



Licensed Child Caring Agency Unannounced Site Visit Report

Licensee: Affect Youth Services, Inc.
Executive Director: Mandy Augsburg
Board Chairperson: Mandy Straus

Date of Unannounced: December 7, 2022
Licensing Coordinator: Robin DuVal

Other Regulatory or Accrediting Agencies: Oregon Department of Human Services (ODHS) Child Welfare Treatment Services.

Purpose: Per OAR 413-215-0101 (1) (b) Children's Care Licensing is required to perform at least one unannounced site visit a year where children in care reside.

Previous Findings: Unannounced Visit 9/22/2021	Repeat Findings Further Action Needed?	Comments
413-215-0581(1) Summary sheet contains the following: (a)The name, gender, date of birth, religious preference, and previous address: Previous address was missing from the summary sheet. The agency shall ensure: 1) The form is updated to include previous address. 2) The previous address is documented on the summary sheet. Religious preference was not consistently documented on the summary sheet. The agency shall ensure an entry is noted for religious preference. The agency shall ensure the updated summary sheet containing all required elements is utilized with all new admissions.	Yes ☐ No ☒	Two client summary sheets were reviewed, and this requirement is met. No further corrective action needed.
413-215-0071(3)&(4) Uniform in organization, readily identifiable and accessible, current, and complete, containing all required info. No eraser tape or white out: Personnel and youth records are incomplete missing items noted above. The agency shall ensure the revised date is noted on documents (forms, policies, procedures, etc.) when revised. Youth records are incomplete missing required elements on the summary sheet.	Yes ☐ No ☒	This requirement is met. No further corrective action needed.

New Findings from Site Visit
None

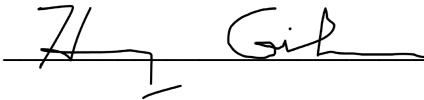
Interview Summary
Two youth, ages 12 and 15, were individually interviewed and have been in the program 1 year and 6 months respectively. Both youth provided examples of how the agency is helping them. They report feeling safe, that peer relationships are average, staff are trusting, they have regular unrestricted contact with family and people on their approved contact list, and the food is good and plentiful. They described outings and onsite activities, but said the agency could improve on providing more variety of activities to mix it up. The program does well at figuring out solutions and providing good food.

Observations
The environment was welcoming, clean, in good condition, and decorated for the season. An adequate food supply was observed in the pantry, freezers, and refrigerators. The agency converted a room within an outbuilding for multiuse purposes as a visitation room and to house music equipment. The recreation building, termed as the "barn", was observed to be spacious and clean, with a pool table and an open loft area with three TV and gaming set-ups with seating for each. There is a garage heater. However, it does not fully heat the entire space. The agency is utilizing some grant money to professionally insulate the building, and this work is scheduled for January 2023. Fully insulating the area will make it easier to heat. Big fans will also be purchased for cooling in the summer/warmer months.

Corrective Actions and Timeframes: Please submit the following to verify compliance.

Within 45 days of receipt of this report, **Affect Youth Services** must submit a letter of verification indicating the agency is in compliance with the specific rules cited above and describing how compliance will be maintained going forward. Along with the letter of verification, the agency must submit any and all specific documentation requested in the body of this report. The letter of verification and any additional requested documents are to be emailed directly to **Robin DuVal**, ROBIN.M.DuVal@dhsosha.state.or.us.

Licensing Coordinator's Signature: Robin DuVal Date: 12/13/2022

Manager Review:  Date: 12-13-2022