



Licensed Child Caring Agency Unannounced Site Visit Report

Licensee: Jackson County Juvenile Barriers 2 Bridges

Executive Director: Eric Guyer

Program Director(s): Joe Ferguson

Date of Unannounced: 12/8/2020

Licensing Coordinator: Todd Cooley

Other Regulatory or Accrediting Agencies: OYA

Purpose: Per OAR 413-215-0101 (1) (b) Children's Care Licensing is required to perform at least one unannounced site visit a year where children in care reside.

Previous Findings	Repeat Findings Further Action Needed	Comments
Room and Space Requirements Bedrooms 413-215-0516(3) (c) Outside room with window allowing egress from building	Yes ☐ No ☒	(2019 Site Review) An updated exception request has not been received. Window exception letter is on file.
Safety 413-215-0541 (3)(a) Evacuation drill occurs monthly	Yes ☒ No ☐	(2019 Site Review) Only six months of fire drills were presented and they contained minimal information. Unannounced – Since the last review drills were not conducted in May and September 2020, yet some of the months they are conducting more than one drill and average one a month. The completed drills are significantly improved and contain all of the necessary information. Continue to ensure monthly drills are conducted and documented.
Minimum Staffing Requirements 413-215-0561 (5) There is at least one on-site employee authorized to apply the <i>reasonable and prudent parent</i> standard	Yes ☐ No ☒	(2019 Site Review) Reasonable and prudent parent standard has not been trained. Unannounced – All staff have completed Reasonable and Prudent Parent training within the last year.

Personnel Files 413-215-0061 (1)(b) & (3)(b) reference checks completed and documented	Yes ☐ No ☒	(2019 Site Review) One of the reviewed files did not contain any reference checks. Unannounced – Reference checks were verified and on file with HR.
Personnel Files 413-215-0061 (3)(d) Annual performance evaluations	Yes ☐ No ☒	(2019 Site Review) Annual performance evaluations are not consistently being documented. Unannounced – Four employee files reviewed contained annual performance evaluations.
New Employee Orientation – Umbrella Requirements (30 days) 413-215-0061(4)	Yes ☐ No ☒	(2019 Site Review) There was no documentation of nearly all the new employee orientation training. One staff had documentation of emergency procedures training but received it over four months after being hired. Unannounced – Program has provided their updated new employee training curriculum which is very extensive and covers all licensing requirements and much more.
Health Services 413-215-0546 (2)(e) Documentation of age appropriate instruction	Yes ☐ No ☒	(2019 Site Review) The reviewed youth files did not contain any documentation of age appropriate instruction. Unannounced – Barriers 2 Bridges provides ongoing education in sex education, health and wellness that is age appropriate. Consent for this education is signed upon entry to the program, although specific documentation of the group education is not contained in individual youth files.
Consents 413-215-0576(1) (b) Use the discipline and behavior management system	Yes ☐ No ☒	(2019 Site Review) Youth files were missing consents for discipline and behavior management. Unannounced – A new consent has been created for discipline and behavior management and will be added to all current youth files and future files moving forward.
Consents 413-215-0576(1) (g) Apply the reasonable and prudent parent standard	Yes ☐ No ☒	(2019 Site Review) Youth files were missing consents for prudent parent standard. Unannounced – Prudent Parent consent forms are now present in youth files.
Authorizations 413-215-0576(3) (d) Activity specific authorizations	Yes ☐ No ☒	(2019 Site Review) Youth files were missing pre-approval for activity specific authorizations.

		Unannounced – Activity specific authorizations are now contained in the youth files.
Information about Children in Care 413-215-0581(1) (a)The name, gender, date of birth, religious preference, and previous address	Yes ☐ No ☒	<i>(2019 Site Review) The youth summary sheets did not include information regarding religious preference.</i> Unannounced – Religious preference has been added to the youth's JJIS Face Sheet.
Case Management 413-215-0581(3) (b)-(d) discharge planning and instructions	Yes ☐ No ☒	<i>(2019 Site Review) Youth files did not contain any information on discharge planning and instructions.</i> Unannounced – Youth files contained information related to placement upon discharge and aftercare planning by the program to include weekly and monthly check-ins with the youth for up to 90 days after exiting the program.

New Findings from Site Visit	Comments
No new findings	

Interview Summary
Two clients were interviewed via Facetime for the unannounced visit. Both clients stated they felt safe in the program and were comfortable talking with staff about any issues or concerns they might have. One client said the food was okay while the other stated it was terrible. The food is provided by the jail and has historically been an area of concern by clients. Both clients stated they receive plenty to eat and if they are hungry snacks are available to them. When asked about school both clients stated they are ahead in credits and one was a full year ahead. Recreation has been limited by Covid-19 restrictions for a program known for their variety of outings they take their youth on. Even with the restrictions clients, one of whom was at the program prior to the pandemic, felt there was enough recreation. They participated in rec at least an hour a day and staff take them to parks and they play a lot of volleyball. Neither client could think of any improvements to the program. Both felt the staff listened to them well and did a great job of connecting with them.

Observations

A virtual unannounced visit was conducted with a Facetime tour of the facility by Program Supervisor Megan McCune and two Facetime interviews were conducted with program youth. The program was clean and in good repair. A visual inspection of all common areas, restrooms, bedrooms and classroom was done. All relevant documents were provided for review electronically and placed in the program folder for the unannounced visit.

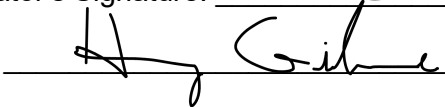
Corrective Actions and Timeframes:

Please submit the following to verify compliance.

Within 45 days of receipt of this report **Jackson County Juvenile Barriers 2 Bridges** must submit a letter of verification indicating the agency is in compliance with the specific rules cited above and describing how compliance will be maintained going forward. Along with the letter of verification, the agency must submit any and all specific documentation requested in the body of this report. The letter of verification and any additional requested documents can be emailed directly to **todd.cooley@dhsosha.state.or.us** or sent by regular mail to the following address:

Department of Human Services
Children's Care Licensing Program
Attn: Todd Cooley
201 High St. SE Suite 500
Salem, OR 97301

Licensing Coordinator's Signature:  Date: 12-14-20

Manager Review:  Date: 12-14-2020