



Licensed Child Caring Agency Unannounced Site Visit Report

Licensee: Parrott Creek Child & Family Svcs

Executive Director: Simon Fulford

Program Director(s): Neil Davies

Date of Unannounced: 10/24/2022

Licensing Coordinator: Jeff Minden and Aubrey Kelly

Other Regulatory or Accrediting Agencies: Oregon Youth Authority (OYA), Oregon Department of Human Services (ODHS)

Purpose: Per OAR 413-215-0101 (1) (b) Children's Care Licensing is required to perform at least one unannounced site visit a year where children in care reside.

Previous Findings 2022 License Renewal Report 09-12-2022	Repeat Findings Further Action Needed	Comments
413-215-0541(3)(a) An unannounced evacuation drill must be held monthly under varying conditions to simulate the unusual conditions that occur in the event of fire. Evacuation and fire drills were not conducted on a monthly basis, and nearly a year's worth of drills was not logged. The program has been consistent in conducting them for the last few months.	Yes ☐ No ☒	Drill logs were reviewed, and monthly drills had been completed as required since the licensing review in early September.
		The program is still within the 45-day timeframe to address the outstanding findings from the previous site review.

New Findings from Site Visit	Comments
413-215-0511 (2)(b) All areas of buildings where children in care are present must be kept clean and in good repair. Major appliances and heating, ventilation, plumbing, and electrical systems must be functional and in good repair.	A hole was observed in the wall of a room used for youth to use who are feeling ill during the school day The hole was several inches in diameter and located in the wall of a room off of the classroom area that youth use when feeling ill during school times

Interview Summary
2 youth were interviewed as a part of the unannounced visit. Both youth reported feeling safe in the program and liking the program. Neither youth had been at any other programs previously. Both youth reported getting along well with peers and having staff they could go to if they needed something. Both youth reported having frequent contact with family and that the food was good, although one youth did wish there was more variety in the casseroles. Neither youth reported witnessing any holds or concerning incidents by staff. Both youth were aware of their discharge plans and timelines. One youth wished that they didn't have to group at med pass time but understood the need for it so medications could be passed in an orderly manner. The other youth wished for more activities and a better basketball court.

Observations
A tour of the facility was completed. The facility was clean and in good repair, except for the previously noted hole. Youth bedrooms were relatively organized and clean, especially given that daily cleaning time was not until later in the day.

Corrective Actions and Timeframes:

Please submit the following to verify compliance.

Within 45 days of receipt of this report **Parrott Creek Child and Family Svcs** must submit a letter of verification indicating the agency is in compliance with the specific rules cited above and describing how compliance will be maintained going forward. Along with the letter of verification,

the agency must submit any and all specific documentation requested in the body of this report. The letter of verification and any additional requested documents can be emailed directly to **Jeffrey.E.Minden@dhsosha.state.or.us**.

Licensing Coordinator's Signature: Jeff Minden Date: 11-02-2022

Manager Review: ZH Gil Date: 10-27-2022