



Licensed Child Caring Agency Unannounced Site Visit Report

Licensee: Affect Youth Services, Inc.

Executive Director: Mandy Augsburger

Date of Unannounced: October 7, 2020

Licensing Coordinator: Robin DuVal (site visit conducted by Aubrey Kelly)

Other Regulatory or Accrediting Agencies: Child Welfare

Purpose: Per OAR 413-215-0101 (1) (b) Children's Care Licensing is required to perform at least one unannounced site visit a year where children in care reside.

Previous Findings Unannounced Site Visit 11/27/2019 License Renewal Site Visit 04/09/2019	Repeat Findings Further Action Needed	Comments
413-215-0511(2)(a) &(c) Buildings are smoke free, clean and in good repair: "The two downstairs bathrooms were observed to be unclean. The agency shall ensure a deep cleaning is conducted for the showers, toilets, sinks, mirrors and floor."	Yes ☐ No ☒	
413-215-0076(4) Agency has adequate plan in place to respond to suicidal behavior/warning signs: "The agency shall create a plan to respond to suicidal behaviors/warning signs."	Yes ☐ No ☒	
413-215-0551(10)(h) Written record of the administration of medication includes, possible adverse reactions: "The agency shall ensure possible adverse reactions are retained and accessible for reference, preferably on or directly adjacent to each child's medication administration record."	Yes ☐ No ☒	
413-215-0561(5) There is at least one on-site employee authorized to apply the <i>reasonable and prudent parent</i> standard: "The agency shall ensure at least one on-site employee is trained and authorized to apply the reasonable and prudent parent standard."	Yes ☒ No ☐	The program reported the Executive Director has completed the prudent parent training, however there is no documentation of the completion of the training.

413-215-0541(5)(a) Employees transporting children have: current driver's license, insurance, trained in emergency procedures and behavior management, and training for 15+ passenger vans if applicable): "2 out of 5 files identified two employees had outdated driver licenses. The agency shall ensure the employee file has a copy of their current and valid driver license."	Yes ☐ No ☒	
413-215-0556(4) Designated staff authorized to apply reasonable and prudent parent standard are trained in application of the standard: "The agency shall ensure a designated staff is trained and authorized to apply the reasonable and prudent parent standard."	Yes ☒ No ☐	The program reported the Executive Director has completed the prudent parent training, however there is no documentation of the completion of the training.
413-215-0061(5) Mandatory reporting (annually) that includes: (a) legal definition of child abuse ORS 419B.005, Oregon Laws 2016, chapter 106, section 36 (b) legal responsibility to immediately report (c) legal responsibility to report is personal to the employee: "3 out of 5 files lacked documentation of annual training. The agency shall ensure that annual mandatory reporting training occurs and is documented."	Yes ☒ No ☐	The program reported staff have completed mandatory reporting training annually, however did not have documentation of the completion of the training.
413-215-0546(2)(e) Documentation of age appropriate instruction – pregnancy prevention, nutrition, prevention of HIV & AIDS, and prevention and treatment of sexually transmitted disease: "4 out of 4 files lacked documentation of the required age-appropriate instruction. The agency shall ensure age appropriate instruction is conducted and documented in each child's file."	Yes ☒ No ☐	The program reported they are having trouble determining who would be a qualified person to teach clients. Two of the eight current clients at Affect have completed health classes at school that cover these items.
413-215-0576(2)(c) Parent/guardian has acknowledged in writing, Any policies and procedures upon request: "4 out of 4 files lacked documentation to indicate guardians had been informed in writing that any of the agency's policies would be made available to the guardian upon request."	Yes ☐ No ☒	

New Findings from Site Visit	Comments
None	

Interview Summary

Youth J: Been here since 11.02.2019. It's their first program but the second stay. They are currently doing school online because of COVID-19 and likes online school, it's much easier. Youth reports that they like it here, thinks it's a good program, gets along with the other youth, staff are great and supportive, food is good and gets enough, and feels safe. Youth shared current and future goals. The only change to make would be to have their phone.

Youth C: Been here for 4 months and is their time in a program. Youth reported that they like it here, follows the rules, feels safe, has a favorite staff person, and states that the food is amazing. Youth shared current goals.

Observations

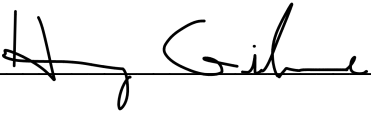
Youth have on-site distance learning with school issued computers (due to COVID). There was an adequate food supply in the fridge and pantry. The Executive Director's office is now located in the newly remodeled addition above the kitchen. There are 33 animals and pets on the property.

Corrective Actions and Timeframes:

Please submit the following to verify compliance.

Within 45 days of receipt of this report **Affect Youth Services, Inc.** must submit a letter of verification indicating the agency is in compliance with the specific rules cited above and describing how compliance will be maintained going forward. Along with the letter of verification, the agency must submit any and all specific documentation requested in the body of this report. The letter of verification and any additional requested documents are to be emailed directly to **Robin DuVal at ROBIN.M.DuVal@dhsosha.state.or.us**.

Licensing Coordinator's Signature: Robin DuVal Date: 10/13/2020

Manager Review:  Date: 10-13-2020