EDUCATOR ADVANCEMENT COUNCIL
MINUTES

Friday, August 23, 2019
9:00 a.m. – 1:00 p.m.
Public Service Building, 255 Capitol St. NE, Salem, OR, 4th floor, ODE Room 430
Conference Call: (877)336-1828, public access code 8478084 *(listen only)*

Attending in person: Chair Koskela, Paul Andrews, Veronica Dujon (s Ben Cannon surrogate), Sara Mickelson (Miriam Calderon surrogate), Carmen Urbina Colt Gill surrogate), Mark Girod, Martha Richards, Anthony Rosilez, Nick Viles

Attending by phone: Lindsey Capps, Bill Graupp, Christy Cox, Vice-Chair Grotting, Marvin Lynn, Representative McLain, Michele Oakes, Melissa Wilk

Excused: Ken Martinez, Senator Roblan, Laura Scruggs, Matt Yoshioka

Staffing: Hilda Rosselli, Interim Executive Director; Cheryl Myers, Operations & Engagement Director; Debbie Green, Council Administrator

Presenters: Holley Oglesby, Krista Campbell

1.0 Call to Order
Chair Koskela called the meeting to order at 9:06 a.m.

1.1 Roll Call
Roll call was taken a quorum was confirmed.

1.2 Opening Remarks

1.3 Agenda Review/Outcomes
Chair Koskela welcomed Directors, reviewed the agenda and outcomes for the meeting.

2.0 Consent Agenda – Action Item

2.1 Agenda Approval

2.2 Approval of July 24, 2019 minutes
Mark Girod moved to approve the consent agenda as presented, seconded by Martha Richards; motion carried.

3.0 Interim Executive Director Report (written)
A written Interim Executive Director Report was provided due to an abbreviated meeting schedule.

4.0 Public Comment
No public comment.

5.0 Permanent Rulemaking – Action Items

5.1 Approve Permanent Rules draft

The EAC previously requested and the State Board of Education approved EAC Temporary Rules on May 16, 2019, which are in effect for six months. The Council will be able to make adjustments prior to the State Board of Education taking final action on the permanent rules on October 17, 2019.

Martha Richards moved to approve the draft Permanent Rules for discussion, seconded by Anthony Rosilez. Cheryl Myers led discussion to review the changes from the temporary rules with Directors who then provided further input. Consensus was sought on areas of change; motion was revised to approve the draft EAC permanent rules and direct staff to incorporate the changes discussed along with any clarifications, seconded by Anthony Rosilez; motion carried.

5.2 Request State Board of Education undertake rulemaking
Paul Andrews moved the State Board of Education undertake permanent rulemaking on the EAC's behalf, seconded by Marvin Lynn; motion carried.

6.0 Council Seats - Action Items

6.1 Declare Position #15, Early Learning Provider seat vacancy
Michelle Homer-Anderson regrettably resigned her Council seat effective August 24, 2019, and the Council thanked her for her service.
Bill Graupp moved to declare position #15, Early Learning Provider seat vacant, seconded by Mark Girod; motion carried.

Minimal applications have been received for the Community-based Organization vacancy. Mark Girod moved to extend the vacancy application deadline for one month, seconded by Melissa Wilk; motion carried.

Marvin Lynn moved to delegate the vetting of new Council Director Applicants to the Executive Committee to bring a recommendation to the full Council, seconded by Bill Graupp; motion carried.

6.2 Add Standing and Rotating Directors to Procedural Subcommittee
Due to the sunset of the Chief Education Office and a Director resignation, there are two openings (one Rotating, one Standing Director) on the Procedural Subcommittee. A brief explanation of past and current Subcommittee work was provided by Cheryl Myers. Director Koskela opened up nominations or self-nominations. Anthony Rosilez moved to nominate Ben Cannon to fill the Standing Director on the Procedural Subcommittee. No further nominations. Veronica Dujon accepted the nomination as his surrogate. After a vote of the Standing Directors, motion carried.

Nominations were opened for the Rotating Director position. Martha Richards moved to nominate Ken Martinez to serve as Rotating Director on Procedural Subcommittee, seconded by Michele Oakes. No further nominations, closed. Ken accepted the nomination by phone. After a vote of the Rotating Directors, motion carried.

Sara Mickelson left the meeting at 10:30 a.m. and joined by phone.
Colt Gill arrived at 11 a.m.
Carmen Urbina left the meeting at 11:20 a.m.
Anthony Rosilez left the meeting 11:20 a.m. and joined by phone.

7.0 Regional Educator Network Sponsoring Organization Application Scoring Results – Action Item

Holley Oglesby, the RFA procurement representative from ODE, reviewed the scoring process and applications received for Regions A and C-J. A single application for each of these regions was received; all met the needed qualifications and were each evaluated appropriately. Staff recommended considering these applications for Regional Education Networks as a single slate. The standard evaluation process used was clearly outlined in the RFA: four teams of three evaluators each read three evaluations. Each evaluator received training and independently scored their applications. Scores were sent to ODE, reviewed by procurement, then a follow up meeting was held to discuss strengths and weaknesses and review scores. Slight scoring changes were made at the final meeting, but did not affect the original results. Summary scores were provided to Directors review. Upon EAC approval, ODE will send each applicant for these regions a letter of intent to award.

Three applications were received for Region B and Hilda Rosselli reviewed a summary of the applications and partner engagement. 1) Multnomah Education Service District/Clackamas Education Service District, 2) Portland Public Schools, and 3) Clackamas Community College, Career and Technical Education. Council discussion included evaluator selection was based upon no perceived or real conflict of interest in the region. Region B evaluators also had the opportunity to discuss and review their scores, no changes were made.

Mark Girod, moved to approve the submitted applications for Regions A, C-J, seconded by Martha Richards. Paul Andrews declared a conflict of interest and recused himself from the vote. Motion carried with one abstention.

Mark Girod moved to approve staff recommendation to recognize the highest scoring proposal from Region B, seconded by Bill Graupp. After a vote, motion carried with one abstention.

8.0 REN Plan Template/Outcome Metrics, Work Group Updates – Action Item

The combined work groups met last Wednesday to review and edit the draft REN Plan Template and an Outcome Metrics guidance document, provided in the Council packet. Paul Andrews reviewed the REN Plan Template with Directors and Melissa Wilk reviewed the Outcome Metrics guidance document.

Martha Richards moved to approve the REN Plan Template, and Outcome Metrics guidance documents with staff to incorporate suggested revisions for use in the grant agreement for each REN sponsoring organization seconded by Mark Girod. No further discussion; motion carried.

After suggested edits are compiled, staff will work with the ODE procurement office to incorporate the REN Plan Template and the Outcome Metrics guidance documents into the grant agreement for each REN sponsoring organization.

9.0 IGA Amendment – Action Item

Martha Richards moved to direct the Administrative Agent to draft an IGA amendment to reflect the sunset of the Chief Education Office and the addition of HECC as a Standing Director. No discussion, motion carried.

10.0 EAC Executive Director Search – Action Item

After reviewing the Executive Committee hiring recommendations there were no questions or comments regarding the hiring plan proposal. First round of interview panels will be September 11 and 12 depending on the number of applicants. Directors were asked to complete the form on page 34 of the packet indicating their availability, including remote participation, for participating in interview panels and return to Krista Campbell. One to three finalists will have a public interview at the September 25 Council meeting where all Directors may be present.

Martha Richards moved to discontinue delegation of hiring oversight from the EAC Executive Committee in connection with Administrative Agent's hiring process for the permanent Executive Director; the full EAC may consider delegating future items to the Executive Committee. Further, she moved to adopt the EAC Executive Director hiring process and move forward as described in the recommendations of the EAC Executive Committee. The motion was seconded by Paul Andrews. After a vote, the motion carried with one abstention.

11.0 Wrap Up

Adjourn at 12:30 p.m.