OREGON'S DEPLOYMENT STRATEGY FOR OREGONBUYS VERSION: 16.1

Version Type	Quarterly Release
UAT Deployment Date	July 13, 2021
Production Deployment Date	September 17, 2021
Current status	PHI dev work in progress
Zen Desk ticket number	342517

For Uprades or Quarterly Releases, provide 20:10:10 schedule:	Start	End
20 Days - Oregon Upgrade/Release Testing Period:	July 13, 2021	August 9, 2021
10 Days - PHI Patch Development Period:	August 10, 2021	August 23, 2021
10 Days - Oregon Patch Testing Period:	August 25, 2021	September 8, 2021

For Patches, provide 10:5:5 schedule:	Start	End
10 Days - Oregon Patch Testing Period:	n/a	n/a
5 Days - PHI Patch Development Period:	n/a	n/a
5 Days - Oregon Patch Testing Period:	n/a	n/a

Release preparation action items	Due Date	Date Completed
PHI's deployment plan sent to Oregon Program Administrator		December 3, 2020
DRAFT release notes sent to Oregon (20 days prior to UAT install)		June 15, 2021
TEST release notes sent to Oregon on first day of UAT testing		July 13, 2021
RESULT release notes sent to Oregon on day of patch install to UAT		
Final approval of promotion to Production by Program Administrator		
FINAL release notes sent to Oregon day of Prod install		

Key activities	Date	Time
PHI Upgrade/Release demo (may not be applicable for all patches)	7/13/21 and 7/16/21	9am and 8:30am
Testing review calls with PHI and Oregon testing team	July 16, 2021	8:00am - 8:30am
	July 23, 2021	8:00am - 8:30am
	July 30, 2021	8:00am - 8:30am
	August 6, 2021	8:00am - 8:30am

Communications		
Communications plan (see plan document for details)	Developed by:	
	Implementation start date:	
	Implementation end date:	

Financial interface testing plan		
Interface testing needed for this release? *(If no, populate remaining fields in this section with n/a.)*	Yes	
If yes, email interface request form and agency setup form to SFMS	Submitted by:	De Anna Harris
	Date:	July 22, 2021
Financial interface testing contacts	R*STARS:	Liz Schultz
	TEAMS:	n/a
Number of financial interface batches needed for testing	Three	
v16.1 testing: Date(s) of batch transfers (populate as applicable) *PHI must manually uploaded batches to the Acceptance Region's FTP site each night prior to 6:30pm Pacific.*	First batch:	July 13, 2021 ☑ Complete
	Second batch:	July 15, 2021 ☑ Complete
	Third batch:	July 20, 2021 ☑ Complete
	Fourth batch (if needed):	July 22, 2021 ☑ Complete
v16.1.0.1 testing: Date(s) of batch transfers (populate as applicable) *PHI must manually uploaded batches to the Acceptance Region's FTP site*	First batch:	Date TBD ☐ Complete
	Second batch:	Date TBD ☐ Complete

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each night prior to 6:30pm Pacific.	Third batch:	Date TBD	☐ Complete
Interface reconciliation report	Submitted by:		
	Submittal date:		
	Approved by:		
	Approval date:		

COBID interface testing plan			
Interface testing needed for this release? *(If no, populate remaining fields in this section with n/a.)*	No		
Interface testing contacts	n/a		
Date of file transfers (populate as applicable)	First transfer:	n/a	☐ Complete
	Second transfer:	n/a	☐ Complete
	Third transfer:	n/a	☐ Complete

SQL Script for OrCPP Standalone Orgs			
Are there configurations at the agency level that need to be copied to OrCPP standalone organizations for this release? *(If no, populate remaining fields in this section with n/a.)*	Yes		
Name of PHI contact assigned to the request	PHI:	Travis Websterlove	
Install and testing dates (populate as applicable)	UAT install:	☐ Complete	
	UAT test:	☐ Complete	
	Prod install:	☐ Complete	

Testing coordination		
Testing points of contact:	Oregon contact:	De Anna Harris
	PHI contact:	Cole Henderson
Tester's Name	**Agency**	
Aaron Ward	DAS	
Nicole Brazeal	DAS	
SW Contract Manager - TBD	DAS	
Phillip Andrews	SoS	
Sarah Roth	SoS	
Kayla VanHoose	ODOT	
Melissa Lovejoy	ODOT	
James Reed	ODF	

Notes or special considerations
Testing credit memo and invoice date mapping in this release. Running first interface batch without these, and then running three additional batches with these functions.

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