

EDUCATOR ADVANCEMENT COUNCIL
Executive Subcommittee Minutes

Friday, August 9, 2019

1:30-2:30 p.m.



Conference Call: (866)434-5269, public access code 8269784 (*listen only*)

Present: Chair Koskela, Vice-chair Grotting, Colt Gill, Martha Richards, Anthony Rosilez, Melissa Wilk

ODE Human Resources: Krista Campbell

EAC Staff: Debbie Green

1.0 Hiring Process for EAC Executive Director – Discussion Item

Colt Gill summarized the objectives for today's meeting:

- Answer questions posed at last Executive Subcommittee to include which option to recommend to full Council on how to maximize Director participation in the interview process.
- General consensus is to recommend Option 1 which is to have all EAC directors in the room at the final interview and run as a public meeting. The Chair, Colt Gill, and Krista Campbell will be engaging with the candidate and Directors can complete their impressions and submit by ODE HR to include in their hiring consideration.
- The first part of the interview process would include three advisory groups or interview panels to be focused on different types of questions and a performance task for candidates. This would require we move away from the Executive Subcommittee of Council to another advisory committee that is formed by the administrative agent (ODE) under a provision in the Intergovernmental Agreement (IGA). As administrative agent, they can request Council Directors join the committees formed to advise on any particular matter. These advisory committees can include 12 Directors (11 plus Colt Gill who is part of the administrative agent and a Standing Director of the Council).
- Three interview panels can include 8 Directors and the fourth advisory group will include three directors and Colt Gill. The advisory group to Colt will oversee the entire process from the beginning panels to the final interview. This will provide for maximum EAC Director participation and maintain candidate confidentiality throughout the process. Consensus is to follow this plan.
- Anthony Rosilez moved to adopt both processes detailed above, seconded by Martha Richards. The motion passes.
- Colt Gill and Krista Campbell will create a proposal to present to the full Council on August 23, 2019, which will require a resolution.
- Krista Campbell will create an electronic form to be distributed at the August 23, 2019, EAC meeting where Directors can provide input for interview questions or topics to be asked about through the interview process.
- If Directors should have potential candidates reach out to them for information on this position, please refer them to Krista Campbell's office.
- Panel dates will be proposed at the August 23, 2019, meeting and Directors will determine their availability.

Unanticipated agenda items may or may not be included. All Educator Advancement Council meetings are open to the public and conform to Oregon public meetings laws. Accommodations requests should be submitted to EACinfo@OregonLearning.org (503)373-0053 at least 48 hours in advance. To subscribe to meeting notices please register [here](#) or www.oregon.gov/eac to also find upcoming meetings and prior meeting materials.