



## Licensed Child Caring Agency Unannounced Site Visit Report

**Licensee:** Oregon Episcopal School

**Executive Director:** Mo Copeland

**Program Director(s):** Sarah Garnet-Funk

**Date of Unannounced:** May 28, 2021

**Licensing Coordinator:** Holly Ivey

**Other Regulatory or Accrediting Agencies:** Northwest Association of Independent Schools

**Purpose:** Per OAR 413-215-0101 (1) (b) Children's Care Licensing is required to perform at least one unannounced site visit a year where children in care reside.

| Previous Findings | Repeat Findings<br>Further Action<br>Needed              | Comments |
|-------------------|----------------------------------------------------------|----------|
| N/A               | Yes <input type="checkbox"/> No <input type="checkbox"/> |          |

| New Findings from Site Visit                                                          | CORRECTIVE ACTION                                                                                                                                                                                                                                   |
|---------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>413-215-0216(2)(a) &amp;(c) Buildings are smoke free, clean and in good repair</b> | <b>413-215-0216(2)(a) &amp;(c) Buildings are smoke free, clean and in good repair</b><br>The following was observed and in need of repair: <ul style="list-style-type: none"><li>A small area above a shower had wall damage (male dorm).</li></ul> |

### Interview Summary

A House Parent answered questions while assisting with a walk through with Holly Ivey, DHS Licensing Coordinator. It was reported that twenty students were residing in the dorm, and other students were receiving academic service online, due to the COVID 19 Pandemic. The House Parent stated that the school is planning to have the dorms at full capacity with students in the fall. Two students were interviewed at the inspection. Both students stated things were going well for them while residing in the dorms. What the students appreciated most was that the dorms were a very friendly environment, a helpful community, and that the dorm parents were very supportive. They stated the food was good, and that they always had enough food to eat. They stated the program provides snacks. Both students stated there were no restrictions in contacting their family. When asked what changes they would make to the program, one student mentioned he wished all the students were back on campus. The other student reported he would not change anything about the program. Both students stated they felt safe while residing at the program. There were no concerns stated in any of the interviews conducted at the unannounced inspection.

### Observations

The facility was observed to be clean and in good repair, with one minor repair need (see above). Students and staff were observed when conducting the unannounced inspection. The students and staff appeared to be at ease, and comfortable within the environment. In both dorms packaged snacks, and fruit were in the lounge areas, available for the student's consumption.

### Corrective Actions and Timeframes:

Please submit the following to verify compliance.

Within 45 days of receipt of this report **Oregon Episcopal School** must submit a letter of verification indicating the agency is in compliance with the specific rules cited above and describing how compliance will be maintained going forward. Along with the letter of verification, the agency must submit any and all specific documentation requested in the body of this report. The letter of verification and any additional requested documents can be emailed directly to [Holly.r.ivey@dhsosha.state.or.us](mailto:Holly.r.ivey@dhsosha.state.or.us) or sent by regular mail to the following address:

Department of Human Services  
Children's Care Licensing Program  
Attn: Holly Ivey, Licensing Coordinator  
201 High St. SE Suite 500  
Salem, OR 97301

Licensing Coordinator's Signature:  Date: 7-6-2021

Manager Review:  Date: 06-03-2021