



Licensed Child Caring Agency Unannounced Site Visit Report

Licensee: Program Design Concepts, dba New Leaf Academy

Executive Director: Deveney Marshall

Board Chairperson: Craig Christiansen

Date of Unannounced: October 13, 2022

Licensing Coordinator: Robin DuVal

Other Regulatory or Accrediting Agencies: COGNIA accredited, Student Exchange and Visitor Program (SEVS) approved, certified by California Dept. of Education to provide special education services.

Purpose: Per OAR 413-215-0101 (1) (b) Children's Care Licensing is required to perform at least one unannounced site visit a year where children in care reside.

Previous Findings 11/18/2021	Repeat Findings Further Action Needed	Comments
Medication 413-215-0651 (10) Written record of the administration of medication includes: (h) possible adverse reactions Corrective Action: (h) Possible adverse reactions (side effects) for each medication must be included on or with the youths medication record.	Yes ☐ No ☒	Medication administration records were observed, and adverse reactions were included. No further corrective action needed.
Consents 413-215-0676(1)(e) To allow access as required in ORS418.305, OAR413-215-0091 & 0101 The consent allowing access was added to the consent document during the review and was provided to this licensor.	Yes ☐ No ☒	Records of two youth records were observed and this consent was met. No further corrective action needed.
Service Planning 413-215-0681(2)(e) (A)&(B) SerPage 1 of 2vice plan. Completed within 60 days (parent, guardian and child actively involved). Describes how child's issues will be addressed, anticipated outcomes and reviewed by child and guardian/parent. The service plan shall document involvement of the child and parent/guardian in creation of the service plan as well as documented evidence that the service plan was reviewed by the child and guardian/parent.	Yes ☐ No ☒	Records were reviewed and this requirement was met. No further corrective action needed.

Case Management 413-215-0681(3)(f) Incident Reporting Incident Reports were filed separately from each youths file. The agency shall ensure Incident Reports must be individualized by each youth and retained in each youth file.	Yes ☒ No ☐	1) Incident reports were individualized by youth when an incident involved more than one youth. No further corrective action needed. 2) Incident reports were filed together, and not in each youth's file. The agency shall provide a systematic procedure to prevent recurrences. This is a repeat finding.
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New Findings from Site Visit
None

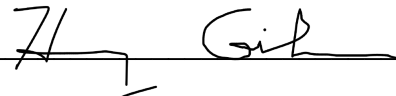
Interview Summary
Two youth, ages 11 and 13, who have been in the program 2 and 7 months respectively, were individually interviewed. Both reported feeling safe and gave personal examples of how this program is benefiting them. They said food is good and plentiful. They have weekly individual and family therapy and several phone and Zoom contacts with parents weekly. They indicated they received medications as prescribed and that staff and therapists are trusting and supportive. They said peer relationships are average, as to be expected with several youth living in the same space. There is a peer-to-peer bullying issue that the staff are aware of and have implemented safety measures and group discussions to prevent bullying. Both reported liking the program, it teaches personal responsibility. However, they wish there were more weekend outings*. They report the program does well at helping people, being supportive, and providing a "homey" place to live. One youth reports the program could improve on staff consistency because it makes it confusing for youth sometimes. *I inquired with the Executive Director regarding the weekend schedule. The youth are involved in soccer programs and Saturdays are spent at soccer games, leaving Sunday as an outing day for store shopping.

Observations
The environment was welcoming, in good condition and clean. However, there was some pink build-up in bathtubs and showers, and they could benefit from a good scrubbing. The kitchen and dining room was clean, and plenty of food was observed in the various refrigerators, freezers, and pantry. Bedrooms and dorm rooms were clean, and each youth's bed was neatly made and had individualized décor.

Corrective Actions and Timeframes: Please submit the following to verify compliance.

Within 45 days of receipt of this report **New Leaf Academy** must submit a letter of verification indicating the agency is in compliance with the specific rules cited above and describing how compliance will be maintained going forward. Along with the letter of verification, the agency must submit any and all specific documentation requested in the body of this report. The letter of verification and any additional requested documents can be emailed directly to robin.m.duval@dhsosha.state.or.us.

Licensing Coordinator's Signature: Robin DuVal Date: 10/20/2022

Manager Review:  Date: 10-18-2022