

EDUCATOR ADVANCEMENT COUNCIL MINUTES



Wednesday, June 26, 2019

9:00 a.m. – 3:00 p.m.

Oregon Department of Veterans' Affairs Building, Grande Ronde Room, Suite 350, 700 Summer St. NE, Salem, OR

Conference Call: (877)336-1828, public access code 8478084 (*listen only*)

Present: Chair Koskela, Vice-chair Grotting, Paul Andrews, Lindsey Capps, Christy Cox, Colt Gill, Mark Girod, Ken Martinez, Michele Oakes, Martha Richards, Anthony Rosilez, Jenna Schadler, Laura Scruggs, Nick Viles, Melissa Wilk

By phone: William Graupp

Excused: Miriam Calderon, Michelle Homer-Anderson, Marvin Lynn, Representative McLain, Senator Roblan, Matt Yoshioka

Staff present: Hilda Rosselli, Interim Executive Director, Cheryl Myers, EAC Transition Director, Debbie Green, Council Administrator

1.0 Call to Order

1.1 Roll Call

Debbie Green took roll call and determined a quorum was present.

1.2 Opening Remarks

Chair Koskela welcomed Directors and reviewed meeting outcomes and the agenda.

1.3 Agenda Review/Outcomes

2.0 Consent Agenda – Action Item

2.1 Agenda Approval

2.2 Approval of May 22-23, 2019, minutes

Vice-chair Grotting moved to approve the minutes as presented, seconded by Paul Andrews. Motion passes.

3.0 Reports – Information Item

3.1 Interim Executive Director Update

Hilda discussed the current 2019 Ed Equity Report. She reported continue improvements and indicated the report will be available on our website June 30, 2019, and hard copies will be provided to directors at the July meeting. Hilda expressed extreme appreciation to ODE and procurement staff for their exemplary efforts. The Request for Application for Educator Networks (RFA) and press release were sent out on June 14 with a follow-up webinar on June 24. The RFA closes on July 29, and staff will bring forward a process at our July meeting for how to identify, define, and evaluate the RFA submissions. EAC will have a new phone number and website which will be in effect on July 1, 2019.

3.2 Governor's Office Report

Lindsey Capps provided Directors with an update from the Governor's Office. He confirmed the Governor's ongoing support and advocacy for the EAC and noted this is the place for coordination and delivery of educator supports across the continuum throughout the state. This work is envisioned in two critical pieces – moving work to the field for educators to determine their needs and work at a systems level to guide the work moving forward. He acknowledged potential alignment between Student Success

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and EAC and interest to gather EAC feedback on making direct connections. Education agencies will continue to discuss bringing proposals forward to EAC to aid in their work. Statutorily, CEEdO functions for the EAC transfers to the Oregon Department of Education as of July 1, 2019.

4.0 Public Comment

No public comment

5.0 EAC directors

5.1 Ex-officio Director – Action Item

As the Chief Education Office sunsets, this action item considered adding a Governor's Office Ex-officio member to continue connection and engagement. Mark Girod moved to add a Governor's Office Ex-officio member, seconded by Laura Scruggs. No discussion. Motion passed.

5.2 Rotating Directors – Vacant Seat – Action Item

Director Jenna Schadler resigned as a Rotating Director effective July 1, 2019, due to an employment change. The staff presented Jenna with a token of appreciation for her service and thanked her for the time, expertise, and energy she contributed to the EAC and its predecessor, the Governor's Council. Martha Richards moved to declare EAC Director Position #9 (K-12 educator) as vacant, seconded by Paul Andrews. Motion passed.

5.3 Rotating Director – Discussion Item

Cheryl Myers recommended a process and timeline for recruiting the two vacant seat positions (community-based organization and K-12 educator). The proposed timeline would include outreach in June-August for the community-based seat and in July - September for the K-12 educator vacant seat.

Nick Viles arrived at 9:55 a.m.

BREAK

6.0 Administrative Agent Transition

6.1 Presentation

Lindsey Capps and Colt Gill reviewed the EAC transition needs with the sunset of the Chief Education Office as of June 30, 2019, and recommended a recruitment/hiring process for a permanent Executive Director. It will be important to establish a relationship between the Council, staff, and Oregon Department of Education. The recommendation included developing an operating/shared services agreement with EAC and new administrative agent (Oregon Department of Education).

6.2 Appoint EAC Administrative Agent – Action Item

The Oregon Legislature's directive to the Chief Education Office to provide support to the strategic direction of the Educator Advancement Council transfers to the Oregon Department of Education on July 1, 2019. Paul Andrews moved to appoint ODE as Administrative Agent effective July 1, 2019, seconded by Laura Scruggs. The motion passes.

As Administrative Agent (ODE) plans to continue delegating of day-to-day operational responsibilities for the Educator Advancement Council to the Interim Executive Director.

6.3 Executive Director Search Timeline – Action Item

Krista Campbell, Director of Human Resources at ODE, discussed a proposed recruitment/hiring timeline for the EAC Executive Director and the reviewed current State position description for this position.

Tony Rosilez moved to amend the proposed timeline forward 30 days to August. This will provide additional time to be thoughtful about the posting and hiring process, seconded by Michele Oakes. The motion passed.

6.4 Appoint 5-member Executive Committee – Action Item

EAC will collaborate with the Administrative Agent to coordinate and launch the search process for a permanent Executive Director. As part of this recommendation, an Executive Committee of the Council is recommended to be formed and engage with ODE Human Resources in the search process. The initial recommended committee composition was EAC Chair and Vice-chair, two Standing Directors, and one Rotating Director.

Jenna Schadler moved to appoint a 5-member Executive Committee with the Rotating Director being a teacher, seconded by Tony Rosilez. Amendment to the motion to change committee composition to one Standing Director and two Rotating Directors (one of which would be an educator). Motion passed with one opposed.

Nominations opened up for two Rotating Directors and one Standing Director. Ken Martinez nominated Laura Scruggs who declined the nomination. Laura Scruggs nominated Melissa Wilk who accepted the nomination. Paul Andrews nominated Tony Rosilez who accepted the nomination. Laura Scruggs nominated Martha Richards who accepted the nomination. No other nominations were made. The Council approved the nominations. The Council discussed the need for the ODE Director to also be included in the Executive Committee discussions; consensus was achieved for Colt Gill's inclusion.

6.5 EAC Draft Budget – Discussion Item

Rick Crager reviewed a recommended budget based on the Ways & Means subcommittee. Estimates will likely change and if we need to return for a budget reconciliation we are able to do so. He recommended to postpone budget approval until after the budgets are legislatively approved and signed by the Governor. A more detailed budget will likely be presented at the August meeting for Council consideration.

7.0 Implementation Considerations

Hilda briefly discussed REN plans and Metrics and outcomes. Directors will be asked for feedback in a follow-up e-mail and those responses will be used to continue this discussion at the July EAC meeting.

7.1 Technical Assistance

Chair Koskela led Directors through an activity to identify Council preferences for EAC-sponsored Technical Assistance.

LUNCH

7.2 REN plans

7.3 Metrics and outcomes

8.0 EAC Self-assessment and Reflection – Discussion Item

Cheryl began a discussion to develop a direction for self-evaluation and Council training. A brief reflection activity occurred; additional feedback will be collected via e-mail for continued discussion at the next EAC meeting in July.

9.0 Meeting Schedule

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9.1 Summer meetings

9.2 2019-20 schedule

The 2019-20 meeting schedule was reviewed and directors indicated their availability. Consensus determined directors will meet throughout the summer and no changes were made to the 19-20 schedule.

10.0 Wrap Up

Directors completed meeting feedback forms.

Adjourn at 2:50 p.m.