



Licensed Child Caring Agency Site Visit Report Academic Boarding Schools

Licensee: Wy'East Mountain Academy, Inc.

Executive Director: Mike Hanley

Board Chairperson: Kevin English

Date of site visit: March 31st, 2022

Licensing Coordinator: Ed Wyller

Other Regulatory or Accrediting Agencies: Accreditation International / National Council for Private School Accreditation

Program Compliance: The program is or will be compliant with OAR 413-215-0001 through 0131 Licensing Umbrella Rules and OAR 413-215-0201 through 0276 Licensing rules for Academic Boarding schools. Personnel records were reviewed and compliance with required background checks was documented for employees in all programs.

Program Description(s): Wy'East Mountain Academy reports the following regarding their program:

1. Athletic: Free-Ski, Snowboarding, Big Mountain, Skateboarding, Border Cross, Mtn. Biking, and Explorer Athlete (multi-disciplinary athletic)
2. Educational: Online middle school & high school college-prep curriculum using Edgenuity, or students can bring their own accredited curriculum for short term stay.
3. Assessments: PSAT, SAT School Day, MAP Standardized Testing
4. Honors and AP courses
5. Community Service/Service learning
6. Extracurricular: Aviation, music, art, tutoring, mtn. biking, swimming, rafting, hiking, camping, surfing, museums, filming, college tours
7. Industry Outreach Program: Students visit relevant businesses & industries

Capacity and Age Range: 73 students, age range from 12-19 years old

Funding sources: Wy'East Mountain Academy reports funding sources include student tuition, Scheidel Foundation, J.J. Morgan Charitable Giving Fund, Schwab Charitable Fund, Wynn Jaramillo Family Fund, National Philanthropic Trust, and Dutch Brothers.

Contracts and sources for referrals: N/A regarding contracts. Referrals occur through advertisement and word of mouth.

Average length of stay: Four Semesters or two years

Average daily population served: Approximately 40 students

Number of children served annually: Approximately 89 students

Interviews, Observations: I met individually with two students during their classroom time. I met with the students outside to ensure privacy during the interview. Both students rated the school on a scale from 0-10 (0=worst school and 10=best school) as an 8. Students made the following statements about Wy'East Mountain Academy, "Love it", "Teachers and Life Coaches are good to talk to", "Coaches and teachers are super nice and helpful" and reported being "more motivated" regarding their academic studies since attending Wy'East Mountain Academy. Food was described as, "mostly good", and "really good". One student reported enjoying the deserts. Both students reported feeling safe. When asked if the program could be improved one student reported having a home page online would be helpful. With the various programs students travel to competitions at different times and having a page with schedule updates and communications would allow to stay in the loop while not being on-site.

Wy'East Mountain Academy continues to build more trails and jumps for the Mountain Bike program. Students play an active role in the design and work on the trails and jumps. Wy'East Mountain Academy has adopted a new point person for each student. Each student and parent has an assigned staff to go to regarding their student. This new change has been reported to be a positive change. Wy'East Mountain Academy has also increased the students' opportunities by going to competitions. While on-site I observed the programs staff and students come back from Mt Hood after skiing and others going to airport off to a new competition. I observed Wy'East Mountain Academy having an organized approach of different groups at the school going from class to the mountain or returning from a trip and another group going to airport. Both staff and students were organized in transporting their gear and equipment.

Program Strengths: Wy'East Mountain Academy reports the following program strengths:

"Wy'East Mountain Academy (formerly Windells Academy) is a world-class outdoor-oriented, action sports academy designed to develop driven and talented students in the classroom as well as in the outdoors. Wy'East enrolls students ages 12 to 19 who want to combine a rigorous academic setting with skiing, snowboarding, skateboarding, mountain biking and other outdoor recreation sports. To this end, we offer sport-specific coaching that facilitates athletic progression at all levels, from just starting out to competing professionally. We enable students to learn, train and participate in sports year-round while attaining high school or college credits that are transferable in or out of any US accredited school, national or international."

Program Challenges: Wy'East Mountain Academy reports the following regarding their program challenges:

"Due to the fact that Wy'East Academy is based on balancing academics with progression in outdoor action sports it would be easy to see the challenge of the weather in the Pacific Northwest as a challenge, but it is actually one of our biggest advantages in teaching students to overcome adversity. The single biggest challenge that we encounter is that the students who can afford to attend our academy do not have a lot of experience

with adversity. For the overwhelming majority of the students who come to Wy'East Mountain Academy, they have had the majority of life's obstacles removed from them so they struggle to overcome the adversity of not having experience with adversity. On the operational front this presents a challenge for the staff to teach the students accountability for their actions. The proverbial helicopter parent has evolved into the steam-roller parent who wants to remove all obstacles for their child so this paradigm presents a challenge in how we communicate with parents."

Changes that have occurred in the last 2 years: Wy'East Mountain Academy reports the following regarding changes over the last two years:

"100% College Placement. As noted by Mike Hanley and our new Academic Director Kayla Hokason in their narratives, 100% of our graduating 2021 class have not only been accepted to 4-year universities, but they will attend. Vision Principles. The result of hundreds of hours of thought, meetings, drafts, and revisions, we are excited to present our revised and updated Mission, Vision, and Vision Principles. These philosophies will guide our every action as an academy and as a board. Financial Vigilance to achieve \$100k reserve fund. Wy'East experienced a healthy increase in student enrollments during Covid and we've built our 2021 budgets around similar revenues. The challenge will be to meet our projected revenue targets for FY 2021 and, at the same time, making thoughtful decisions to economize our cost structure. Our team is hard at work on both fronts to achieve our goal of accumulating a reserve fund of \$100k by 12/31/21. To achieve this goal, it's critical to hit our tuition and development goals while making tough decisions on operational expenditures. The amalgamation of our people. As noted in my March address to you all, we are in process of culling our people as part of refining our culture and delivering on our promises. Since our last meeting we have notable released from employment our former Director of Mountain Biking and our former Head Student Live Coach. Tyler Villopoto, and accomplished mountain bike and motocross racer, has taken the lead with mountain biking while we have embarked upon a promising national search with Boston, MA based Carney Sandoe to recruit a Dean of Students. The experienced person in this new position will elevate our student life to be on par with our athletics. We are confident that both terminations will result in a significant advancement of our ability to execute on our promise to families and our mission."

Update: Dean of Students was hired and has been a great addition. The new Dean is Netanyahu Beard, who had previously worked at Youth Villages.

Lawsuits: Wy'East reports no lawsuits in the last two years.

Grievances and complaints filed in the last two years: Wy'East reports no grievances and complaints filed in the last two years.

Corrective Actions and Timeframes: Please submit the following to verify compliance.

Within 45 days of receipt of this report Wy'East Mountain Academy, Inc. must submit a letter of verification indicating the agency is in compliance with the specific rules cited above and describing how compliance will be maintained going forward. Along with the letter of verification, the agency must submit any and all specific documentation requested in the body of this report. The letter of verification and any additional requested documents can be emailed directly to Ed Wyller at Edward.Wyller@dhsosha.state.or.us or sent by regular mail to the following address:

Due to Covid-19 pandemic and working remotely the preferred method is to send directly to Ed Wyller at his email address.

Department of Human Services, Children's Care Licensing Unit
Attn: Ed Wyller
500 Summer St

Exceptions: Wy'East Mountain Academy, Inc. has an exception in place to waive the required independent audit for this renewal for 2022. Wy'East is in the process of changing to a nonprofit organization and has hit the \$1,000,000.00 for the first time.

Changes in License: N/A

Summary of Review					
Program and Services 413-215-0011(2)	Yes	No	N/A	Corrective Actions/Comments	Corrective Action Completed
Program and services are in scope of license	x				
Governance of the Agency 413-215-0021	Yes	No	N/A	Corrective Actions/Comments	Corrective Action Completed
(1)(a) Minimum of 5 board members	x			N/A - Wy'East Mountain Academy, Inc. has an exception in place to waive the required independent audit for this renewal for 2022. Wy'East is in the process of changing to a nonprofit organization and has hit the \$1,000,000.00 threshold for the first time.	
(2)(f) Formally evaluate the exec. Director's performance annually	x				
(2)(g) Approves annual budget	x				
(2)(h) Obtain and review an annual independent financial review or audit of financial records.			x		
(2)(k) Written quality improvement program	x				
(2)(l) Meeting minutes	x				
Executive Director or Program Director 413-215-0021	Yes	No	N/A	Corrective Actions/Comments	Corrective Action Completed
(3)(a) knowledge of requirements for providing care and treatment appropriate to programs	x			Mike Hanley has requested a new background check however one has not been received.	
(3)(g) Approval from BCU		x			
Discipline, Behavior Management, and Suicide Prevention 413-215-0076	Yes	No	N/A	Corrective Actions/Comments	Corrective Action Completed
(3) Agency uses appropriate and positive methods of behavior management and nationally recognized non-violent crisis intervention	x				

(3)(b)(C) Agency does not use chemical and mechanical restraint (excluding medically necessary devices/prescriptions)	x				
(3)(c) Agency uses appropriate time-out rooms (adequate space, heat, light and ventilation and is not capable of locking) and documents use in child's record when applicable			x		
(3)(e) Agency uses seclusion appropriately/consistent with policy			x		
(4) Agency has plan in place to respond to suicidal behavior/warning signs	x				
Contractors (if applicable) 413-215-0061(6)	Yes	No	N/A	Corrective Actions/Comments	Corrective Action Completed
(a) Agency ensures the contractor meets the requirements of this rule and Chapter 413 division 215			x		
(b)(B) Contract includes the following: (i) Services provided (ii) Contractor fees (iii) Disclosure of information from contractor to agency (iv) Lines of authority (v) Adherence to rules, including background check (vi) Any liability of the agency for acts of the contractor, rights of indemnity and limitations on liability			x		
Supplemental Information Provided by CCA	Yes	No	N/A	Corrective Actions/Comments	Corrective Action Completed
Documents as indicated on the form titled "Renewal Licensing Required Documents"	x				
Documents as indicated on form titled "Required Financial Documents and Information"	x				
All required policies and procedures as identified in the "Umbrella Rules"	x				
All required policies and procedures as identified in "Agency Type Specific Rules"	x				
Educational Services 413-215-0211	Yes	No	N/A	Corrective Actions/Comments	Corrective Action Completed
School is accredited	x				

Accrediting body: Accreditation International / National Council for Private School Accreditation					
(3) Secondary schools verify academic standards for students to obtain admission to institutions of higher education and receive a high school diploma or GED	x				
Physical Plant	Yes	No	N/A	Corrective Actions/Comments	Corrective Action Completed
413-215-0046(3)(a) Foster Rights Posted (if children in DHS custody)			x		
413-215-0051(1) Sufficient safe space, equipment, and office equipment	x				
413-215-0091(12) License is posted in common area at each facility	x				
413-215-0001(5)(d) & 0221(1) Adequate furnishings and personal items	x				
413-215-0216(2)(a) & (c) Buildings are smoke free, clean and in good repair	x				
413-215-0216(2)(d) Rooms are free of harmful drafts, odors, and excessive noise	x				
413-215-0216(2)(e) Rooms are adequate in size and arrangement	x				
413-215-0216(2)(f) System provides a continuous supply of hot and cold water	x				
413-215-0216(2)(h) Building is well ventilated and room temperature is within a normal comfort range	x				
Room and Space Requirements	Yes	No	N/A	Corrective Actions/Comments	Corrective Action Completed
Bedrooms 413-215-0218 (3)					
(a) Adequate furnishings and personal items	x				
(b) Separate from rooms used for dining, living, laundry, kitchen, and storage	x				
(c) Outside room with window allowing egress from building	x				
(d) Ceiling at least 90 inches	x				
(e) Minimum 60 SF per bed	x				
(f) No more than 25 if dorm style			x		
(g) Permanently wired fixtures	x				
(h) Window covering	x				
(i) Beds are 3 ft apart and maintained to ensure safety	x				

Room and Space Requirements	Yes	No	N/A	Corrective Actions/Comments	Corrective Action Completed
Bathrooms 413-215-0218 (4)					
(a)(A)&(B) 1:8 ratio for toilets and sinks	x				
(a)(D) Hot and cold running water, soap, and approved hand drying options	x				
(a)(E) 1:10 ratio for shower or bathtub	x				
(a)(F) Individual privacy	x				
(a)(G) Window covering	x				
(a)(H) Permanently wired fixtures	x				
(a)(I) Adequate ventilation	x				
Room and Space Requirements	Yes	No	N/A	Corrective Actions/Comments	Corrective Action Completed
Kitchen 413-215-0218 (6)					
(a) Used exclusively for storage, food preparation, dish washing and activities related to eating	x				
(b) Walls, floors are easily cleanable	x				
(c) Equipment and utensils are easily cleanable, durable, nontoxic, and kept clean	x				
(e) Equipment is easy to clean beneath, between and behind	x				
Room and Space Requirements	Yes	No	N/A	Corrective Actions/Comments	Corrective Action Completed
413-215-0218(2)There is a separate living room or lounge area – 15 SF minimum per child	x				
413-215-0218 (5)There is a separate dining room with capacity for ½ of children in care and 15 SF per child in care	x				
413-215-0218 (7) Laundry is separate from living areas, kitchen and dining	x				
413-215-0218 (8) Separate storage areas are provided for food, kitchen supplies, utensils, clean linens, soiled linens and clothing, cleaning supplies and equip, poisons, chemicals, outdoor recreational and maintenance equipment	x				
413-215-0218 (9) Outdoor activity area is protected from vehicles and other hazards and of a size and availability appropriate to the age and needs of children in care	x				
413-215-0218 (11) Time out rooms have adequate space, heat, light and ventilation and is not capable of locking			x		

Furnishings and Personal Items 413-215-0221	Yes	No	N/A	Corrective Actions/Comments	Corrective Action Completed
(1) There is a bed with frame, clean mattress and pillow and personal storage (dresser, closet)	x				
(2) Linens are in good repair. There is a waterproof mattress cover or mattress. Linens are appropriate and towels and washcloths are provided	x				
(3) Bedding is changed weekly or when soiled	x				
(4)&(5) Personal hygiene supplies and appropriate clothing are provided	x				
Food Services 413-215-0236	Yes	No	N/A	Corrective Actions/Comments	Corrective Action Completed
(1)(a) Meals are arranged daily, consistent with normal mealtimes that occur during the hours of operation	x				
(b) Snacks are available and provided as appropriate to the age and activity levels of children.	x				
(c) Menus are prepared in advance in accordance with USDA guidelines, provide a variety of foods and are adjusted for seasonal changes.	x				
(c) Menus are maintained for at least 6 months	x				
(d) Drinking water is freely available	x				
Safety – Emergency Plan 413-215-0241	Yes	No	N/A	Corrective Actions/Comments	Corrective Action Completed
(2)(a) Written emergency plan	x				
(2)(b) Telephone numbers for local police and fire are posted near all telephones	x				
(2)(c) Operative flashlights sufficient in number are readily available to staff	x				
(3)(a) Evacuation drill occurs monthly under varying conditions, is retained 2 yrs and contains; (A) identify of person conducting drill (B) date & time (C) notification method (D) staff participating (E) # of children & staff evacuated (F) special conditions simulated (G) problems encountered	x				

(H) time to complete					
(4)(a) The school protects children from potentially harmful items and materials.	x				
(4)(b) Direct supervision of children who do not have the ability to adjust and control water temperature	x				
(4)(c) Light fixtures have protective covers unless designed to be used without one	x				
Safety – Transportation 413-215-0241	Yes	No	N/A	Corrective Actions/Comments	Corrective Action Completed
(5)(b) Vehicle has insurance policy, is smoke free, safe operating condition, and has first aid kit and fire extinguisher 2-A:10-BC	x				
Medication 413-215-0251	Yes	No	N/A	Corrective Actions/Comments	Corrective Action Completed
(3)&(4) Medications have a prescription, are current, secured, and kept in the original container	x				
(5) Medications are disposed in accordance with state and federal law	x				
(6) Written record of the disposal of medications is maintained and includes: (a) description (b) name (c) reason (d) method (e) staff & witness signature	x				
(7) Written record of the administration of medication includes: (a) name (b) description (c) dates, times (d) missed doses (e) medication disposed (f) method of administration (g) ID of person administering (h) possible adverse reactions (i) medication taken outside facility	x				
Minimum Staffing Requirements 413-215-0261	Yes	No	N/A	Corrective Actions/Comments	Corrective Action Completed
(1) Supervision is adequate for the type of program, location, time of day or night, age and type of children	x				

(2)(a) When one staff on duty, there is additional staff immediately available with max response time of 30 minutes	x				
Separation of Children 413-215-0266	Yes	No	N/A	Corrective Actions/Comments	Corrective Action Completed
(1) There is adequate supervision of children when there is children 18 years or older in care	x				
(2) There is adequate supervision of children if both males and females are served by the program	x				

Personnel Files 413-215-0061	Yes	No	N/A	Corrective Actions/Comments	Corrective Action Completed
Staff Name				New hires were missing documented references checks	
Position					
(3)(g) Date of Hire					
(3)(a) record of education, training and previous employment	x				
(1)(b) & (3)(b) reference checks complete and documented		x			
(1)(a) & (3)(c) Background check was completed and documented	x				
(3)(d) Annual performance evaluations	x				
(3)(f) Record of personnel actions	x				
(3)(g) Termination date, reason for termination			x		
(3)(h) Current job description (1)(c) Employee meets minimum qualifications stated in current job description	x				
New Employee Orientation (30 days) 413-215-0061(4)	Yes	No	N/A	Corrective Actions/Comments	Corrective Action Completed
(a) Agency policies and procedures	x				
(b) Ethical and professional guidelines	x				
(c) Organizational lines of authority	x				

(d) Attributes of population served	x				
(e) & (5)(a) to (c) Mandatory reporting that includes: (a) legal definition of child abuse ORS 419B.005, Oregon Laws 2016, chapter 106, section 36 (b) legal responsibility to immediately report (c) legal responsibility to report is personal to the employee	x				
(f) Privacy laws	x				
(g) Emergency procedures	x				
Ongoing Training	Yes	No	N/A	Corrective Actions/Comments	Corrective Action Completed
413-215-0236(2)(b) Employees who handle food served to children have a valid food handler's card	x				
413-215-0061(5) Mandatory reporting (annually) that includes: (a) legal definition of child abuse ORS 419B.005, Oregon Laws 2016, chapter 106, section 36 (b) legal responsibility to immediately report (c) legal responsibility to report is personal to the employee	x				
413-215-0241(5)(a) Employees transporting children meet the driver requirements (current driver's license, insurance, trained in emergency procedures, and training for 15+ passenger vans if applicable)	x				
413-215-0261(2)(b) One staff over 18 and current CPR/First Aid certification on site all times when children are in care	x				
Comments:					

Children's Records	Yes	No	N/A	Corrective Actions/Comments	Corrective Action Completed
Name of Child					
Health Services – Medical History 413-215-0246	Yes	No	N/A	Corrective Actions/Comments	Corrective Action Completed

(2) Medical history obtained within 30 days (significant findings, current immunizations, history of surgical procedures-health issues-injuries, allergies, dental, vision, hearing, behavioral health, and physician orders)	x				
(3)(a) to (f) Medical exams (3 in first year of life, 2,4,6,9,14)	x				
Consents 413-215-0271	Yes	No	N/A	Corrective Actions/Comments	Corrective Action Completed
(a) Consent to provide routine and emergency medical care	x				
(b) Consent to provide care	x				
(c) Consent to allow access	x				
Authorizations 413-215-0271	Yes	No	N/A	Corrective Actions/Comments	Corrective Action Completed
(3) Authorizations are pre-approved to allow children to participate in potentially hazardous activities, including but not limited to using motorized yard equipment, swimming, and horseback riding.	x				
Information about children in care 413-215-0276 Files contain the following information:	Yes	No	N/A	Corrective Actions/Comments	Corrective Action Completed
(1) The name, gender, and date of birth	x				
(2) The date of admission	x				
(3) The name, address, and telephone number of: (a) The child in care's parents. (b) The child in care's legal guardian, if different than the parents, and a copy of the document that provides for his or her authority over the <i>child in care</i> .	x				
(4) Incident Reporting. A written description of any injury, accident, or unusual incident	x				
(5) Any required signed consents and authorizations.	x				
Records and Documentation 413-215-0071	Yes	No	N/A	Corrective Actions/Comments	Corrective Action Completed
(1) Stored safely	x				
(2) Permanent, legible, dated, and signed	x				
(3)&(4) Uniform in organization, readily identifiable and accessible, current, and	x				

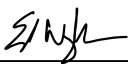
complete, containing all required info. No eraser tape or white out.				
(7) Permanent registry for each child in care includes (name, gender, birth date, names, addresses of parents or guardians, dates of admission, and placement upon discharge)	x			

Comments: **Additional Findings:**

SB 710:

- Website – Wy'East has an operational website and will need to post quarterly restraint and seclusion reports 413-215-0077 (11) (d)
- Youth letter - 413-215-077 (11) (e) – Each child caring agency shall provide notice regarding how to access the quarterly reports to the parents or guardians of children in care in the program. The child caring agency shall provide the notice upon the child in care's admission and at least two time each year thereafter.
- 413-215-000078 (1) Each child in care receiving services from a child caring agency must be given the following: (a) Instruction regarding how a child in care may report suspected inappropriate use of restraint or involuntary seclusion. (b) Assurance that the child in care will not experience retaliation for reporting suspected inappropriate uses of restraint or involuntary seclusion. (c) The telephone number for the toll-free child abuse hotline described in ORS 417.805 and the telephone numbers and electronic mail addresses for the program's licensing agency, the child in care's caseworker, and attorney, the child in care's court appointed special advocate and Disability Rights Oregon.
- Policy update - Update related Wy'East Mountain Academy, Inc. policies to the related changes from SB 710. These are new rule requirements that are now in the Licensing Umbrella Rules: Restraints and Involuntary Seclusions (413-215-0077) 8e

The program must ensure compliance with these new requirements and provide evidence of compliance to the ODHS Licensing Coordinator.

Licensing Coordinator's Signature:  Date: 4/5/2022

Manager Review:  Date: 4-4-2022