



Licensed Child Caring Agency Unannounced Site Visit Report

Licensee: Native American Rehabilitation Association of the Northwest (NARA)

Executive Director: Jacqueline Mercer

Program Director(s): Tara Brooks and Luci LaDue

Date of Unannounced: October 13, 2020

Licensing Coordinator: Robin DuVal (site visit conducted by Aubrey Kelly)

Other Regulatory or Accrediting Agencies: Oregon Health Authority

Purpose: Per OAR 413-215-0101 (1) (b) Children's Care Licensing is required to perform at least one unannounced site visit a year where children in care reside.

Previous Findings: License Renewal 02-28-2020	Repeat Findings Further Action Needed	Comments
413-215-0541(D) staff participating; (G) problems encountered: "The evacuation drill log forms were missing elements (D) and (G). Within the last two years, two months of drills were missed. The agency shall update the log forms to contain all required elements and the agency shall ensure that monthly drills occur and are documented. <i>This is a REPEAT FINDING (03/14/18).</i> "	Yes✓ No□	No evacuation drill was completed in September 2020. The log forms were missing elements (D) and (G). This is a REPEAT FINDING.
413-215-0551(9) Written record of the disposal of medications is maintained and includes:(d) method;(e) staff & witness signature: "The medication disposal logs were missing the (d) and (e) elements. The agency updated the form to meet requirements during the review. No further action required." 413-215-0551(10) Written record of the administration of medication includes: (d) missed doses;(e) medication disposed; (h)	Yes□ No✓	

possible adverse reactions: “Several blanks were observed on several MARs with no correspondence explanation. Elements (d), (e), and (h) were missing on the MAR. The agency shall ensure each missed medications or other issue with medication administration is documented accordingly (ie; missed, refused, dropped, wrong dose, etc.) <i>This is a REPEAT FINDING (03/14/18).</i>”		
413-215-0061(1)(b) & (3)(b) reference checks completed and documented: “These items were missing from personnel files. The agency shall ensure these processes are conducted, documented and retained in the personnel files. <i>Lack of reference checks in personnel files is a REPEAT FINDING (03/14/18).</i>”	Yes ☐ No ☒	
413-215-0061(3)(d) Annual performance evaluations: “The agency shall ensure that annual performance evaluations are conducted, documented and retained in the personnel files.”	Yes ☐ No ☒	
413-215-0061(4): New Employee Orientation – Umbrella Requirements (30 days); (b) Ethical and professional guidelines; (c) Organizational lines of authority; (d) Attributes of population served; (e) & (5)(a) to (c) Mandatory reporting (f) Privacy laws (g) Emergency procedures “These required trainings did not occur within the first 30 days. The agency shall implement a systematic procedure to ensure trainings are conducted within 30 days and appropriately documented. <i>This is a REPEAT FINDING (03/14/18).</i>”	Yes ☒ No ☐	There was a lack of documentation the following trainings were completed by staff within 30 days of hire. This is a REPEAT FINDING. (c) Organizational lines of authority (d) Attributes of population served (e) & (5)(a) to (c) Mandatory reporting (g) Emergency procedures
413-215-0556(1)(a) Discipline and behavior management including de-escalation, crisis prevention, positive behavior management, and disciplinary techniques that are non-punitive in nature: “Discipline and behavior management training did not occur within the first 30 days. The agency	Yes ☒ No ☐	There was no documentation these trainings were completed by staff. This is a REPEAT FINDING.

shall implement a systematic procedure to ensure trainings are conducted and documented. <i>This is a REPEAT FINDING (03/14/18).</i>		
413-215-0541(5)(a) Employees transporting children have: current driver's license, insurance, trained in emergency procedures and behavior management, and training for 15+ passenger vans if applicable): "Employees who transport children in personal or company vehicles must have a current driver's license and insurance documented in the personnel file and must be trained in emergency procedures and behavior management. If the employee transports in a 15+ passenger van, they must receive training."	Yes ☐ No ☒	
Ongoing Training: 413-215-0556(2)(a) Environmental emergencies 413-215-0556(2)(b) Universal Precautions 413-215-0556(2)(c) Discipline and Behavior Management 413-215-0061(5) Mandatory reporting (annually) "Documentation of these trainings was missing from personnel files. The agency shall implement a systematic procedure to ensure trainings are conducted and documented."	Yes ☒ No ☐	There was a lack of documentation the following trainings were completed on an ongoing basis. (2)(a) Environmental emergencies (2)(c) Discipline and Behavior Management
413-215-0546(2)(e) Documentation of age appropriate instruction – pregnancy prevention, nutrition, prevention of HIV & AIDS, and prevention and treatment of sexually transmitted disease: "The agency shall provide and document age appropriate instruction."	Yes ☐ No ☒	
413-215-0576(3) (d) Activity specific authorizations are pre-approved to allow children to participate in potentially hazardous activities, including but not limited to using motorized yard equipment, swimming, and horseback riding: "The agency shall update their activity specific	Yes ☐ No ☒	

authorization form regarding participation in potentially hazardous activities.”		
413-215-0581(1) (a)The name, gender, date of birth, religious preference, and previous address: “The agency shall ensure religious preference is documented or noted to have been asked.”	Yes ☐ No ☒	

New Findings from Site Visit	Comments
413-215-0511 (2)(c) Residential Care Agencies: Physical Plant Requirements. (2) A residential care agency must be kept clean and in good repair.	The male unit had two couches with ripped cushions; one couch had a broken arm; and one bathroom was dirty and odorous.

Interview Summary
Client #1: They have been at the program for 2 months. Loves the biscuits and gravy, all the food is good. They have never been in a restraint. They feel safe here. All staff wear masks (COVID-19). They have learned about native culture since being here. Also feels like they are getting treatment. They can talk to family on a regular basis. Some activities they do are art, play games, exercise and watch tv. Client #2: They have been at the program almost 2 months. Feels safe here. They were previously at 2 other programs, likes NARA the best. They love the tater tot casserole; the food is good here. They have never been in a restraint. 2 other clients were shoving and pushing, and staff stepped in between them. This was the only physical intervention they have seen at the program. They recently went to OMSI, the zoo, lake, beach and they take walks often. The program manager takes them out for dessert every so often.

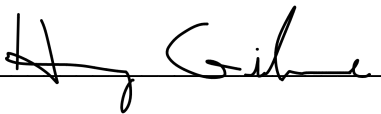
Observations
The program is following strict COVID-19 protocols. There was plenty of food in the pantry and refrigerator. There are currently seven youth in the program.

Corrective Actions and Timeframes:

Please submit the following to verify compliance.

Within 45 days of receipt of this report **NARA** must submit a letter of verification indicating the agency is in compliance with the specific rules cited above and describing how compliance will be maintained going forward. Along with the letter of verification, the agency must submit any and all specific documentation requested in the body of this report. The letter of verification and any additional requested documents are to be emailed directly to **Robin DuVal** at **ROBIN.M.DuVal@dhsosha.state.or.us**.

Licensing Coordinator's Signature: Robin DuVal Date: 10/24/2020

Manager Review:  Date: 10-24-2020