



Licensed Child Caring Agency Site Visit Report Residential Care

Licensee: JBARJ Youth Programs
Executive Director: Stephanie Alvstad
Board Chairperson: Jeanette McKenzie
Programs: J5, The Ranch

Date of site visit: 7/05/2022 – 7/7/2022
Licensing Coordinator: Ed Wyller, assisted by Irvin Minten, and
Jorge Pelinski

Other Regulatory or Accrediting Agencies: Oregon Youth Authority (OYA) and Council of Accreditation (COA)

Program Compliance: The program was found to be compliant or will be compliant with OAR 413-215-0001 to 413-215-0131, Licensing Umbrella Rules, and OAR 413-215-0501 to 413-215-0586, Licensing Residential Care Agencies Rules. Personnel records were reviewed and compliance with required background checks was documented for employees in all programs.

Program Description(s): J BAR J Youth Services promotes innovative options for at-risk youth and families toward self-sufficiency and personal responsibilities. J BAR J Youth services is a 501c non-profit corporation founded in 1968 and is currently the largest provider of services to youth and families in Central Oregon.

JBARJ website reports the following, “JBARJ Boys Ranch and J5 – Facilitating Positive Change for Youth: A residential treatment program for adjudicated teen boys, providing an opportunity to restructure thinking, succeed academically, and grow in responsibility. J5 offers short-term stabilization, assisting boys on parole or probation to move to lesser level of support by teaching intervention and de-escalation skills. Both are served through the JBARJ Learning Center, an on-site, private alternative school program contracted with the Bend-La Pine School District, which offers a diploma track and GED preparation and testing. They work to increase grade level and re-engage students in the learning process.”

J5: J5 Parole and Probation Revocation (J5) is a short-term Behavior Rehabilitation Services (BRS), level 5 diversion program providing youth with an opportunity to stabilize their behaviors and return to their previous placement rather than furthering their involvement in the justice system. The target population is the ages of 13-21. J5 is located in the same building that houses the Deschutes County Juvenile Detention Center and youth receive 11 hours of BRS hours per week (including 2 hours of individual counseling/skill-building). Through a contract with Bend La Pine District, J5 has both a traditional classroom and a vocational/career classroom on site. Residents are not locked in their rooms and provided with weekly opportunities for off unit activities.

The Ranch: J Bar J reports, “The Boys Ranch is a long-term Behavioral Rehabilitation Services (BRS) level 4 facility with 28 beds for young men between the ages of 13-19. Youth receive 11 hours BRS services each week, (including 2 hours of individual counseling/skill-building) and attend on campus school, which is part of the Bend La Pine School District. Youth have the opportunity to attend public school if the family, youth, JPPO, school district, and treatment team agree that the youth’s individual plan supports this option. Weekly opportunities for offsite activities are provided to all youth and may include: indoor soccer, indoor or outdoor basketball, gym use, and day hiking in the area. The Apartment is a BRS level 3 program with three beds for adjudicated youth that are developing independent living skills and receiving support through six hours of service per week. Youth have graduated from high school or have a GED and are working in the community or pursuing higher education. The Apartment can house youth age 17 and a half or older.”

Program type and services:

J5: Residential - Behavior Rehabilitation Services (BRS) 5 –

J5 services include individual counseling, group counseling, individual skills training, and group skills training. Offense specific treatment is also available as well as education, including special education services and vocational training. In order to work effectively with clients, staff are trained in trauma informed care, motivational interviewing and brain development. Each client is assessed upon arrival, and a comprehensive treatment plan developed within the first thirty days. This plan is guided by the youth, JPPO, standardized assessments, the J5 case manager and the youth’s family. J5 utilizes multiple best practices curriculums. Medical, dental, eye care and outpatient mental health services are provided through community partners and are available to youth.

The Ranch: Residential - Behavior Rehabilitation Services (BRS) 4 and 3

Services include individual counseling, group counseling, individual skills training, and group skills training. Offense specific treatment is also available as well as education, including special education services and vocational training.

Capacity and Age Range:

J5: Capacity 24, ages 13-20

The Ranch: Capacity 30, ages 13-20

Funding sources:

J5: Oregon Youth Authority (OYA), USDA

The Ranch: Oregon Youth Authority (OYA), USDA

Contracts and sources for referrals:

J5: Oregon Youth Authority (OYA)

The Ranch: Oregon Youth Authority (OYA)

Average length of stay:

J5: 60+ days

The Ranch: 9 months

Average daily population served:

J5: 16 youth

The Ranch: 21 youth at Ranch, 3 youth at Apartment

Number of children served annually:

J5: 125 youth

The Ranch: 67 youth at Ranch, 7 at the Apartment

Use of seclusion or restraint:

J5: N/A (J5 has broken up fights between youth and intervened by separating the youth to keep them safe.)

The Ranch: N/A

Interviews, Observations:

J5: I met with two youth at J5. On a scale from 0-10 (0=worst program and 10=best program) they reported J5 to be a 10 and an 8. Both youths reported feeling safe in the program and the food to be “great” and “regular” and they reported food to be healthy and snacks are provided. One youth spent time talking about learning not wanting to be in a gang and breaking the cycle of gang life and expectations. The other youth discussed learning coping skills and peer relationships and working on drug and alcohol. Credit recovery program was reported to be good. The other youth reported, “school is pretty good and is structured”. Youth reported having daily phone calls which are helpful. Activities on site include radio, cards, watch tv, play basketball, four squares, and kickball. Youth reported, “staff treat me well, acknowledge you when you do good, and I feel I can talk to most of them.”

During the tour the outside recreation area was seen to have had necessary improvements completed. Program was watering the freshly laid sod that will allow for outside recreation.

The Ranch: I met with two youth at The Ranch. On a scale from 0-10 (0=worst program and 10=best program) they reported The Ranch to be a 7 and 5 on that scale. One youth reported that he has not been used to a mixed population regarding crime offense types. This youth reports that at times other youth will make jokes regarding his physical abilities. He has reported these to staff. Other youth reported feeling safe. Both youths reported food to be, “alright” and they receive enough to eat. Outings included hiking, museums, lakes, and parks. On site recreation included basketball and weight room. One youth spoke highly of their DBT group and learning skills to help with when angry or upset. The other youth reported they would like more groups. Both youths reported that staff are respectful and if they could change any thing it would be not to have staff turnover. Youth reported this has led to inconsistent communication between staff.

During the tour of The Ranch, I observed the vocational centers new hands-on training certificate modules for activities such as plumbing, electrical, framing, sheet rock, and tiling.

Program Strengths: JBARJ reports, “Accredited with the Council on Accreditation, as well as Cognia Accreditation for our Education systems (schools). Leadership and Board have 10 plus years longevity. Use Evidenced Based Cognitive Behavioral treatment. Over thirty years of service to the community, program started in 1968, the administration and treatment philosophy has been in place since 1989. Involvement in the community and respond to community needs to continue to develop programs. Parent agency has oversight of smaller programs, thus making insurance, fiscal oversight, marketing, human relations, and development attainable for small programs. Annual fund raiser brings financial support in the from the region. Staff encouraged to join boards, and network with local, state, and federal agencies to continue bringing in best practices and staying on top of new treatments, rules, and regulations.”

Program Challenges: JBARJ reports, “Staffing, turnover, and workforce stability. Funders pay rate doesn’t always keep up for what we need to pay employees to keep them. Keeping up with new rules and regulations that hare expected but not funded. Federal and state rules are consistently in flux (Covid mask policy, vaccination policy, etc.) while we are just trying to run treatment programs for youth. New state laws and rules that don’t necessarily help our youth but increase out workload.”

Changes that have occurred in the last 2 years: JBARJ reports, “High staff turnover. Unfunded mandates that increase workload on an already depleted existing workforce. New law in Oregon that now can charge staff for stepping between two youth to stop a fight which in now considered a “restraint” and staff could potentially be charged with “wrongful restraint”. This is ironic as we currently are engaged in a lawsuit against our agency, for “failing” to intervene to protect a student that was getting hit by another student. If we fail to intervene, we face lawsuits, fi we intervene we face lawsuits, or an already depleted workforce being charged with “wrongful restraint”. We find this is increasingly the case, whereby federal agencies, state agencies, and the legislature, make rules in silos, without looking at the global picture. This is making it incredibly difficult to run programs to help youth.”

Lawsuits:**J5:** N/A**The Ranch:** N/A**Grievances and complaints filed in the last two years:** JBARJ reports, “No”.**Corrective Actions and Timeframes:** Please submit the following to verify compliance.

Within 45 days of receipt of this report JBARJ Youth Programs must submit a letter of verification indicating the agency is in compliance with the specific rules cited above and describing how compliance will be maintained going forward. Along with the letter of verification, the agency must submit any and all specific documentation requested in the body of this report. The letter of verification and any additional requested documents can be emailed directly to Ed Wyller edward.wyller@dhsosha.state.or.us or sent by regular mail to the following address:

Due to Covid-19 pandemic and working remotely the preferred method is to send directly to Ed Wyller at his email address.

Department of Human Services, Children’s Care Licensing Program

Attn: Ed Wyller

201 High St SE, Suite 500

Salem, OR 97301

Exceptions: Exception on file for OAR 413-215-0131 relating to window egress at J5**Changes in License:** N/A

Summary of Review					
Program and Services 413-215-0011(2)	Yes	No	N/A	Corrective Actions/Comments	Corrective Action Completed
Program and services are in scope of license	x				
Governance of the Agency 413-215-0021	Yes	No	N/A	Corrective Actions/Comments	Corrective Action Completed
(1)(a) Minimum of 5 board members	x				
(2)(f) Formally evaluate the exec. Director’s performance annually	x				
(2)(g) Approves annual budget	x				

(2)(h) Obtain and review an annual independent financial review or audit of financial records.	x				
(2)(k) Written quality improvement program	x				
(2)(l) Meeting minutes	x				
Executive Director or Program Director 413-215-0021	Yes	No	N/A	Corrective Actions/Comments	Corrective Action Completed
(3)(a) knowledge of requirements for providing care and treatment appropriate to programs	x				
(3)(g) Approval from BCU	x				
Discipline, Behavior Management, and Suicide Prevention 413-215-0076	Yes	No	N/A	Corrective Actions/Comments	Corrective Action Completed
(3) Agency uses appropriate and positive methods of behavior management and nationally recognized non-violent crisis intervention	x				
(3)(b)(C) Agency does not use chemical and mechanical restraint (excluding medically necessary devices/prescriptions)	x				
(3)(c) Agency uses appropriate time-out rooms (adequate space, heat, light and ventilation and is not capable of locking) and documents use in child's record when applicable			x		
(3)(e) Agency uses seclusion appropriately/consistent with policy			x		
(4) Agency has adequate plan in place to respond to suicidal behavior/warning signs	x				
Contractors (if applicable) 413-215-0061(6)	Yes	No	N/A	Corrective Actions/Comments	Corrective Action Completed
(a) Agency ensures the contractor meets the requirements of this rule and Chapter 413 division 215			x		
(b)(B) Contract includes the following: (i) Services provided (ii) Contractor fees (iii) Disclosure of information from contractor to agency (iv) Lines of authority (v) Adherence to rules, including background check (vi) Any liability of the agency for acts of the contractor, rights of indemnity and limitations on liability			x		

Supplemental Information Provided by CCA	Yes	No	N/A	Corrective Actions/Comments	Corrective Action Completed
Documents as indicated on the form titled "Renewal Licensing Required Documents"	x				
Documents as indicated on form titled "Required Financial Documents and Information"	x				
All required policies and procedures as identified in the "Umbrella Rules"	x				
All required policies and procedures as identified in "Agency Type Specific Rules"	x				
Physical Plant	Yes	No	N/A	Corrective Actions/Comments	Corrective Action Completed
413-215-0046(3)(a) Foster Rights Posted (if children in DHS custody)			x		
413-215-0051(1) Sufficient safe space, equipment, and office equipment	x				
413-215-0091(12) License is posted in common area at each facility	x				
413-215-0001(5)(d), 0516(4)(a)(I) & 0521(1) Adequate furnishings and personal items	x				
413-215-0511(2)(a) & (c) Buildings are smoke free, clean and in good repair	x				
413-215-0511(2)(d) Rooms are free of harmful drafts, odors, and excessive noise	x				
413-215-0511(2)(e) Rooms are adequate in size and arrangement	x				
413-215-0511(2)(f) System provides a continuous supply of hot and cold water to taps located throughout the facility	x				
413-215-0511(2)(h) Building is well ventilated and room temperature is within a normal comfort range	x				
413-215-0516(1) All parts of the facility ensure the safety of children	x				
Room and Space Requirements Bedrooms 413-215-0516(3)	Yes	No	N/A	Corrective Actions/Comments	Corrective Action Completed
(a) Adequate furnishings and personal items	x			(N/A) J5 has an exception on file regarding bedroom window egress.	
(b) Separate from rooms used for dining, living, laundry, kitchen, and storage	x				
(c) Outside room with window allowing egress from building	x		x		
(d) Ceiling at least 90 inches	x				
(e) Minimum 60 SF per bed	x				

(f) No more than 25 if dorm style	x			• (N/A) J5 has detention style windows	
(g) Permanently wired fixtures	x				
(h) Window covering	x		x		
(i) Beds are 3 feet apart and maintained to ensure safety	x				
Room and Space Requirements Bathrooms 413-215-0516(4)	Yes	No	N/A	Corrective Actions/Comments	Corrective Action Completed
(a)(A)&(B) 1:8 ratio for toilets and sinks	x				
(a)(D) Hot and cold running water, soap, and approved hand drying options	x				
(a)(E) 1:10 ratio for shower or bathtub	x				
(a)(E) Individual privacy	x				
(a)(F) Window covering	x				
(a)(G) Permanently wired fixtures	x				
(a)(H) Adequate ventilation	x				
(b)&(c) Wooden racks on floors are prohibited and impervious shower mats are disinfected & dried daily			x		
Room and Space Requirements Kitchen 413-215-0516(6)	Yes	No	N/A	Corrective Actions/Comments	Corrective Action Completed
(a) Used exclusively for storage, food preparation, dish washing and activities related to eating	x				
(b) Walls, floors are easily cleanable	x				
(c) Equipment and utensils are easily cleanable, durable, nontoxic, and kept clean	x				
(e) Equipment is easy to clean beneath, between and behind	x				
Room and Space Requirements 413-215-0516	Yes	No	N/A	Corrective Actions/Comments	Corrective Action Completed
(2) There is a separate living room or lounge area – 15 SF minimum per child	x				
(5) There is a separate dining room with capacity for ½ of children in care and 15 SF per child in care	x				
(7) Laundry is separate from living areas, kitchen and dining	x				
(8) Separate storage areas are provided for food, kitchen supplies, utensils, clean linens, soiled linens and clothing, cleaning supplies and equip, poisons, chemicals, outdoor recreational and maintenance equipment	x				
(9) Outdoor activity area is protected from vehicles and other hazards and of a size and	x				

availability appropriate to the age and needs of children in care					
(11) & 413-215-0076(3)(c)(C)Time out rooms have adequate space, heat, light and ventilation and is not capable of locking			x		
Furnishings and Personal Items 413-215-0521	Yes	No	N/A	Corrective Actions/Comments	Corrective Action Completed
(1) There is a bed with frame, clean mattress and pillow and personal storage (dresser, closet)	x				
(2) Linens are in good repair. There is a waterproof mattress cover or mattress. Linens are appropriate and towels and washcloths are provided	x				
(3) Bedding is changed weekly or when soiled	x				
(4)&(5) Personal hygiene supplies and appropriate clothing are provided	x				
Food Services 413-215-0536(1)&(2)	Yes	No	N/A	Corrective Actions/Comments	Corrective Action Completed
(1)(a) Meals are arranged daily, consistent with normal mealtimes that occur during the hours of operation	x				
(1)(b) Menus are prepared in advance in accordance with USDA guidelines, provide a variety of foods and are adjusted for seasonal changes.	x				
(1)(b) Menus are kept for at least 6 months	x				
(1)(c) Drinking water is freely available	x				
(2)(a) Food is stored, prepared & served in a sanitary manner	x				
(2)(c) & (d) Food products are obtained from commercial suppliers (exception of fruits & vegetables), unpasteurized juice is prohibited, and only Grade A pasteurized and fortified milk in appropriate container.	x				
Safety 413-215-0541	Yes	No	N/A	Corrective Actions/Comments	Corrective Action Completed
(2)(a) Written emergency plan	x				
(2)(b) Telephone numbers for local police and fire are posted near all telephones	x				
(2)(c) Operative flashlights sufficient in number are readily available to staff	x				

(3)(a) Evacuation drill occurs monthly under varying conditions, is retained 2 yrs and contains; (A) identify of person conducting drill (B) date & time (C) notification method (D) staff participating (E) # of children & staff evacuated (F) special conditions simulated (G) problems encountered (H) time to complete	x				
Safety – Transportation 413-215-0541	Yes	No	N/A	Corrective Actions/Comments	Corrective Action Completed
(5)(b) Vehicle has insurance policy, is smoke free, safe operating condition, and has first aid kit and fire extinguisher 2-A:10-BC		x		J5 missing up to date car insurance policy	
Medication 413-215-0551	Yes	No	N/A	Corrective Actions/Comments	Corrective Action Completed
(3)&(7)(e) Medications have a prescription and are stored in the original container with prescription label	x				
(4)&(5) Herbal supplements and remedies, medical treatments, special diets, physical therapy, physical aides or limitations have a written order signed by a physician or qualified medical professional.	x				
(7)(c) Medications are inaccessible to children	x				
(8) Medications are disposed in accordance with state and federal law	x				
(9) Written record of the disposal of medications is maintained and includes: (a) description and amount (b) name (c) reason (d) method (e) staff & witness signature	x				
(10) Written record of the administration of medication includes: (a) name (b) description (c) dates and times (d) missed doses (e) medication disposed (f) method of administration	x				

(g) ID of person administering (h) possible adverse reactions (i) medication taken outside facility					
Extracurricular, Enrichment, Cultural & Social Activities 413-215-0554	Yes	No	N/A	Corrective Actions/Comments	Corrective Action Completed
(2) Children have ongoing opportunities to participate in at least one age-appropriate or developmentally appropriate activity	x				
Minimum Staffing Requirements 413-215-0561	Yes	No	N/A	Corrective Actions/Comments	Corrective Action Completed
(1)&(2) Supervision is adequate for the type of program, location, age and type of children, ability of supervisor to respond, electronic back-up systems. Minimum ratios are maintained: Under 30 months of age: 1:4 30 months to > 6 yrs or non-ambulatory: 1:6 Ages 6 and older: 1:7 Overnight (staff awake) 1:10	x				
(4)(a) When one staff on duty, there is additional staff immediately available with max response time of 30 minutes	x				
(5) There is at least one on-site employee authorized to apply the <i>reasonable and prudent parent</i> standard	x				
Separation of Residents 413-215-0566	Yes	No	N/A	Corrective Actions/Comments	Corrective Action Completed
(1) Children are in separate bedrooms than adults, unless parent and child, or there is written approval from guardian/parent and licensing coordinator	x				
(2) There is adequate supervision of children if both males and females are served by the program			x		

Personnel Files 413-215-0061	Yes	No	N/A	Corrective Actions/Comments	Corrective Action Completed
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Staff Name/Position					
(3)(g) Date of Hire					
(3)(a) record of education, training and previous employment	x				
(1)(b) & (3)(b) reference checks completed and documented	x				
(1)(a) & (3)(c) Background check completed and documented	x				
(3)(d) Annual performance evaluations	x				
(3)(f) Record of personnel actions	x				
(3)(g) Termination date, reason for termination			x		
(3)(h) Current job description (1)(c) Employee meets minimum qualifications stated in current job description	x				
New Employee Orientation – Umbrella Requirements (30 days) 413-215-0061(4)	Yes	No	N/A	Corrective Actions/Comments	Corrective Action Completed
(a) Agency policies and procedures	x				
(b) Ethical and professional guidelines	x				
(c) Organizational lines of authority	x				
(d) Attributes of population served	x				
(e) & (5)(a) to (c) Mandatory reporting that includes: (a) legal definition of child abuse ORS 419B.005, Oregon Laws 2016, chapter 106, section 36 (b) legal responsibility to immediately report (c) legal responsibility to report is personal to the employee	x				
(f) Privacy laws	x				
(g) Emergency procedures	x				
New Employee Orientation – Residential (30 days) 413-215-0556	Yes	No	N/A	Corrective Actions/Comments	Corrective Action Completed
(1)(a) Discipline and behavior management including de-escalation, crisis prevention, positive behavior management, and disciplinary techniques that are non-punitive in nature	x				

(1)(b) Restraint and seclusion (if applicable)	x				
Ongoing Training	Yes	No	N/A	Corrective Actions/Comments	Corrective Action Completed
413-215-0536(2)(b) Employees who handle food served to children have a valid food handler's card	x				
413-215-0541(5)(a) Employees transporting children have: current driver's license, insurance, trained in emergency procedures and behavior management, and training for 15+ passenger vans if applicable)	x				
413-215-0556(2)(a) Environmental emergencies	x				
413-215-0556(2)(b) Universal Precautions	x				
413-215-0556(2)(c) Discipline and Behavior Management	x				
413-215-0556(3) Staff providing direct care must maintain current CPR/First Aid certification	x				
413-215-0556(4) Designated staff authorized to apply reasonable and prudent parent standard are trained in application of the standard	x				
413-215-0061(5) Mandatory reporting (annually) that includes: (a) legal definition of child abuse ORS 419B.005, Oregon Laws 2016, chapter 106, section 36 (b) legal responsibility to immediately report (c) legal responsibility to report is personal to the employee	x				
Comments:					

Children's Records	Yes	No	N/A	Corrective Actions/Comments	Corrective Action Completed
Health Services 413-215-0546					
(2) Medical history obtained within 30 days (significant findings, current immunizations, history of surgical procedures-health issues-injuries, allergies, dental, vision, hearing, behavioral health, and physician orders)	x				
(2)(e) Documentation of age appropriate instruction – pregnancy prevention, nutrition, prevention of HIV & AIDS, and prevention and treatment of sexually transmitted disease	x				
(4)(a) to (f) Medical exams (3 in first year of life, 2,4,6,9,14)			x		
Consents 413-215-0576(1)	Yes	No	N/A	Corrective Actions/Comments	Corrective Action Completed
(a) Provide routine and emergency medical care	x			J5 and Ranch missing consents to allow access as defined in 413-215-0091 & 0101.	
(b) Use the discipline and behavior management system	x				
(c) Use restraint or seclusion (if applicable). Must specify the reasons for the intervention and how staff are trained and supervised	x				
(d) Restrict contact with persons outside of the agency	x				
(e) Allow access as defined in 413-215-0091 & 0101		x			
(f) Impose a dress code	x				
(g) Apply the reasonable and prudent parent standard	x				
Disclosures 413-215-0576(2) Parent/guardian has acknowledged in writing:	Yes	No	N/A	Corrective Actions/Comments	Corrective Action Completed

(a) Information regarding personal or room searches and protocols for confiscation of contraband	x				
(b) Statement of Rights of Children and Parents/Guardians	x				
(c) Any policies and procedures upon request	x				
Authorizations 413-215-0576(3)	Yes	No	N/A	Corrective Actions/Comments	Corrective Action Completed
(a) Disclose or exchange information with others	x				
(b) Child specific visitors	x				
(c) Visitation resources are pre-approved	x				
(d) Activity specific authorizations are pre-approved to allow children to participate in potentially hazardous activities, including but not limited to using motorized yard equipment, swimming, and horseback riding.	x				
Information about Children in Care 413-215-0581(1) Summary sheet contains the following:	Yes	No	N/A	Corrective Actions/Comments	Corrective Action Completed
(a) The name, gender, date of birth, religious preference, and previous address	x				
(b) Name and location of previous and current school	x				
(c) Date of admission	x				
(d) Legal custody	x				
(e) The name, address, and telephone number of: (A) The child in care's parents. (B) The child in care's legal guardian, if different than the parents, and a copy of the document that provides for his or her authority over the <i>child in care</i> . (C) Other persons significant to child (D) Other professionals to be involved in service planning (if applicable)	x				
Service Planning 413-215-0581(2)	Yes	No	N/A	Corrective Actions/Comments	Corrective Action Completed
(b) Intake document is completed the date child accepted into care (emergency placement 48 hours)	x				

(d) Assessment is completed within 30 days and contains relevant historical info., current behavioral observations, identified need for services, and how agency will provide services	x				
(e) (A)&(B) Service plan within 60 days (parent, guardian and child actively involved). Describes how child's issues will be addressed, anticipated outcomes and reviewed by child and guardian/parent.	x				
(e)(C)&(D) Service plan is reviewed quarterly and revised when information indicates other services should be provided	x				
Case Management 413-215-0581(3)	Yes	No	N/A	Corrective Actions/Comments	Corrective Action Completed
(a) Services are documented, progress toward achieving goals is tracked	x				
(b)-(d) discharge planning and instructions	x				
(f) Incident Reports	x				
Financial Records 413-215-0581(4)	Yes	No	N/A	Corrective Actions/Comments	Corrective Action Completed
Records contain date, amount, source, purpose, signatures	x				
Personal Possessions Records 413-215-0581(5)	Yes	No	N/A	Corrective Actions/Comments	Corrective Action Completed
Individual written inventory of all personal possessions is maintained and updated as needed	x				
Records and Documentation 413-215-0071	Yes	No	N/A	Corrective Actions/Comments	Corrective Action Completed
(1) Stored safely	x				
(2) Permanent, legible, dated, and signed	x				
(3)&(4) Uniform in organization, readily identifiable and accessible, current, and complete, containing all required info. No eraser tape or white out.	x				
(7) Permanent registry for each child includes: Name Gender Birth date	x				

Names, addresses of parents or guardians				
Dates of admission				
Placement upon discharge				

Comments:

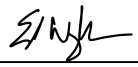
Additional Findings Related to SB 710:

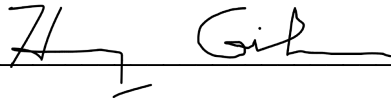
413-215-0077 (8)(e): Update Policy regarding restraints and seclusion

413-215-0077 (11)(e): Each child agency shall provide notice regarding how to access the quarterly reports to the parents or guardians of children in care in the program. The child caring agency shall provide the notice upon the child in care's admission and at least two times each year thereafter.

413-215-0078 (1) Each child in care receiving services from a child caring agency must be given the following:

- (a) Instruction regarding how a child in care may report suspected inappropriate use of restraint or seclusion.
- (b) Assurance that the child in care will not experience retaliation for reporting suspected inappropriate uses of restraint or involuntary seclusion.
- (c) The telephone number for the toll-free child abuse hotline described in ORS 417.805 and the telephone numbers and electronic mail addresses for the program's licensing agency, the child in care's caseworker, and attorney, the child in care's court appointed special advocate and Disability Rights Oregon.

Licensing Coordinator's Signature:  Date: 7-25-2022

Manager Review:  Date: 7-22-2022