

## OREGON'S DEPLOYMENT STRATEGY FOR OREGONBUYS VERSION: 15.6.0.10

|                            |                                                         |
|----------------------------|---------------------------------------------------------|
| Version type               | Hotfix                                                  |
| UAT deployment date        | October 1, 2020                                         |
| Production deployment date | Not promoting independently. Waiting for v15.7 instead. |
| Current status             | Deployment process complete                             |
| Zen Desk ticket number     | 320161                                                  |

| For Upgrades or Quarterly Releases, provide 20:10:10 schedule: | Start | End |
|----------------------------------------------------------------|-------|-----|
| 20 Days - Oregon Upgrade/Release Testing Period:               | n/a   | n/a |
| 10 Days - PHI Patch Development Period:                        | n/a   | n/a |
| 10 Days - Oregon Patch Testing Period:                         | n/a   | n/a |

| For Patches, provide 10:5:5 schedule:  | Start | End |
|----------------------------------------|-------|-----|
| 10 Days - Oregon Patch Testing Period: | n/a   | n/a |
| 5 Days - PHI Patch Development Period: | n/a   | n/a |
| 5 Days - Oregon Patch Testing Period:  | n/a   | n/a |

| Release preparation action items                            | Due Date        | Date Completed  |
|-------------------------------------------------------------|-----------------|-----------------|
| PHI's deployment plan sent to Oregon Program Administrator  | n/a             | n/a             |
| Release notes sent to Oregon via Zen Desk                   | n/a             | n/a             |
| Release Management Overview PowerPoint sent to Oregon       | n/a             | n/a             |
| Excel version of release notes sent to Oregon               | n/a             | n/a             |
| Approval of deployment plan by Oregon Program Administrator | October 1, 2020 | October 1, 2020 |

| Key activities                                                   | Date            | Time         |
|------------------------------------------------------------------|-----------------|--------------|
| PHI Upgrade/Release demo (may not be applicable for all patches) | October 1, 2020 | 1:00-2:00 pm |
| Testing review calls with PHI and Oregon testing team            | n/a             | n/a          |
|                                                                  | n/a             | n/a          |
|                                                                  | n/a             | n/a          |
|                                                                  | n/a             | n/a          |
|                                                                  | n/a             | n/a          |
|                                                                  | n/a             | n/a          |
|                                                                  | n/a             | n/a          |
|                                                                  | n/a             | n/a          |

| Communications                                      |                            |     |
|-----------------------------------------------------|----------------------------|-----|
| Communications plan (see plan document for details) | Developed by:              | n/a |
|                                                     | Implementation start date: | n/a |
|                                                     | Implementation end date:   | n/a |

| Financial interface testing plan                                                                                                                                       |                 |                                       |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|---------------------------------------|
| Interface testing needed for this release?<br>(If no, populate remaining fields in this section with n/a.)                                                             | No              |                                       |
| If yes, email interface request form and agency setup form to SFMS                                                                                                     | Submitted by:   | n/a                                   |
|                                                                                                                                                                        | Date:           | n/a                                   |
| Financial interface testing contacts                                                                                                                                   | R*STARS:        | n/a                                   |
|                                                                                                                                                                        | TEAMS:          | n/a                                   |
| Number of financial interface batches needed for testing                                                                                                               | None            |                                       |
| Date(s) of batch transfers (populate as applicable)<br><i>PHI must manually upload batches to the Acceptance Region's FTP site each night prior to 6:30pm Pacific.</i> | First batch:    | n/a <input type="checkbox"/> Complete |
|                                                                                                                                                                        | Second batch:   | n/a <input type="checkbox"/> Complete |
|                                                                                                                                                                        | Third batch:    | n/a <input type="checkbox"/> Complete |
| Interface reconciliation report                                                                                                                                        | Submitted by:   | n/a                                   |
|                                                                                                                                                                        | Submittal date: | n/a                                   |
|                                                                                                                                                                        | Approved by:    | n/a                                   |
|                                                                                                                                                                        | Approval date:  | n/a                                   |

| COBID interface testing plan |
|------------------------------|
|------------------------------|

|                                                                                                                   |                  |                                       |
|-------------------------------------------------------------------------------------------------------------------|------------------|---------------------------------------|
| Interface testing needed for this release?<br><i>(If no, populate remaining fields in this section with n/a.)</i> | No               |                                       |
| Interface testing contacts                                                                                        | n/a              | n/a                                   |
| Date of file transfers (populate as applicable)                                                                   | First transfer:  | n/a <input type="checkbox"/> Complete |
|                                                                                                                   | Second transfer: | n/a <input type="checkbox"/> Complete |
|                                                                                                                   | Third transfer:  | n/a <input type="checkbox"/> Complete |

| Testing coordination       |                 |                   |
|----------------------------|-----------------|-------------------|
| Testing points of contact: | Oregon contact: | De Anna Harris    |
|                            | PHI contact:    | Cole Henderson    |
| <u>Tester's Name</u>       | <u>Agency</u>   | <u>Work days</u>  |
| Aaron Ward                 | DAS             | Tuesday - Friday  |
| Nicole Brazeal             | DAS             | Monday - Thursday |
| n/a                        | n/a             | n/a               |
| n/a                        | n/a             | n/a               |

| Notes or special considerations                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
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| <p>PHI alerted us of this hotfix availability during the call to demo v15.7. We purposely installed it into UAT October 1 so that we could test it in v15.6 as the UAT environment was scheduled to be updated to v15.7 October 2. Testing in v15.6 means we can promote the hotfix to Prod sooner than waiting for v15.7 to promote to Prod if desired.</p> <p>It contained two items: one was a fix for a defect allowing Orgs to cancel, clone, or create change orders against PO's that belonged to other Orgs if they had been granted permission to purchase from them. The other is an update to the password reset function so that when people try to reset passwords using an incorrect password format they will receive a helpful error telling them what the problem is.</p> <p>Oregon ultimately decided not to promote this patch to Prod as we were very close to the v15.7 install anyway. This functionality went into Prod as part of the v15.7 release on 12/12/2020.</p> |
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