal and tribal governments. Since OGIC does not have authority over these agencies, a column/field in the data inventory will indicate whether individual datasets are required for data sharing, or exempt due to lack of OGIC authority or exempt for other allowable reasons.

Note 2: The process to identify data for public body data sharing, following consultation with OGIC is currently being initiated within OGIC’s Data Sharing and Governance Committee.

Working with OGIC’s Technical Advisory Committee (TAC)

After close of the public comment period the Framework Coordinator began working with OGIC’s Technical Advisory Committee (TAC) to resolve the comments recieved. In July 2023, OGIC approved the TAC’s recommendations for four out of six tables:

- Proposed Theme Changes and Descriptions
- Existing Framework Data Elements with Changes Proposed
- New Framework Data Elements
- Existing Framework Data Elements with NO Changes Proposed

Following July’s meeting, the Framework Coordinator resumed coordination with TAC and the FIT Leads to review the remaining tables:

- Existing Framework Data Elements Proposed for Removal
- Framework Data Elements for Future Consideration

The TAC participated in a white board activity, meetings and discussions to help resolve public comments on the remaining tables.

TAC’s Recommendation – Chair Tom Elder, Vice-Chair Joe Gordon

Existing Framework Data Elements Proposed for Removal

As a result of public comments and follow up discussions, TAC recommended keeping 15 of the 124 data elements that were listed for removal from the Framework Inventory. (All 124 data elements proposed for removal are shown in Attachment A – Public Review Documents – Table 3, pdf pages 20-29.)

The Framework Coordinator then worked with Framework Implementation Team Leads (FIT Leads) and data stewards to review the TAC recommendations. In most cases there was agreement on the data elements to keep within the inventory. But there was disagreement on two data elements: Assessor’s Map Boundaries and School Districts.

Table 2 below is presenting to OGIC the recommendation of the Framework Coordinator which includes all 15 datasets discussed by TAC, FIT Leads, and data stewards, and provides an explanation and resolution for the two data elements without consensus.

Table 2. Framework Coordinator Recommendation

Framework Theme	Framework Data Element	Recommendations
Admin Boundaries	American Indian Reservations	Retain in Framework Inventory
	Designated State Scenic Areas	Retain in Framework Inventory
	<i>School District*</i>	Move to Future Considerations Table
	Zipcode Boundaries	Retain in Framework Inventory
	Zipcode Tabulation Areas	Retain in Framework Inventory
Bioscience	Existing Vegetation	Retain in Framework Inventory
	Terrestrial Species/Distribution	Retain in Framework Inventory
Cadastral	State-Owned Lands	Retain in Framework Inventory
	Tax Codes	Retain in Framework Inventory <i>(Required by Cadastral Data Exchange Standard)</i>
	<i>Assessor's Map Boundaries*</i>	Retain in Framework Inventory <i>(Required by Cadastral Data Exchange Standard)</i>
Elevation	Aspect	Retain in Framework Inventory
	Bathymetry	Retain in Framework Inventory – <i>Move to Future Considerations Table</i>
	Elevation Contours	Retain in Framework Inventory
	Slope	Retain in Framework Inventory
Transportation	Trails	Retain in Framework Inventory

** Data element did not have consensus with TAC and Framework Program recommendations.*

Assessor's Map Boundaries – Assessor's Map Boundaries are required as part of the Cadastral Data Exchange Standard endorsed by OGIC in 2012. As such, the Framework Coordinator recommends retaining the Assessor's Map Boundaries in the Framework Data Inventory.

School Districts – The Framework Inventory currently contains two conflicting School District data sets derived from different methodologies. This issue remains outstanding and the Framework Coordinator is actively working to bring subject matter experts from Department of Education into the conversation. The Framework Coordinator recommends moving the School Districts data element to the future considerations until concerns of conflicting authoritative data elements are resolved.

Framework Data Elements for Future Consideration

In working with the TAC on the Framework Data Elements for Future Consideration, it became clear the concern was in regard to how we track the data elements for future consideration. Throughout discussion two main options emerged:

- retain the Data Elements for Future Consideration within the Framework Inventory, or
- maintain the Data Elements for Future Consideration within FIT work plans.

Ultimately the majority of the TAC preferred maintaining the list within work plans rather than the Framework Inventory as some data elements are likely to be longer term goals than others. Maintaining the list within the workplan avoids the impression that the future data elements are currently in progress.

Supplemental Documents

Additional documents are provided to support this staff report and to assist OGIC with making a decision on this agenda item.

- Attachment A – Public Review Documents – the information that was presented to the public for review. Comments received were incorporated and presented to the OGIC TAC, FIT Leads, and data custodians/stewards.
- Attachment B – Revised Inventory Tables incorporating Framework Coordinator Recommendations. These tables show all of the data elements to be removed from the Inventory and highlights the data elements that were kept and added back to their original inventory table.

OPTIONS:

Approve the Framework Coordinator's Recommendation for the Framework Program Data Inventory

I move to approve the Framework Coordinator's Recommendation for the Existing Framework Data Elements Proposed for Removal and maintaining the Data Elements for Future Consideration in FIT work plans separate from the data inventory.

Approve the Framework Coordinator's Recommendation for the Framework Program Data Inventory with Revisions:

I move to approve the Framework Coordinator's Recommendation for the Existing Framework Data Elements Proposed for Removal and Framework Data Elements for Future Consideration tables with the following revisions: <removed or future table, state each revision>.

Do not approve and return to the Framework Program.

I move that this item be returned to the Framework Program for.... <specify desired outcome>

October 25, 2023

To: Oregon Geographic Information Council
From: Rachel L. Smith, Geographic Information Officer
rachel.l.smith@das.oregon.gov

AGENDA ITEM 6: OGIC Leadership / Chair-Elect Nominations

SUMMARY:

OGIC has three officer positions which rotate at the start of the calendar year: Chair, Chair-Elect, and Immediate Past Chair. It is time for OGIC to select a new Chair-Elect for the 2024 calendar year. Nominations, discussion, and a vote for the Chair-Elect position will occur at the October OGIC meeting so that the succession process can occur in January as described in the OGIC Charter.

OGIC **will** be asked to make a decision on this item.

REPORT:

As stated in the OGIC Charter, officers of the Council serve a one-year term and automatically succeed to the next position. OGIC has three officer positions: Chair, Chair-Elect, and Immediate Past Chair. All positions rotate at the start of the calendar year. In January 2024, Brad Cross will become the Immediate Past Chair and Molly Gartrell-Earle will become the new Chair of OGIC. Therefore, it is time for OGIC to select a new Chair-Elect for 2024.

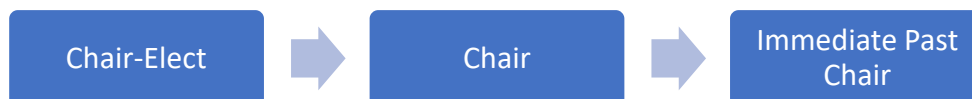


Figure 1 OGIC Officer Automatic Progression

Description of the Chair-Elect Office (from the *OGIC Charter*)

Chair-Elect – The Chair-Elect collaborates with the Chair to learn the role of the Chair, to become familiar with the programs, governance, and to develop and facilitate officer transition. The Chair-Elect assists and supports the Chair as needed and plans for their year as Chair. The Chair-Elect fills in for the Chair for Council meetings if the Chair is unavailable.

The Chair-Elect also serves on the OGIC Executive Committee which is designed “to take actions between meetings on behalf of the Council. Any decision made by the Executive Committee must be ratified by the Council at the next full Council meeting. The Executive Committee will meet at least one time between OGIC Quarterly meetings for agenda setting and may meet more often if urgent issues need to be addressed.”

At the October OGIC meeting, council members may nominate someone for the Chair-Elect position or express their own interest in the position. Following nominations and discussion, OGIC will vote for a new Chair-Elect.

OPTIONS:

Approve a Nomination: *I move to approve the nomination of <name of individual> as Chair-Elect of OGIC.*

October 25, 2023

To: Oregon Geographic Information Council
From: Data Sharing and Governance Committee
Shad Campbell, shad.campbell@deschutes.org
Melissa Foltz, melissa.foltz@das.oregon.gov

AGENDA ITEM 7: Data Sharing and Governance Committee Update

SUMMARY:

The Data Sharing and Governance Committee (DSC) continues meeting twice a month. The focus of these committee meetings has remained on three primary areas:

1. Implementing the Data Sharing Processes and Procedures for ORS 276A.509.²
2. Performance measures to support OGIC's *Improve Data Sharing* priority initiative in alignment with the Strategic Plan for Geospatial Data Management 2023-2026.³
3. Recommendations for Framework Grant Program⁴.

The Co-Chairs of the DSC will present an update on work the committee is doing to provide consultation to geospatial data providers and draft performance measures that align with the Improve Data Sharing priority initiative within the OGIC work plan. Final vote on all OGIC performance measures will occur within Agenda Item # 8. However, the DSC will seek approval from OGIC on recommended changes to Framework Grant Program as part of this agenda item.

Furthermore, as part of the work to evaluate the grant program and concerns raised by the Framework Program participants, the DSC discussed the amount of funding typically available for grant program projects. This led the committee to consider all of the needs of this committee and to provide to OGIC a recommendation for how to manage the biennial allocation of dollars within the OGIC fund. This recommendation is presented to OGIC for discussion and approval.

² Data Sharing Processes and Procedures for ORS 276A.509 Version 1.0 was approved in July 2023.
https://www.oregon.gov/geo/OGIC%20Documents/Administrative_Process_Procedures_Implement_ORS276A.509.pdf

³ Strategic Plan for Geospatial Data management 2023-2026 was approved in July 2023.
https://www.oregon.gov/geo/OGIC%20Documents/2023-26_Strategic%20Plan_Final.pdf

⁴ Example RFP for existing Framework Grant Program:
https://www.oregon.gov/geo/FIT%20Documents/FIT_Funding_RFP_20210512.pdf

REPORT:

Implementing the Data Sharing Processes and Procedures for ORS 276A.509

The DSC continues to work towards initial steps to implement the Data Sharing Processes and Procedures for ORS 276A.509 approved in July's meeting. The DSC has identified approximately 15 data stewards (60 data elements) to initiate consultation. These data stewards are within OGIC's jurisdiction, are currently sharing data publicly, and are known to have familiarity with the Framework Program.

The goal of the first round of consultation will be to fine tune communications and processes. The identified data stewards are already sharing data publicly which should minimize the number of appeals. One item that remains unclear in the Framework inventory is the data custodian or steward's desired update frequency for each dataset. Therefore, the consultation process will also be an opportunity to come to agreement on update frequencies of data elements within the Framework Inventory.

Performance Measures

Throughout September, the DSC focused on identifying potential performance measures to support OGIC's *Improve Data Sharing* priority initiative in alignment with the Strategic Plan for Geospatial Data Management 2023-2026 approved in January of this year. The DSC recommends the performance measures as shown in Table 1.

Table 1. Proposed Performance Measures to Support OGIC's Improve Data Sharing Initiative

Measure ID	Potential Performance Measures
4	Measure: # of counties contributing parcel data to GEO for statewide aggregation and publication to the public. Baseline: 36 counties Frequency of Measure: semiannually; Jan, Jul Target: 10 counties by January 2025.
5	Measure: # of geospatial Framework datasets where OGIC has performed consultation prior to OGIC endorsement of dataset for sharing. Baseline: # of datasets in approved Framework Inventory that are not stewarded by tribal governments or federal government agencies = XX⁵ datasets

⁵ Total number of Framework data elements not stewarded by tribal governments or federal government agencies is to be determined upon OGIC's approval of all Framework Inventory tables.

	Frequency of Measure: quarterly; Jan, Apr, Jul, Oct Target: consultation occurs in each quarter of 2024 until complete.
6	Measure: % of geospatial Framework datasets appealed to OGIC and then shared following consultation, negotiation, or assistance. Baseline: variable; based on # of appeals received and recorded in appeal log. Frequency of Measure: semiannually; Jan, Jul Target: 50%

Framework Grant Program

In April of 2023, the Framework Program Coordinator presented to OGIC on the history and purpose of the Framework Grant Program and highlighted areas where the Grant Program had room for improvement.

Initial concerns raised by Framework Program participants included:

- The 70% Foundational/30% Secondary data element funding split does not work well; foundational data proposals were not received; the 30% funding limit for secondary data proposals was not enforced by OGIC.
- Potential opportunities to better align OGIC funds to OGIC's priorities.
- Review process does not take into consideration OGIC's Technical Advisory Committee (TAC) or the newly formed Data Sharing and Governance, Legislative Coordination or Outreach and Communications Committees.
- In the past, Grant Program Request for Proposals (RFP) did not encourage or prioritize projects in alignment with the goals and objectives of the OGIC approved strategic plan.

As a result of the presentation and discussion that occurred at the April OGIC meeting, OGIC agreed to delay the 2023 RFP that historically has been sent out in the spring leading up to the start of a new biennium. During this hold, the Data Sharing and Governance Committee (DSC) reviewed the RFP process with the intent of maximizing the impact of OGIC funding for the Framework Program. The DSC gathered feedback from the Framework Theme Leads and has taken into consideration how the Grant Program aligns with OGIC's Strategic Plan.

Following much discussion, the DSC provides the following recommendations to improve the Framework Grant Program, maximize the impact of funding and better align with OGIC's Strategic Plan:

1. Create budget allocations for the OGIC fund to support the goals and objectives outlined in OGIC's Strategic Plan.

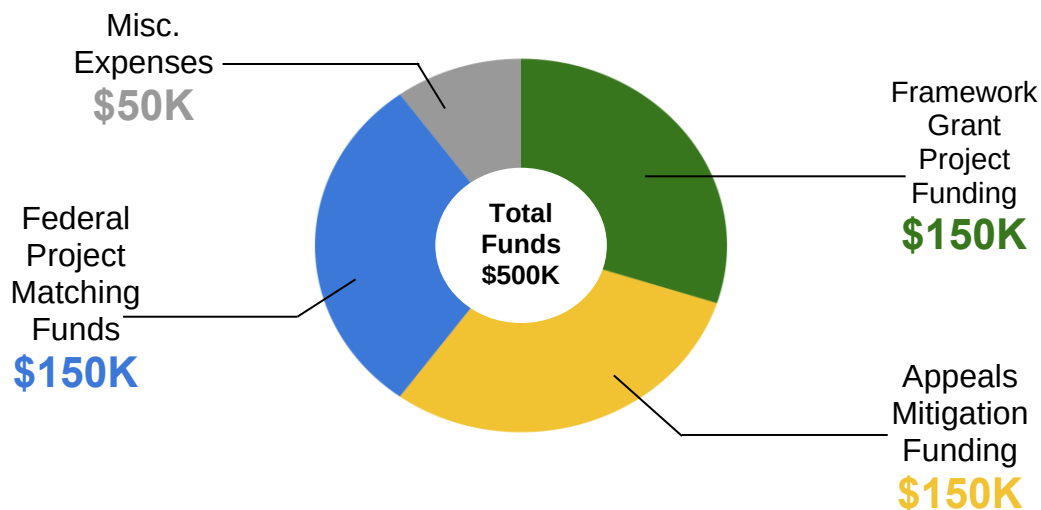
- a. OGIC Executive Committee to provide reports to OGIC on a quarterly or semi-annual basis to monitor the funding allocations and provide an opportunity for OGIC to adjust the allocations if needed.
2. Eliminate 70/30 funding split; use multiple criteria to aid in the selection of projects to fund.
3. Utilize time during Framework forums to relay OGIC's priorities.
4. Incorporate OGIC's Technical Advisory Committee into the grant review process.

Recommendation 1: Create budget allocations for the OGIC fund to support the goals and objectives outlined in OGIC's Strategic Plan; Executive Committee reporting on OGIC fund

Traditionally, the OGIC Fund is allocated \$500K each biennium and these funds are used for Framework Grant Program proposals that are submitted, reviewed, and approved by OGIC. Historically, OGIC has funded as many Framework Grant Projects as possible despite projects not meeting the 70/30 funding split requirement outlined in the RFP. This approach often left OGIC without funds to support their own initiatives and created confusion in the Framework Grant Program review process.

Creating budget allocations for the OGIC fund will allow OGIC to fund data development projects while still setting aside money for other priority initiatives. In addition, unspent OGIC funds rollover into the next biennium and can accumulate if not spent. The DSC proposes splitting the OGIC fund into four categories as shown in Figure 1.

Figure 1. Proposed Biennial OGIC Budget Allocation



The proposed budget allocation suggests a starting point of \$150K dedicated to each of the following purposes: Framework grant projects, appeals mitigation to support ORS 276A.509 and federal projects requiring state match funds. The remaining \$50K would be set aside for miscellaneous expenses that include, but are not limited to, funding Framework forums venue and catering costs, event sponsorship, travel and training for OGIC members, and conference registrations for OGIC members or representatives.

The DSC also recommends the OGIC Executive Committee provide reports to OGIC on a quarterly or semi-annual basis to monitor the funding allocations and provide an opportunity for OGIC to adjust as needed.

Recommendation 2: Eliminate 70/30 Funding Split; use multiple criteria to aid in the selection of projects to fund.

The Framework Grant Program RFP currently stresses the importance of foundational versus secondary data sets and uses this delineation to prioritize proposals for funding by OGIC. While it is agreed this distinction is important in terms of the data itself, there were many concerns raised when tied to funding.

The Data Sharing and Governance Committee recommends eliminating this funding allocation requirement as part of the RFP process and instead rely on multiple criteria to communicate OGIC's priorities and aid in the selection of projects to fund. The proposed criteria, shown in Table 2, is recommended to be included in the RFP as a standardized cover sheet required with submission.

Table 2. Criteria Recommended as part of the RFP and Proposal Submission; Sample Cover Sheet

Proposed Category	Proposed Criteria
Project Objectives <i>Select all criteria that apply to the project.</i>	● Improve data quality or accuracy of existing data element ● Fill gaps in existing statewide data set - geography or critical attribute(s) ● Increase update frequency ● New data set from the "Future Considerations" list found in Framework Program's current work plan

Priority Data Sets (Optional) <i>Select one (if any) priority that is the best fit for the project.</i>	● Foundational data set Ties directly to the Governor's priorities ● Housing and Homelessness ● Behavioral Health ● Education and Early Learning Ties directly to OGIC's data sharing priority layers ● Parcel data ● Address points ● Road centerlines
Standards and Stewardship <i>Select all criteria that apply to the project.</i>	● Updates an existing data standard. ● Updates an existing stewardship plan. ● Creates data standard for a new or existing data set (define data set, attributes, update frequencies) ● Creates stewardship plan for a new or existing data set (identifies stewards, responsibilities, processes)
(Optional - New Data Sets Only) Meets Framework Requirements <i>Select all criteria that apply to the project.</i>	● Needed by multiple agencies (user-groups identified) ● Multiple use-cases identified. ● Statewide data set ● Data required by statute

Recommendation 3: Utilize time during Framework forums to relay OGIC's priorities

Throughout discussions regarding the Framework grant program, there was an underlying concern that projects are submitted based on readiness and resources available rather than importance or need of data.

The DSC noted the Framework Forum prior to the RFP would allow for an opportunity to relay OGIC's priorities and give the GIS community an opportunity to discuss potential grant projects in an open setting. These discussions could lead to valuable feedback regarding data elements currently in high need and potentially create opportunities to coordinate across agencies or prepare a grant project prior to the RFP release.

Recommendation 4: Add OGIC Technical Advisory Committee into Grant Review Process.

The Framework Grant Program’s review process was last updated in 2008. The grant review team currently includes GIS Program Leads (GPL), Framework Theme Leads and OGIC’s Policy Advisory Committee (PAC). In 2008, the GPL also served as OGIC’s Technical Advisory Committee (TAC). At this time, the TAC is its own stand-alone committee, and the DSC recommends the Framework Program update the review process to include the TAC.

OPTIONS (OGIC FUNDING ALLOCATIONS)

Approve DSC’s Recommendation 1 to create budget allocations for the OGIC fund.

I move to approve the DSC’s Recommendation to create budget allocations for the OGIC fund.

Approve DSC’s Recommendation 1 to create budget allocations for the OGIC fund with revisions.

*I move to approve the DSC’s Recommendation to create budget allocations for the OGIC fund with the following revisions:
<state each revision>.*

Do not approve and return to the Data Sharing and Governance Committee for further consideration.

I move this item be returned to the Data Sharing and Governance Committee for <specify desired outcome>.

OPTIONS (GRANT PROGRAM RECOMMENDATIONS)

Approve DSC’s Recommendations 2-4 to improve the Framework Grant Program.

I move to approve the DSC’s Recommendations 2-4 for the Framework Grant Program.

Approve DSC’s Recommendations 2-4 to improve the Framework Grant Program with Revisions.

*I move to approve the DSC’s Recommendations 2-4 for the Framework Grant Program with the following revisions:
<state recommendation # and each revision>.*

Do not approve and return to the Data Sharing and Governance Committee for further consideration.

I move this item be returned to the Data Sharing and Governance Committee for <specify desired outcome>.

October 25, 2023

To: Oregon Geographic Information Council
From: Rachel L. Smith, Geographic Information Officer,
rachel.l.smith@das.oregon.gov

AGENDA ITEM 8: OGIC Performance Measures

SUMMARY:

As part of the strategic planning process, OGIC recognized the need for the council to have its own work plan and priority initiatives; with performance measures that are tied to its own priorities. In July, the GIO and Performance Manager, Jacob Lubman, presented to OGIC a set of draft performance measures for review, discussion, selection, and approval. OGIC decided that the performance measures needed more discussion and sent the topic back to the OGIC committees for refinement.

Throughout the October meeting, each OGIC committee has presented draft performance measures that align with the priorities of their work as described in their individual charters. This agenda item is the summation of the performance measure work that has occurred since July. The revised set of performance measures is presented for final discussion and approval.

OGIC will be asked to make a decision on this item.

REPORT:

In the past, OGIC used OKRs, “Objectives and Key Results,” as a way to measure OGIC’s ability to deliver results on priority objectives. These OKRs were aligned with the previous Strategic Plan (2019-2022), in which much of the tactical work to advance the goals and objectives was done by others, not OGIC. Last year, OGIC refreshed the Strategic Plan and shifted the focus of the Plan to be on Oregon’s Framework Program. The Framework Program, led by Melissa Foltz, will be finalizing their own performance measures over the next couple of months to ensure that they are tied directly to the new Strategic Plan. This task was not completed prior to the October OGIC meeting as originally planned. These will be presented to OGIC in January.

As part of the strategic planning process, OGIC recognized the need for the council to have its own work plan and priority initiatives; with performance measures that are tied to its own priorities. In July, the GIO and Performance Manager, Jacob Lubman, presented to OGIC a set of draft performance measures for review, discussion, selection, and approval. OGIC decided that the performance measures needed more discussion and sent the topic back to the OGIC committees for refinement.

Throughout the October meeting, each OGIC committee has presented draft performance measures that align with the priorities of their work as described in their individual charters. This agenda item is the summation of the performance measure work that has occurred since July. The revised set of performance measures is presented below for final discussion and approval:

Priority Initiative	Measure #	Potential Performance Measure
Strengthen Communications	1	Measure: Increase in the # of new subscribers to OGIC communications list serve. Baseline: # of existing subscribers on the 1 st of the previous quarterly month. Frequency of Measure: quarterly; Jan, Apr, Jul, Oct **Target: Set annual target following 2024
	2	Measure: GIS community survey regarding general awareness of OGIC's responsibilities and activities. Baseline: Questions will be created for January release of survey. Frequency of Measure: annually; Jan
Support Sustainable Funding	3	Measure: # of OGIC recommended Policy Option Packages and Legislative Concepts related to sustainable funding approved by the legislature. Baseline: variable; # proposed Frequency of Measure: annually; Jul
Improve Data Sharing	4	Measure: # of counties contributing parcel data to GEO for statewide aggregation and publication to the public. Baseline: 36 counties Frequency of Measure: semiannually; Jan, Jul Target: 10 counties by January 2025.
	5	Measure: # of geospatial Framework datasets where OGIC has performed consultation prior to OGIC endorsement of dataset for sharing. Baseline: # of datasets in approved Framework Inventory that are not stewarded by tribal governments or federal government agencies = XX datasets Frequency of Measure: quarterly; Jan, Apr, Jul, Oct Target: consultation occurs in each quarter of 2024 until complete.



Priority Initiative	Measure #	Potential Performance Measure
	6	Measure: % of geospatial Framework datasets appealed to OGIC and then shared following consultation, negotiation, or assistance. Baseline: variable; based on # of appeals received and recorded in appeal log. Frequency of Measure: semiannually; Jan, Jul Target: 50%
Legislative Coordination / Advocacy	7	Measure: GIS community survey regarding OGIC's legislative coordination and advocacy role. Baseline: Questions will be created for January release of survey. Frequency of Measure: annually; Jan
	8	Measure: # of legislators OGIC members met with to promote and discuss GIS-related topics. Baseline: 8 Oregon senators and representatives Frequency of Measure: annually; Jan Target: Meetings with at least 8 unique individuals in one year.
	9	Measure: # of bills receiving public comment or written testimony from OGIC. Baseline: none Frequency of Measure: annually; Jul

OPTIONS:

Approve a set of performance measures: *I move to approve the performance measures presented in the Staff Report.*

Approve the performance measures with revisions discussed in the committee updates: *I move to approve the performance measures presented which capture the revisions made through this meeting in the individual committee updates.*

Performance Measures need more discussion: *I move to send the performance measures back to the GIO and OGIC committees for more work and refinement.*

October 25, 2023

To: Oregon Geographic Information Council
From: Rachel L. Smith, Geographic Information Officer
rachel.l.smith@das.oregon.gov

AGENDA ITEM 9: Imagery for Oregon

SUMMARY:

High-resolution orthoimagery is a critical dataset that is needed for government service delivery and is a priority for OGIC due to its widespread need and the cost and overall effort required to collect it on a regular basis, store it, and publish it for consumption. But the Oregon Statewide Imagery Program is at a critical juncture in regard to the 2024 orthoimagery collection, the development of an imagery portfolio for Oregon, the development of a long-term funding strategy for the portfolio, and expiring master agreements for orthoimagery and oblique imagery products.

The bulk of this presentation will provide an update on the 2024 orthoimagery acquisition and the challenges encountered with the 2022 acquisition. GEO and the Imagery FIT are seeking direction from OGIC regarding the 2024 acquisition given the many challenges of the previous project. This presentation will also discuss the recent and current work underway to create an imagery portfolio for Oregon and the questions that remain and need to be answered before the end of this calendar year.

OGIC **will not** be asked to make a decision on this item.

REPORT:

High-resolution orthoimagery is a critical dataset that is needed for government service delivery and is a priority for OGIC due to its widespread need and the cost and overall effort required to collect it on a regular basis, store it, and publish it for consumption. There are two primary imagery products that are needed: orthoimagery (taken vertically or looking straight down) and oblique imagery (taken sideways at an angle). The Geospatial Enterprise Office (GEO) has supported the imagery program in a variety of ways over the years: coordination, funding requests, storing imagery, publishing imagery, and master agreements for acquisition. To say that this topic is complicated is an understatement.

GEO provides master agreements for imagery purchases made by state agencies and local governments via the Oregon Cooperative Procurement Program. GEO also manages statewide orthoimagery imagery acquisition efforts for the State every 2 years and a contract with NV5 for cloud-hosted imagery services for consumption by public bodies and the public. By August

2024, all imagery master agreements and hosting contracts will have ended due to normal contract closing.

This natural close-out of master agreements provides an opportunity for Oregon to determine an imagery portfolio that will serve the largest number of use cases and organizations, with the goal of creating a sustainable funding model to support the consistent acquisition of products in the portfolio. In 2023 and in partnership with the Data Governance and Transparency program of Enterprise Information Services, OGIC supported a policy option package funding request to the legislature for the purchase of a 2024 orthoimagery collection and funding for a consultant to assist the State in determining a long-term funding model for the portfolio.

The Oregon Statewide Imagery Program (OSIP) is a collaborative effort between GEO and the Imagery FIT (within the Framework Program): GEO provides the administrative functions and the imagery FIT provides the data/technical steering and advice. In 2022, OSIP led the effort to collect orthoimagery for the State. Oregon provided state dollars to contribute to a federal program called NAIP – National Agriculture Imagery Program – administered by the US Dept. of Agriculture. This “buy-in” allowed Oregon to receive a higher resolution orthoimagery product at a substantially reduced cost since federal dollars were also used to purchase the imagery that was collected. While this cost-saving opportunity provided Oregon with an imagery product, no aspect of the purchase was without much stress and difficulty.

CONCLUSION:

In addition to providing a brief imagery introduction, the bulk of this presentation will provide an update on the 2024 orthoimagery acquisition and the challenges encountered with the 2022 acquisition. GEO and the Imagery FIT are seeking direction from OGIC regarding the 2024 acquisition given the many challenges of the previous project. This presentation will also discuss the recent and current work underway to create an imagery portfolio for Oregon and the questions that remain and need to be answered before the end of this calendar year.

OPTIONS:

OGIC will not be asked to make a decision on this agenda item.



Department of Administrative Services

Enterprise Information Services
Data Governance and Transparency
550 Airport Rd.
Salem, OR 97301

October 25, 2023

To: Oregon Geographic Information Council
From: Rachel L. Smith, Geographic Information Officer,
rachel.l.smith@das.oregon.gov

AGENDA ITEM 10: Public Comment

SUMMARY:

OGIC will receive public comments during this agenda item. Please submit written comments to [Rachel Smith](#) by 10am on the day of the meeting or raise your hand in the meeting when this agenda item is reached.