



Licensed Child Caring Agency Unannounced Site Visit Residential Report

Licensee: Janus Youth Programs

Executive Director: Dennis Morrow

Program Director(s): Trina Strand, John Weigel, Lori Torres

Date of Unannounced: Rivera House - 11/17/2020, Buckman House – 11/18/2020, Cordero House – 12/18/2020, Imani House – 12/18/2020

Licensing Coordinator: Ed Wyller

Other Regulatory or Accrediting Agencies: DHS Treatment Services & Oregon Youth Authority (OYA)

Purpose: Per OAR 413-215-0101 (1) (b) Children’s Care Licensing is required to perform at least one unannounced site visit a year where children in care reside. Please note this site visit was not an in person visit due to the Covid-19 Pandemic. During the time that I was going to conduct my unannounced site visit Covid-19 was active in a Janus program. To prevent further spread of Covid-19 DHS CCLP elected to conduct the Janus Youth Programs unannounced site visits via virtual format. I interviewed youth from each program via phone call. I reviewed youth charts, policies, training records, and other records via electronic emails. I conducted virtual tour via mobile phone using face time or google duo app with the program managers at each site.

Previous Findings: License Renewal Site Visit – 7/13/2020 to 7/16/2020	Repeat Findings Further Action Needed	Comments
413-215-0021 (2)(f) Formally evaluate the exec. Director’s performance annually: “Board has not provided formal evaluation of Executive Directors’ performance annually. Dennis Morrow was missing a performance evaluation for 2018.”	Yes ☐ No ☒	DHS CCLP had been in contact with Janus Board. Board has created an evaluation calendar and has made the necessary changes to be in alignment with 413-215-0021 (2) (f).
413-215-0511(2)(a) &(c) Buildings are smoke free, clean and in good repair: “ Rivera House – Hole in downstairs door that leads to under stairs, bedroom 5 doorjamb is causing hard operation to open and close door, bedroom 3 had blood smeared on wall and debris	Yes ☐ No ☒	Rivera House – On 11/17/2020 verified downstairs door has been replaced with a new door. I witnessed bedroom 5 door open and close as it should. All bedrooms were clean during the virtual tour. Exhaust ventilation for bathroom has been cleaned. Buckman House – On 11/18/2020 I verified by virtual tour that the two broken screens have been replaced.

on windowsill – room at time of review was vacant. Buckman House had two broken screens on youth bedroom windows.”		
413-215-0516(4) (a)(H) Adequate ventilation: “ Rivera House downstairs youth bathroom ventilation needs to be cleaned to remove dust and lint.”	Yes ☐ No ☒	Ed Wyller verified that downstairs bathroom ventilation has been cleaned.
413-215-0541 (3)(a) Evacuation drill occurs monthly under varying conditions, is retained 2 yrs. And contains; (F) special conditions simulated(G) problems encountered: “Repeated Finding - Rivera House evacuation drills were missing (F) special conditions simulated and (G) problems encountered.”	Yes ☐ No ☒	Ed Wyller verified that fire drills from August, September, and October had space for recording special conditions and problems encountered.
413-215-0541 (10) Written record of the administration of medication includes: (d) missed doses: “ Rivera House had blanks on medication record sheets. Need to properly document missed doses.”	Yes ☐ No ☒	Ed Wyller reviewed current MARS. MARS were filled out correctly.
413-215-0561 (5) There is at least one on-site employee authorized to apply the reasonable and prudent parent standard: “ Rivera management team reported they were unaware of this standard.”	Yes ☐ No ☒	Ed Wyller verified that staff were trained on 8/31/2020. This has been completed.
413-215-0061 (3)(d) Annual performance evaluations: “ Cordero House, Imani House employee files were missing annual performance evaluations.”	Yes ☐ No ☒	Ed Wyller verified the newly created tracking sheet at both Cordero House and Imani House. Program managers keep track of the 3-month, 6-month, and annual performance reviews. I reviewed files and reviewed tracking sheet to ensure evaluations are up to date.
413-215-0556 (1)(a) Discipline and behavior management including de-escalation, crisis prevention, positive behavior management, and disciplinary techniques that are non-punitive in nature: “ Rivera House files reviewed were missing training in 1a – Discipline and behavior management including de-escalation, crisis prevention, positive behavior management, and disciplinary techniques that are non-punitive in nature”	Yes ☐ No ☒	Ed Wyller reviewed provided copies that these were completed. Ed Wyller reviewed on 11/17/2020.
413-215-0556(2)(a) Environmental Emergencies: “ Cordero House files reviewed were missing training in environmental emergencies”	Yes ☐ No ☒	Ed Wyller verified that the new training tracking sheet now includes environmental emergencies. I verified that current employee training records are now using and tracking this training.

413-215-0556(2)(b) Universal Precautions: “Cordero House, Imani House, files reviewed were missing training in Universal Precautions”	Yes ☐ No ☒	Ed Wyller verified that the new training tracking sheet now includes Universal Precautions. I verified that current employee training records are now using and tracking this training for both Cordero House and Imani House.
413-215-0556(2)(c) Discipline and Behavior Management: “Cordero House, Rivera House, Imani House files reviewed were missing training in Discipline and Behavior Management”	Yes ☐ No ☒	Ed Wyller verified that Rivera House had these trainings completed and were missed by the review team at the time of the last review. Cordero House and Imani House has updated their check list making it easier for reviewers to see these specific trainings are being completed. Ed Wyller verified that current employee training records are now using and tracking behavior management training at both Cordero House and Imani House. (Positive Peer Culture)
413-215-0556(4) Designated staff authorized to apply reasonable and prudent parent standard are trained in application of the standard: “Buckman House, Cordero House, Rivera House, Imani House files reviewed were missing training.”	Yes ☐ No ☒	Ed Wyller verified that all programs current staff have been trained in the prudent parent standard.
413-215-0061(5) Mandatory reporting (annually) that includes: (a) legal definition of child abuse ORS 419B.005, Oregon Laws 2016, chapter 106, section 36, (b) legal responsibility to immediately report, (c) legal responsibility to report is personal to the employee: “Cordero House files reviewed were missing annual training in Mandatory reporting annually.”	Yes ☐ No ☒	Ed Wyller reviewed the training records in Relias and observed the mandatory abuse certificates for Cordero employees.
413-215-0576(1) (e) Allow access as defined in 413-215-0091 & 0101: “Repeated Finding: Rivera House youth charts were missing consents to allow access”	Yes ☐ No ☒	Ed Wyller verified that Rivera now has signed consents to allow access in client files.
(f) Impose a dress code: “Rivera House youth charts were missing consents to impose a dress code.”	Yes ☐ No ☒	Ed Wyller verified that current youth files contain consent to impose a dress code.
413-215-0576(2) Parent/guardian has acknowledged in writing: (a) Information regarding personal or room searches and protocols for confiscation of contraband: “Rivera House youth charts were missing disclosures for (a) information regarding personal or room searches and protocols for confiscation of contraband.”	Yes ☐ No ☒	Ed Wyller verified that current youth files contain this disclosure.
413-215-0581(1) Summary sheet contains the following: (e) The name, address, and telephone number of: (C)Other persons	Yes ☐ No ☒	Ed Wyller reviewed current youth summary sheets, and all required fields were completed.

significant to child (D) Other professionals to be involved in service planning (if applicable): "Imani House youth files reviewed had blank sections for (c) Other persons significant to child and (d) Other professionals to be involved in service planning."		
413-215-0581(1) Summary sheet contains the following: (e) The name, address, and telephone number of: (C) Other persons significant to child (D) Other professionals to be involved in service planning (if applicable): "Imani House youth files reviewed had blank sections for (c) Other persons significant to child and (d) Other professionals to be involved in service planning."	Yes ☐ No ☒	Ed Wyller reviewed current youth summary sheets, and all required fields were completed.
413-215-0581(2) (d) Assessment is completed within 45 days and contains relevant historical info., current behavioral observations, identified need for services, and how agency will provide Services: "Rivera House youth assessments were not completed within 45 days of intake."	Yes ☐ No ☒	Ed Wyller verified current youth intakes were completed in 30 days.
Cordero House missing completed Fire Marshall Inspection.	Yes ☒ No ☐	Cordero reports Fire Marshal Inspector Drew has been in contact with Cordero House. His iphone is broken and he is unable to conduct virtual review. His iphone is expected to be replaced in early 2021, and he will conduct Fire Marshall Inspection at that time.
Buckman House, Cordero House, Imani House, and Rivera House missing completed Environmental Health Inspection	Yes ☒ No ☐	Buckman House, Cordero House are missing completed Environmental Health Inspections. Note Rivera House has recently had Environmental Health Inspection completed, and Imani House has had their Environmental Health Inspection completed as well.
Cordero House, Imani House, and Rivera House will need to update their policy on mandatory child abuse reporting and training and ensure that it meets the requirements of OAR 413-215-0056	Yes ☐ No ☒	Reviewed submitted policy for all listed programs. Policies meet licensing requirements.

New Findings from Site Visit	Comments
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N/A	No new findings
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Interview Summary

I interviewed two youth from Rivera House via telephone. Both youths reported that they feel safe at Rivera House and that if they did not, they would feel comfortable to talk with staff. Youth reported the food is good because you cook your own food. Youth reported they cook shrimp stir-fry. On a scale from 0-10 (0=worst program in State, 10=best program in State) youth indicated that Rivera House is an 8, and 10 on that scale. Youth reported enjoying going for walks and playing magic. Youth reported learning independent skills such as learning how to save money. One youth reported being at Rivera House is, "Amazing" and "Opportunity of a lifetime". The other youth reported Rivera, "Really supports us" and "opportunity to change". One youth reported having access to transgender clothing.

I interviewed two youth from Buckman House via telephone. Both youths reported that they feel safe at Buckman House and that if they did not, they could talk with staff. On a scale from 0-10 (0=worst program in State, 10=best program in State) both youths indicated that Buckman House is an 8 on that scale. One youth reported food is "good" and "likes everything". The other youth reported, "likes food as you get to cook your own". Youth reported staff are great and get along with the staff. Both youths reported that they have gained skills while at Buckman House and have also worked on treatment related barriers. For fun youth reported playing games, magic, watching T.V, and playing piano.

I interviewed two youth from Imani House via telephone. I interviewed one youth from each team. Both youths reported that they feel safe at Imani House and that if they did not, they could talk with staff. On a scale from 0-10 (0=worst program in State, 10=best program in State) youth reported Imani House to be a 9 and a 10 on that scale. One youth reported food is "good" and his favorite meal is the beef soft tacos. The other youth reported the food to be, "pretty good". Both youths reported that they have gained skills while at Imani House (controlling myself, help with emotions, learning empathy skills). For fun youth reported playing games, watching T.V, and recently going to PIR to view the drive through Christmas Light display. One youth indicated that the Imani House staff really care for us.

I interviewed two youth from Cordero House via telephone. I interviewed one youth from each team. Both youths reported that they feel safe at Cordero House and that if they did not, they could talk with staff. On a scale from 0-10 (0=worst program in State, 10=best program in State) youth reported Cordero House to be an 8 and a 9 on that scale. One youth reported food is "good". The other youth reported the food to be, "not very well USDA food". Both youths reported that they have learned many things since being at Cordero House. One youth talked about his empathy work and working on feelings). For fun youth reported playing games, listening to music, watching T.V., and playing basketball. One youth indicated that Cordero House staff are "wonderful".

Observations

I observed both staff and youth wearing masks at Cordero House. Cordero House was clean and organized free of clutter. Inside and outside was decorated for the Holidays. Christmas Lights are on the 3-story building including outdoor gazebo and outdoor pavilion. Youth and staff were observed wearing masks during the virtual tour as well at Imani House. Imani House was clean and decorated for Christmas. Youth just had a holiday party that local donors gave youth gifts of new shoes and Nintendo Switch. This local donor also provided and drop-down projection for movie nights at the newly built adjacent building.

Corrective Actions and Timeframes:

Please submit the following to verify compliance.

Within 45 days of receipt of this report Janus Youth Programs must submit a letter of verification indicating the agency is in compliance with the specific rules cited above and describing how compliance will be maintained going forward. Along with the letter of verification, the agency must submit any and all specific documentation requested in the body of this report. The letter of verification and any additional requested documents can be emailed directly to Ed Wyller edward.wyller@dhsola.state.or.us or sent by regular mail to the following address:

Due to Covid-19 pandemic and working remotely the preferred method is to send directly to Ed Wyller at his email address.

Department of Human Services, Children's Care Licensing Program

Attn: Ed Wyller

201 High St SE, Suite 500

Salem, OR 97301

Licensing Coordinator's Signature: Ed Wyller Date: 12-18-2020

Manager Review: [Signature] Date: 12-18-2020