



Licensed Child Caring Agency Unannounced Site Visit Report

Licensee: A Village for One

Executive Director: Cassie Trahan

Date of Unannounced: 11.16.2021

Licensing Coordinator: Aubrey Kelly

Other Regulatory or Accrediting Agencies: Child Welfare

Purpose: Per OAR 413-215-0101 (1) (b) Children's Care Licensing is required to perform at least one unannounced site visit a year where children in care reside.

Previous Findings: 6-Mth Review 03-15-2021	Repeat Findings Further Action Needed	Comments
413-215-0511(2)(a) &(c) Buildings are smoke free, clean and in good repair: "Two bedrooms were very messy and had items all over the floor. The program shall ensure all rooms are clean. This is a repeat finding from December 2020."	Yes ☐ No ☒	The buildings were clean and in good repairs.
413-215-0541(3)(a) Evacuation drill occurs monthly under varying conditions, is retained 2 yrs. and contains; (A) identify of person conducting drill (B) date & time (C) notification method (D) staff participating (E) # of children & staff evacuated (F) special conditions simulated (G) problems encountered	Yes ☒ No ☐	The program did not complete an evacuation drill in June 2021. The program shall ensure an evacuation drill is completed on a monthly basis and documented accurately.

(H) time to complete “The program completed one evacuation drill since opening in September 2020. The program shall ensure evacuation drills are completed on a monthly basis.”		
413-215-0061(3)(h) Current job description (1)(c) Employee meets minimum qualifications stated in current job description: “Staff personnel files did not contain a current job description. The program shall ensure there is a current job description in each staff’s personnel file.”	Yes ☐ No ☒	Current job descriptions were reviewed for two current staff.
413-215-0576(1) (d) Restrict contact with persons outside of the agency: “Client files did not contain all the required consents signed by the legal guardian. The program shall ensure all required consents are signed by the legal guardian and placed in each client’s file.”	Yes ☐ No ☒	The consent is contained in the THP Program Rules document, which is signed by the legal guardian.
413-215-0576(1) (e) Allow access as defined in 413-215-0091 & 0101: “Client files did not contain all the required consents signed by the legal guardian. The program shall ensure all required consents are signed by the legal guardian and placed in each client’s file.”	Yes ☒ No ☐	Client files did not contain the required consent. The program shall ensure all required consents are signed by the legal guardian and placed in each client’s file.
413-215-0576(1) (f) Impose a dress code: “Client files did not contain all the required consents signed by the legal guardian. The program shall ensure all required consents are signed by the legal guardian and placed in each client’s file.”	Yes ☐ No ☒	The consent is contained in the THP Program Rules document, which is signed by the legal guardian.
413-215-0576(1) (g) Apply the reasonable and prudent parent standard: “Client files did not contain all the required consents signed by the legal guardian. The program shall ensure all required consents are signed by the legal guardian and placed in each client’s file.”	Yes ☐ No ☒	The consent is contained in the Waiver for Higher Risk Activities form, which is signed by the legal guardian.

413-215-0576(3) (d) Activity specific authorizations are pre-approved to allow children to participate in potentially hazardous activities, including but not limited to using motorized yard equipment, swimming, and horseback riding: “Client files did not contain all the required authorizations signed by the legal guardian. The program shall ensure all required authorizations are signed by the legal guardian and placed in each client’s file.”	Yes ☐ No ☒	The consent is contained in the Waiver for Higher risk Activities form, which is signed by the legal guardian.
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New Findings from Site Visit	Comments
None	

Interview Summary
Client #1: They have been here for 1 year and several months. They don’t like it here, doesn’t like 15 minute checks after they self harm. They have been in multiple programs throughout Oregon. They wish they had an allowance here. They don’t like the food, doesn’t like that the program repeats the same meals over and over. They have a lot of quesadillas for lunch. When it’s not meal time, they are only allowed fruits and veggies, they also have designated snack time several times a day. They want more than fruit and veggies. They have outings every other week. Staff can do better, they need trauma informed skills. They don’t like when staff uses the term self-harm. They like one specific staff who is caring, she listens, she’s warm hearted, not a pushover. Everyone in the house is vaccinated. Staff took the covid signs down around the house. They were restrained after an altercation with a peer. The rules could be more clear, kids are disrespectful and staff don’t do anything about it. Client #2: They have been here for 7 months. They have been in multiple programs throughout Oregon. They have no favorite staff. There is lots of “bullshit” right now at the program, girls are being rude. They feel that staff are giving them attitude. They feel they are bullied by other clients. The food is good, clients help make the menus. They have been restrained one time at the program. They speak to their family as often as they want. They don’t feel safe here because there is a lot of drama, other clients are talking behind her back and are being rude to her. There is no discharge plan yet. They want a better MP3 player than what they have.

Observations
There are currently five clients in the program. The program was in good physical condition.

Corrective Actions and Timeframes:

Please submit the following to verify compliance.

Within 45 days of receipt of this report **A Village for One** must submit a letter of verification indicating the agency is in compliance with the specific rules cited above and describing how compliance will be maintained going forward. Along with the letter of verification, the agency must submit any and all specific documentation requested in the body of this report. The letter of verification and any additional requested documents can be emailed directly to **Aubrey Kelly**, AUBREY.J.KELLY@dhsola.state.or.us or sent by regular mail to the following address:

Department of Human Services
Children's Care Licensing Program
Attn: Aubrey Kelly
201 High St. SE Suite 500
Salem, OR 97301

Licensing Coordinator's Signature: _____ Date: _____

Manager Review: _____ Date: _____